



Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, December 20, 2023, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
- G. PRESENTATIONS AND REPORTS
 - 1. Northern Lakes Community Mental Health – Brian Martinus.....1
 - 2. Mid-Michigan Medical Examiner Group: CT Scanner – Lisa Kaspriak
- H. PUBLIC COMMENT
Designated for topics on the agenda only.
- I. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.
 - 1. Approval of the December 06, 2023 Regular Meeting Minutes14
- J. AGENDA ITEMS
 - 1. Airport Community Multi-Center Pavilion Letter of Support (*Executive 12/12/2023*)18
 - 2. MMRMA Insurance Renewal (*Finance 12/14/2023*)61
 - 3. Central Dispatch Cisco Switch Purchase (*Finance 12/14/2023*)95
 - 4. Central Dispatch Equature Renewal (*Finance 12/14/2023*).....97
 - 5. Primary Transformer Replacement – Fairgrounds (*Finance 12/14/2023*).....98
 - 6. LOU Community Corrections On-Call Pay (*Finance 12/14/2023*)99
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
- M. PUBLIC COMMENT
Open for any public comments.
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJOURN

2022 ANNUAL REPORT TO THE COMMUNITY

FISCAL YEAR 2022 (10/1/21-9/30/22) PUBLISHED SUMMER 2023

G.1.





To the Community

I am pleased to share our **Annual Report to the Community** highlighting the numerous achievements of our organization, our staff and provider network, and, most importantly, the people we are privileged to serve. In the face of multiple challenges, including staffing shortages and an ever-increasing demand for our services, Northern Lakes Community Mental Health Authority (NLCMHA) staff remained mission-focused. In FY22 NLCMHA intervened in over 5,000 crises and provided service to over 5,400 individuals who live in Crawford, Grand Traverse, Leelanau, Missaukee, Roscommon, and Wexford Counties, plus assisted 431 people to remain living in or return to life in the community through its Northern Health Care Management division. It is the people and the impact we are able to make in their lives that inspires and motivates us in our commitment to excellence in person/family centered planning and services.

During FY22, NLCMHA completed its triennial CARF accreditation survey resulting in a three-year accreditation for all twelve programs for which it applied. This was an exceptional accomplishment this time because two of the three years reviewed happened during the pandemic and all the proofs were required to be submitted electronically. In addition, all Medicaid Encounter Verification audits conducted quarterly by the Northern Michigan Regional Entity were met at 100% each quarter. Most recently, the National Council for Quality Assurance audited our Northern Health Care Management program and scored the program 99.96%!

We are extremely grateful to our employees and network of residential and community integration providers who managed to meet the challenges brought on by the direct care staffing shortage. These **essential workers** adapted and sacrificed to ensure services were continued in a safe environment.

We're also grateful to the individuals who shared their personal stories of **hope and recovery** and advocated for the public mental health system this year. With one in five people experiencing a mental health issue, it is likely that each of us has lived experience with mental illnesses or substance misuse, or know someone who has. The more we talk about the issues and advocate for system improvements, the more people are encouraged and able to access help when needed.

We want to recognize and thank all those who make achieving our mission possible—our staff, Board of Directors, network of providers, community partners, funders, persons served, and advocates. We continue to concentrate on clinical and operational consistency, effectiveness, efficiency, and use of data, with the goal of improving and increasing our services. We are proud to be public servants and responsible stewards of taxpayer resources.



Brian Martinus

Brian S. Martinus
Interim Chief Executive Officer

MISSION

Our mission is to improve the overall health, wellness and quality of life of the we serve. We also strive to be good stewards of public funds and provide safety net services, education, and other community benefits for the citizens of six Northern Michigan Counties.

VISION

Communities of informed, caring people living and working together.

VALUES

- Treating all people with compassion, dignity, and respect.
- Respecting diversity and individuality.
- Visionary public leadership, local decision-making, and accountability for our actions and decisions.

Priority Populations Served

NLCMHA is certified by the Michigan Department of Health and Human Services (MDHHS) as a **Community Mental Health Services Program** (CMHSP). In this role, defined by the Michigan Mental Health Code, we provide and manage services for adults with serious mental illness, children with serious emotional disturbance, individuals with intellectual and developmental disabilities, and individuals with a co-occurring substance use disorder in Crawford, Grand Traverse, Leelanau, Missaukee, Roscommon, and Wexford Counties. We provide crisis intervention service to anyone in the community in a behavioral health crisis, serving as the community safety net. There are 46 CMHSPs in Michigan.



■ Counties served by NLCMHA
■ Counties served by NHCM

NLCMHA's **Northern Health Care Management** (NHCM) division serves the **elderly and disabled** in two ways:

1) NLCMHA is the only CMHSP in Michigan which serves as a MI Choice Waiver agent, coordinating the Home and Community Based Services for the Elderly and Disabled Waiver Program; 2) NHCM also serves as a Nursing Facility Transition agent in 22 counties. NHCM provides long-term care services at home to adults who are eligible to receive Medicaid-covered services like those provided by nursing homes who prefer to stay in their own home or other residential setting.

Call 1-800-640-7478 for more information.

NLCMHA also operates the **NLCMHA Integrated Health Clinic** (IHC). Open to the community, IHC has locations at the NLCMHA Traverse City and Grayling offices and is a convenient place to get all primary care needs in one place, with an integrated care team. Whether you need a primary care provider, help managing a chronic health condition, or counseling from a licensed therapist, new patients are always welcome. **Call 231-935-3062 for more information.**

NLCMHA is a member of the 21-county **Northern Michigan Regional Entity** (NMRE). The NMRE is one of ten Prepaid Inpatient Health Plans (PIHPs) in Michigan that manage Medicaid funding for behavioral health and substance use disorder services for special populations. The NMRE is jointly owned by its member CMHSPs. **Visit nmre.org for more information.**

Contact Information | Locations

Crisis: (833) 295-0616
(800) 492-5742

Customer Service: (800) 337-8598

Recipient Rights: (989) 348-0003

Administrative Office

105 Hall Street, Suite A
Traverse City MI 49684
(231) 922-4850

www.northernlakescmh.org
TTY 711



Cadillac Office

527 Cobb Street
Cadillac MI 49601
(231) 775-3463

Grayling Office

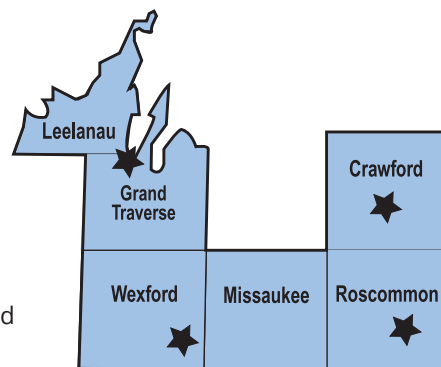
204 Meadows Drive
Grayling MI 49738
(989) 348-8522

Houghton Lake Office

2715 South Townline Road
Houghton Lake MI 48629
(989) 366-8550

Traverse City Office

105 Hall Street, Suite A
Traverse City MI 49684
(231) 922-4850



Transforming Lives through Commitment and Collaboration

We are pleased to present a selection of success stories that embody our mission: to enhance the overall health, wellness, and quality of life of those we serve. Through the synergy of our dedicated staff and the perseverance of those we assist, we bear witness to remarkable triumphs that continually inspire our work. We applaud their growth and accomplishments, and we are privileged to accompany them on their transformative journeys.

■ **TANIA: Achieving Stability through Tenacity and Ongoing ACT Team Support**

Tania relocated to northern Michigan a few years ago, reaching out to us when she found herself living in a home without electricity or water. Struggling to manage medications, appointments, and daily life, she felt indifferent to her own existence, except for the companionship of her beloved cats. In the past year, since her engagement with our Assertive Community Treatment (ACT) Team, Tania has actively participated in two evidence-based groups—Seeking Safety and Dialectical Behavior Therapy (DBT). This commitment has enabled her to gain insights into the value of consistent medication use for clear thinking. She's embraced managing public transportation and has scheduled and followed through on getting her own lab work done, resulting in stability and her impending move to a private apartment. Recognizing the support available within the community, she now feels a greater sense of coherence in her life.

■ **SARAH: Healing through Evidence-Based EMDR Therapy**

Sarah's childhood trauma had a profound impact on her emotional well-being. Sarah had experienced complex and developmental trauma which profoundly affected all aspects of her life. She came to us feeling hopeless and frustrated, trying to get control of her life and feelings. She felt chronically suicidal, had been injuring herself, and was just newly sober. She was very motivated in therapy and enthusiastic about trying the evidence-based practice Eye Movement Desensitization and Reprocessing (EMDR). This is an extensively researched, effective psychotherapy method proven to help people recover from trauma which sets up a learning state that allows problematic experiences to be stored properly in the brain without producing the "fight, flight or freeze" response. Sarah describes EMDR and the work done with her therapist as life changing. It has given her a sense of power and control over her life and helped her separate from some of the past events that were so traumatic. She is now able to feel calm and ease and is doing very well in her life. She is in school, working towards creating a life that feels meaningful, purposeful, and in line with her value system.

■ **JAYME: Independence and Encouragement Yield Positive Transformation**

Jayme began receiving NLCMHA services in 2018 when she was in a very bad place mentally, struggling with depression and withdrawal. Her involvement with the ACT team led her to Club Cadillac, where she found unwavering support. For example, she is now set to graduate in May of 2024 with a Surgical Tech degree, a remarkable achievement she credits to Club's support. Transitioning from the ACT Team to Case Management in 2022, she received encouragement to pursue her education, eventually graduating from all case management services. Club Cadillac continues to provide support, encouragement, and consistency in her life, significantly improving her well-being.

■ **GAIL: Empowerment through Unwavering Support and Connections**

Gail's mental health journey took a pivotal turn in 2015 with a diagnosis of anxiety, major depression, and a personality disorder. Seeking a fresh start, she moved to Michigan, where she found the support she desperately needed. Through therapy, DBT group sessions, case

management, and prescribed medication, she made significant progress. Club Cadillac became a cornerstone, providing a safe and supportive environment where she could connect with others who shared similar struggles and experiences. The sense of community and acceptance within the club became an essential pillar of her ongoing mental health stability. With the support and guidance she received from CMH, she successfully completed her treatment and graduated from their services in 2019. She is beyond grateful for the care and assistance she received from both CMH and Club Cadillac, recognizing their integral roles in her journey towards stability and wellbeing.

■ **RONDA: Recovery Journey Leads to Peer Support Specialist Career**

Ronda's mental illness began at age 15 and worsened by age 25, leading to a 25-year struggle with functioning and work. A few years ago, she began to look for something more. She got involved with NAMI (National Alliance on Mental Illness) and began learning and growing, eventually becoming a certified facilitator and co-leading a peer-to-peer informational course. The confidence she gained allowed her to try a job at Grand Traverse Industries which gave her even more confidence. When a peer support specialist position became available at NLCMH, her counselor encouraged her to apply. She got the job and is now able to work a 40-hour week sharing her story and demonstrating to others that recovery is possible.

■ **RYAN'S Road to Recovery**

Ryan had been working with our Comprehensive Health Assessment Team (CHAT) when he had a relapse and ended up in jail. He requested contact with the CHAT team staff, who helped advocate to get him linked to the jail diversion program. Together they worked to set up a diversion plan approved by the court. Ryan is highly motivated to stay on his path of recovery, attending all appointments and taking his medications faithfully.

■ **KAYLIE'S Journey to Overcoming Fear**

Kaylie had been feeling debilitated by fear for over four years, rarely leaving her home except for psychiatry appointments. She asked CHAT for help in overcoming this fear. She started with meetings in her home, progressed to riding the bus with staff, and eventually began riding on her own. She even achieved the significant milestone of spending the night at her mom's house.

■ **Diverting People to Treatment, Not Jail**

The jail diversion program has been a blessing to the clients our office serves who are struggling with mental health. Clients are able to be released from jail on a diversion plan, working closely with CMH. The staff always goes above and beyond to help our office and clients. We have had several success stories of clients who were found incompetent to stand trial. CMH created a treatment plan for the client to be released from jail and were successful in helping restore the client's mental health.
— Shawna Shelton, Wexford County Public Defender's Office Client Navigator

■ **Keeping People Safe during Very Challenging Times**

NLCMH is a great partner to us. The children's clinicians and support team have gone above and beyond in collaborating with us on some extremely difficult Child Welfare cases. An example of this is when a teenage youth with extreme mental health issues also was facing criminal charges for several crimes he had committed. During this time, his mother refused to have him return home as she did not believe it would be safe for herself or her child. NLCMH worked hand-in-hand with our staff to figure out a solution for this child and family. At one point, we believed that we were going to need to provide staff for him at the hospital and NLCMH offered to aid us in assuring he had 24/7 supervision. Through the course of the case, CMH partnered with us every step of the way. I am truly thankful for our great working relationship and the staff and NLCMH. We could not do these extremely tough jobs without them! — Carey Adrianse, Director, Wexford/Missaukee DHHS

These stories highlight our commitment to fostering change and well-being. They illustrate the profound transformations that occur when individuals, families, and communities unite in their pursuit of healthier, more fulfilling lives.

Services Open to Everyone in the Community

CRISIS SERVICES 24/7

All crisis services are **available to anyone in the community**, 24 hours a day, 7 days a week. Telephone assistance is available 24/7 by calling 833-295-0616. In FY22, our **Crisis Services Team**, which includes mobile teams for both children (Family Assessment & Safety Team, or FAST) and adults, responded to **5,032 crisis events**; plus **licensed mental health specialists** responded to **10,297 calls after hours**. In addition, in FY22, the NLCMHA Crisis Welcoming Center was opened within the Traverse City office on Hall Street to provide a place where people experiencing a mental health crisis could walk in and receive assistance. People may also walk in to any of our offices during business hours for help in a crisis.

5,032
CRISIS
EVENTS

10,297
CRISIS CALLS
AFTER HOURS

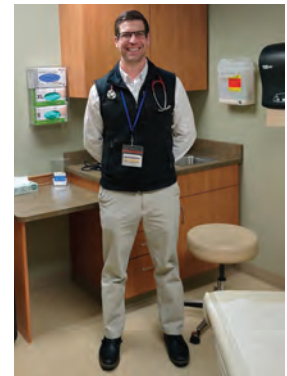
486
CRISES BY
FAST TEAM

DROP-IN CENTERS

Drop-In Centers offer a **safe, supportive environment** within the community for individuals who have experienced mental/emotional problems. Individuals do not need to be currently receiving mental health services in order to attend a Drop-In Center. It is a place to go, a place to be, a place to make friends, and be accepted. There are two Drop-In Centers in our service area: **Kandu Island** in Traverse City, and **New Connections** in Houghton Lake; with a third drop-in center currently in development in Grayling.

INTEGRATED HEALTH CLINIC

Open to the community, the Integrated Health Clinic (IHC) is a convenient place to get all **primary health care needs in one place**, with an integrated care team. We are your partner in total health and wellness, caring for your body and mind. The IHC offers **“one-stop shopping” for healthcare**—whether an individual needs a primary care provider, help managing a chronic health condition, or counseling from a licensed therapist. The IHC team is fully staffed with a nurse practitioner, registered nurse, and master’s level mental health clinician who provide a comprehensive set of services, including coordination of medications and other appointments, access to specialists, and specialty on-site assessments such as nutrition, foot care, blood pressure, medication monitoring, lab work, and much more. We currently offer hours in Traverse City and Grayling and the program is growing. **New patients are always welcome. For an appointment, call (231) 935-3062.**



The clinic is open to anyone, regardless of insurance coverage.

COORDINATED CARE MAKES A DIFFERENCE

- The Integrated Health Clinic was asked to work with a teen who was discharged from a residential setting with significant medical and psychotropic medication needs and no refills. IHC staff and the NLCMHA psychiatrist coordinated appointments and prescriptions. This coordination likely prevented the youth from being placed out of the community.
- A resident in one of our NLCMH-owned homes was severely injured from a fall at school, which led to a three-month hospitalization. This period demanded an immense level of collaboration to address both the resident’s behavioral and medical needs effectively. The transition back to the home remained uncertain until significant healing progress was observed. The hospital’s medical team and the NLCMHA clinical team worked tirelessly to develop a tiered step-by-step plan for the resident’s return home, incorporating many safeguards and precautions. This collaborative effort prioritized the resident’s well-being and safety throughout the process. Ultimately, the resident successfully made the transition back home, achieving a level of functioning even surpassing their pre-injury state. This remarkable outcome underscores our commitment to client-centered care and reflects the “Culture of Gentleness” approach that guides our daily work.

Specialty Services

SPECIALIZED CARE FOR INDIVIDUALS WITH IDD

Over half of our funding supports people with Intellectual and/or Developmental Disabilities (IDD). Of this, one-third is for residential services. It is a key priority for NLCMHA to ensure that facilities and services exist to allow people to live in their own communities, near their families. Maintaining staffing and capacity are constant challenges, and are of critical importance.

Specialized Residential Services (SRS): NLCMHA operates six homes in addition to the Glen Oaks Apartments and contracts for many others. Our purpose is to operate “Happy Homes” that residents, staff, clinicians, and guardians are proud to be associated with. We know that people doing the work often do it for a personal reason—it is difficult and essential work and must continue around the clock. Incentives for direct care workers and the benefits of being a NLCMHA employee have kept workers in their positions and encouraged new employees to join the team.

■ **Our staff's compassion truly makes all the difference.** For example, over the past two years, two residents in NLCMHA homes became aged and terminally ill. They were able to transition to palliative care levels and were able to receive hospice care in the home, allowing both families and staff to support them through their final transitions. A person who lives in an NLCMHA-owned supervised independent living apartment experienced the tragic death of a friend several years ago and frequently experienced severe symptoms on the anniversary, sometimes requiring inpatient care. The individual, in collaboration with NLCMHA staff, has replaced that pattern with a new tradition. On that date now the tenant (along with staff and another person served) attend a Detroit Tigers baseball game to honor the loss of the friend.

■ **Sometimes our homes are a stepping stone** for people to get back to the community. For example, an individual came to live in one of our SRS homes after being plagued with multiple crisis placements. The person had no guardian, benefits, or home to go to. After four years of care and support stabilization, the person was able to move to a less restrictive environment and now needs fewer clinical supports. In another situation, a person was discharged to our care after an extended placement in a state facility. The individual's medical issues were serious, requiring a vigilant level of engagement and support to become independent. After two and a half years living at one of our homes, the person successfully moved to a personal apartment with continued psychiatric support and no longer needs case management services.

Community Outreach and Inclusion: Through the creative efforts of our IDD Team and valued network provider partners such as Grand Traverse Industries, R.O.O.C., and Hope Network, people served enjoyed many community experiences, including volunteering with community organizations, taking trips to parks and recreation areas, learning new skills, working at jobs, and having fun experiencing cooking, crafts, dancing, music and more. **Community Living Supports** (CLS) services continued face-to-face in FY22 to provide assistance to increase and maintain an individual's independence, support achievement of their goals, and promote community participation.

Children with IDD: The Children's IDD Team works predominately with children diagnosed with **Autism Spectrum Disorder**. Our main service/support/treatment is Applied Behavior Analysis (ABA), which is an intensive, evidence-based practice which often requires face-to-face service. In FY22 we expanded our contract provider network to include two additional ABA providers to support our community. Feedback from families indicates support for the **continuation of telehealth services** as telehealth made it easier for families to engage with services.

■ **The impact of these services on children and families is incalculable.** For example, Clayton initially faced challenges with potty training, communication, and tantrum management before starting ABA therapy. ABA has significantly improved his ability to communicate his needs with improved fluency and much greater vocabulary. He now communicates his needs effectively, reducing meltdowns. Clayton's mother credits ABA for empowering her with valuable skills to support his progress, including identifying triggers and redirection techniques. Despite only three months of ABA, she eagerly anticipates Clayton's continued growth.

685
ADULTS
WITH IDD

284
CHILDREN
WITH IDD

289
RESIDE IN SRS
HOMES

419
WITH IDD USED
COMMUNITY
LIVING
SUPPORTS

87
WITH IDD
RECEIVED
RESPIRE

SPECIALIZED CARE FOR PEOPLE WITH SERIOUS MENTAL ILLNESS

One in five Americans live with a mental illness, and a smaller subset, about 5%, live with a serious mental illness. It is this smaller subset, adults with serious mental illness (SMI) and children with serious emotional disturbance (SED), who are the **primary focus of NLCMHA services and supports** (along with individuals with IDD and those with co-occurring substance use disorders).

3,636
ADULTS
WITH SMI

To deliver a wide range of services and supports for people across the lifespan who have serious mental health conditions, NLCMHA employs psychiatrists, psychologists, therapists, case managers, peer support specialists, and nurses. **Highly trained clinicians deliver a wide variety of evidence-based therapies** according to individual need, including Trauma Focused Cognitive Behavioral Therapy, Dialectical Behavior Therapy, Dialectical Behavior Therapy for Adolescents, Eye Movement Desensitization and Reprocessing, Motivational Interviewing, Seeking Safety, and Assertive Community Treatment, to name a few.

887
CHILDREN
WITH SED

Access to Treatment: Work continued in FY22 to get people with serious conditions connected with treatment. This includes collaborating with community partners such as law enforcement, courts, and hospitals.

■ **Law Enforcement:** We purchased iPads to extend care into police cars. Police officers and crisis services specialists can connect in real time with mental health professionals and provide immediate assistance to the person in crisis. Quick connections can help police cope with difficult calls and increase community safety when faced with an individual experiencing a mental health crisis. We meet regularly with law enforcement partners to work better together to improve services.

■ **Courts:** Staff in our **Juvenile Justice Diversion Program** in Grand Traverse and Leelanau Counties have screened and diverted 264 youth from juvenile justice system involvement and into treatment including providing intensive Multi-Systemic Therapy to youth in Grand Traverse and Leelanau Counties. We also provide therapy and case management services and support especially focused on prison and jail re-entry and pre-release discharge planning.

■ **Hospitals:** We are working with Munson and other partners to develop the Grand Traverse Center for Mental Wellness which will house a wide range of crisis services for the region. We have also added a community crisis liaison to expand our mobile crisis services.

■ **Children:** A multidisciplinary team supports children and families who require intensive levels of care and Youth Peer Support Specialists provide support and inspiration for youth. The NLCMHA Infant Mental Health program continues to grow and provides prevention and treatment services for new parents. Staff who completed the Trauma Caregiver Resource Training Cohort provided Trauma Informed Caregiver Groups to caregivers via telehealth and in person. We also provided these groups within Cadillac Area Public Schools.

