

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
December 14, 2023

The regular meeting was called to order by Chair Michael Musta at 04:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Michael Musta, Gary Taylor, Brian Potter and Julie Theobald
Members Absent: None
Also Present: Duane Alworden, Central Dispatch Director; Jami Bigger, Deputy County Administrator/HR Director; Megan Kujawa, Senior Executive Administrative Assistant; Kristi Nottingham, Treasurer; and Joe Porterfield, County Administrator/Equalization Director

ADDITIONS OR DELETIONS TO THE AGENDA

ADDED: *G.6. LOU Community Corrections On-Call Pay Rate*

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the Agenda, as amended. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Theobald and supported by Comm. Taylor to approve the November 22, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Potter and supported by Comm. Theobald to approve paying the bills in the amount of \$522,911.50. A vote was called, all in favor. Motion passed, 4-0.

G.2. MMRMA Insurance Renewal

A motion was made by Comm. Taylor and supported by Comm. Theobald to forward a recommendation to the full board to approve the renewal of the MMRMA property and liability insurance for 2024. A vote was called, all in favor. Motion passed, 4-0.

G.3. Central Dispatch Cisco Switch Purchase

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the purchase of a Cisco Switch and Power Supply from CDW-G in the amount of \$8,127.89, and to waive the three quote requirement in accordance with Section I. of Policy D-1.0 Purchasing, Contracts, and Sales. A vote was called, all in favor. Motion passed, 4-0.

G.4. Central Dispatch Equature Renewal

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the Equature Maintenance Agreement in the amount of \$5,452.70. A vote was called, all in favor. Motion passed, 4-0.

G.5. Primary Transformer Replacement - Fairgrounds

A motion was made by Comm. Potter and supported by Comm. Theobald to forward a recommendation to the full board to approve the proposal from Windemuller for Transformer Replacement at the Fairgrounds and to waive the sealed bid for contractual services requirement in accordance with Section I. of Policy D-1.0 Purchasing, Contracts, and Sales. A vote was called, all in favor. Motion passed, 4-0.

G.6. LOU Community Corrections On-Call Pay

A motion was made by Comm. Theobald and supported by Comm. Taylor to forward a recommendation to the full board to approve the presented letter of understanding concerning Community Corrections On-Call Pay.

Comm. Potter verified that this was the letter of understanding that was asked to be drafted. Mr. Porterfield stated that it was and that this would take effect at the first of the year.

A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield thanked Ms. Bigger for all her help.

PUBLIC COMMENTS

None

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

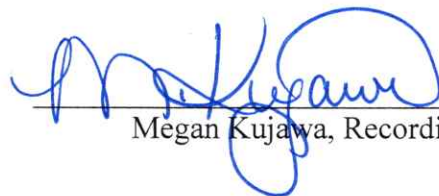
None.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Taylor to adjourn the meeting at 4:07 p.m. A vote was called, all in favor. Motion passed, 4-0.



Michael Musta, Chair



Megan Kujawa, Recording Secretary