

WEXFORD COUNTY  
**RECREATION & BUILDING COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
November 02, 2023

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Baughan, Jason Mitchell, and Ben Townsend  
Members Absent: None  
Also Present: Mathew Cooke, Networks Northwest; Jami Bigger, Deputy Administrator/HR Director; and Megan Kujawa, Sr. Exec. Admin. Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

**Added: G.4. December Meeting Change Discussion**

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Townsend and supported by Comm. Mitchell to approve the agenda, as amended. A vote was called, all in favor. Motion passed, 4-0.**

**APPROVAL OF THE MINUTES**

**A motion was made Comm. Baughan and supported by Comm. Townsend to approve the October 05, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 3-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Maintenance Report***

Mr. Adam Kerr, Maintenance Director, was unable to attend. A report was provided at the meeting. The report was reviewed. The lights are going up for Operation Greenlight for Veterans.

***G.2. Civic Center Report***

Mr. Mike Figliomeni, Boon Sports Management, was unable to attend. A report was provided at the meeting.

***G.3. Recreation Plan Discussion***

Mr. Cooke from Networks Northwest was present. Mr. Cooke reviewed the plan with the committee and stated that the plan is being released for public comment for the next 30 days. Mr. A public hearing will be held at the Board of Commissioners meeting on December 06, 2023. Mr. Cooke will publish the public hearing notice.

**G.4. December Meeting Change Discussion**

Chair Theobald stated that for December's meeting she will be out of town for a conference and asked that the meeting be moved to December 06, 2023 at 3:00p.m.

**A motion was made by Comm. Baughan and supported by Comm. Mitchell to hold the December meeting on December 06, 2023 at 3:00pm. A vote was called, all in favor. Motion passed, 4-0.**

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Ms. Bigger informed the committee that there was a leak in the server room. Mr. Porterfield and Mr. Kerr were able to take care of it and there was no damage to the servers.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

All committee members thanked Mr. Cooke for his work on the Recreation Plan

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Mitchell and supported by Comm. Baughan to adjourn the meeting at 4:23 p.m. A vote was called, all in favor. Motion passed, 4-0.**



Julie Theobald, Chair



Megan Kujawa, Recording Secretary