Expert Consultation:

■ **Michigan Child Collaborative Care (MC3)** offers psychiatry support to primary care providers who have patients who are managing behavioral health problems. Enrolled primary care providers may receive same day phone consultations with psychiatrists to assist with local young adults up to age 26, women contemplating pregnancy, and pregnant or postpartum women (up to one year), with local NLCMHA staff able to provide recommendations for local resources. We offer perinatal and pediatric monthly webinars on various topics and monthly group case consultations for school-based clinics.

■ NLCMHA partners with Pine Rest Christian Health Services **Child and Adolescent Psychiatry Fellowship** program to help train second year child and adolescent doctors of psychiatry. The program provides excellent practice for the doctors and increases access to child and adolescent psychiatric services in our rural area.

Mild to Moderate Mental Health Conditions: Now we can help!

NLCMHA is pleased to now be able to serve people with mild to moderate mental health conditions through the **Integrated Health Clinic**, which employs a **master's level therapist**.

Call for more information
231-935-3062





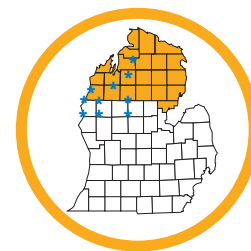
431
ELDERLY &
DISABLED

NORTHERN HEALTH CARE MANAGEMENT (NHCM)

The mission of NHCM, a MI-Choice Waiver Agent, is to ensure that anyone who needs nursing facility level of care but would like to live in their own home in the community can do so with the supports that we offer. Using the many NHCM service choices, an ever-increasing number of eligible people are able to receive the same level of care at home that they would receive in residential or institutional care. This is a positive trend, which allows participants to live a more self-determined life. Studies show that those who take an active role in directing their healthcare tend to have better health outcomes.

Living in the community can also help families to remain close and connected, whether this means that those needing nursing level of care can live with their family members or allow more flexibility creating opportunities to connect.

Such was the case for Janet who initially requested MI Choice Waiver services several years ago. We were able to work with her to obtain Medicaid eligibility, and arranged for her to move into an assisted living home of her choice. Janet had been content for years, but wanted to be closer to her daughter who was being supported by an appointed guardian. Ultimately, the daughter applied for MI Choice services, but she also needed assistance obtaining Medicaid. The same NHCM intake team member assisted the daughter and once she was eligible for Medicaid, she transitioned to MI Choice. In a short time, mother and daughter were again reunited and both happily live across the hall from each other. They have both reported they are happy and living their best life while receiving the supportive care they need.



NHCM staff provide home- and community-based services in ten counties. NHCM staff also provide transition services to help people who currently live in nursing facilities to return home, move in with family or friends, move into a foster care home, or find new housing. NHCM provides Nursing Facility Transition services in 22 counties in the "Tip of the Mitt."

NHCM SERVICE CHOICES

Call for information
(231) 933-4917

- Nursing Facility Transition
- Supports Coordination
- In-home Care and Assistance
- Home Delivered Meals
- Emergency Response Systems
- Private Duty Nursing
- Counseling
- Environmental Modifications
- Medical Equipment & Supplies
- Housing Assistance
- Medicaid Eligibility Specialist
- Help with Medicare Choices
- Information and Referral
- Non-Emergent Medical Transportation

OBRA* NURSING HOME SERVICES

NLCMHA provides comprehensive OBRA services, including **evaluating individuals' needs** for nursing home care; and **mental health monitoring and connections to specialized care** for those Seriously Mentally Ill and individuals with Intellectual/Developmental Disabilities in the 13 nursing facilities within NLCMHA's six counties. Mental health services in nursing facilities continued to be provided for those meeting criteria of serious and persistent mental illness or intellectual/developmental disability. For FY22, 209 new individuals had some level of OBRA team evaluation. In addition, with the new electronic referral and screening process, 744 individuals have been triaged and screened by OBRA staff.

744
SCREENED

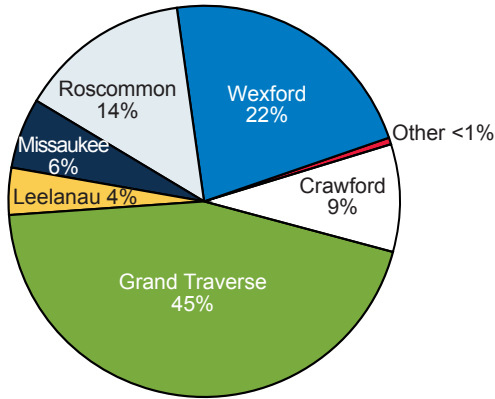
13
NURSING HOMES
MONITORED

* OBRA stands for Omnibus Budget Reconciliation Act of 1987 (federal law aimed at Nursing Homes).

2022 By the Numbers

FISCAL YEAR 10/1/21-9/30/22 (FY22)

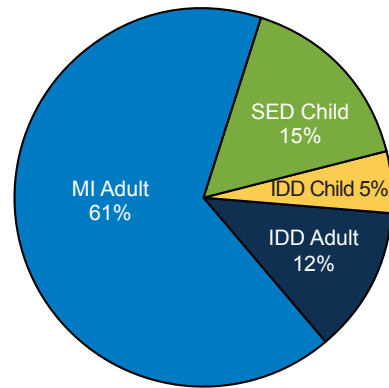
PERSONS SERVED BY COUNTY OF RESIDENCE



NUMBER SERVED

| | |
|--------------------|---------------|
| Crawford | 494 |
| Grand Traverse | 2,452 |
| Leelanau | 219 |
| Missaukee | 314 |
| Roscommon | 779 |
| Wexford | 1,212 |
| All other counties | 22 |
| TOTAL | 5,492* |

PERSONS SERVED BY POPULATION



NUMBER SERVED

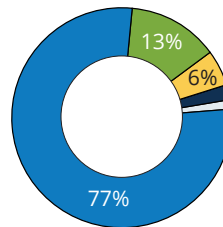
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|--------------|---------------|
| MI Adult | 3,636 |
| SED Child | 887 |
| IDD Child | 284 |
| IDD Adult | 685 |
| TOTAL | 5,492* |

* Plus 431 individuals served by Northern Health Care Management

COUNTY FUNDING CONTRIBUTION

| | |
|----------------|---------------------|
| Crawford | \$ 35,600 |
| Grand Traverse | \$ 682,200 |
| Leelanau | \$ 139,700 |
| Missaukee | \$ 35,272 |
| Roscommon | \$ 57,425 |
| Wexford | \$ 76,543 |
| Total | \$ 1,026,740 |

TOTAL REVENUES \$85,923,161



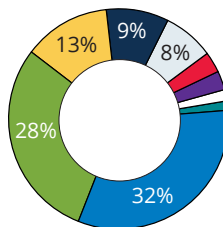
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|-------------------------------|-------|--------------|
| Medicaid | 76.9% | \$66,033,885 |
| Northern Health Care Mgmt | 13.0% | \$11,210,961 |
| State Source including Grants | 6.4% | \$5,470,721 |
| Local Sources | 2.7% | \$2,309,256 |
| Reimbursements | 1.0% | \$898,338 |

SPENDING BY POPULATION (%)

| | 19/20 | 20/21 | 21/22 |
|-------------------|-------|-------|-------|
| Adults with IDD | 49.6% | 47.5% | 46.0% |
| Children with IDD | 7.8% | 7.2% | 7.3% |
| Adults with MI | 34.9% | 36.0% | 37.4% |
| Children with SED | 7.7% | 9.3% | 9.3% |

IDD - Intellectual/Developmental Disability
MI - Mental Illness
SED - Serious Emotional Disturbance

TOTAL EXPENDITURES \$85,923,161



| | | |
|-----------------------|-------|--------------|
| Personnel | 31.9% | \$27,440,207 |
| Residential Contracts | 27.8% | \$23,855,700 |
| Contractual Services | 12.9% | \$11,105,676 |
| Contract Agencies | 9.1% | 7,834,906 |
| Inpatient Services | 7.6% | \$6,543,748 |
| Reinvestment | 4.3% | \$3,711,598 |
| Direct Operations | 3.0% | \$2,577,366 |
| Occupied Space | 1.8% | \$1,568,241 |
| Transportation | 1.5% | \$1,285,719 |

PROVIDER CONTRACTS

\$52,928,667 (62% of budget)

NLCMHA contractually supports 913 full-time equivalent employees:

729 for behavioral health services, 122 for home- and community-based services, and 62 in the areas of facility, transportation, equipment and supplies.

913
CONTRACT
JOBS

EMPLOYEES

MENTAL HEALTH SPENDING BY PROGRAM*

COST

%

* Does not include Northern Health Care Management, grants or administration

| | | |
|--|--------------|-------|
| Community Living Supports | \$29,933,107 | 48.7 |
| Case Management/Treatment Planning | 5,839,568 | 9.5 |
| Inpatient | 5,781,132 | 9.4 |
| Crisis | 3,386,645 | 5.5 |
| Autism Services | 3,372,208 | 5.5 |
| Additional Support Services (Respite & Homebased) | 2,669,782 | 4.3 |
| Psychotherapy | 2,138,031 | 3.5 |
| Assertive Community Treatment (ACT) | 1,424,858 | 2.3 |
| Evaluation and Management (physician level) | 1,218,576 | 2.0 |
| Psychiatric Diagnostic Evaluation | 1,075,069 | 1.7 |
| Skill Building | 847,687 | 1.4 |
| Medication Administration | 706,110 | 1.1 |
| Assessments and Testing | 687,402 | 1.1 |
| Other (fiscal intermediary, health svcs, pharmacy) | 611,896 | 1.0 |
| Vocational Supports | 605,397 | 1.0 |
| Residential Services (Personal Care) | 528,619 | 0.9 |
| Other Therapy (OT, PT, Wheelchair Mgmt) | 235,717 | 0.4 |
| Outpatient Services | 233,765 | 0.4 |
| Prevention and Early Intervention | 158,436 | 0.3 |
| Total | \$61,464,005 | 100.0 |

Efficient operations keep the focus on people served

As a public provider, our priority is providing services and supports to the people we serve, with a goal to keep administrative costs under 9%. In FY22, our costs were 7.7% – **less than a third** the average 21% spent on administration (18%) and shareholder profit (3%) by the for-profit insurance companies in Michigan which manage the Medicaid Health Plans for physical health. This means that 92.3¢ on every dollar received goes to the care of individuals, compared to 79¢ by the for-profit insurance companies in Michigan.

7.7%
NLCMHA

21%
FOR PROFIT
INSURANCE



Self-Direction of services by the people served

Individuals may direct their own supports and services and allocate available resources through their person-centered plan by establishing self-directed arrangements. These come with the freedom, authority, support, and responsibility to hire, train, manage, and fire their own staff. There are about 100 people served by NLCMHA who have developed their own self-directed arrangements. About 180 individuals participate through Northern Health Care Management.

BOARD OF DIRECTORS

The Board **represents the community** and ensures appropriate organizational performance. To promote **excellence in governance**, the Board establishes an annual plan of events, study sessions, stakeholder meetings, expert presentations, and other enriching activities designed to provide Board members with the greatest possible insight into community needs and values. Priority topics are integration of health care, jail issues, health care compliance and legislation. The Board is annually updated or receives training in Finance and Compliance, Person Centered Planning, Self-Determination, Recipient Rights, and Policy Governance.

FY22 BOARD MEMBERS

Crawford (2)

Sherry Powers, Barb Selesky

Grand Traverse (6)

Randy Kamps, Dan DeKorse, Mary Marois, Nicole Miller, Penny Morris, Justin Reed (Tom Bratton, Tony Lentych, Kate Dahlstrom)

Leelanau (2)

Greg McMorrow, Ty Wessell

Missaukee (2)

Pam Babcock, Lynn Pope

Roscommon (2)

Al Cambridge, Jr., Angela Griffis

Wexford (2)

Ben Townsend, Rose Denny



ACCREDITED PROGRAMS

■ In January 2022, NLCMHA received **full accreditation by CARF International** for three years (through May 2024) for all twelve programs for which we applied. This was an unusually extraordinary accomplishment given that two of the three years covered by this CARF audit happened during the COVID-19 pandemic. Not only did we have to provide services in ways we had never done before—with telehealth and new face-to-face safety protocols—we simultaneously had to hold virtual meetings and prepare for our first virtual audit with all-electronic proofs of performance. It speaks loudly to how well we adapt and communicate internally and externally, while continuing to meet and excel at the standards, maintain satisfaction levels, and provide high quality services. According to CARF, this accreditation decision represents the highest level of accreditation that can be awarded and signals the organization's commitment to continually improving services, encouraging feedback, and serving the community.

ADULTS

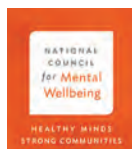
- Assertive Community Treatment: Integrated Alcohol and Other Drugs/Mental Health (IAOD/M)
- Assessment and Referral
- Case Management/Services Coordination
- Crisis Intervention
- Prevention (IAOD/M)
- Outpatient Treatment

CHILDREN AND ADOLESCENTS

- Intensive Family-Based Services
- Assessment and Referral
- Case Management/Services Coordination
- Crisis Intervention
- Prevention (IAOD/M)
- Outpatient Treatment

■ Northern Health Care Management is **accredited by the National Council for Quality Assurance**

■ Traverse House and Club Cadillac are accredited by **Clubhouse International**.



| FY2022 Service Information for Wexford County | |
|---|-------------------------|
| Area of Service | Wexford |
| Additional Supports (Homebased, Respite, Residential, Clubhouse and Nursing | \$ 1,027,258.05 |
| Autism Services | \$ 881,984.49 |
| Case Management, ACT and Treatment Planning | \$ 1,633,353.26 |
| Community Living Supports | \$ 6,530,139.91 |
| Crisis Services, Assessments and Testing | \$ 798,702.54 |
| Evaluation and Management Physician Level | \$ 689,148.92 |
| Psychiatric Inpatient | \$ 1,249,175.41 |
| Psychotherapy and Outpatient Services | \$ 989,636.83 |
| Vocational & Skills Building, Family and Health Services | \$ 444,286.03 |
| Total | \$ 14,243,685.44 |
| | |
| | |
| Number of Registered People Receiving Services | 1,216 |
| Average Cost per Registered Person Served | \$ 11,713.56 |
| | |
| Service Transactions Provided | 547,592 |
| Average Cost per Transaction | \$ 26 |
| | |
| Count of Adult IDD | 135 |
| Count of Child IDD | 81 |
| Count of Adult SMI | 795 |
| Count of Child SED | 205 |
| Total | 1,216 |
| | |
| IDD Adult Cost | \$ 6,558,000.30 |
| IDD Child Cost | |
| Adult SMI Cost | \$ 5,340,776.86 |
| Child SED Cost | \$ 1,166,440.51 |
| Total | \$ 14,243,685.44 |
| | |
| Adult IDD Cost per consumer | \$ 48,577.78 |
| Child IDD Cost per consumer | \$ 14,548.98 |
| Adult SMI Cost per consumer | \$ 6,717.96 |
| Child SED Cost per consumer | \$ 5,689.95 |
| Total | \$ 11,713.56 |

WEXFORD COUNTY BOARD OF COMMISSIONERS
Regular Meeting * Wednesday, December 6, 2023

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Jason Mitchell, Michael Musta, Ben Townsend, Kathleen Adams, Julie Theobald, Jason Baughan, Brian Potter and Gary Taylor.

Absent- Commissioner Michael Bush

Pledge of Allegiance.

Additions/Deletions to the Agenda-

Approval of the Agenda

MOTION by Comm Musta, seconded by Comm Bush to approve the agenda, as amended.

All in Favor.

Employee Recognition- None

Presentation and Reports- None

Public Comment-None.

Consent Agenda

- 1. Approval of the November 15, 2023 Regular Meeting Minutes
MOTION by Comm Theobald, seconded by Comm Potter to approve the Consent Agenda.

All in favor.

Agenda Items

- 1. Public Hearing on the 2024-2028 Wexford County Recreation Plan
MOTION by Comm Theobald, seconded by Comm Adams to open the public hearing.

All in Favor.

The public hearing was opened at 4:01. No comments were made. The public hearing was closed at 4:02.

- 2. Resolution 23-21 Wexford County Parks and Recreation Plan 2024-2028
MOTION by Comm Theobald, seconded by Comm Baughan to approve Resolution 23-21 Wexford County Parks and Recreation Plan 2024 -2028, including edits from the December 06, 2023 Recreation and Building Committee Meeting.

Roll Call: Motion passed 8-0.

3. Year End Budget Adjustments

MOTION by Comm Theobald, seconded by Comm Potter to approve the Administrator and Treasurer to transfer funds from one department to another without Board approval to ensure no department is in the negative at the end of the year.

Roll Call: Motion Passed 8-0.

4. Monumentation Surveyor Agreements

MOTION by Comm Musta, seconded by Comm Theobald to approve the Administrator and Treasurer to transfer funds from one department to another without Board approval to ensure no department is in the negative at the end of the year.

Roll Call: Motion Passed 8-0.

5. Per Review Surveyor Agreements

MOTION by Comm Theobald, seconded by Comm Musta to approve the four Peer Review Surveyor Agreements and authorize the Chairman to sign on behalf of the County.

Roll Call: Motion Passed 8-0.

6. Pescador 2024 Budget for RAP

MOTION by Comm Musta, seconded by Comm Theobald to approve the Pescador 2024 Budget for the Remedial Action Plan – Wexford County Landfill.

Roll Call: Motion passed 8-0

7. Maintenance Department Snowplow

MOTION by Comm Adams, seconded by Comm Baughan to approve the purchase

Roll Call: Motion passed 8-0.

8. On-Call Pay Rater for District Court and Probate Court

MOTION by Comm Potter, seconded by Comm Musta to approve the on-call compensation rate for District Court and Probate Court to take effect immediately.

Roll Call: Motion passed 8-0.

9. Sponsorship of Cadets to the Police Academy

MOTION by Comm Baughan, seconded by Comm Theobald to approve sending two additional cadets to the Winter 2024 Police Cadet Academy and to allow the

Roll Call: Motion passed 8-0.

10. Resolution 23-20 Extending Appreciation for Eric Garland's Dedicated Service
MOTION by Comm Adams, seconded by Comm Theobald to approve Resolution 23-20 Extending Appreciation for Eric Garland's 25 years of Dedicated Service.

Roll Call: Motion passed 8-0.

11. CWTA Rides to Treatment-Opiate Funds
MOTION by Comm Theobald, seconded by Comm Baughan to approve the presented agreement with the Cadillac Wexford Transit Authority to provide rides to treatment services with funding to come from Opioid funds, and to authorize the Chairman to sign on behalf of the County.

Administrator's Report-

Administrator Porterfield is working on Equalization reports and wanted to thank Matt Cook for all of his hard work on the Rec Plan. He is looking forward to working with Nikki Schultz, the new Executive Director for AES, for the next year. He extended congratulations to Eric Garland and prayers to Comm Bush.

Correspondence- *None*

Public Comments-

Nikki Schultz-New Executive Director of AES, introduced herself to the Board. She is looking forward to working with Wexford County.

Don Koshmider-Cadillac, Michigan. He has been bull horning around the County, trying to get his message out regarding World Economics. He was at the Wex recently and was bull horning and shot some video and shared it on Social Media and it ultimately created some bad language and name calling, he apologized to the Board for the post. He thanked the board for their service.

Joe Grabowski, New Mayor of Manton introduced himself to the Board and is excited to work hard for the City of Manton and Wexford County.

Liaison Reports-

Comm Potter commented that the Road Commission is doing extremely well and their budget looks good for 2024. Lisa Kaspriak will be doing a presentation at the next board meeting regarding the CT Scanner that the Medical Examiner wants Wexford County to house.

Comm Townsend thanked Matt Cook for all of his hard work with the Rec plan. Prayers to Mike Bush.

Comm Theobald thanked Matt Cook for all of his hard work with the Rec plan. Prayers to Comm Bush. Comm Theobald thanked Donald Koshmider for his apologies to the Board regarding the Social Media post.

Comm Potter commented that Comm Bush was having a medical procedure tomorrow.

Chairman's Comments-

Chair Taylor commented that Comm Bush's procedure would be at 6:00 am tomorrow and that Comm Bush's son would be contacting him with an update. Chair Taylor thanked everyone for attending.

Adjourn

MOTION by Comm Theobald, seconded by Comm Potter to adjourn at 4:14 p.m. All in favor.

Gary Taylor, Chairperson

Karen Maury, Chief Deputy Clerk

December 20, 2023

Keith R. Newell
Airport Manager
Cadillac – Wexford County Airport
8040 34 Rd.
Cadillac, MI 49601

RE: Community Multi-Center Pavilion

Dear Mr. Newell,

On behalf of Wexford County, the Wexford County Board of Commissioners fully supports the Community Center at the Wexford County Airport.

The proposed facility would be a great addition to the County and be beneficial for local organizations. This would build a strong connection between the airport and the community.

The Cadillac – Wexford Airport is an asset to the community and the Board of Commissioners supports the airport manager and his team to complete this project and to see the utilization of resources.

Sincerely,

Gary Taylor
Chairman
Wexford County Board of Commissioners

Michigan Community Center Grant

AIRPORT COMMUNITY MULTI-CENTER PAVILION

GRANT BRIEFING PACKET

Wexford County Airport - KCAD
Cadillac, Michigan

Version 1.04

Last Updated: September 6, 2023



Preface

The Michigan Department of Labor and Economic Opportunity announced the availability of up to \$60 million in Community Center Grant program funds for Michigan municipalities and organizations to expand programming or work on capital projects.

Organizations can apply for a Capital Project Grant, a Program grant, or they can apply for both a Capital Project Grant and a Program Grant. The total request in all circumstances cannot exceed \$2,500,000.

Capital Project Grants

Projects could include but are not limited to: new construction, remodeling existing structures, purchasing land, purchasing equipment, purchasing and installing energy efficient heating and/or cooling equipment, installing renewable energy systems, weatherizing facility, replacing roof and windows, installing/updating recreation fields.

Program Grants

Project examples could include but are not limited to mentoring, STEM education, environmental justice activities, renewable energy information, disaster preparedness, outdoor education, before or after-school education, volunteer programs, youth volunteer efforts, career or workforce training, programming for women, recreational or athletic activities, senior activities, veteran support activities, food access, and wraparound services (health services, behavioral services, licensed childcare).

The Wexford County Airport is working on ways to integrate with other local entities such as the schools, the chamber of commerce, the visitors bureau, the county and city operations along with local organizations to deliver more value to the community. The Wexford County Airport Authority believes that the utilization of the Michigan Community Center Grant funds would enable a much greater level of integration.

This document is to serve as a guide to describe the way the Wexford County Airport would like to utilize those funds to achieve this goal.

