

COUNTY OF WEXFORD  
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE  
REGULAR MEETING MINUTES  
October 24, 2023

The regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Jami Bigger, Deputy County Administrator/HR Director; Randy Boike, Emergency Management Specialist; Kathy Cline, Veterans Services Director; Adm Kerr, Maintenance Director; Megan Kujawa, Sr. Exec Admin Assistant; Daniel Mosholder, MMR Operations Manager; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator/Equalization Director

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the September 26, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Sheriff's Office Monthly Report (September 2023)***

Sheriff Taylor was unavailable to attend the meeting. A report was provided in the packet. There were no questions or concerns regarding the report.

***G.2. MMR Monthly Update (September 2023)***

Mr. Mosholder, Operations Manager, was present; a report was provided in the packet. Mr. Mosholder informed the committee that the ambulance garage project on Cobb Street is complete. Mr. Mosholder discussed Munson's plan for regionalization. They will be doing some test runs from Manistee to see how much it will affect MMR.

***G.3. Emergency Management Monthly Report (September 2023)***

Mr. Randy Boike, Emergency Management Specialist, was present; a report was provided in the packet. Mr. Boike reviewed the report with the committee.

***G.4. Central Dispatch Monthly Report (September 2023)***

Mr. Duane Alworden, Central Dispatch Director, was unavailable to attend but a report was provided in the packet. There were no questions or concerns regarding the report.

**G.5. Veterans Services Monthly Report (September 2023)**

Ms. Kathy Cline, Veterans Services Director, was present; a report was provided in the packet and reviewed with the committee. Ms. Cline notes an increase in requests for service and stated she suspects the increase will continue through the winter months.

**G.6. Reappointment to the Construction Board of Appeals**

A motion was made by Comm. Bush and supported by Comm. Adams to forward a recommendation to the full board to reappoint Mr. Scott Kleinsorge to the Construction Board of Appeals for a three-year term expiring October 31, 2026. A vote was called, all in favor. Motion passed, 4-0.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield stated that he has spoken with Ms. Brooke Fuller, Building Department Manager, about replacement of a Plumbing Inspector. He will reach out to his counterparts to see if they know of someone available.

Ms. Bigger stated that there will be an ad going into the paper to advertise for applicants for the special committee appointments.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

None.

**ADJOURN**

A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 4:24 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chair



Megan Kujawa, Recording Secretary