

WEXFORD COUNTY  
FINANCE & APPROPRIATIONS COMMITTEE MEETING  
REGULAR MEETING MINUTES  
November 22, 2023

The regular meeting was called to order by Chair Michael Musta at 12:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Michael Musta, Gary Taylor, Brian Potter and Julie Theobald  
Members Absent: None  
Also Present: Adam Kerr, Maintenance Director; Megan Kujawa, Senior Executive Administrative Assistant; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator/Equalization Director; and Roxanne Snyder, Register of Deeds

**ADDITIONS OR DELETIONS TO THE AGENDA**

**ADDED:** *G.6. Pescador 2024 Budget for RAP, G.7. Maintenance Department Snowplow, and G.8. On-Call Pay Rate for District Court and Probate Court*

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Theobald and supported by Comm. Taylor to approve the Agenda, as amended. A vote was called, all in favor. Motion passed, 4-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Theobald and supported by Comm. Taylor to approve the October 25, 2023 Regular Meeting Minutes and November 13, 2023 Special Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Approval of Claims***

A motion was made by Comm. Potter and supported by Comm. Theobald to approve paying the bills in the amount of \$120,458.44. A vote was called, all in favor. Motion passed, 4-0.

***G.2. Revenue and Expense Report***

A report was provided in the packet. No concerns were cited.

***G.3. Year – End Budget Amendments***

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the Administrator and Treasurer to transfer funds from one department to another without Board approval to ensure no department is in the negative at the end of the year. A vote was called, all in favor. Motion passed, 4-0.

***G.4. Monumentation Surveyor Agreements***

A motion was made by Comm. Taylor and supported by Comm. Theobald to forward a recommendation to the full board to approve the two Professional Services Agreements for Monumentation Surveyors. A vote was called, all in favor. Motion passed, 4-0.

**G.5. Peer Review Surveyor Agreements**

A motion was made by Comm. Potter and supported by Comm. Taylor to forward a recommendation to the full board to approve the four Peer Review Surveyor Agreements. A vote was called, all in favor. Motion passed, 4-0.

**G.6. Pescador 2024 Budget for RAP**

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the Pescador 2024 Budget for the Remedial Action Plan – Wexford County Landfill. A vote was called, all in favor. Motion passed, 4-0.

**G.7. Maintenance Department Snowplow**

A motion was made by Comm. Taylor and supported by Comm. Potter to forward a recommendation to the full board to approve the purchase of a new snowplow from Scientific in the amount of \$8,707.34. A vote was called, all in favor. Motion passed, 4-0.

**G.8. On-Call Pay Rate for District Court and Probate Court**

A motion was made by Comm. Potter and supported by Comm. Taylor to forward a recommendation to the full board to approve the on-call compensation rate for District Court and Probate Court to take effect immediately. A vote was called, all in favor. Motion passed, 4-0.

Comm. Potter stated that there was miscommunication when this was originally to start.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield thanked everyone for their help with the budget and wished everyone to have a Happy Thanksgiving.

**PUBLIC COMMENTS**

None

**COMMITTEE COMMENTS**

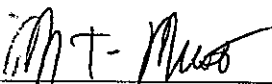
None.

**CHAIR COMMENTS**

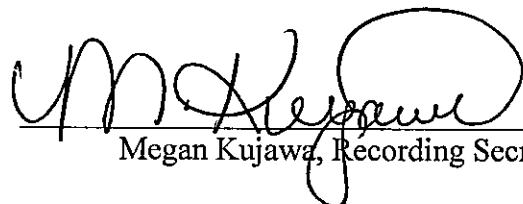
Chair Musta hoped that everyone has a Happy Thanksgiving.

**ADJOURN**

A motion was made by Comm. Theobald and supported by Comm. Taylor to adjourn the meeting at 4:06 p.m. A vote was called, all in favor. Motion passed, 4-0.



Michael Musta, Chair



Megan Kujawa, Recording Secretary