If you have any comments/questions/concerns/updates, please contact the Airport Manager:

Keith R. Newell

Airport Manager

8040 E 34 Road

Cadillac, MI 49601

231.878.5178

Manager@WexfordCountyAirport.com

EGrAMS ID: KRNewell

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GRANT APPLICANT INFORMATION

This grant is being submitted by the Wexford County Airport Authority which does business under the name of The Wexford County Airport. It is located at 8040 E 34 Rd in Cadillac, MI 49601. The Airport Authority is a consortium of local governments. The Airport Authority Board is made up of four appointees from Wexford County and three appointees from the city of Cadillac.

DEMOGRAPHICS

The airport is within Wexford County and resides in the following districts.

County: Wexford
State House District: State House District 101
State Senate District: State Senate District 36
U.S. Congress District: US Congress District 4

ELIGIBILITY STATUS

The Wexford County Airport serves an eligible community according to guidance from the United States Department of the Treasury for the use of state and local fiscal recovery funds under the American Rescue Plan act of 2021, Public Law 117-2 to promote economic recovery.

The Wexford County Airport is a government entity impacted or disproportionately impacted by the COVID-19 pandemic. The airport has a demonstrated partnership with the community in which the community center will be located. The airport continues to search out and develop relationships with more community organizations.

Wexford County community has been negatively impacted as a result of COVID-19. Wexford County has 44% of its households below the ALICE threshold which was a challenge before COVID-19. With the advent of COVID, the community struggled even more with businesses closing and schools challenged to keep education continuing in a remote fashion.

The Wexford Community Multi-Center services will be provided at no cost and are open to the community in which they are located or serve.

The Wexford County Airport is compliant with state and federal regulatory bodies including the IRS, Michigan Department of Licensing and Regulatory Affairs (LARA), and Michigan Attorney General.

The Wexford County Airport has the financial stability and capacity to manage additional funds. The Wexford County Airport is asking for \$2,496,960 in the MI Community Center Grant.

WEXFORD COUNTY AIRPORT HISTORY

The airport started in 1928. It has evolved and been effectively managed now for 95 years. The Wexford County Airport Authority was formed in 1984. This is a joint government entity formed by Wexford County and the City of Cadillac. The airport has a history of meeting various needs of the community. Recently, businesses like Petco and Krist Oil have established a presence in Cadillac partly due to access to the area via air transportation. Medical services such as patient transport and organ transport takes place through the airport. Educational services through groups like the Civil Air Patrol utilize the airport. Discussions are

taking place to continue to find ways for integrating with the community through the Cadillac Area Chamber of Commerce and the Cadillac Area Visitors Bureau.

MISSION OF THE WEXFORD COUNTY AIRPORT

Wexford County Airport’s mission is to maximize the value provided to pilots, passengers, students, businesses and the people of the community through the use of the infrastructure and facilities at the airport.

The key to the airport’s mission is that it is not just about pilots. It is about the entire community of people. And it is not just about flying but rather the value that the aviation activity can bring to the community whether it be recreational, medical services, logistics, agricultural, business or whatever adds value to the people of the community. This includes all of the people, especially the young and those that may be at or below the poverty level. Currently, 22.6% of the population of Cadillac, Michigan falls below the poverty level. In Wexford County, there are 13,002 households of which 44% are below the ALICE threshold which is much higher than the Michigan average of 26%. That is why it is important for the airport to work on bringing value to all of the people of the community. Here are the communities we serve and the median household incomes.

| Community | County/city/ Township | # of people | Median Income | Above / below | Beneficiaries |
|-------------------------|--------------------------|-------------|------------------|------------------|---------------|
| Cadillac | City | 10,367 | \$42,026 | Below | Every Citizen |
| Cedar Creek Township | Township | 1,804 | \$57,344 | Below | Every Citizen |
| Cherry Grove Township | Township | 2,642 | \$87,143 | Above | Every Citizen |
| Clam Lake Township | Township | 2,827 | \$75,573 | Above | Every Citizen |
| Colfax Township | Township | 852 | \$50,909 | Below | Every Citizen |
| Greenwood Township | Township | 598 | \$74,167 | Above | Every Citizen |
| Hanover Township | Township | 1592 | \$58,421 | Below | Every Citizen |
| Haring charter Township | Township | 358 | \$74,733 | Above | Every Citizen |
| Henderson Township | Township | 167 | \$70,227 | Above | Every Citizen |
| Liberty Township | Township | 880 | \$53,558 | Below | Every Citizen |
| Manton | City | 1,324 | \$41,039 | Below | Every Citizen |
| Selma Township | Township | 2,139 | \$57,401 | Below | Every Citizen |
| Slagle Township | Township | 514 | \$40,521 | Below | Every Citizen |
| South Branch Township | Township | 392 | \$54,167 | Below | Every Citizen |
| Wexford Township | Township | 1,103 | \$52,083 | Below | Every Citizen |
| | | | | | |
| Wexford County | County | 33,552 | \$54,114 | Below | Every Citizen |

By building an Airport Community Multi-Center that would be used by the Wexford County Emergency Management Operations Team and the Fire chiefs and their crews of every township in the county, every citizen benefits by having a facility where more affordable and effective training can be conducted. This improves the safety of all of the citizens.

Through the Aviation Career Awareness programs, Wexford County Airport is working to enable every youth in the area, an understanding of well-paying careers in aviation whether it is in the sky or on the ground. There are aviation related careers that require a high school degree, a career training certificate and/or a

college degree. We try to point out the options early to the youth in an effort to set them on a path to gainful employment. The goal is to have every youth in the county exposed to all aviation type careers and jobs, raising their awareness level to paths to great careers.

To reach the airport's mission, it has certain objectives that, if met, should assist in delivering value. The first is to enhance the management of the airport. The enhanced management should provide a safer environment for users, tenants and the community. It should also create a more affordable airport business model by raising revenues and lowering expenses. The second goal is to increase the aviation usage of the airport. By doing so, we can deliver more value while making it more affordable. Third, we want to integrate into more aspects of the community which should enable the delivery of more value while raising the community's awareness of the value being delivered. And finally, create a better long-term vision and strategy for the airport. This vision should describe a pathway to delivering the maximum value to the community. The airport is focused on building value for education, workforce training, health and well-being, meeting spaces and the overall safety of the community in emergency and disaster situations.

HISTORY OF SUCCESSFUL GRANT FUND MANAGEMENT

Being an airport that is part of the National Plan of Integrated Airports (NPIAS), Wexford County must conform to a series of rules and regulations. For a number of years, the airport has utilized both entitlement and discretionary grant funds from both the federal and state Airport Improvement Program (AIP). The airport has always met the requirements and the proper management of the AIP funds. The airport has also followed through on all grant assurances that come with the grant funding.

PLAN FOR SUCCESSFUL PROGRAM DEVELOPMENT, LAUNCH, AND ADMINISTRATION

The airport will utilize the same management processes and procedures for this program as it does for any other federal and state grant program. The same engineering consulting firm will be utilized to ensure consistency with other airport programs. With the rigid framework in place that has been used by the Federal Aviation Administration (FAA) for decades with the focus on safety and affordability, the airport has the utmost confidence of a successful outcome.

PLAN TO ADVANCE DIVERSITY, EQUALITY, AND INCLUSION

The Wexford County Airport fully believes and acts in a manner in accordance with advancing diversity, equality and inclusion. Wexford County is not a very diverse area consisting of a population of 95.5% white, 0.8% black, 0.8% American Indian and 0.7% Asian. This is even more reason to insure that the airport works hard to advance diversity, equality and inclusion. Everything the airport does is for all of the people of the community. The airport cares not only about equality in race but also in gender, religion, wealth, and all forms of diversity. An example of this is in the promotion of careers in aviation by female students. It is important that all students are given an equal opportunity to the aviation careers of the future.

PARTNERSHIPS IN EDUCATIONAL OR WORKFORCE DEVELOPMENT PROGRAMS

The Civil Air Patrol currently conducts cadet meetings on Mondays after school in the basement of the Wexford County Airport. They would utilize the Airport Community Multi-Center for some of these meetings including larger meetings including other Cadet Programs from the Michigan Wing Cadet Program. The mission of the Civil Air Patrol Cadet Program is to "Transform youth into dynamic Americans and aerospace leaders". This organization is an early workforce development program for the U.S. Air Force. It is the intent of the airport to partner with the Wexford Missaukee Career Technical Center to develop more aviation workforce development programs for the youth of Wexford and Missaukee counties. The airport

worked with the Cadillac Area Public Schools applying to a MiSTEM Network Grant for the development of an aviation program in the high school. We were not awarded the grant but we plan on finding ways to develop an aviation program within the Cadillac schools.

PLAN FOR MONITORING GRANT ACTIVITIES AND DEALING WITH NON-COMPLIANCE

The airport manager will work with the project manager from the engineering consulting firm on a daily basis to oversee the project. Weekly project meetings will be held with the construction firm discussing each item on a checklist. Monthly review meetings will be held with the airport authority board. All of the same activities that take place during an AIP funded project will take place.

The same monitoring activities mentioned above will provide the oversight to prevent and detect non-compliance and enforce compliance with the rules and regulations.

PROJECT TEAM

A number of people will be involved throughout the project. Below is a list of key individuals that will have a direct involvement throughout the entire project from start to finish.

| Name | Title | Project Role | Experience | Key |
|--------------|-----------------------------|------------------------|---|-----|
| Keith Newell | Airport Manager | Project Coordination | Thirty plus years of sales, marketing, project management, financial management, and business strategy. Managed projects of \$46m in value. Developed and managed a business plan of \$4.8B annually. Developed a business strategy that produced a \$5b transaction. | Yes |
| John Stroo | Sr Project Manager | Engineering Consultant | Almost twenty-nine years with Prein & Newhof engineering consulting firm specializing in aviation applications of civil engineering. | Yes |
| Karl Holder | Airport Authority President | CEO | | Yes |
| Ben Townsend | County Commissioner | Commission Liaison | | Yes |

USE AND COLLECTION OF DATA

Other than keeping contact information and working with the individual groups and organizations that will be utilizing the Airport Community Multi-Center, the airport does not plan on collecting any data other than usage data. It will be the responsibility of the individual groups and organizations to create, collect, store, manage and protect their data.

ACCESS TO THE AIRPORT COMMUNITY MULTI-CENTER

The public will have access to the Airport Community Multi-Center primarily through a vehicle or WexExpress. You can walk or ride a bike. The Center will be located within a half a mile from a Meijer or a mile from Walmart which is where a large percent of the population shops. In most cases, if a person can get to either of these retail stores, they can get to the proposed Airport Community Multi-Center.

HOW THIS FITS INTO THE LARGER EFFORT OF THE MICHIGAN POVERTY TASK FORCE

While this project on the surface is to build a building, it is really doing three things.

- Bringing the people of the community together.
- Increasing the safety of all of the citizens of the community.
- Motivating youth to pursue high-paying aviation careers.

All of these things impact the Michigan citizens that are below the ALICE level in Wexford County. From an economic standpoint, this will have a positive impact of the livelihoods of the youth of Wexford County. From a physical perspective, it will keep the people safer and help them should a disaster occur. From a social perspective, it will enable people to get more involved in the community.

All of these things have a positive impact of the people that fall into the poverty level.

TYPE OF STAKEHOLDER AND COMMUNITY INPUT

The fact that this grant application was put together over a long weekend demonstrates that this is not a new thought. There have been various discussions with many groups about how the airport can integrate more effectively with various aspects of the community with the intent to deliver more value to everyone. Many of these discussions occurred as we were preparing and executing the Wings & Wheels event where we focused on bringing many organizations from the aviation industry and creating a way for the youth of the community to meet with them to discuss aviation career opportunities. There have been many more discussions earlier in the year as we searched for ways to integrate with many groups and organizations within Wexford County. Here are a few of those organizations.

- Cadillac Area Chamber of Commerce
- Cadillac Area Public Schools
- Cadillac Area Visitors Bureau
- City of Cadillac
- Civil Air Patrol
- EAA Chapter #234
- EAA Chapter #1580
- Wexauke Amateur Radio Club
- Wexford County Airport Authority
- Wexford County Commissioners
- Wexford County Emergency Management Operations Center
- Wexford County Public Safety
- Wexford Missaukee Career Technical Center

All of these groups will be beneficiaries of the Airport Community Multi-Center Pavilion.

A WELCOMING PLACE THAT SUPPORTS DIFFERENT CULTURES AND DEMOGRAPHICS

Just as the airport today is a welcoming place to all in the community and all of the transient aircraft that arrive, the Community Multi-Center will be just as welcoming. The airport is actually two businesses. We are a landlord that provides housing for dozens of aircraft. We need to be sure we provide a safe and secure place for all of those aircraft through a well-maintained facility.

The second business we are in is the hospitality business. We must provide a safe and welcoming place for all of the transient aircraft that honor us with their visits. This means that we greet each one with a smile

and are attentive to their needs during their visit. As mentioned earlier, we need to attend to everyone equally. We accept the different cultures and the demographics they come from. This is true if they arrive from other place by air or they are members of the local community utilizing our facilities.

COMMUNITY PARTNERS

| Organization | Contact Name | Type Partner | Ways | New/Exist |
|-----------------------------------|----------------|------------------|-------------------|-----------|
| Cadillac Area Chamber of Commerce | Caitlyn Stark | Nonprofit | Networking | Existing |
| Cadillac Area Public Schools | Jennifer Brown | School | Education | New |
| Cadillac Area Visitors Bureau | Kathy Morin | Nonprofit | Networking | Existing |
| Civil Air Patrol | Ray Hill | Federal Agency | Youth Training | Existing |
| EAA Chapter #234 | Bill Ross | Nonprofit | Aviation events | Existing |
| EAA Chapter #1580 | Mark Eiteuner | Nonprofit | Aviation events | Existing |
| Wexaukee Amateur Radio Club | Lyn Cryderman | Volunteer Group | Emergency Svcs | New |
| Wexford County Airport Authority | Karl Holder | Local Government | Airport Ops | Existing |
| Wexford County Commissioners | Ben Townsend | Local Government | Funding & Support | Existing |
| Wexford Emergency Mgmt Ops | Randy Boike | Local Government | Training | New |
| Wexford County Public Safety | Adam Ottjepka | Local Government | Planning | New |
| Wexford Missaukee Career Tech Ctr | Tim Rigling | School | Training | New |

IMPACT AND HARM ON THE COMMUNITY DUE TO COVID

Wexford County had 8,760 reported cases of COVID -19 which is 26.1% of the population resulting in 132 deaths which is 0.4% of the population. Due to home testing, it is hard to determine the actual number of cases that took place. Because of the pandemic, most businesses were closed down and schools shifted into a remote learning environment. As stated earlier, 44% of the Wexford County population falls below the ALICE line. That meant that these people that live paycheck to paycheck were hit extremely hard economically and socially by the pandemic. Being put in a remote learning environment took a toll on the students from a soft skills standpoint. Little discussions on topics like careers didn't take place like they were prior to the pandemic.

HOW THIS PROJECT HELPS ADDRESS THE HARM

The biggest harm that occurred during the pandemic was the isolation of all of the people of the community. Each individual has many different networks of people they belong to and interact with. It might be a group like a school, or a church, or a club, or just interactions with others during normal activities like shopping or recreational activities. All of those networks were broken for a significant amount of time. Each person was affected in their own way but the cause was the isolation from all of their different networks.

The Airport Community Multi-Center will bring people together in both a learning environment and social/recreational environment. It uses fun activities to help raise the awareness level of different type of careers. And it not just students but also other members of clubs, organizations and business in the community will have a place to gather in a safe environment. The openness of the building with the walls that open up to fresh air provide a healthier environment that is less susceptible to the transmission of viruses.

THE AIRPORT COMMUNITY MULTI-CENTER PAVILION CONCEPT

The airport has started looking at ways to integrate with various groups and organizations in the Wexford County area to deliver value to the community. There is one thing that is needed to enable this integration. All of the items listed below need a place to conduct their activities. The airport would like to build a public pavilion/business center that can be used for multiple activities. Here is a list of a few of those activities.

USES OF THE WEXFORD COUNTY AIRPORT COMMUNITY MULTI-CENTER

AVIATION EDUCATION

- Youth Aviation Career Awareness
- School Field Trips
- Summer Aviation Camps
- EAA Young Eagle Program
- Guest Speakers / Presentations

PUBLIC SAFETY / EMERGENCY MANAGEMENT

- Emergency Management – Alternate Incident Command Center
- Emergency Management – Aux Communication
- Emergency Management – Temporary Shelter
- Emergency Management – Drone Workforce Training & Practice
- Public Safety – Fire Chief Quarterly Meetings & Workforce Training
- Public Safety – Tactical Driving Workforce Training & Practice

COMMUNITY

- Veterans – Monthly Coffee Hours
- Citizen picnicking
- Movie nights
- Aviation Related Events
- Business meetings
- Club and group meetings

AVIATION EDUCATION

There is a tremendous opportunity for the youth of Wexford County and across northern Michigan for future careers in aviation. Unlike the southern half of Michigan, the Wexford County area does not have a large industrial base to expose youth to nearly as much industrial and STEM related fields because of this lack of concentration of research and manufacturing facilities. The youth of Wexford can significantly benefit from career awareness and education enabling them to equal access of high paying aviation jobs of the future.

The Need for Aviation Career Awareness, Exploration and Training

The aviation industry is like any other industry in that there is a broad spectrum of types of industry careers and a great variety of jobs supporting that activity. This creates career opportunities for every interested individual whether it be a career as a pilot, a mechanic, a technician, flight attendant, engineer, air traffic controller and so much more.

Every year, Boeing creates a 20 Year Outlook of newly needed pilots, technicians and cabin crew. The latest forecast is very eye-opening. Worldwide, over the next twenty years, there is a need for 649,000 pilots which equates to 32,450 new pilots per year, 6,350 of which are in North America. A record year for hiring pilots in the past in North America has been just over 5,000 pilots. The need for technicians is even higher at 690,000 worldwide new technicians, or 34,500 per year of which 6,250 are in North America. And for cabin crew, the numbers are 938,000 WW, 46,900 per year of which 8,850 in North America. These numbers don't include aviation engineering, air traffic control, airport management along with many other job positions. In total, there are great opportunities for the youth of today and we want to make sure that the youth of northern Michigan have an equal chance of pursuing these opportunities.

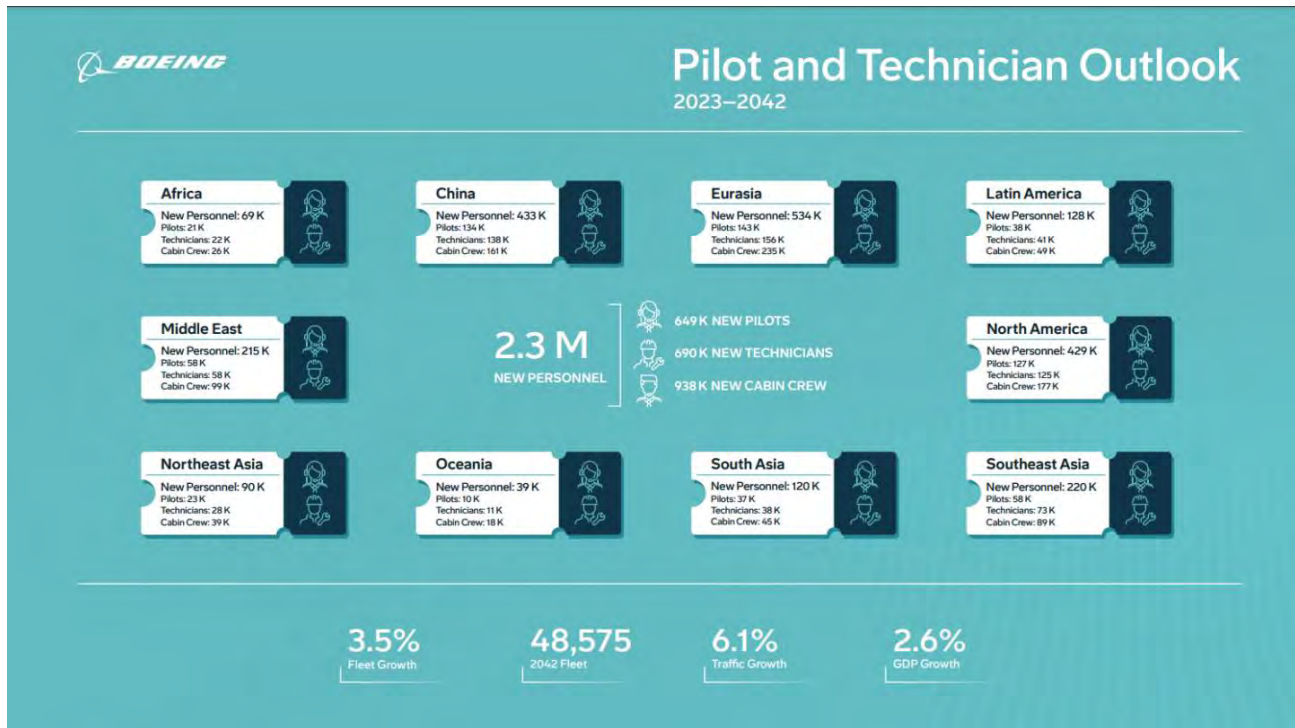


Figure 1: Chart from the Boeing 2023-2042 Pilot and Technician Outlook

Ways to Fill the Skilled Resource Needs – The Talent Pipeline Management Initiative

To match the number of skilled resources to the number of jobs, it requires a more proactive approach to ensure enough people end up qualified for the job openings. The U.S. Chamber of Commerce Foundation executed an initiative to better understand how to match skills to needs. This is the Talent Pipeline Management Initiative (TPM). The TPM Initiative is a demand-driven, employer-led approach to close the skills gap that builds pipelines of talent aligned to dynamic business needs. The approach includes:

- Prioritizes alignment between education and workforce systems.
- Creates shared value for students and workers, education and training providers and employers.
- Shifts employers into the driver's seat to proactively lead partnerships with talent providers.
- Equips business with the practical tools necessary to build an effective talent supply chain.
- Provides a systematic framework flexible enough to be pursued as its own initiative or to enhance the employer role in an existing initiative.

The figure below shows the various stages a person travels in pursuit of an aviation career.

