

## WEXFORD COUNTY BUILDING DEPARTMENT

401 N. Lake Street  
Cadillac MI 49601  
Phone: (231) 779-9465  
Email: [building@wexfordcounty.org](mailto:building@wexfordcounty.org)  
Website: [www.wexfordcounty.org](http://www.wexfordcounty.org)



BROOKE FULLER  
Manager  
BOB SCARBROUGH  
Building Official  
CHAD KANOUSE  
Electrical Inspector  
MATTHEW SCHNEIDER  
Mechanical Inspector  
DANIEL BEAN  
Plumbing Inspector

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### Residential Deck Requirements

Manufactured Homes must have engineered specifications to be attached.

Requirement waived if self-supporting.

1. **Approved Zoning Permit:** Contact the below Township, City, or Village Zoning Administrator:
  - Cedar Creek Township- Wendy Johnson 231-824-6543
  - Clam Lake Township- Cindy Warda 231-775-5401 Ext 6 (Office hours vary, please call)
  - Haring Township- Mike Green 231-920-2029, Office Fridays 9-1
  - Colfax, Greenwood and Henderson Townships- No Zoning
  - Wexford, Hanover, Liberty, Springville, Antioch, Slagle, Boon, Selma, South Branch, Cherry Grove Townships (Wexford Joint Planning Commission) Bob Hall #231-775-1138, Office: Weds 8-5, Thurs 8-12, Fri 8-12
  - Village of Mesick- 231-885-1646                      City of Manton- 231-824-3572
  - City of Cadillac- 231-775-0181 Ext 102              Village of Buckley- 231-269-3555
2. **Completed Building Permit Application:** (*This office does not issue building permits for City of Cadillac, City of Manton, and Cedar Creek Township*) Obtain this application from our office or website.
3. **One (1) set of plans**, to include:
  - a. Floor Plan
  - b. Show all elevations [*front, sides and rear elevations*]
  - c. Footing detail
  - d. Exit details from deck (steps, guardrails, handrails, anchoring to house)
  - e. Cross section detail
4. Copy of signature **identification**
  - a. If licensed builder, provide a copy of your builder's license
  - b. If pulling a homeowner building permit, read and sign the Homeowner's Affidavit form
5. Located in **wetland and /or floodplain** or need determination: Sue Conradson, EGLE 231-429-2658 or email Sue at [conradsons2@michigan.gov](mailto:conradsons2@michigan.gov)
6. Please contact the **DNR** if building on a river or water connecting to a river 989-732-3541
7. **Soil Erosion Permit:** Obtained from this office (*Required IF you are building within 500' of water, lakes, rivers or streams, etc. or excavating over one (1) acre in land area*)

**Fee:** Please refer to building and soil erosion (SESC) fee schedules.