

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
January 30, 2024

The regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Duane Alworden, Central Dispatch Director; Travis Baker, Central Dispatch Deputy Director; Megan Kujawa, Sr. Exec Admin Assistant; Daniel Mosholder, MMR Operations Manager; and Joe Porterfield, County Administrator/Equalization Director

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the December 27, 2023, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (December 2023)

Sheriff Taylor reviewed his report with the committee. He stated that there are three individuals finishing the corrections officer program. The five newly graduated deputies are in their second phase of field training and the three cadets in the current program are doing well.

He also informed the committee:

- The jail camera project is completed.
- They have implemented their new towing policy.

G.2. MMR Monthly Update (December 2023)

Mr. Mosholder, Operations Manager, informed the committee that:

- A temporary EMT has transferred to Traverse City for six months.
- There is a full-time paramedic opening that a part-time person is looking to transfer to.
- There were 200 EMT interviews for the academy and they will be sending five candidates. The hope that after training is completed, they will be able to have another truck on the roads.

G.3. Emergency Management Monthly Report (December 2023)

Mr. Randy Boike, Emergency Management Specialist, was unable to attend; no report was provided.

G.4. Central Dispatch Monthly Report (December 2023)

Mr. Duane Alworden, Central Dispatch Director, informed the committee that one of the Dispatch trucks is completely furnished to be mobile if necessary.

G.5. Veterans Services Monthly Report (December 2023)

Ms. Kathy Cline, Veterans Services Director, was unable to attend; a report was provided in the packet. There were no concerns.

G.6. Employee Recognition

A motion was made by Comm. Adams and supported by Comm. Bush to approve the presentation of Certificates of Appreciation at the Board of Commissioners meeting on February 7, 2024. A vote was called, all in favor. Motion passed, 4-0.

G.7. Equalization Director Position Description Update

A motion was made by Comm. Bush and supported by Comm. Adams to approve the updated Equalization Director Position Description. A vote was called, all in favor. Motion passed, 4-0.

Mr. Porterfield, County Administrator, stated the updated description states the Equalization Director be under the supervision of the Board of Commissioners and not the County Administrator. It has previously been stated that the Equalization Director should answer to the County Administrator, but statute states the position should be under the Board of Commissioners. He also pointed out that with him being the County Administrator, he cannot be his own supervisor.

CORRESPONDENCE

Medical Examiner Report (December 2023)

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee that on Monday, February 05, 2024, there will be a special Executive Committee meeting to discuss an offer that was submitted on the old jail.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 4:10 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chair



Megan Kujawa, Recording Secretary