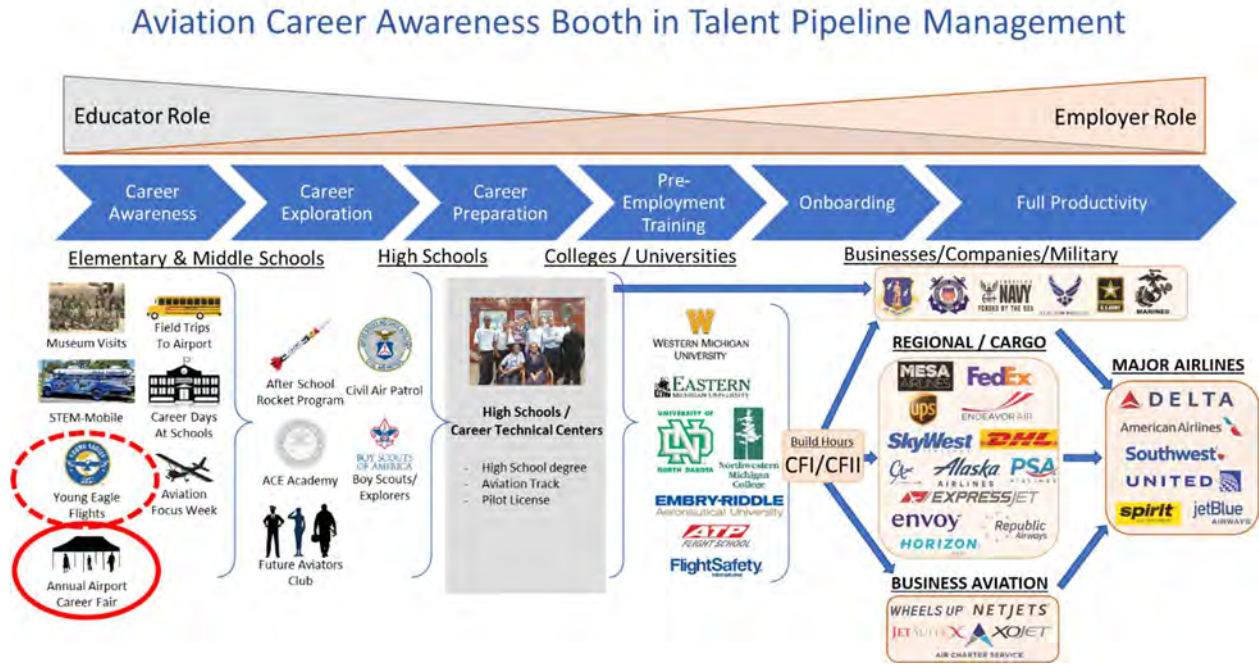


Figure 2: Based on the principles of the U.S. Chamber of Commerce Foundation Talent Pipeline Management Initiative

There are many interesting aspects to this chart. At the top, you will notice that there are two triangles. The one on the left is labeled Educator Role. It shows how education plays a big role in the career process and over time plays a less and less role. On the right, it shows the employer role. Obviously the employer plays a huge part of the overall career process at the end, when the person is employed. The interesting aspect of the TPM process is that the employer plays a small but important part at the beginning of the process to build awareness.

This is why we are looking for ways to get aviation industry organizations to avail themselves to students. We want to give various groups the opportunity to get in front of the youth and start building awareness of the different types of careers. You can see two red circles at the lower left that highlight the Annual Airport Career Fair and the Young Eagle flights, both activities at the Wexford County Airport.

From the chart you can see the various phases of the career path. Underneath those phases, you see a rough timing of when they occur along with a number of examples of activities and schools and employers. These are just a handful of the options available. Also, the timing can alter from this chart. A high school group might go on a field trip to the airport. Middle schoolers may be part of the Civil Air Patrol. When a specific activity takes place is not as important as ensuring a consistent flow of activities over the years.

Career Awareness

At this initial phase of the process, the objective is just to expose the youth to the variety of aviation careers and to build some excitement about those career options. There are students that enter college never

knowing many of the career options available to them. In the four short years of college, they try to figure out what it is they really want to do. By this time, a lot of money and time can be wasted and there may not be enough resources available for the employers. Exposing youth to the careers early is an important first step of starting a career path. This is our primary goal at Wings & Wheels held at Wexford County Airport.

Career Exploration

Career exploration provides youth with more of a hands-on experience. These types of activities typically continue over a period of time. The activity may be more concentrated over a shorter period of time such as a week long full days aviation camp. Or it may be a longer duration activity like the Scouting Explorer Program that meets a couple of hours a week over many months of even years. All of these activities allow the youth to gain direct experience and start connecting the dots.

Method for Delivering the Career Awareness

Our primary method of raising the awareness level of aviation careers is through providing aviation groups and organizations booth space and bringing the groups and the youth together. The challenge is the ability to provide an environment that is safe and free from the weather elements.

Youth Aviation Career Awareness

In 2023, the airport held its 3rd annual Wings & Wheels event. A new aspect was added to the various activities. This year, 21 groups and organizations hosted an aviation career booth raising the awareness level of aviation careers to the youth in the surrounding communities. While being the first year of this activity, it was extremely successful. Here is a list of the groups and organizations that participated in hosting career booths.

- *Cadillac Aircraft Services.....Airframe & Powerplant Mechanics
- Cadillac Area Modelers SocietyAviation Theory Awareness
- *Civil Air Patrol (C.A.P.).....Search & Rescue
- EAA Chapters #234 / #1580.....Aviation Awareness
- Federal Aviation Administration (FAA).....Flight Standards District Office
- *Guardian Flight.....Medical Transport Aviation
- Kalitta Air LLC.....Logistics, Aircraft & Powerplant Mechanics
- Legacy Aviation Training Center.....Airframe & Powerplant Mechanics Training
- Michigan Air National Guard.....Military Aviation
- *Michigan State Police (MSP).....Law Enforcement Aviation
- Northwest Soaring Club.....Aviation Awareness
- *Northwestern Michigan College.....Aviation Training & Education
- Northwoods Aviation.....Airframe & Powerplant Mechanics
- U.S. Coast Guard Auxiliary, Traverse City 091-26-10.....Military Aviation
- *U.S. Customs & Border Protection.....National Security Aviation
- U.S. Naval Sea Cadets.....Military Aviation
- U.S. Navy.....Military Aviation
- *Western Michigan University (WMU).....Aviation Training & Education
- Wexaukee Amateur Radio Club.....Aviation Electronics & Communications
- *Wexford County Emergency Operations Center / 911.....Drone Operations
- Wexford Missaukee Career Tech Center.....Aviation Training & Education

Note: * indicates an aircraft is part of the career booth

There have been on-going discussions with other aviation groups to join the event in future years. Here is a list of a few of those organizations.

- American Airlines.....Commercial Air Transport
- CHI Aviation.....Construction Aviation
- Dauntless Air.....Fire Fighting Aviation
- Delta Airlines.....Commercial Air Transport
- Duncan Aviation Services.....Airframe & Powerplant Mechanics
- Michigan Department of Natural Resources (DNR).....Search & Observation Aviation
- North Flight Aero Med.....Medical Aviation
- Southwest Airlines.....Commercial Air Transport
- U.S. Forestry Services.....Search & Observation Aviation

The intent is to expose youth to a variety of aviation types along with the types of jobs within the variety of aviation types.



Figure 3: Chart depicting the various types of aviation and jobs within the variety of aviation

The 2023 event was a great success and has the ability to grow even better. The challenge is where to house the multiple aviation career booths that is in an area somewhat protected from the elements.

School Field Trips

The best way to convey an understanding of something is to actually show it. Field trips from surrounding schools can bring students to the airport and see first hand the inner workings of an airport and the aircraft that utilize the facility. Currently, field trips by kids as young as 6 years old from the Cadillac Area YMCA Day Camp have visited the airport. It helps to have a place for an opening presentation to discuss what they are going to see (and explain safety considerations) and then bring them back to summarize what they have seen, highlighting the many points of learning from the day. The field day is a great way to raise the awareness level of many things aviation related.

Summer Aviation Camps

Even at early ages, many youth start to gain a great interest in aviation from the efforts to raise their awareness level. The next step is to provide an opportunity to perform more exploration of aviation. There are some airports in Michigan that provide one to two week summer aviation camps. Wexford County Airport is uniquely situated in an area that is not served by other paved airports for 32 nautical miles. This

means that Wexford County Airport is the closest airport to people in a 200 square nautical mile area. There are a lot of youth in that area that are candidates for a summer aviation camp. These summer camps need an area that can be used as a classroom for part of the days and then the ability to go to areas of the airport to experience what they have just learned.

EAA Young Eagle Program

The Experimental Aircraft Association (EAA) is a 200,000 member strong community of passionate aviation enthusiasts that promotes and supports recreational flying. Their mission is to grow participation in aviation by promoting the “Spirit of Aviation”. Following their mission, the EAA developed a program called Young Eagles in 1992. The Young Eagles program sole mission is to introduce and inspire children in the world of aviation. This is accomplished by organizing volunteers to donate their time and the use of their plane to provide kids from 8 to 17 free rides in aircraft in a safe and structured manner. The EAA chapter in Traverse City has been providing Young Eagle Flights in Cadillac. The last event in Cadillac had 68 kids registered for free flights. With a new facility, we would like to resurrect the Cadillac EAA Chapter #678 and work with the Traverse City EAA chapter to grow the Young Eagles program in Cadillac.

Guest Speakers / Presentations

There are a number of people that hold presentations and training sessions. These speakers want to present at an airport. That way people can fly in from other surrounding airports to ensure that as many people as possible take advantage of the session. To accomplish this, you need two things; an airport and a place to house the meeting. A pavilion on airport property could provide a suitable location for these guest speakers to present.

PUBLIC SAFETY / EMERGENCY MANAGEMENT

Aviation is not the only demographic that could utilize a pavilion at the airport. Public safety and the emergency management team has a number of activities that they could execute at an area that has space and a facility that meets their needs.

Emergency Management – Alternate Incident Command Center

In today’s world, the role of emergency management is becoming more and more vital in the protection of the community. These emergencies can be in many forms. It could be weather related as seen with the increased frequency and intensity of thunderstorms, snow storms, and tornadoes. It could be fires as illustrated by the recent events in Canada, California, and Hawaii. It could be wide spread power and/or internet outages caused by many different possibilities. These emergency conditions can create a variety of needs. Sometimes an alternate Incident Command Center is required to properly respond to the situation.

Emergency Management – Aux Communications

Whatever the cause, all or most of the communications ability for the community could be down. This immediately impacts first responders’ ability to perform their duties. It is common that counties team up with the local amateur radio club to develop and implement a backup auxiliary communications network. These communication centers need to be able to be set up quickly and provide communications locally along with longer distant communications with state and federal agencies. Having the communications capability housed at a transportation hub like the airport can play a vital role in recovery services.

Emergency Management – Temporary Shelter

There are a number of situations where permanent housing for some people is jeopardized. This could be due to fire that damages or destroys a number of living establishments. Or it could be a weather related incident involving tornadoes or floods. As seen during the COVID pandemic, there may be times when medical facilities are overwhelmed and need a facility to house patients. Having a large space that can be used quickly as temporary housing would be a great asset to the community. Hopefully it would never be needed but knowing it is available as a plan to support the community provides peace of mind.

Emergency Management – Drone Practice and Training

The Emergency Management team in Wexford County has a significant investment in a drone that is used for multiple purposes. It is used for search and rescue operations looking for lost people. It assists in the fight against forest fires, getting arial views of the current situation guiding fire fighters and looking for hot spots. The drone can be used in active shooter situations keeping first responders safe while assessing the situation. The use of drones is being used both inside and outside. The use of the drone is as good as the ability of the pilot flying the aircraft. This is where practice makes perfect. One method of practice is maneuvering in an indoor obstacle course. A pavilion can provide a place where both the local Emergency Management team along with other resources like the Michigan State Police can come and practice.

Public Safety – Quarterly Fire Chief Meetings

Executing the activity of fighting fires is a science and takes a lot of coordination. The township and city fire chiefs meet quarterly to discuss techniques and new capabilities of the individual township fire departments. Once a year, it would be prudent to bring all of the fire departments from the city and townships together to practice as a larger coordinated team. This provides an opportunity for the various fire fighters to meet one another and learn the equipment capabilities of the other townships that may need to be called into service by one of their peer departments. Having a classroom near a large open area would enable effective joint training sessions.

Public Safety – Tactical Driving Training and Practice

Currently, the local public safety personnel go to Saginaw to receive their tactical driving training and practice. This means that the vehicles and personnel are an hour and a half away from Wexford County if anything were to require their presence back home. Having a local facility with a classroom next to a large piece of pavement would enable training locally more often than the remote training.

COMMUNITY

Many people think that an airport is all about the pilots and passengers. The truth is that the airport is there for the community and needs to continue to find new ways to deliver value to the people in the county and surrounding community.

Veterans – Monthly Coffee Hours

The veterans of the community deserve so much and yet they are not necessarily an easy group to keep informed. Bringing veterans together helps them as they can relate to all of the other veterans and enjoy the ability to network with them. Veterans tend to relate to airports as in many cases it is part of their military past. Many other counties in northern Michigan hold monthly coffee hours which are well received and well attended. It provides an opportunity to inform the veterans of any announcements that relate to them. Again, you need space to conduct this type of activity.

Citizen Picnicking

Having an open space that overlooks the runway is a great area for picnic grounds. Placing picnic tables in and around the community center structure provides that aeronautical atmosphere building a positive perception of the airport by the community.

Movie Nights

To attract general aviation pilots along with their passengers to visit airports, a number of airports in Michigan hold movie nights where pilots fly into the airport and the community drives in to the airport to watch a movie in a hangar. It is a great way to build the relationship between the people in local community and the aviation community.

Aviation Related Events

The Wings & Wheels event at the Wexford County Airport is an activity put together for the community of Cadillac, the people of Wexford County and all of northern Michigan. It is a great family event providing fun for all of those that attend from small children to senior citizens. This provides an opportunity to reach many of these attendees with something that brings much more value to many of these people. Being an airport, it only makes sense to provide something related to the aviation industry.

Business Meetings

There are times when business jets fly into the Wexford County Airport to conduct meetings with other business associates. There is no good place at the airport to conduct business meetings. Therefore, the people that fly in have to go to another site to hold the meetings. It would be nice to be able to provide a meeting place at the airport.

Club and Organization Meetings

There are many groups in the Cadillac area that hold regular meetings. These include groups like the Civil Air Patrol, Wexauke Amateur Radio Club, Cadillac Area Modeler Society, Cadillac Area Chamber of Commerce, and Cadillac Area Visitors Bureau. Some of these are aviation related organizations. Many are not. The airport would provide a functional meeting place in a pavilion / community center.

Activities / Objectives / Responsible Staff

| Activity | Responsible Staff | Expected outcome | Measurement |
|---|-------------------------------|--|-------------------------------------|
| Youth Aviation Career Awareness Event | Airport Manager | Annual event will raise awareness of aviation careers. Youth actually will pursue those careers. | Utilize the TPM Initiative |
| School Field Trips | School Teacher | Ongoing field trips that build | Utilize the TPM Initiative |
| Summer Aviation Camps | Camp Staff | Summer aviation camps allowing kid to do a deeper exploration of aviation | Utilize the TPM Initiative |
| EAA young Eagles Program | EAA volunteers | Hundreds of kids from 8 to 17 receive free airplane rides | Utilize the TPM Initiative |
| Guest Speakers / Presentations | Airport Manager | multiple speaker events for aviation community and kids | Attendance |
| Develop and practice alternative incident command center | EMD Director | Create process and procedures to implement an Incident Command Center on a moment's notice | EMD Processes |
| Develop auxiliary communications capability for emergencies | EMD/Amateur Radio Group | Create process and procedures to implement auxiliary communications | EMD Processes |
| Prepare for the need of temporary housing | Red Cross | Procedure in place to house 160 people temporarily during emergencies | Red Cross measurements |
| Drone Training and Practice | EMD Director | Conduct drone training and practice sessions to improve skills | EMD criteria |
| Fire Chief Quarterly Meetings & Training | Public Service Director | Bring equipment from each city and township together for a practice/training session | A list of what worked / didn't work |
| Tactical driving and training | Public Service Director | Set up courses and obstacles for driving training | Public Safety measurement process |
| Veterans Coffee Hours | Veterans Services/Airport mgr | Monthly Veterans Coffee Hour sponsored by local businesses | Attendance |
| Citizens Picnicking | County Parks & Rec | Open area for picnicking when not in use | Manual |
| Movie Nights | Airport Manager | Conduct open area movie nights monthly during summer | Attendance |
| Aviation related events | EAA volunteers/airport mgr | Conduct periodic aviation events like Wings & Wheels | Attendance |
| Business Meetings | Chamber of Commerce | Conduct business meetings for community members | Frequency / Reviews |
| Club and Group Meetings | Clubs & Organizations | Conduct club meetings and events for organizations from the community | Frequency / Reviews |

THE DESIGN CRITERIA OF THE WEXFORD COUNTY AIRPORT COMMUNITY MULTI-CENTER

Rather than constructing a building and then determining what the various uses will be, we started with defining the uses, as you just read. Based on those uses, we have conceptualized what the building needs to be. We want to make sure that it is as functional as possible for each of the uses. At the same, we want it to fit in with the architecture of a general aviation airport. With such a wide variety of uses, flexibility needed to be designed into the building.

The structure starts with a pavilion like structure. This structure provides openness to the surrounding airport. The building has a large (150' by 50') concrete floor. This provides an open space permitting a number of configurations of tables, chairs and booths to meet the needs of all of the uses. The concrete floor also provides the durability to handle years and years of foot traffic without showing much if any wear.

The building has a roof that provides protection from the elements including rain, snow, hail, and an over-abundance of sunshine. On the interior side, the ceiling would provide lighting so that the structure can be used in low light or no light situations. Lighting would utilize LED lights keeping the building as environmentally green as possible.

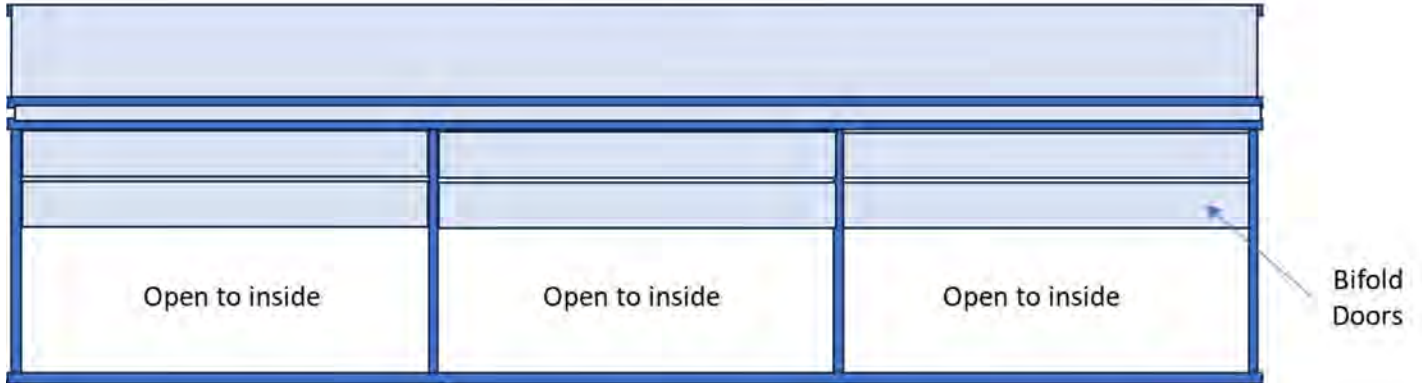
What makes this structure unique from other buildings are the walls are primarily bi-fold doors similar to a hangar door. This now enables the structure to be used as either an open pavilion or a closed inside meeting area. This is where the flexibility in the use of the building comes into play. In the prior list of uses, there were activities such as a protected picnic area that would utilize all of the walls opened. Then there are activities such as temporary housing or business meetings that would utilize a closed environment with all of the walls down. And then there are activities such as the booths that would have the front walls open and the back walls closed. This would provide a very flexible environment that can switch quickly from one configuration to another.

With the ability to have walls that are down, it now enables the building to be used as a four-season facility. To maximize the use of the structure, supplemental heating would be added to the overall facilities plan. All of the doors would be operated by the airport maintenance staff to ensure proper execution of doors opening and closing. The airport would keep a trailer that holds tables and chairs used in the facility. This provides easier configuration changes by backing the trailer directly into the building and then storage as well. By having the tables and chairs stored in a trailer, they can be used by other groups in the community such as the Cadillac Area Visitors Bureau or the Cadillac Area Chamber of Commerce.

CONCEPTUAL VIEWS OF THE COMMUNITY MULTI-CENTER

The figure below is to illustrate the functional concept of the building. Prior to the building of the structure, an architectural design would be selected that adheres to the basic flexible concept while integrating into the architectural theme of a general aviation airport. The structure would have three bifold doors on the front and three more on the back. This provides a number of configurations that could be implemented at any give time based on the needs of the use of the facility.

Front View



Side View

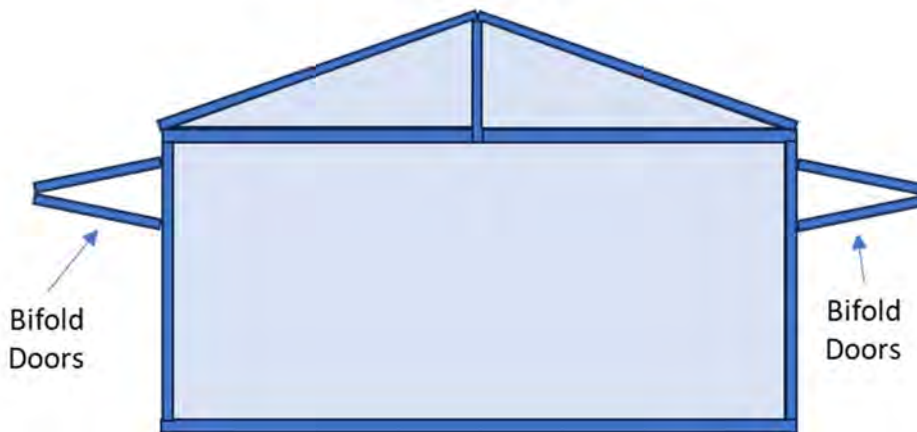
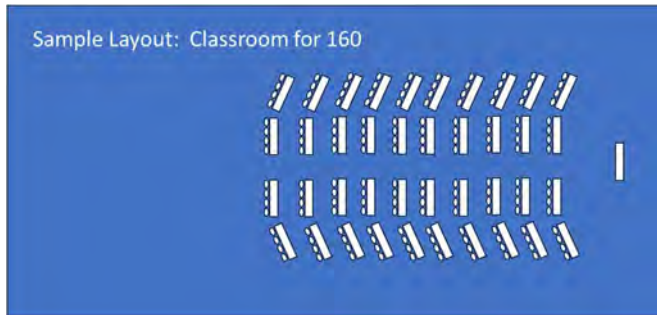


Figure 4: Front and side view of the Airport Community Multi-Center building illustrating the concept of the flexible configurations with the bifold doorwall concept.

