

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
December 27, 2023

The regular meeting was called to order by Chair Brian Potter at 12:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Jami Bigger, Deputy County Administrator/HR Director; Undersheriff Richard Doehring; Megan Kujawa, Sr. Exec Admin Assistant; Daniel Mosholder, MMR Operations Manager; and Joe Porterfield, County Administrator/Equalization Director

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the November 28, 2023, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (November 2023)

Undersheriff Doehring was present. A report was provided in the packet. Undersheriff Doehring reviewed the report with the committee. He stated that the five new cadets are working on their field training and there will be three new cadets going to the academy in January. He stated that the Sheriff and Administration is working together on getting a Deputy for security at the front Courthouse entrance.

G.2. MMR Monthly Update (November 2023)

Mr. Mosholder, Operations Manager, was present. Mr. Mosholder informed the committee that one EMT left and went to Missaukee County, there will be one EMT and one Paramedic coming from Grayling. There are currently two open positions. The EMT class for March has twenty open slots and the last time he checked there were 44 applicants. He has been working with Munson and MMR locations for transfers since Munson's new hospital hub implementation. He will be providing those transfer reports going forward.

G.3. Emergency Management Monthly Report (November 2023)

Mr. Randy Boike, Emergency Management Specialist, was unable to attend; a report was provided in the packet. There were no concerns.

G.4. Central Dispatch Monthly Report (November 2023)

Mr. Duane Alworden, Central Dispatch Director, was unable to attend; a report was provided in the packet. There were no concerns.

G.5. Veterans Services Monthly Report (November 2023)

Ms. Kathy Cline, Veterans Services Director, was unable to attend; a report was provided in the packet. There were no concerns.

G.6. Employee Recognition

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the presentation of Certificates of Appreciation at the Board of Commissioners meeting on January 03, 2024. A vote was called, all in favor. Motion passed, 4-0.

G.7. Resolution 24-06 Medical Examiner Cremation Permit Charges

A motion was made by Comm. Bush and supported by Comm. Adams to forward a recommendation to the full board to approve Resolution 24-06 Medical Examiner Cremation Permit Charges. A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee that Mr. Alworden had called him last week to let him know that there was an incident at Boon Township, and they currently don't have a fire department but there is coverage from surrounding departments. He is looking at getting training for Courthouse and Lake Street security. He is planning after the first of the year to have a Department Head meeting.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 12:18 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chair



Megan Kujawa, Recording Secretary