

WEXFORD COUNTY  
RECREATION & BUILDING COMMITTEE MEETING  
REGULAR MEETING MINUTES  
December 06, 2023

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 3:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Baughan, and Jason Mitchell  
Members Absent: Ben Townsend  
Also Present: Mathew Cooke, Networks Northwest; Jami Bigger, Deputy Administrator/HR Director; Megan Kujawa, Sr. Exec. Admin. Assistant; Joe Porterfield, County Administrator/Equalization Director; and Members of the Public.

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Baughan and supported by Comm. Mitchell to approve the agenda. A vote was called, all in favor. Motion passed, 3-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Mitchell and supported by Comm. Baughan to approve the November 02, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 3-0.

**PUBLIC COMMENTS**

Nikki Schultz from the Alliance for Economic Success introduced herself to the committee.  
Kathy Morin from the Cadillac Visitor's Bureau introduced herself to the committee.

**AGENDA ITEMS**

***G.1. Maintenance Report***

Mr. Adam Kerr, Maintenance Director, was unable to attend. A report was provided at the meeting. The report was reviewed.

***G.2. Civic Center Report***

Mr. Mike Figliomeni, Boon Sports Management, was unable to attend. A report was not provided.

*\*Comm. Townsend arrived at 3:08 p.m.*

***G.3. Recreation Plan Discussion***

Mr. Cooke from Networks Northwest was present. Mr. Cooke stated the following:

- A Public Comment Period for the Recreation Plan was held November 03 through December 04.
- A Public Notice for the Public Hearing at the Board of Commissioners meeting was listed in the newspaper.
- A summary was provided and grammar changes were made.
- Added pickle ball courts at the Wex; they would be outdoor courts.
- Chair Theobald asked that the Octagon building be removed.

A motion was made by Comm. Baughan and supported by Comm. Mitchell that the Wexford County Parks and Recreation Plan has been drafted and was released for the public comment period from November 03, 2023 to December 04, 2023 and forward a recommendation to the full board to approve the Wexford County Parks and Recreation Plan with edits following the December 06, 2023 Public Hearing. A vote was called, all in favor. Motion passed, 4-0.

#### **G.4. Pinnacle Park Discussion**

Chair Theobald asked the Administrators what we can do with the park.

County Administrator Mr. Porterfield stated the following:

- It was DNR land given to the County and then the County gave it to MSUE to use but MSUE has no use for it and gave it back.
- The County can't sell it.
- Mr. Porterfield will reach out to the Road Commission about getting crushed asphalt delivered to harden the surface of the entrance.
- It has been discussed about it being a possible staging area for ORVs/ATVs/Snowmobiles.

#### **CORRESPONDENCE**

None.

#### **ADMINISTRATOR'S COMMENTS**

Mr. Porterfield stated that Ms. Morin has been working on a grant for a few years for ORV/ATV access points to trails and Pinnacle Park would be a great location for it.

Mr. Porterfield informed the committee that the transformer for the fairgrounds is roughly going to cost \$38,000 to replace. It was turned into the County's insurance company but the insurance company will be reaching out to Veterans Serving Veterans on possible repayment.

Mr. Porterfield and Ms. Bigger met with Fair Board members, the American Legion, Cadillac Area Chamber of Commerce, Cadillac Leadership Group, and MSUE about receiving funding from the Cadillac Leadership Group to update a building on the fairgrounds to be expanded, wiring for electric, heating/cooling, and put a handicap accessible bathroom. The Cadillac Leadership Group is set to vote on the awarding of the funds later this week.

#### **PUBLIC COMMENTS**

None.

#### **COMMITTEE COMMENTS**


None.

#### **CHAIR COMMENTS**

Chair Theobald thanked everyone for their hard work.

#### **ADJOURN**

A motion was made by Comm. Mitchell and supported by Comm. Baughan to adjourn the meeting at 4:28 p.m. A vote was called, all in favor. Motion passed, 4-0.

  
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Julie Theobald, Chair

  
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Megan Kujawa, Recording Secretary