It would be possible to put bifold doors on the end walls also. This would increase the need for a stronger support system built into the pavilion structure. It would also increase the cost of the structure by adding two additional doors. To keep it affordable, the two end walls have been selected to be solid walls. This would also help to accommodate a screen for presentation purposes on the inside of the structure. If needed, a bifold door could be added at a later date.

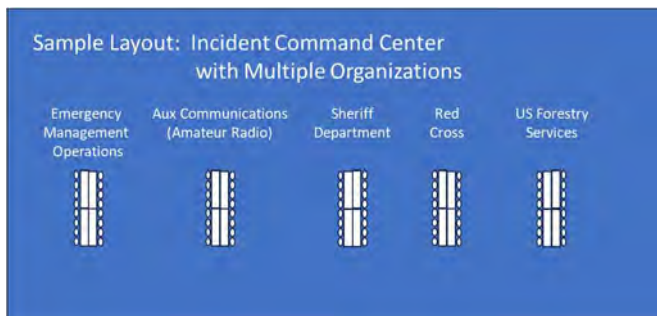
CONFIGURATION FLEXIBILITY OF THE COMMUNITY MULTI-CENTER



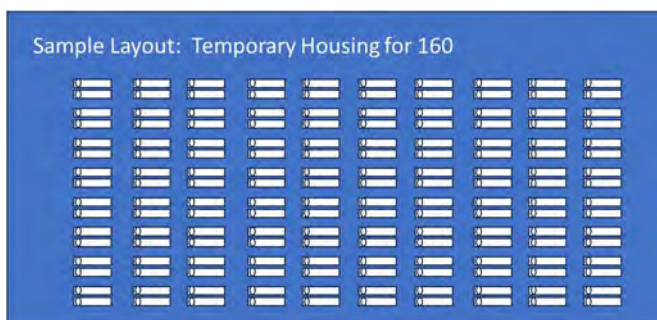
CLASSROOM - There are many times we would like to conduct classroom type training or have guest speakers come and present aviation related topics. Other groups and organizations in the area have the same need. These include groups like the Cadillac Area Visitors Bureau and the Cadillac Area Chamber of Commerce.



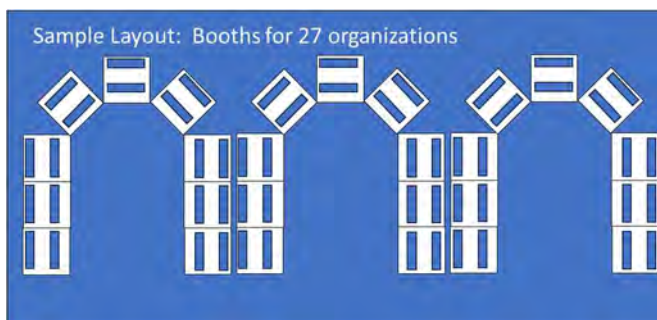
BUSINESS MEETINGS – There are many groups and organizations that have the need to conduct period business type meetings. These include the Civil Air Patrol, the Wexaukee Amateur Radio Club, the Cadillac Area Modelers Society, the Cadillac Area Chamber of Commerce along with many others.



INCIDENT COMMAND CENTER – Hopefully the need never arises but in today's changing world, you can never be too prepared for an emergency that requires an alternate Incident Command Center to quickly and effectively respond. The Multi-Center Pavilion can readily house multiple organizations together providing a coordinated response.



TEMPORARY HOUSING – Recent history has shown how a tornado or out-of-control wildfire can leave hundreds of people out of a place to live. It is critical to be able to set up temporary housing in less than 2 hours for those displaced individuals and provide them a place until more permanent housing can be put in place.



BOOTH EVENTS – There are times when an event is held that has two dozen or more groups that would like to host a booth at the event. Having the pavilion adjacent to a ramp area provides an ideal location to conduct various activities. A perfect example is the Aviation Career Awareness events that start the kids on a path to a well-paying aviation career.

SITE LAYOUT FOR AIRPORT COMMUNITY MULTI-CENTER

The purpose of the Airport Community Multi-Center is to serve the community. The building will serve many aviation purposes. It is important to place it at the airport where it can serve the aviation community. At the same time, it serves the rest of the Wexford County community. Therefore, it is important to place the center on the outside of the fence to keep the airport aircraft movement areas as safe as possible.

The airport has many areas where the community center could be located. Three options have been defined below. The key is to have it integrated with the aircraft area in a safe manner and also provide enough parking for the people that will use it. As the project completes the due diligence of the design criteria for the building, more information can be uncovered that would define the best location.

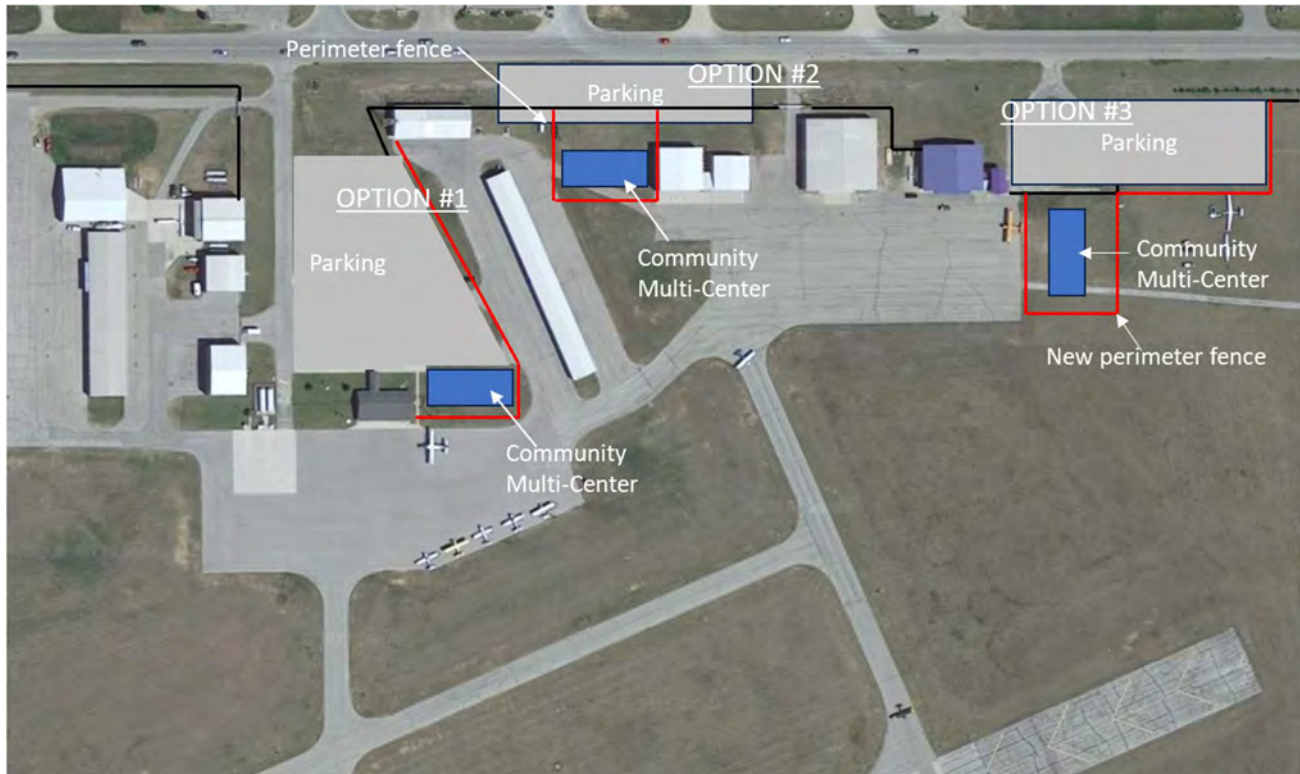


Figure 5: Multiple options for site location of the Community Multi-Center.

AIRPORT COMMUNITY MULTI-CENTER PAVILION FINANCIALS

The numbers in the following financial detail are the best estimate of what the total project costs will be at this point in time. If selected, we will enter the due diligence and design phase of the project which will enable a better understanding of more realistic numbers. The current numbers have been quickly reviewed by an architect, a consulting engineer and a few others.

Currently, there are no matching funds identified. We will be seeking more funds for items like a backup generator for the Incident Command Center purposes, business projection system and sound system. We learned about this grant on August 29th so we have not had time to research other sources of matching funds. We have no comparison at this time. If we did this in the traditional way, we would have to build multiple buildings that would be at least double the cost.

Wexford County Airport

Michigan Community Center Grant Application

AIRPORT COMMUNITY MULTI-CENTER PAVILION

Grant Financials Detail

| | <u>Units</u> | <u>Unit Expense</u> | <u>Total Cost</u> |
|---|--------------|---------------------|-------------------|
| Acquisition of Property | | | |
| Land Acquisition | 1 | \$0.00 | \$0.00 |
| Total Acquisition Costs | | | \$0.00 |
| Planning & Design Costs | | | |
| Airport Layout Plan Update | 1 | \$10,000.00 | \$10,000.00 |
| Section 163 / Airspace / | 1 | \$10,000.00 | \$10,000.00 |
| Project Consulting Project Plan | 1 | \$20,000.00 | \$20,000.00 |
| Design Criteria Due Diligence | 1 | \$5,000.00 | \$5,000.00 |
| Architectual Design | 1 | \$50,000.00 | \$50,000.00 |
| Permits | 1 | \$6,000.00 | \$6,000.00 |
| Site Survey | 1 | \$4,000.00 | \$4,000.00 |
| Total Planning & Design Costs | | | \$105,000.00 |
| Construction & Materials Costs | | | |
| Site Preparation | 1 | \$8,000.00 | \$8,000.00 |
| Project Consulting & Management Cost | 1 | \$40,000.00 | \$40,000.00 |
| Foundation and Slab (150' by 50') | 7500 | \$12.00 | \$90,000.00 |
| Structure materials and labor (150' by 50') | 1 | \$1,600,000.00 | \$1,600,000.00 |
| Insulation | 1 | \$65,000.00 | \$65,000.00 |
| Bathrooms | 2 | \$55,000.00 | \$110,000.00 |
| Electrical | 1 | \$15,000.00 | \$15,000.00 |
| Plumbing | 1 | \$20,000.00 | \$20,000.00 |
| Heating system | 3 | \$15,000.00 | \$45,000.00 |
| Bi-fold doorwalls | 6 | \$60,000.00 | \$360,000.00 |
| Total Construction & Materials Costs | | | \$2,353,000.00 |
| Interior Amenities | | | |
| Tables | 70 | \$228.00 | \$15,960.00 |
| Chairs | 300 | \$30.00 | \$9,000.00 |
| Trailer for Table/Chair Storage | 1 | \$12,000.00 | \$12,000.00 |
| AED Defibrillator | 1 | \$2,000.00 | \$2,000.00 |
| Total Ameneties Costs | | | \$38,960.00 |
| TOTAL PROJECT COST | | | \$2,496,960.00 |

SUMMARY OF THE AIRPORT COMMUNITY MULTI-CENTER PAVILION

The Airport Community Multi-Center Pavilion provides the airport with the ability to drive more value to the Wexford County community. Through the use of a flexible configuration 7,500 sq ft pavilion / community center, the airport can help all of the people of the community in so many ways.

EDUCATION

Currently, the Wexford County Airport has programs that raise the awareness level of aviation careers for the youth of Wexford County. We are working to expand these efforts to draw kids from across the entire northern portion of the lower peninsula of Michigan along with more aviation industry involvement by the airlines and other aviation businesses.

The airport holds school field trips for the youth of the area. We want to also expand this to include schools from a 32 mile radius. The airport is working with the Cadillac Area Public Schools to seek MiSTEM Network Grant funds to develop an integrated aviation *program* for the Cadillac area schools.

There are ACE Summer Aviation Camps conducted at airports like Detroit City Airport and Jack Barstow Midland Airport that hold one to two week aviation camps for the youth in the area. With the proper facility, the Wexford County Airport would like to conduct similar types of aviation career exploration activities.

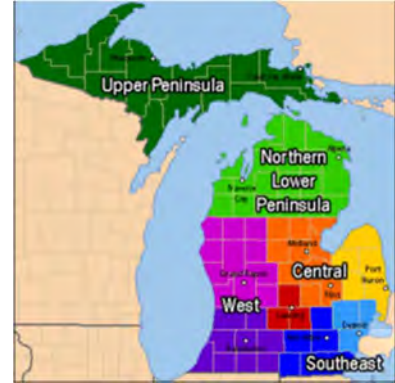
The Experimental Aircraft Association (EAA) has developed a program called the Young Eagles. Pilots volunteer their time and aircraft to take kids from the ages of 8 to 17 on free flights in an effort to build awareness of aviation and the possibilities it brings. Currently, the Wexford County Airport conducts these Young Eagle flights with the assistance of the EAA Chapter #234 from Traverse City. 68 kids were registered for the last event. We want to expand that, providing more youth the experience to help set a course on pursuing aviation careers.

There are a number of speakers available from groups like the FAA or other aviation industry groups and organizations. The Wexford County Airport would like to conduct more of these events but do not have the appropriate facilities to hold such meetings. This space could also be used by other organizations.

EMERGENCY MANAGEMENT / PUBLIC SERVICES

Some day, Wexford County may need to activate an alternative Incident Command Center. This facility could house groups from the Emergency Management Center, the Sheriff's department, the Red Cross and others to manage and coordinate their way through an emergency.

At any time, communication is key to responding to threats, emergencies and situations. Whether it be of natural causes or man-made incidents, all types of communications could fail. It is critical that an auxiliary communications method is designed, built, tested and be at the ready in case this were to occur. The Wexford County Emergency Management Operations team is starting discussions with local amateur radio club to develop and maintain this type of system. Having a location with backup power is critical to this type of operation.



When a disaster strikes and large numbers of people lose their permanent housing, there is a critical need to have a facility that can provide temporary shelter immediately. Time is of the essence and supplies and processes need to be in place ahead of time.

As technologies evolve more quickly, it is crucial that the people that are going to use that technology get training and practice with that new equipment. A perfect example is the high-tech drone used by the emergency management team and other first responders. The multi-center pavilion is a perfect place to provide that type of training and practice to the local team along with groups like the Michigan State Police.

The same can be said about the local fire departments from Cadillac and the townships of Wexford County. Roscommon County held a training day for their fire departments earlier this year which delivered many benefits from getting to know the other fire fighters to learning about the capabilities of the various departments' equipment. Currently the fire chiefs hold quarterly meetings which could be held in a location that can provide a better combination of meeting discussion and training.



The local public safety travel to Saginaw with the department's vehicles to go through tactical driving workforce training and practice. During this time, the personnel and the vehicles are an hour and a half away from the local community. If something were to happen during that time, response to situations could be severely impacted. Having the pavilion adjacent to the ramp area could serve the community by keeping the first responder resources locally.

COMMUNITY

As in any service provided by the local government, the airport's goal is to maximize the value delivered to all of the members of the community. Just to highlight a few that can be delivered through the Airport Community Multi-Center Pavilion, Veterans coffee hours can be held monthly, recognizing the veterans for their service and providing a communication channel to reach these individuals on a timely basis.

Citizens can take advantage of the pavilion and use it as a picnic area. They can enjoy movie nights along with the pilots that fly in. They can attend the various aviation events that will be able to take place at the airport. It will be a recreational place for people to come to, relax and enjoy.

BUSINESS / COMMUNITY ORGANIZATIONS MEETINGS SPACE

With the flexible configuration, the Airport Community Multi-Center can be a place where large or small groups can conduct meetings in an indoor environment. With all the doors down, the perfect meeting environment is created. This can include business meetings from people flying in from out of town. It can be local businesses holding company meetings and events. Or it can be local clubs and organizations that can hold private or public events.

FLEXIBILITY

The key to the success of the community center is the flexibility to be a completely open air venue to a completely closed type of facility to something in-between. It brings value to the community, it promotes the lower income people to greater heights, it enhances the safety and well-being of the community, it educates, it helps drive the economic engine. Its flexibility provides so much more for a community that can utilize it.



September 5, 2023

Michigan Department of Labor & Economic Opportunity
Lansing, Michigan

Re: Support of Wexford County Airport Community Multi-Center Pavilion

To Whom It May Concern:

I am writing on behalf of the Cadillac Area Visitors Bureau to express our support for the Wexford County Airport's application to the Community Center grant program. We believe that this project holds immense potential for not only enhancing our airport's facilities but also for benefiting the entire Wexford County community, as well as our nearby counties.

The proposed project will assist in transforming our local airport into a hub of activity, education, and engagement for both regional air travelers and residents. By offering a space that caters to the diverse needs and interests of our community, this project offers a multitude of opportunities related to workforce development, public safety, community development, and so much more.

We thank you for recognizing the importance of this project to support the Wexford County area.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathy Morin", with a long, sweeping flourish extending to the right.

Kathy Morin
Executive Director

Michigan Department of Labor and Economic Opportunity

Subject: Strong Endorsement for the Airport Community Multi-Center Pavilion Grant Application

Dear Members of the Michigan Community Center Grant Committee,

I am writing on behalf of the Cadillac Area Chamber of Commerce to express our wholehearted support for the Wexford County Airport's application for a Capital Project Grant from the Michigan Department of Labor and Economic Opportunity. This grant, which aims to fund the construction of an Airport Community Multi-Center Pavilion, is an exciting endeavor that we believe will have a profound and lasting impact on our community.

As an organization committed to supporting initiatives that promote economic growth and workforce development in our area, the Chamber of Commerce believes that the Wexford County Airport's project aligns perfectly with the goals of both the business community and the Michigan Department of Labor and Economic Opportunity Community Center Grant Program.

The proposed Airport Community Multi-Center Pavilion represents far more than a building; it is a symbol of community integration, empowerment, and progress. It additionally represents the investment of talent pipeline management for our emerging leaders for our community.

The multifaceted nature of this pavilion, serving as a hub for aviation education, public safety and emergency management training, and community use, is truly commendable. By integrating with local schools, the Chamber of Commerce, the Visitors Bureau, county and city operations, and other local organizations, it will foster collaboration and innovation, offering a space where individuals from all walks of life can come together to learn, grow, and strengthen our community.

In conclusion, the Airport Community Multi-Center Pavilion is a multifaceted place that will benefit our community for generations to come.

Thank you for your attention to this important matter and for your commitment to fostering community development and prosperity.

Sincerely,



Caitlyn Stark
President
Cadillac Area Chamber of Commerce

HEADQUARTERS MI-094
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
8360 E 30 Rd
Cadillac Mi. 49601

07 September 2023

Lt Col Raymond Hill, CAP
Cadillac Squadron
Civil Air Patrol

Keith Newell Manager
Wexford County Airport
8040 E. 34 Road
Cadillac , Mi. 49601

Dear Sir

The Cadillac Squadron of Civil Air Patrol fully supports the Community Center at Wexford County Airport.

The proposed facility would enhance our meeting area for our STEM program and our cadets in Aerospace and Emergency Services at our weekly meetings.

If you have any questions please contact me.

Sincerely

Raymond Hill, Lt. Col, CAP
Commander



5 September 2023

Experimental Aircraft Association (EAA), Chapter 1580
Houghton Lake Airport, Houghton Lake, MI

EAA Chapter 1580 supports the Michigan Community Center Grant Proposal for a Community Multi-Center Pavilion submitted by the Wexford County Airport.

The proposed facility will benefit all of the organizations presented within the proposal. The facility would benefit ours and nearby EAA chapters like the one in Traverse City. EAA Chapters could utilize the facility to host events such as flights for youth through the Young Eagles program. Young Eagles began over 30 years ago and provides flight experiences for kids ages 8-17 to help educate and stimulate their imaginations regarding the world of aviation.

EAA Chapter 1580 also hosts guest speakers or other aviation-related forums and educational programs which could potentially benefit the Wexford County region and the State of Michigan.

EAA Chapter 1580 fully supports this project.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Eiteuner', is placed below the word 'Sincerely,'.

Mark Eiteuner
President, EAA Chapter 1580
Houghton Lake, MI
president@eaa1580.org



Keith R. Newell
Airport Manager
Cadillac Wexford County Airport
8040 34 Road
Cadillac, Michigan
49601

Experimental Aircraft Association
Chapter 234
2640 Aero Park Drive
Traverse City, Michigan
49686

Dear Keith,

EAA 234 is in full throated support of your grant opportunity. Our support is not only in words but deeds; we will be in Cadillac, yet again, on 16 September to fly Wexford County youth in our Young Eagles program.

Our support is unwavering; we have and will continue to hold Young Eagle rallies in Cadillac and will lend assistance in standing up EAA 678 especially with your youth program.

The Experimental Aircraft Association offers, through the Ray Foundation, grants to permit aspiring young aviator's full scholarships to earn their private pilot rating. This is an \$11,000 scholarship; we've had 3 of our youth take advantage of this marvelous opportunity; they are now Private Pilots and are on their way to a future in aviation.

We create pilots and will nurture the process in Cadillac.

We see the pavilion as a very strong and necessary step forward to assist those most in need and to create a strong, healthy airport community connection.

Very sincerely yours,

Bill Ross
President
EAA Chapter 234



September 5, 2023

Michigan Labor and Economic Opportunity
MI Community Center Grant

I would like to offer my support for the grant application being submitted by the Wexford County Airport Authority. The facility they are proposing would go a long way on many fronts. The airport is a logical place to have an alternative Incident Command Center. Our department could work with the local amateur radio group to prepare a site for auxiliary communications for our first responders. The center would also be a good site for various training sessions for our department along with the rest of public safety.

Please know that the Emergency Management Operations team is fully supportive of this project. Contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads 'Randy Boike'. The signature is written in a cursive, slightly slanted style.

Randy Boike
Director
Wexford County Emergency Management
971 Lincoln Street
Cadillac, MI 49601
EMD@wexfordcounty.org
(231) 306-2130



September 5, 2023

To whom it may concern:

I am writing in support of the Wexford County Airport's application to The Michigan Department of Labor and Economic Opportunity for a Community Center Grant. Through the leadership of the Wexford County Airport's manager, our club has observed first-hand how the airport serves our community beyond providing aviation services. We recently participated in an airport-sponsored event aimed at enhancing our community's efforts to provide exceptional educational opportunities for youth through Science, Technology, Engineering, and Mathematics (STEM). We were able to demonstrate to young people how amateur radio can help prepare them for careers that require knowledge and practical application in all aspects of STEM.

