



## Wexford County

### FINANCE & APPROPRIATIONS COMMITTEE

*Mike Musta, Chair*

#### **NOTICE OF MEETING**

The Finance and Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on Thursday, February 08, 2024, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

#### **TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF JANUARY 31, 2024 REGULAR MEETING MINUTES ..... 1
- F. PUBLIC COMMENTS  
*Designated for topics on the agenda only.*
- G. AGENDA ITEMS
  - 1. Approval of the Claims *(Clerk's Office)*
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY  
**FINANCE & APPROPRIATIONS COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
January 31, 2024

The regular meeting was called to order by Chair Michael Musta at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Michael Musta, Brian Potter, Gary Taylor, and Julie Theobald  
Members Absent: None  
Also Present: Duane Alworden, Central Dispatch Director; Megan Kujawa, Senior Executive Administrative Assistant; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator/Equalization Director; and Roxanne Snyder, Register of Deeds

**ADDITIONS OR DELETIONS TO THE AGENDA**

**ADDED: G.3. CAD Project Reimbursement and G.4. Budget Amendments**

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Taylor and supported by Comm. Theobald to approve the agenda, as amended. A vote was called, all in favor. Motion passed, 4-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the January 11, 2024, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Approval of Claims***

A motion was made by Comm. Potter and supported by Comm. Taylor to approve paying the bills in the amount of \$818,695.31. A vote was called, all in favor. Motion passed, 4-0.

***G.2. Year – to – Date Revenue and Expense Reports***

A report was provided in the packet. No concerns were cited.

***G.3. CAD Project Reimbursement***

A motion was made by Comm. Theobald and Supported by Comm. Potter to forward a recommendation to the full board to approve the quote from Central Square in the amount of \$6,301.84 with reimbursement from the City of Cadillac, and to waive the three-quote requirement in accordance with Section I. of Policy D-1.0 Purchasing, Contacts, and Sales.

Mr. Alworden, Central Dispatch Director, informed the committee that a verbal agreement with the City of Cadillac was made but a formal agreement will be presented to the Board for approval.

A vote was called, all in favor. Motion passed, 4-0.

**G.4. Budget Amendments**

**A motion was made by Comm. Taylor and supported by Comm. Theobald to forward a recommendation to the full board to approve the budget amendment dated for February 07, 2024. A vote was called, all in favor. Motion passed, 4-0.**

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield informed the committee that the budget amendment was for Probate Court because the Childcare Fund grant had agreed to pay 75% reimbursements for wages and benefits. This will move the monies into the appropriate line items.

He also stated there will be a few more budget amendments coming forward due to the change in the chart of accounts; noting the Drain Commission will need an additional line item for a grant.

**PUBLIC COMMENTS**

None

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Taylor and supported by Comm. Theobald to adjourn the meeting at 4:05 p.m. A vote was called, all in favor. Motion passed, 4-0.**

---

Michael Musta, Chair

---

Megan Kujawa, Recording Secretary