The proposed Wexford County Airport Community Multi-Center would enable our organization to do an even better job of providing STEM education to young people. It would also provide a venue for emergency preparedness training and simulation activities as amateur radio is a key provider of communications when conventional modes are disabled due to severe weather, equipment failure, or other catastrophic events.

In summary, we consider the Wexford County Airport a valuable asset to the community at large and specifically to our efforts to better serve the community. We have complete confidence in the airport manager and his team to make the best use of any resources available and look forward to being able to utilize the proposed Wexford County Airport Community Multi-Center.

Sincerely,

Lyn Cryderman, President
Wexaukee Amateur Radio Club

**Dr. Ben Townsend, Wexford
County Commissioner, District 3**

I just want to be a blessing...

Wexford County Courthouse
Administration Office
437 E. Division St.
Cadillac, MI 49601

231-885-2368

BTownsend@wexfordcounty.org



September 6, 2023

RE: Michigan Community Center Grant

To whom it may concern

As a Wexford County Commissioner, I am pleased to offer this letter of support for the Grant Application being prepared by the Wexford County Airport to the Michigan Community Center Grant Program. The Wexford County Airport is an example of a strong collaborative model for creating efficiencies and consensus centered on reaching the rural areas within Wexford County, Michigan. The airport manager, Keith Newell, has worked tirelessly on bringing many of the area's aviation groups and school leaders together in assistance that focuses on collaboration/intra-governmental cooperation, and airport development including focused resources for the public, specifically school-aged children and veterans.

In being the long-time Wexford County liaison to the airport, I have seen over the years the board and manager work together for outreach in the community, especially in the area of future aviators in junior and senior high schools in the area. Our past three years, the Wings and Wheels events have had an average of 2500 people from the area attending to find out what the airport is doing for the greater county area. I have seen the board committed to pursue whatever it can to draw more of the public into the airport, and let folks know what an asset the airport is to the community.

I wish that you look favorably upon this grant application and support efforts to maintain and enhance collaboration at the local government/business/school level which facilitate and drive processes towards community outreach and involvement.

Respectfully,

A handwritten signature in black ink, appearing to read "Ben Townsend".

Dr. Ben Townsend
Wexford County Commissioner,
Wexford County Airport—County Liaison



Wexford-Missaukee Intermediate School District

Helping Schools Help Students

September 6, 2023

Wexford-Missaukee Intermediate School District
9907 East 13th Street
Cadillac, MI 49601

RE: Letter of Support - Wexford County Airport Multi-Center Pavilion

The Wexford-Missaukee Intermediate School District (WMISD) is pleased to support the Wexford County Airport's application for an Airport Community Multi-Center Pavilion. As an educational institution working in the region, WMISD knows the challenges local employers face and students' needs as they navigate career options. This grant would allow the WMISD to expand its partnership with the Wexford County Airport in providing career awareness, exploration, training, and preparation to students in Wexford County and the surrounding area.

As the Assistant Superintendent of Career and Technical Education (CTE), I am challenged with providing CTE opportunities for all students kindergarten through 12th grade and those at the Career Technical Center. An Airport Community Multi-Center Pavilion would allow students of all grade levels to explore careers in aviation and the aviation industry.

This pavilion would allow space for field trips of all age students to learn about airport operations, career opportunities and increase awareness of their community. It would enable guest speakers and experts in the field to provide valuable education to students and community members. It will also expand educational and work-based learning opportunities for students who attend the Career Technical Center in several of our programs.

The WMISD appreciates this opportunity and looks forward to working with the Wexford County Airport to expand career development with the help of this grant.

Sincerely,

Timothy Rigling, Assistant Superintendent
Career and Technical Education
Wexford Missaukee Career Technical Center



September 6, 2023

Ms. Virginia Holmes
Executive Director
Michigan Labor and Economic Opportunity
105 W. Allegan Street
Lansing, MI 48933

Ms Virginia Holmes,

I, Karl Holder, certify that all statements on the MI Community Center Grant application from the Wexford County Airport Authority and the attachments hereto are true, complete, and accurate to the best of my knowledge. I understand that if funded, all funds must be obligated into third-party contract by Dec. 31, 2024. I understand that if funded, this project will need to be fully expended and completed by Oct. 31, 2026.

Please let me know if you have any questions.
Sincerely,

A handwritten signature in black ink that reads "Karl Holder".

Karl Holder
President
Wexford County Airport Authority
8040 E 34 Road
Cadillac, MI 49601
KJHolder2017@gmail.com
248.840.0264



DOCUMENTATION OF SITE-CONTROL FOR SPARK GRANT APPLICATIONS

This information is required to be considered for a Spark grant.

1. SITE DESCRIPTION: Describe the project site (all areas to be developed) below and attach a legal description:
 Wexford County Airport (specific site on airport still to be determined)

2. SITE CONTROL: Indicate the type of control the applicant has over the site. Site control must be finalized at the time of application; draft agreements will not be accepted. If there is more than one type of control or multiple leases or easements covering the project area, please provide a separate form for each lease or easement included in the project area.

| TYPE OF CONTROL | PORTION OF SITE | DOCUMENTATION ATTACHED |
|---|---|--|
| Fee Simple Title <input checked="" type="checkbox"/> Current | <input checked="" type="checkbox"/> Entire Site <input type="checkbox"/> That portion of the site described below. | <input checked="" type="checkbox"/> Include copy of the deed (required for current ownership). |
| Less than Fee Simple Title <input type="checkbox"/> Current | <input type="checkbox"/> Entire Site <input type="checkbox"/> That portion of the site described below. | <input type="checkbox"/> Include copy of the documentation of other legal interest. <input type="checkbox"/> Permission letter from the government entity (e.g., road commission). <input type="checkbox"/> Other: |
| Lease <input type="checkbox"/> Current | <input type="checkbox"/> Entire Site <input type="checkbox"/> That portion of the site described below. | <input type="checkbox"/> Copy of current lease. <input type="checkbox"/> Other: |
| Easement | <input type="checkbox"/> Entire Site <input type="checkbox"/> That portion of the site described below. | <input type="checkbox"/> Copy of current easement. <input type="checkbox"/> Other: |

3. LIMITATIONS, CONDITIONS OR ENCUMBRANCES:

a. For property owned or to be owned by the applicant, describe all easements or encumbrances.
 The Wexford County Airport is subject to grant assurances from previously Federally funded grants through the Airport Improvement Program (AIP).

b. For property to be controlled through other methods, describe any conditions or limitations in current leases, easements or use agreements, including restrictions on the applicant's use of the site or the rights to be reserved by the landowner, that may in any way impact the applicant's ability to complete the project in a timely manner and provide for public recreational use:
 None

No limitations, conditions or encumbrances.

4. CERTIFICATION: (The form must be signed by the applicant's attorney or another local unit official capable of certifying the information provided).

I hereby certify that the information provided above and attached is accurate to the best of my knowledge. I understand that site control is an application eligibility requirement and an evaluation factor.

NAME (Printed/Typed) Keith Newell TITLE Airport Manager

SIGNATURE DATE 09/06/2023 Attorney's Ph# _____
 PR5750-4 (Rev.12/21/2016)

Quitclaim Deed - Michigan

THIS DEED made this ^{5th} day of *Sept* in the year One Thousand Nine Hundred and Eighty-nine (1989).

BETWEEN THE MICHIGAN CENTRAL RAILROAD COMPANY, a Michigan corporation, and THE PENN CENTRAL CORPORATION, a Pennsylvania corporation, both having offices at One East Fourth Street, Cincinnati, Ohio 45202 (hereinafter collectively referred to as the Grantor), and CITY OF CADILLAC, a municipal corporation of the State of Michigan, in the County of Wexford, and COUNTY OF WEXFORD, a political subdivision of the State of Michigan whose mailing address is 8040 East 34 Road, Cadillac, Michigan 49601 (hereinafter referred to as the Grantee);

WITNESSETH: That the said Grantor, for and in consideration of the sum of TWENTY NINE THOUSAND DOLLARS (\$29,000.00) - - - - - paid to the said Grantor by said Grantee, the receipt of which is hereby confessed and acknowledged, does by these presents remise, release and quitclaim unto the said CITY OF CADILLAC, as to an undivided one-half interest, and to the said COUNTY OF WEXFORD, as to an undivided one-half interest, as tenants in common, all the right, title and interest of the said Grantor of, in and to the premises described in Schedule "A" attached hereto and made a part hereof.

Case Number 87600

SCHEDULE "A"

ALL THAT PARCEL of land situate in the Township of Haring, County of Wexford, State of Michigan, being in the East Half of the Northwest Quarter of Section 28, Township 22 North, Range 9 West, being further described as Parcel No. 45 on boundary survey titled "Wexford County Airport Exhibit "A" Property Map", Job No. CEN2396-01, made by Granger Engineering, Inc., approved August 1, 1986 by John Coon - Airport Manager, revised August 16, 1989 as follows:

COMMENCING at the Northwest Corner of said Section 28; thence South 89°50'10" East, 1595.86 feet along the North line of said Section to the true point of beginning;

THENCE South 89°50'10" East, 201.25 feet along said North line, being within the limits of Boon Road;

THENCE South 06°12'50" East, 1740 feet, more or less, along a portion of the westerly sale line of land conveyed by Grantor herein to the Michigan Department of Transportation by deed dated February 13, 1984;

THENCE South 83°47'10" West, 200 feet, more or less, along aforesaid sale line;

THENCE North 06°12'50" West, 1762.4 feet along a portion of the easterly sale line of land conveyed by Grantor herein to City of Cadillac and County of Wexford by deed dated April 29, 1975 recorded in Liber 260, Page 185 of the Wexford County Register of Deeds Office, to the point of beginning.

THE INTENT of this deed is to convey a parcel of land described as excess parcel number MIL-000-797 that was excepted and reserved by said Grantor in the aforementioned conveyance to the Michigan Department of Transportation by deed dated February 13, 1984, and recorded in Liber 294, Pages 508 through 539, Wexford County Register of Deeds Office.

RESERVING unto Grantor permanent and perpetual easements in gross, freely alienable and assignable by the Grantor, for all existing wire and pipe facilities or occupations whether or not covered by license or agreement between Grantor and other parties, of record or not of record, that in any way encumber or affect the premises conveyed herein, and all rentals, fees and consideration resulting from such occupations, agreements and licenses and from the assignment or conveyance of such easements.

FURTHER RESERVING unto Grantor, its successors and assigns, all oil, gas, natural gas, casing-head gas, condensates, related hydrocarbons and all products produced therewith or therefrom in or under the premises conveyed herein, with the right to remove same by the use of the usual or proper and convenient methods, devices or appliances, but excluding the right to enter upon the surface of said land in any way.

SUBJECT, however to:

(1) the state of facts disclosed by the survey hereinabove mentioned; and

(2) rights of the public in that portion of the premises within the lines of Boon Road.

GRANTEE acknowledges and agrees that:

(1) Grantee will assume all obligations with respect to ownership, maintenance, repair, renewal or removal of the drainage structures, culverts and bridges located on, over or under the premises conveyed herein that may be imposed after the date of this Deed by any governmental agency having jurisdiction thereover; and

(2) should a claim adverse to the title hereby quitclaimed be asserted and/or proved, no recourse shall be had against the Grantor.

The words "Grantor" and "Grantee" used herein shall be construed as if they read "Grantors" and "Grantees", respectively, whenever the sense of this instrument so requires and whether singular or plural, such words shall be deemed to include in all cases the heirs or successors and assigns of the respective parties.

IN WITNESS WHEREOF, the said Grantor has caused this Deed to be executed the day and year first above written.

WITNESS:

THE MICHIGAN CENTRAL RAILROAD COMPANY

Jean A. Haas
Jean A. Haas

By: Hugh J. W. Brandt
HUGH J. W. BRANDT
Vice President

Lynn A. Wernke
Lynn A. Wernke

Attest: Pamela S. Meyers
PAMELA S. MEYERS
Assistant Secretary

THE PENN CENTRAL CORPORATION

Jean A. Haas
Jean A. Haas

By: Hugh J. W. Brandt
HUGH J. W. BRANDT
Director - Real Estate

Lynn A. Wernke
Lynn A. Wernke

Attest: Pamela S. Meyers
PAMELA S. MEYERS
Assistant Secretary

STATE OF OHIO :
: ss.
COUNTY OF HAMILTON :

ON THIS 5th day of September, 1989, before me, a Notary Public in and for the State of Ohio, appeared HUGH J.W. BRANDT, to me personally known, who, being by me duly sworn, did say that he is the Vice President of THE MICHIGAN CENTRAL RAILROAD COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said HUGH J.W. BRANDT acknowledges the execution of the said instrument as the free act and deed of said corporation.

Lynn A. Wente
Notary Public
LYNN A. WENTE
Notary Public
Hamilton County, Ohio

STATE OF OHIO :
: ss.
COUNTY OF HAMILTON :

ON THIS 5th day of September, 1989, before me, a Notary Public in and for the State of Ohio, appeared HUGH J.W. BRANDT, to me personally known, who, being by me duly sworn, did say that he is the Director - Real Estate of THE PENN CENTRAL CORPORATION, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said HUGH J.W. BRANDT acknowledges the execution of the said instrument as the free act and deed of said corporation.

Lynn A. Wente
Notary Public

THIS INSTRUMENT PREPARED BY:
William A. Stockhoff
One East Fourth Street
Cincinnati, Ohio 45202

State of Michigan
County of Washtenaw
Recorded 25th day of Sept
19 89 A.D. # 244 M



MICHIGAN MUNICIPAL

RISK MANAGEMENT

A U T H O R I T Y

E-Proposal

Questions about your proposal?

Please contact Matt Coulson

mcoulson@mrrma.org

(800) 243-1324

J.2.

RENEWAL FOR PROPERTY AND LIABILITY COVERAGE
Wexford County
January 1, 2024 - January 1, 2025

Dear Joe,

On behalf of everyone at Michigan Municipal Risk Management Authority, we would like to thank you for continuing your Property and Liability coverage with MMRMA.

The renewal summary below is provided for your convenience. Complete information is enclosed regarding coverage terms, conditions and services.

| | |
|---|------------------|
| Property & Liability Coverage | \$304,708 |
| Stop-loss coverage | \$11,101 |
| Cost of Coverage | \$315,809 |
| | \$0 |
| Total Contribution for Coverage Period | \$315,809 |

Unless other arrangements have been made, payment terms for coverage are 50% due at time coverage is bound, 25% after 90 days and the remaining 25% due after 180 days.

Below is a summary of funds you have received or been approved to receive through various MMRMA programs. Net Asset Distributions and RAP Grants for the period are subject to continued membership and eligibility criteria.

| <u>Member Account Summary</u> | <u>Period</u> | <u>Program Total</u> |
|-------------------------------|---------------|----------------------|
| Net Asset Distribution | \$144,985 | \$2,109,201 |
| RAP Grants | N/A | \$101,618 |

Please do not hesitate to contact me if you have any questions or need additional information.

Thank you for your continued dedication to risk management.

DocuSigned by:

Matt Coulson

Matt Coulson
16CBEE969DF444...

Risk Manager, MMRMA

Wexford County

Member Award History

| Date | Description | Grants | NAD |
|-----------------|---|---------|-----------|
| 1/1/2024 | Reported at Renewal | | |
| 2023 | Net Asset Distribution | | 144,985 |
| 1/1/2023 | Reported at Renewal | | |
| 2022 | Net Asset Distribution | | 143,192 |
| 1/1/2022 | Reported at Renewal | | |
| 2021 | Net Asset Distribution | | 63,606 |
| 1/1/2021 | Reported at Renewal | | |
| 2020 | Net Asset Distribution | | 194,514 |
| 1/1/2020 | Reported at Renewal | | |
| 2019 | Net Asset Distribution | | 93,358 |
| 1/1/2019 | Reported at Renewal | | |
| 11/12/2018 | Courthouse Security Project | 9,381 | |
| 2018 | Net Asset Distribution | | 101,539 |
| 1/1/2018 | Reported at Renewal | | |
| 2017 | Net Asset Distribution | | 124,696 |
| 1/1/2017 | Reported at Renewal | | |
| 2016 | Net Asset Distribution | | 211,210 |
| 6/12/2016 | Prisoner Restraint Chair | 1,000 | |
| 3/28/2016 | Body Worn Cameras | 2,408 | |
| 1/1/2016 | Reported at Renewal | | |
| 6/30/2015 | In Car Camera | 7,017 | |
| 2015 | Net Asset Distribution | | 223,820 |
| 1/1/2015 | Livescan Fingerprint system | 7,020 | |
| 1/1/2015 | Reported at Renewal | | |
| 2014 | Net Asset Distribution | | 211,337 |
| 8/1/2014 | Nove Belt Project | 1,030 | |
| 3/31/2014 | Taser Project | 1,600 | |
| 1/1/2014 | Reported at Renewal | | |
| 2013 | Net Asset Distribution | | 65,375 |
| 1/4/2013 | Taser Project | 800 | |
| 1/1/2013 | Reported at Renewal | | |
| 2012 | Net Asset Distribution | | 190,927 |
| 1/1/2012 | Reported at Renewal | | |
| 2011 | Net Asset Distribution | | 96,574 |
| 10/18/2011 | County Jail Surveillance System Project | 15,000 | |
| 1/1/2011 | Reported at Renewal | | |
| 2010 | Net Asset Distribution | | 41,893 |
| 1/1/2010 | Reported Prior to 2011 | | |
| 2009 | Net Asset Distribution | | 109,232 |
| 4/30/2008 | Snowmobile Police Patrol Training | 394 | |
| 4/22/2008 | In-Car Cameras | 15,000 | |
| 3/10/2007 | Net Asset Distribution | 0 | 64,526 |
| 10/18/2006 | Livescan Fingerprint system | 4,000 | 0 |
| 3/10/2006 | Net Asset Distribution | 0 | 28,417 |
| 8/12/2005 | Security System - Jail & Court | 10,000 | |
| 12/31/2004 | Jail as a Part Of County Government | 1,011 | |
| 12/31/2004 | Bumper Guards | 450 | |
| 12/31/2004 | 160 Hour Corrections Academy | 200 | |
| 12/31/2004 | Video Arraignment | 23,107 | |
| 12/31/2003 | Citizens Planner Training | 900 | |
| 12/31/2001 | APCO Training | 1,300 | |
| Totals | | 101,618 | 2,109,201 |

I wit

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

| | | |
|-------------------------------------|---|------------------------------------|
| Member: | Wexford County | Proposal No: Q000014229 |
| Date of Original Membership: | February 6, 1986 | |
| Proposal Effective Dates: | January 01, 2024 To January 01, 2025 | |
| Member Representative: | Joe Porterfield | Telephone #: (231) 779-9470 |
| Regional Risk Manager: | Michigan Municipal Risk Management Authority | Telephone #: (734) 513-0300 |

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **Wexford County** (hereinafter "Member") is eligible to be a Member of MMRMA. **Wexford County** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

Wexford County is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

Wexford County is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **Wexford County's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

| COVERAGE | DEDUCTIBLE | SELF INSURED RETENTION |
|---------------------------|------------------------|---|
| Liability | N/A | \$100,000 Per Occurrence |
| Vehicle Physical Damage | \$1,000 Per Vehicle | \$15,000 Per Vehicle \$30,000 Per Occurrence |
| Fire/EMS Replacement Cost | N/A | N/A |
| Property and Crime | \$1,000 Per Occurrence | N/A |
| Sewage System Overflow | N/A | N/A |

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

Member's Motor Vehicle Physical Damage deductible applies, unless the amount of the loss exceeds the deductible. If the amount of loss exceeds the deductible, the loss including deductible amount, will be paid by MMRMA, subject to the Member's SIR.

The **Wexford County** is afforded all coverages provided by MMRMA, except as listed below:

1. Sewage System Overflow
2. Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

Wexford County agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

Table II
Limits of Coverage

| Liability and Motor Vehicle Physical Damage | Limits of Coverage Per Occurrence | | Annual Aggregate | |
|---|-----------------------------------|-------------|------------------|-------------|
| | Member | All Members | Member | All Members |
| 1 Liability | 15,000,000 | N/A | N/A | N/A |
| 2 Judicial Tenure | 100,000 | N/A | N/A | N/A |
| 3 Sewage System Overflows | 0 | N/A | 0 | N/A |
| 4 Volunteer Medical Payments | 25,000 | N/A | N/A | N/A |
| 5 First Aid | 2,000 | N/A | N/A | N/A |
| 6 Vehicle Physical Damage | 1,500,000 | N/A | N/A | N/A |
| 7 Uninsured/Underinsured Motorist Coverage (per person) | 100,000 | N/A | N/A | N/A |
| Uninsured/Underinsured Motorist Coverage (per occurrence) | 250,000 | N/A | N/A | N/A |
| 8 Michigan No-Fault | Per Statute | N/A | N/A | N/A |
| 9 Terrorism | 5,000,000 | N/A | N/A | 5,000,000 |

| Property and Crime | Limits of Coverage Per Occurrence | | Annual Aggregate | |
|---|-----------------------------------|-------------|------------------|-------------|
| | Member | All Members | Member | All Members |
| 1 Buildings and Personal Property | 74,134,786 | 350,000,000 | N/A | N/A |
| 2 Personal Property in Transit | 2,000,000 | N/A | N/A | N/A |
| 3 Unreported Property | 5,000,000 | N/A | N/A | N/A |
| 4 Member's Newly Acquired or Constructed Property | 10,000,000 | N/A | N/A | N/A |
| 5 Fine Arts | 2,000,000 | N/A | N/A | N/A |
| 6 Debris Removal (25% of Insured direct loss plus) | 25,000 | N/A | N/A | N/A |
| 7 Money and Securities | 1,000,000 | N/A | N/A | N/A |
| 8 Accounts Receivable | 2,000,000 | N/A | N/A | N/A |
| 9 Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit) | 5,000,000 | 10,000,000 | N/A | N/A |
| 10 Fire and Emergency Vehicle Rental (12 week limit) | 2,000 per week | N/A | N/A | N/A |
| 11 Structures Other Than a Building | 15,000,000 | N/A | N/A | N/A |
| 12 Dam/Dam Structures/Lake Level Controls | 210,000 | N/A | N/A | N/A |
| 13 Transformers | 100,000 | N/A | N/A | N/A |
| 14 Storm or Sanitary Sewer Back-Up | 1,000,000 | N/A | N/A | N/A |
| 15 Marine Property | 1,000,000 | N/A | N/A | N/A |
| 16 Other Covered Property | 10,000 | N/A | N/A | N/A |
| 17 Income and Extra Expense | 5,000,000 | N/A | N/A | N/A |
| 18 Blanket Employee Fidelity | 1,000,000 | N/A | N/A | N/A |
| 19 Faithful Performance | Per Statute | N/A | N/A | N/A |
| 20 Earthquake | 5,000,000 | N/A | 5,000,000 | 100,000,000 |
| 21 Flood | 5,000,000 | N/A | 5,000,000 | 100,000,000 |
| 22 Terrorism | 50,000,000 | 50,000,000 | N/A | N/A |

Table III

| Network and Information Security Liability, Media Injury Liability, Network Security Loss, Breach Mitigation Expense, PCI Assessments, Social Engineering Loss, Reward Coverage, Telecommunications Fraud Reimbursement, Extortion. | | | | |
|---|---|---------------------------------|--|------------------|
| | Limits of Coverage Per Occurrence/Claim | Deductible Per Occurrence/Claim | | Retroactive Date |
| | \$2,000,000 | | | |
| Coverage A Network and Information Security Liability: Regulatory Fines: | Each Claim Included in limit above Each Claim Included in limit above | \$25,000 | Each Claim | 7/1/2013 |
| Coverage B Media Injury Liability | Each Claim Included in limit above | \$25,000 | Each Claim | 7/1/2013 |
| Coverage C Network Security Loss Network Security Business Interruption Loss: | Each Unauthorized Access Included in limit above Each Business Interruption Loss Included in limit above | \$25,000 | Each Unauthorized Access Retention Period of 72 hours of Business Interruption Loss | Occurrence |
| Coverage D Breach Mitigation Expense: | Each Unintentional Data Compromise Included in limit above | \$25,000 | Each Unintentional Data Compromise | Occurrence |
| Coverage E PCI Assessments: | Each Payment Card Breach \$1,000,000 Occ./\$1,000,000 Agg. Included in limit above | \$25,000 | Each Payment Card Breach | Occurrence |
| Coverage F Social Engineering Loss: | Each Social Engineering Incident \$100,000 Occ./\$100,000 Agg. Included in limit above | \$25,000 | Each Social Engineering Incident | Occurrence |
| Coverage G Reward Coverage | Maximum of 50% of the Covered Claim or Loss; up to \$25,000 Included in Limit above | | Not Applicable | Occurrence |
| Coverage H Telecommunications Fraud Reimbursement | \$25,000 Included in limit above | | Not Applicable | Occurrence |
| Coverage I Extortion Coverage | Each Claim Included in limit above | \$25,000 | Each Extortion Loss | Occurrence |

Annual Aggregate Limit of Liability

| | |
|--|--|
| | |
|--|--|

gardless of the number of coverage events.

The All Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$17,500,000 for All Members for all Subjects of Coverage in any Coverage Period, regardless of the number of Members or the number of coverage events.

It is the intent of MMRMA that the coverage afforded under the Subjects of Coverage be mutually exclusive. If however, it is determined that more than one Subject of Coverage applies to one coverage event ensuing from a common nexus of fact, circumstance, situation, event, transaction, or cause, then the largest of the applicable Deductibles for the Subjects of Coverage will apply.

Table IV
Specialized Emergency Response Expense Recovery Coverage
Limits of Coverage

| Specialized Emergency Response Expense Recovery | Limits of Coverage per Occurrence | | Annual Aggregate | |
|---|-----------------------------------|-------------|------------------|-------------|
| | Member | All Members | Member | All Members |
| | N/A | N/A | N/A | N/A |

Table V
Specialized Emergency Response Expense Recovery Coverage
Deductibles

| Specialized Emergency Response Expense Recovery | Deductible per Occurrence |
|---|---------------------------|
| | Member |
| | N/A |

D. Contribution for MMRMA Participation

Wexford County

Period: January 01, 2024 To January 01, 2025

| | |
|---|------------------|
| Coverages per Member Coverage Overview: | \$304,708 |
| Stop Loss Coverage: | \$11,101 |
| Member Loss Fund Deposit: | \$0 |
| TOTAL ANNUAL CONTRIBUTIONS: | \$315,809 |

E. List of Addenda


1. Limited Liability Coverage For Use or Operations of Unmanned Aircraft
2. Stop Loss Program Participation Agreement

This document is for the purpose of quotation only and does not bind coverage in the Michigan Municipal Risk Management Authority, unless accepted and signed by both the authorized Member Representative and MMRMA Representative below.

**Accepted By:
Wexford County**

**Proposal No:
Q000014229**

MMRMA

DocuSigned by:

16CBEFE959DF444...

Member Representative

MMRMA Representative

11/21/2023 | 11:01 AM EST

Date

Date

ADDENDUM

STOP LOSS PROGRAM PARTICIPATION AGREEMENT

Optional

The Stop Loss Program limits the Member's cash payments during a July 1 - June 30 year for those costs falling within the Member's SIR. The Stop Loss Program responds only to cumulative Member SIR payments, including damages, indemnification, and allocated loss adjustment expenses, within a July 1 - June 30 calendar year. The paid costs include payments for any coverage provided to the Member by MMRMA provided that the costs are actually paid within the July 1 - June 30 period. On July 1 of each year, the Member's paid costs accumulate from zero.

If the Member has chosen to participate in the Stop Loss Program, and if the Member's paid costs exceed the member's entry point, the Stop Loss Program will pay, until July 1, all costs that would, in the absence of the Stop Loss Program, be paid from the Member's SIR. **Wexford County's** entry point is **\$190,000**. Withdrawing Members do not participate in the Stop Loss Program after the date of withdrawal.

The Member agrees to be bound by MMRMA rules relating to the Stop Loss Program.

Accepted by:

Member Representative

Date: _____

MMRMA signed by:
Matt Coulson

16GBEFE959DF444...
Authorized Representative

Date: 11/21/2023 | 11:01 AM EST

ADDENDUM

LIMITED LIABILITY COVERAGE FOR USE OR OPERATIONS OF UNMANNED AIRCRAFT
(Optional)

This addendum modifies the Liability and Motor Vehicle Physical Damage Coverage Document

A. LIMITATIONS OF COVERAGE, PROCEDURES, EXCLUSIONS, DEFINITIONS.

1. MMRMA will pay for any loss as defined in Sections 1 and 2 of the Liability and Motor Vehicle Physical Damage Coverage Document, caused by the use or operation of an Unmanned Aircraft, the actual loss up to a \$1,000,000 limit per occurrence and subject to a \$2,000,000 annual member aggregate.
2. The Member Duties, Responsibilities, Other Conditions stated in Section 7 of the Liability and Motor Vehicle Physical Damage Coverage Document shall apply to Limited Liability Coverage for use or operations of Unmanned Aircraft.
3. As respects this Limited Liability Coverage for Use or Operations of Unmanned Aircraft Addendum, Section 7; Member Duties, Responsibilities, Other Conditions, of the Liability and Motor Vehicle Physical Damage Coverage Document is amended to include the following:

P. FAA COMPLIANCE

The terms of this Addendum apply only if the Member is in compliance with all FAA rules and regulations governing the use or operation of an unmanned aircraft, at time of occurrence.

4. The Liability and Motor Vehicle Physical Damage Coverage Document Section 4, Definitions, shall apply to this Limited Liability Coverage For Use Or Operation Of An Unmanned Aircraft Addendum.
5. As respects this Limited Liability Coverage For Use Or Operations Of Unmanned Aircraft Addendum, Section 2; Exclusion C, of the Liability and Motor Vehicle Physical Damage Coverage Document is deleted in its entirety and replaced by the following:

EXCLUSIONS

- C. Ownership, maintenance, loading or unloading, use or operation of any aircraft (other than unmanned aircraft), airfields, or runways; watercraft over 75 feet in length;

Period: 01/01/2024 to 01/01/2025

LIMITED LIABILITY COVERAGE FOR USE OR OPERATIONS OF UNMANNED AIRCRAFT
(Optional)

Accepted By:
Wexford County

Member ID:
933

MMRMA

Member Representative

Date

DocuSigned by:
Matt Coulson
160BEFE959DF444...

MMRMA Representative
11/21/2023 | 11:01 AM EST

Date

QUOTE PROPERTY LIST REPORT

| Location Address | | Location Description | | |
|------------------------|-------------------------------------|----------------------|----------------|--------------|
| 1. | 437 E. Division, Cadillac, MI 49601 | Courthouse Building | | |
| Building Description | | Building Value | Contents Value | Total Value |
| Courthouse/Annex | | \$15,884,589 | \$648,067 | \$16,532,656 |
| Location Totals | | \$15,884,589 | \$648,067 | \$16,532,656 |

| Location Address | | Location Description | | |
|---------------------------------|--------------------------------|----------------------|----------------|-------------|
| 2. | 820 Carmel, Cadillac, MI 49601 | County Jail | | |
| Building Description | | Building Value | Contents Value | Total Value |
| Old County Jail - AGREED AMOUNT | | \$100,000 | \$0 | \$100,000 |
| Vehicle Storage | | \$344,836 | \$11,047 | \$355,883 |
| Location Totals | | \$444,836 | \$11,047 | \$455,883 |

| Location Address | | Location Description | | |
|-------------------------|----------------------------------|-------------------------|----------------|-------------|
| 3. | 401 Lake St., Cadillac, MI 49601 | Human Services Building | | |
| Building Description | | Building Value | Contents Value | Total Value |
| Human Services Building | | \$5,350,245 | \$220,932 | \$5,571,177 |
| Location Totals | | \$5,350,245 | \$220,932 | \$5,571,177 |

| Location Address | | Location Description | | |
|------------------------|-----------------------------------|----------------------|----------------|--------------|
| 4. | 1302 Mitchell, Cadillac, MI 49601 | Civic Arena | | |
| Building Description | | Building Value | Contents Value | Total Value |
| Ice Rink/Auditorium | | \$16,352,405 | \$494,642 | \$16,847,047 |
| Location Totals | | \$16,352,405 | \$494,642 | \$16,847,047 |

| Location Address | | Location Description | | |
|-----------------------------|--|----------------------|----------------|-------------|
| 5. | US 131 And E. 13th, Cadillac, MI 49601 | Fairgrounds | | |
| Building Description | | Building Value | Contents Value | Total Value |
| Octagon Barn | | \$606,906 | \$11,047 | \$617,953 |
| Grandstand Stand/Concession | | \$548,245 | \$3,682 | \$551,927 |
| Pole Barn | | \$251,002 | \$8,592 | \$259,594 |
| New Horse Barn | | \$285,928 | \$6,137 | \$292,065 |
| Horse Barn Old 2 | | \$192,710 | \$1,227 | \$193,937 |
| Horse Barn Old 1 | | \$282,239 | \$1,227 | \$283,466 |
| Location Totals | | \$2,167,030 | \$31,912 | \$2,198,942 |

| Location Address | | Location Description | | |
|------------------------|---------------------------------|----------------------|----------------|-------------|
| 6. | 107 May St., Cadillac, MI 49601 | Maintenance Building | | |
| | Building Description | Building Value | Contents Value | Total Value |
| | Maintenance Building | \$309,418 | \$30,685 | \$340,103 |
| Location Totals | | \$309,418 | \$30,685 | \$340,103 |

| Location Address | | Location Description | | |
|------------------------|----------------------------------|-----------------------|----------------|-------------|
| 7. | 521 Cobb St., Cadillac, MI 49601 | Health Department #10 | | |
| | Building Description | Building Value | Contents Value | Total Value |
| | Health Department #10 | \$3,730,967 | \$0 | \$3,730,967 |
| Location Totals | | \$3,730,967 | \$0 | \$3,730,967 |

| Location Address | | Location Description | | |
|------------------------|-----------------------------------|----------------------|----------------|-------------|
| 8. | 1406 6th Ave., Cadillac, MI 49601 | Animal Shelter | | |
| | Building Description | Building Value | Contents Value | Total Value |
| | Animal Shelter | \$476,548 | \$72,417 | \$548,965 |
| Location Totals | | \$476,548 | \$72,417 | \$548,965 |

| Location Address | | Location Description | | |
|------------------------|--------------------------------|------------------------|----------------|-------------|
| 9. | No. 45 Rd., Cadillac, MI 49601 | Cedar Creek Well Field | | |
| | Building Description | Building Value | Contents Value | Total Value |
| | Well Field | \$397,348 | \$14,729 | \$412,077 |
| Location Totals | | \$397,348 | \$14,729 | \$412,077 |

| Location Address | | Location Description | | |
|------------------------|---------------------------------|----------------------|----------------|-------------|
| 10. | 429 Cobb St, Cadillac, MI 49601 | 429 Cobb St | | |
| | Building Description | Building Value | Contents Value | Total Value |
| | 429 Cobb St | \$510,613 | \$0 | \$510,613 |
| Location Totals | | \$510,613 | \$0 | \$510,613 |

| Location Address | | Location Description | | |
|------------------------|---|----------------------|----------------|--------------|
| 11. | 1015 Lincoln Street, Cadillac, MI 49601--____ | New County Jail | | |
| | Building Description | Building Value | Contents Value | Total Value |
| | County Jail | \$20,018,930 | \$1,969,977 | \$21,988,907 |
| | Maintenance Building | \$777,234 | \$128,877 | \$906,111 |
| Location Totals | | \$20,796,164 | \$2,098,854 | \$22,895,018 |

| Location Address | | Location Description | | |
|------------------------|---|----------------------|----------------|-------------|
| 12. | 971 Lincoln Street, Cadilac, MI 49601--____ | 911 Center | | |
| | Building Description | Building Value | Contents Value | Total Value |
| | Fawcett Communication Center | \$2,142,558 | \$948,780 | \$3,091,338 |
| Location Totals | | \$2,142,558 | \$948,780 | \$3,091,338 |

| Grand Totals | | |
|---------------------|----------------|--------------|
| Building Value | Contents Value | Total Value |
| \$68,562,721 | \$4,572,065 | \$73,134,786 |

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

QUOTE NUMBER Q000014229 QUOTE AUTO SCHEDULE REPORT EFFECTIVE DATES 1/1/2024 To 1/1/2025

| Scheduled Vehicles | | | | | | |
|--------------------|-----------|----------------|--------------------|---------------|--------------------|----------------------|
| Year | Make | Model | VIN | License Plate | Type | Department |
| 2010 | | | | | | |
| 2019 | Ford | Interceptor | 1FM5K8AT7KGB44643 | 062x806 | Police - All Other | Police |
| 2019 | Ford | Interceptor | 1FM5K8AT5KGB44642 | DYP4359 | Police - All Other | Police |
| 2022 | Ford | Explorer | 1FM5K8AC5NGB29207 | 83-006 | Police - All Other | Police |
| 2022 | Ford | Edge | 2FMPK4G91NBA75988 | ESM0126 | Police - All Other | Police |
| 2015 | Chevrolet | ExpressVan | 1GCZGUCG0F1281335 | 83-017 | Police - All Other | Police |
| 2008 | Ford | Bus | 1FDXE45S18DA2661 | 83-030 | Police - All Other | Police |
| 2005 | Chevrolet | Express Van | 1GCHG39U151193136 | 83-150 | Police - All Other | Police |
| 2010 | Chevrolet | Impala | 2G1WD5EM7A1191986 | 83-012 | Police - All Other | Police |
| 2012 | Chevrolet | Pickup | 1GCNKSEA4CZ167104 | 83-022 | Police - All Other | Animal Control |
| 2019 | Ford | Edge | 2FMPK4G94KBB77037 | EDU8326 | Police - All Other | Police |
| 2016 | Ford | Edge | 2FMPK4J95GBC36029 | 062x807 | Police - All Other | Police |
| 2021 | Ford | F250 | 1FD7X2B69MED51131 | 83-021 | Police - All Other | Animal Control |
| 2020 | Ford | Edge | 2FMPK4G97LBA80318 | EDZ1774 | Police PPT | Police |
| 2020 | Ford | Explorer | 1FM5K8AC6LGC13954 | 83002 | Police PPT | Police |
| 2020 | Ford | Explorer | 1FM5K8AC8LGC13955 | 83003 | Police PPT | Police |
| 2016 | Dodge | Charger | 2C3CDXKT5GH231391 | EDH2448 | Police PPT | Police |
| 2010 | Chevrolet | Tahoe K1500 | 1GNUKAE03AR175146 | DNQ2053 | Police PPT | Police |
| 2013 | Chevrolet | Tahoe K1500 | 1GNSK2E04DR291876 | 83-016 | Police PPT | Police |
| 2019 | Ford | Interceptor | 1FM5K8AT2KGB44646 | 83-009 | Police PPT | Police |
| 2019 | Ford | Interceptor | 1FM5K8AT9KGB44644 | 83006 | Police PPT | Police |
| 2019 | Ford | Interceptor | 1FM5K8AT3KGB44641 | 83007 | Police PPT | Police |
| 2021 | Ford | Explorer | 1FM5K8AC1MN414498 | 83-011 | Police PPT | Police |
| 2022 | Ford | Explorer | 1FM5K8AB2NGA56532 | 83-010 | Police PPT | Police |
| 2022 | Ford | Explorer | 1FM5K8AC8NGB29461 | 83-008 | Police PPT | Police |
| 2022 | Ford | Explorer | 1FM5K8AC4NGB29344 | 83-005 | Police PPT | Police |
| 2021 | Ford | F150 | 1FTMF1E59MKE04418 | 001x039 | Private Passenger | Building & Grounds |
| 2022 | Ford | F250 | 1FTMF1EB5NKD43608 | 092x291 | Private Passenger | Building & Grounds |
| 2022 | Ford | Explorer | 1FM5K8AC7NGA54946 | 121x903 | Private Passenger | Emergency Management |
| 2001 | Ford | Expedition | 1FMPU18L11LB41744 | 092x286 | Private Passenger | Equalization |
| 2020 | Ford | Ecosport | MAJ6S3FL5LC317191 | 092x298 | Private Passenger | Commission on Aging |
| 2007 | Chevrolet | Trailblazer | 1GNNDT13SX72225138 | 000x356 | Private Passenger | Equalization |
| 2013 | GMC | Station Wagon | 2GKFLREK4D6144023 | 092x283 | Private Passenger | Emergency Management |
| 2016 | Dodge | Charger | 2C3CDXKT7GH231392 | 092x282 | Private Passenger | Courts |
| 2020 | GMC | Sierra 1500 | 1GTU9BED7LZ154364 | AD0953 | Private Passenger | 911 |
| 2020 | GMC | Acadia | 1GKKNRLSXLZ212369 | AD0954 | Private Passenger | 911 |
| 2024 | Chevrolet | Silverado 2500 | 2GC4YNE70R1108939 | 092x289 | Private Passenger | Building & Grounds |
| 2020 | Chevrolet | Silverado | 1GC5YLE72LF277370 | 092X285 | Service Trucks | Building & Grounds |
| 2005 | Ford | Cutaway Van | 1FDXE45P85HA35886 | 092x284 | Vans | Emergency Management |

| |
|---|
| MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY |
|---|

| |
|--|
| QUOTE NUMBER Q000014229 QUOTE AUTO SCHEDULE REPORT EFFECTIVE DATES 1/1/2024 To 1/1/2025 |
|--|

| |
|----------------|
| Summary |
|----------------|

| Vehicle Group | Vehicles |
|--------------------------------|-------------|
| All Other Vehicles | 1 Vehicles |
| Buses | 0 Vehicles |
| Commercial - Historical | 0 Vehicles |
| EMS/Ambulance | 0 Vehicles |
| Fire Vehicles Large | 0 Vehicles |
| Fire Vehicles - Other | 0 Vehicles |
| Garbage Trucks | 0 Vehicles |
| Motorcycles | 0 Vehicles |
| Motorcycles - Historical | 0 Vehicles |
| Police - All Other | 12 Vehicles |
| Police PPT | 13 Vehicles |
| Private Passenger | 11 Vehicles |
| Private Passenger - Historical | 0 Vehicles |
| Service Trucks | 1 Vehicles |
| Vans | 1 Vehicles |

| |
|---------------------|
| Grand Totals |
|---------------------|

| Vehicles |
|-------------|
| 39 Vehicles |

ADDENDUM

LIMITED LIABILITY COVERAGE FOR USE OR OPERATIONS OF UNMANNED AIRCRAFT
(Optional)

This addendum modifies the Liability and Motor Vehicle Physical Damage Coverage Document

A. LIMITATIONS OF COVERAGE, PROCEDURES, EXCLUSIONS, DEFINITIONS.

1. MMRMA will pay for any loss as defined in Sections 1 and 2 of the Liability and Motor Vehicle Physical Damage Coverage Document, caused by the use or operation of an Unmanned Aircraft, the actual loss up to a \$1,000,000 limit per occurrence and subject to a \$2,000,000 annual member aggregate.
2. The Member Duties, Responsibilities, Other Conditions stated in Section 7 of the Liability and Motor Vehicle Physical Damage Coverage Document shall apply to Limited Liability Coverage for use or operations of Unmanned Aircraft.
3. As respects this Limited Liability Coverage for Use or Operations of Unmanned Aircraft Addendum, Section 7; Member Duties, Responsibilities, Other Conditions, of the Liability and Motor Vehicle Physical Damage Coverage Document is amended to include the following:

P. FAA COMPLIANCE

The terms of this Addendum apply only if the Member is in compliance with all FAA rules and regulations governing the use or operation of an unmanned aircraft, at time of occurrence.

4. The Liability and Motor Vehicle Physical Damage Coverage Document Section 4, Definitions, shall apply to this Limited Liability Coverage For Use Or Operation Of An Unmanned Aircraft Addendum.
5. As respects this Limited Liability Coverage For Use Or Operations Of Unmanned Aircraft Addendum, Section 2; Exclusion C, of the Liability and Motor Vehicle Physical Damage Coverage Document is deleted in its entirety and replaced by the following:

EXCLUSIONS

- C. Ownership, maintenance, loading or unloading, use or operation of any aircraft (other than unmanned aircraft), airfields, or runways; watercraft over 75 feet in length;

Period: 01/01/2024 to 01/01/2025

LIMITED LIABILITY COVERAGE FOR USE OR OPERATIONS OF UNMANNED AIRCRAFT
(Optional)

Accepted By:
Wexford County

Member ID:
933

MMRMA

Member Representative

Date

DocuSigned by:
Matt Coulson
160BEFE069DF444...

MMRMA Representative
11/21/2023 | 11:01 AM EST

Date

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Member: Wexford County
QUOTE NUMBER Q000014229
QUOTE DAM/DAM STRUCTURE/LAKE LEVEL CONTROL STRUCTURES REPORT
EFFECTIVE DATES 1/1/2024 To 1/1/2025

| Location / Description | Address | City | State | Zip Code | Value |
|-------------------------------|----------------|-------------|--------------|-----------------|--------------|
| Clam River Control Dam | Dam ID 2032 | Cadillac | MI | 49601 | \$210,000 |

| Grand Totals | | | | |
|---------------------|--|--|--|--------------------|
| | | | | Total Value |
| | | | | \$210,000 |

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Member: Wexford County
QUOTE NUMBER Q000014229
QUOTE TRANSFORMER STRUCTURES LIST REPORT
EFFECTIVE DATES 1/1/2024 To 1/1/2025

| Location / Description | Value | Within Bldg Structure or Stand - Alone |
|---|--------------|---|
| 437 E. Division - Courthouse Annex - West side of bldg. | \$50,000 | Stand - Alone |
| 1015 Lincoln - Sheriff's Office/Jail -NE side of bldg. | \$50,000 | Stand - Alone |

| Grand Totals | |
|---------------------|--------------------|
| | Total Value |
| | \$100,000 |

STATE OF MICHIGAN

CERTIFICATE OF NO FAULT SECURITY

-NAME AND ADDRESS OF ORGANIZATION

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

14001 Merriman, Livonia, Michigan 48154

An authorized Michigan Self-Insurance Association, certifies that it has accepted as a member pursuant to Act 138 P.A., 1982 the following Governmental entity.

Wexford County

NAME OF MEMBER

Covers all vehicles owned/leased by Member

PENALTY FOR OPERATION WITHOUT INSURANCE

Michigan Law (MCLA 500.3101) requires that the owner or registrant of a motor vehicle registered in this state must have insurance or other approved security for the payment of no-fault benefits on the vehicle at all times. An owner or registrant who drives or permits a vehicle to be driven upon a public highway without proper insurance or other security is guilty of a misdemeanor.

An owner or registrant convicted of such a misdemeanor shall be fined not less than \$200.00 nor more than \$500.00, or imprisoned for not more than 1 year, or both.

A PERSON WHO SUPPLIES FALSE INFORMATION TO THE SECRETARY OF STATE OR WHO ISSUES OR USES AN INVALID CERTIFICATE OF INSURANCE IS GUILTY OF A MISDEMEANOR PUNISHABLE BY IMPRISONMENT FOR NOT MORE THAN 1 YEAR, OR A FINE OF NOT MORE THAN \$1,000, OR BOTH.

7/01

Member No. M0000933

Expiration Date 1/1/2025

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

By

EXECUTIVE DIRECTOR

on this 1 January 2024
- Day Month Year

WARNING: KEEP THIS CERTIFICATE IN YOUR VEHICLE AT ALL TIMES. If you fail to produce it upon a police officer's request, you will be responsible for a civil infraction.

STATE OF MICHIGAN

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-NAME AND ADDRESS OF ORGANIZATION

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

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7/01

Member No. M0000933

Expiration Date 1/1/2025

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

By

EXECUTIVE DIRECTOR

on this 1 January 2024
- Day Month Year

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7/01

Member No. M0000933

Expiration Date 1/1/2025

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

By

EXECUTIVE DIRECTOR

on this 1 January 2024
- Day Month Year

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MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

BLANKET FAITHFUL PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That, Employees, Elected and Appointed Officials of Wexford County, as Principal, and the Michigan Municipal Risk Management Authority of the State of Michigan, and having its principal office in the city of Livonia, Michigan, as Surety, are held and firmly bound unto,
Wexford County

in the penal sum of One Million and 00/100***** Dollars, (\$1,000,000.00) lawful money of the United States of America, for which payment, well and truly to be made, we jointly and severally bind ourselves, our successors and assigns, firmly by these presents.

Blanket Faithful Performance

Fidelity

- (1) The Scope of Loss Fund Protection includes loss caused to the member by conversion to personal use or through the failure of any of the employees, acting alone or in collusion with others, to perform faithfully his duties or to account properly for all monies and property received by virtue of his position or employment during the period of membership in the Authority, the amount of indemnity of each of such employees being the amount indicated on the Limits of Liability.

Section 2

General Agreement-Loss Under Prior Bond

- (1) If the protection of this provision is substituted for any prior coverage carried by the member which prior bond is terminated, cancelled or allowed to expire as of the time of such substitution, the member- agrees that such agreement applies to loss sustained by, or caused to, the member, as the case may be, prior to or during the bond period, provided that such loss is discovered after the beginning of the period of membership and that such loss would have been recoverable by the member under such prior bond except for the fact that the time within which to bring suit, action or proceeding of any kind thereunder had expired, and provided further:
 - (a) The indemnity afforded by this agreement shall be a part of and not in addition to the limit afforded above;
 - (b) Such loss would have been covered under such insuring agreement had such insuring agreement with its agreements, conditions and limitations as of the time of such substitutions been in force when the acts or defaults causing such loss were committed;
 - (c) Recovery under this agreement on account of such loss shall in no event exceed the amount which would have been recoverable under such insuring agreement in the amount for which it is written as of the time of such substitution, had such insuring agreement been in force when such acts or defaults were committed, or the amount which would have been recoverable under such prior bond had such prior bond continued in force until the discovery of such loss if the latter amount be smaller.

Section 3

Definitions

(1) "Employee" means a person while in the employ of the member during the period of membership.

Section 4

Conditions

- (1) In case a loss is alleged to have been caused to the member through acts or defaults by an employee and the member shall be unable to designate the specific employee causing such loss, the member shall nevertheless have the benefit of this provision provided that the evidence submitted reasonably establishes that the loss was in fact caused by an employee through such acts or defaults and provided, further, that regardless of the number of such employees concerned or implicated in such loss, the aggregate liability for any such loss shall not exceed the limit of liability.
- (2) The limit of liability shall not be cumulative from year to year.
- (3) This provision shall be deemed to be cancelled as to any employee:
 - (a) Immediately upon discovery by the member of any act on the part of such employee which would constitute a liability under this provision covering such employee; or
 - (b) Upon the death, resignation or removal of such employee; or
 - (c) Upon termination of membership in the Authority.

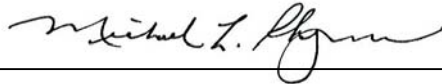
SIGNED, SEALED, and DATED this 1st day of January 2024
(Month) (Year)

WHEREAS the aforesaid Principal has been duly elected or appointed to a position within
Wexford County.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That of the aforesaid Principal shall faithfully perform the duties of said office then this obligation shall be void, otherwise to remain in full force and effect.

(Principal)

Michigan Municipal Risk Management Authority

By 

Michael L. Rhyner (Attorney-in-Fact)

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

This Power of Attorney authorizes the execution of one instrument to which it should be attached.

That the Michigan Municipal Risk Management Authority, a self-insurance entity, does hereby make, constitute and appoint the following Attorney in Fact, with full power and authority conferred upon him or her to sign, execute, acknowledge and deliver for and on its behalf as Surety and its act and deed, any one bond, indemnity or undertaking, consent or agreement which this Authority may be authorized to write.

MICHAEL L. RHYNER, Executive Director

The Michigan Municipal Risk-Management Authority certifies that the following is a true and correct copy of the part of the minutes of the Board of Directors meeting of September 26, 1991, Action #92-18, moved by Robert Smith supported by Daniel Cullen, that:

“All bonds, policies, undertakings or other obligations of the Authority shall be executed in the name of the Authority by the Executive Director, or by such other officers as the Board of Directors May authorize from time to time. The corporate seal is not necessary for the validity of any bonds issued by the Authority.”

In Witness Whereof, the said Michigan Municipal Risk Management Authority has caused these presents to be executed by its Secretary and Executive Director this 1st day of January 2024.

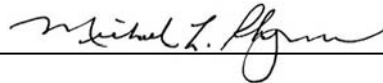
MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

ATTEST



Secretary

By



Executive Director

Net Asset Distribution Options

Dear Joe,

Thank you for your membership with MMRMA. Your continued membership qualifies your entity for a General Fund Net Asset Distribution (NAD). This General Fund NAD represents your portion of the total NAD declared by the Board of Directors. Eligibility for receipt of the NAD is contingent upon your compliance with the Member Financial Responsibilities Policy contained within the MMRMA Governance Manual. Please be aware, NAD deposits will be made via electronic funds transfer.

Please indicate your preference below:

| | |
|---|---------------------|
| Member Name: Wexford County | |
| <hr/> | |
| Total Net Asset Distribution you are eligible for: | \$144,985 |
| <hr/> | |
| Amount you wish to roll into your Retention Fund: | |
| <hr/> | |
| Amount you wish to deposit in your bank account in the form of an electronic funds transfer: | |
| <hr/> | |
| Amount you wish to receive in the form of a check: | No Longer An Option |

Net Asset Distribution deposits will be made within 30 days after we have received your signed coverage proposal and this form. To avoid delays in the electronic funds transfer process, please be sure the MMRMA Finance Department has received your banking information via the ACH Authorization Form.

Member Representative Signature

Date

**Coverage Document Revisions
Effective 7/1/2023**

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY
LIABILITY AND MOTOR VEHICLE PHYSICAL DAMAGE
COVERAGE DOCUMENT

SECTION 3
MOTOR VEHICLE PHYSICAL DAMAGE

B. MMRMA will not pay:

1. Any loss or damage to a **motor vehicle** which is due to inadequate or improper maintenance, wear and tear, freezing, mechanical or electrical breakdown or failure.

This does not apply to any ensuing loss or ensuing damage caused by a named cause of loss.

Highlighted wording will be added.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

PROPERTY AND CRIME COVERAGE DOCUMENT

SECTION 3

ADDITIONAL COVERED PROPERTY AND LIMITS OF COVERAGE

H. FIRE OR EMERGENCY VEHICLES

5. MMRMA will pay for the rental of fire or emergency vehicles to replace temporarily a damaged or lost vehicle. The rental shall not exceed twelve (12) weeks and the weekly rate stated in the Coverage Overview. **No Member deductible or self-insured retention shall apply to such rental.**

Highlighted sentence will be removed.

6. MMRMA will not pay any loss or damage that is due to inadequate or improper maintenance, wear and tear, freezing, mechanical or electrical breakdown or failure.

This does not apply to any ensuing loss or ensuing damage caused by a named cause of loss.

Highlighted wording will be added.

M. OTHER COVERED PROPERTY - LIMITS OF COVERAGE

Highlighted wording amended to reflect item 9 added prior (Unmanned aircraft).

**SECTION 3
MOTOR VEHICLE PHYSICAL DAMAGE**

- A. MMRMA will pay, subject to the deductible, Member retention and limits of coverage for Vehicle Physical Damage stated in the Coverage Overview for damage or loss of the Member's **motor vehicles**, as defined in this Coverage Document, or those for which the Member is legally responsible, provided that the damage or loss first occurs during the period of membership in MMRMA, subject to the following:
1. The Member must have selected vehicle physical damage coverage and the Coverage Overview must so indicate.
 2. The maximum amount MMRMA will pay is the **actual cash value** of the vehicle immediately prior to the damage or loss. Such payments are limited, per **occurrence**, to the limits of coverage for Motor Vehicle Physical Damage contained in the Coverage Overview.
 3. The most MMRMA will pay is the difference between the Member's self insured retention and the limits of coverage for Vehicle Physical Damage stated in the Coverage Overview.
 4. Motor vehicles are listed with MMRMA at the time each year's Coverage Overview is issued, or to vehicles acquired during a term of Coverage if MMRMA is notified, in writing, within 90 days of the acquisition of the vehicle.
- B. MMRMA will not pay:
1. Any loss or damage to a **motor vehicle** which is due to inadequate or improper maintenance, wear and tear, freezing, mechanical or electrical breakdown or failure.

This does not apply to any ensuing loss or ensuing damage caused by a named cause of loss.
 2. Any loss or damage to an employee motor vehicle, including employee vehicles that are used by or in the care, custody, or control of the Member.

2. Accounts receivable includes interest charges on any loan that the Member secures to offset the Member's reduced cash flow; additional collection costs that arise as a result of the loss; and reasonable expenses to reestablish the Member's accounts receivable records.
3. MMRMA will also pay for the additional administrative costs the Member incurs during the **period of restoration** that the Member would not have incurred if there had not been direct physical loss or damage.
4. When there is proof that a covered loss has occurred and the Member cannot accurately establish the amount receivable, the amount of loss will be computed as follows:
 - a. Calculate the average receipts, by month, for the 36 months preceding the loss. MMRMA will pay for lost accounts receivable monthly based on the average receipts for that month as calculated above, plus 5%, to a maximum of 12 months. MMRMA will pay only the actual losses and will receive credit for any payments received by the Member.
5. The most MMRMA will pay, per **occurrence**, is the actual loss payments calculated above to the limits of coverage for Accounts Receivable stated in the Coverage Overview

H. FIRE OR EMERGENCY VEHICLES

1. Fire or emergency vehicles means the Member's self propelled motor vehicles used primarily for fire, medical emergency, or rescue services and which are designed and licensed for travel on public roads. The definition also includes the equipment routinely used for such services if the equipment is carried on or in the vehicle. Mobile equipment or law enforcement vehicles are not fire or emergency vehicles.
2. Each vehicle, and its maximum replacement value, as provided by Member or actual cash value, must be on file with MMRMA. Replacement valuation will apply only to Member Fire or Emergency vehicles with a model year that does not exceed fifteen (15) years at time of reporting. The most MMRMA will pay for any fire or emergency vehicle with a model year that exceeds fifteen (15) years is the actual cash value.
3. If the Member actually replaces or repairs the vehicle, the most MMRMA will pay is either the actual replacement or repair cost, not to exceed the maximum replacement value or **agreed amount** for that specific vehicle on file with MMRMA. The most MMRMA will pay, per **occurrence**, is the limits of coverage for aggregate Fire or Emergency Vehicles stated in the Coverage Overview. If the Member does not replace or repair the vehicle, the most MMRMA will pay is the **actual cash value** of the vehicle immediately prior to the loss.
4. The Member may select **actual cash value** coverage for any or all of the Member's fire or emergency vehicles. If the Member does so, the most MMRMA will pay is the **actual cash value** of the vehicle.
5. MMRMA will pay for the rental of fire or emergency vehicles to replace temporarily a damaged or lost vehicle. The rental shall not exceed twelve (12) weeks and the weekly rate stated in the Coverage Overview.

6. MMRMA will not pay any loss or damage that is due to inadequate or improper maintenance, wear and tear, freezing, mechanical or electrical breakdown or failure.

I. MOBILE EQUIPMENT

1. Mobile equipment means any of the following land vehicles not licensed or eligible to be licensed for use on public roads, including equipment normally carried on or in the vehicle.
 - a. Bulldozers, farm machinery, forklifts, and other vehicles designed for use principally off public roads;
 - b. Vehicles that travel on crawler treads:
 - (1) power cranes, shovels, loaders, diggers, or drills; or
 - (2) road construction or resurfacing equipment such as graders, scrapers, or rollers;
 - c. Vehicles not described in a. or b. above that are not self-propelled and are maintained primarily to provide mobility to permanently attached equipment of the following types:
 - (1) air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting, and well servicing equipment; or
 - (2) cherry pickers and similar devices used to lift workers to heights
 - d. Vehicles not described in a. or b. above maintained primarily for purposes other than the transportation of persons or cargo. Any vehicle licensed or eligible to be licensed for use on public roads is not mobile equipment.
2. Mobile equipment includes equipment owned by the Member or leased, rented, or borrowed by the Member. It also includes mobile equipment in the Member's care, custody, or control.
3. The most MMRMA will pay if the Member actually repairs or replaces the mobile equipment is the actual cost or the limit of coverage for Mobile Equipment stated in the Coverage Overview, whichever is less.
4. If the Member does not repair or replace the mobile equipment, the most MMRMA will pay is the **actual cash value** of the mobile equipment immediately prior to the loss or damage.
5. The Member may select **actual cash value** coverage for any or all of the Member's mobile equipment. If the Member does so, the most MMRMA will pay is the **actual cash value** of the unit.
6. MMRMA will not pay for any loss or damage due to inadequate or improper maintenance, wear and tear, freezing, mechanical or electrical breakdown or failure.

J. STRUCTURES OTHER THAN A BUILDING

1. Structures other than a building means the Member's **real estate** that is not roofed and walled. It includes, by way of illustration but not limitation, the Member's tunnels and bridges. The items listed in Section 2A(4) of this Coverage Document are not Structures Other Than a Building.
2. If the Member actually replaces or repairs the structure, MMRMA will pay the **replacement cost** to the limits of coverage for Structures Other Than a Building stated in the Coverage Overview.
3. If the Member does not replace the structure, MMRMA will pay the **actual cash value** of the structure immediately prior to the loss to the limits of coverage for Structures Other Than a Building stated in the Coverage Overview.

K. STORM OR SANITARY SEWER BACK-UP

1. Storm or sanitary sewer back-up means damage to the Member's property caused only by the back-up of storm or sanitary sewage wastewater. It does not include damage from any other cause or source.
2. MMRMA will pay clean-up expenses and to repair or replace the Member's damaged property to the limits of coverage for Storm or Sanitary Sewer Back-Up stated in the Coverage Overview.

L. MARINE PROPERTY

1. Marine property means only the Member's personal property, including boats, watercraft, docks, piers, and buoys that are designed and built exclusively for use on the water. All self-propelled watercraft and boats must be less than 75 feet in length. Marine Property does not include marina operator's legal liability coverage or any other marine insurance.
2. Marine Property includes watercraft in the Member's care, custody, or control.
3. The loss or damage must result from a covered cause of loss.
4. If the Member replaces or repairs the marine property, MMRMA will pay the **replacement cost** to the limits of coverage for Marine Property stated in the Coverage Overview.
5. If the Member does not replace or repair the marine property, MMRMA will pay the **actual cash value** of the property immediately prior to the loss to the limits of coverage for Marine Property stated in the Coverage Overview.

M. OTHER COVERED PROPERTY - LIMITS OF COVERAGE

The most MMRMA will pay for loss from a covered cause of loss, except as otherwise stated, per **occurrence**, for the other covered property listed in Items 1-9 below is the actual loss to the limits of coverage for Other Covered Property stated in the Coverage Overview. The limits apply separately to each covered property on an **occurrence** basis.

Other covered property is:

1. Personal Property of Employees



Wexford County

Request for Board of Commissioner Action

J.3.

Department: Central Dispatch

Submitted by: Travis Baker

Subject: Cisco Switch Purchase

Committee: Finance

Committee Meeting Date: December 14th 2023

BOC Meeting Date: December 20th 2023

Action Request (proposed motion for the Board to consider):

Approval for Central Dispatch to purchase a Cisco Switch and Power Supply from CDW-G, in the amount of \$ 8,127.89 and request that the 3-quote policy be waived for this purchase due to IT service contract agreement with Empiric Solutions.

Financial Information (note the total cost, if the cost is budgeted, if there will be any future costs, e.g., maintenance contracts, and any other information that would assist the commissioners with this decision):

Funds are available, will be coming from 261-000-980.00 2023 Budget.

Summary (explain why the action is necessary and the desired outcome after implementation):

This switch will be installed in our Server Room at Central Dispatch, giving us an additional 48 open ports for network access. We are currently down to 3 open ports on existing port systems. Adding this additional switch will give us more flexibility in making network connections with equipment as needed.

Timeline (if request is approved at BOC meeting date noted above):

Once approved we will purchase right away. Unsure of delivery and install time from Empiric.

List of Attachments:

Cisco Switch Quote from Empiric and CDW-G Ticket number: 32239

Cisco Switch

| | | | | | |
|--|--|--|--|--|---|
| Wexford County Central Dispatch | | | | | Date: 11/29/2023 |
| 971 Lincoln St. | | | | | Prepared by: Empiric Solutions, Inc. |
| Cadillac, MI 49601 | | | | | Ed Martins |
| | | | | | Ticket: 32239 |

| Qty | Vendor | Quote # | MFG Part # | Description | Unit Price | Ext. Price | Comments |
|--------------------------|--------|---------|------------------------------------|--|-------------|--------------------|---|
| Total: \$6,434.61 | | | | | | | |
| 1 | CDWG | NQVC725 | C9200-L-48PL-4G-E | Cisco Catalyst 9200L - Network Essentials Swtich 48 Port PoE | \$ 3,759.10 | \$ 3,759.10 | 48 Port PoE+ unit |
| 1 | CDWG | NNBF646 | C9200L-DNA-A-48-3Y | Cisco Digital Networking Architecture Advantage - 3 year | \$ 2,675.51 | \$ 2,675.51 | Mandatory subscription for new switches. |
| 1 | CDWG | NNBF646 | PWR-C5-600WAC | Cisco Secondary Power Supply - 600 Watt | \$ 1,693.28 | \$ 1,693.28 | Redundant power to the switch for greater uptime. |
| Grand Total | | | | | | \$ 8,127.89 | |

NOTES:

Prices are current as of the time this proposal was sent.

Prices and products are subject to change by vendors supplying each product. Significant price changes on parts will be addressed with client prior to ordering for purchase.

Remit payment to: Equature P.O. Box 290 Southfield Mi 48037

| |
|-----------|
| Invoice # |
| 26616 |

18311 W. 10 Mile #200 | Southfield MI 48075
 248-569-6440
 www.equature.com

| Bill To | Ship To |
|---|--|
| Accounts Payable Wexford County Central Dispatch 820 S. Carmel Street Cadillac MI 49601 United States | Duane Alworden, Director alworden@wexfordcounty.org Wexford County Central Dispatch 971 Lincoln Street Cadillac MI 49601 United States |

| Terms | PO # | Account # | MA Start Date | MA End Date |
|----------------|--------|-----------|---------------|-------------|
| Due on receipt | M/A EQ | 608757 | 10/16/2023 | 10/15/2024 |

| Item | MA Qty | Description | Unit Price | Serial Numbers | Amount |
|--|--------|---|------------|----------------|----------|
| M/A Recorders | 1 | Program Invoice Date: 8/1/2023 | 5,452.70 | | 5,452.70 |
| M/A Recorders | 1 | Maintenance Agreement from 10/16/2023 through 10/15/2024 on: EQREC4U EQREC4U Equature 4U Expandable Chassis Viewpoint – Site License Proactive Monitor & Support Package Redundant Power Supply Internal RAID 1 – 180,000 Hours External RAID 1 – 50,000 Hours | 0.00 | EQ400347 | 0.00 |
| M/A Recorders | 21 | EQTR001 EQTR001 Voice Equature Voice Capture license per device - requires digital / analog recording cards | 0.00 | | 0.00 |
| M/A Recorders | 2 | EQV001 EQV001 VoIP Equature VoIP Capture license per device - compliant with H323,SCCP,SIP and other VoIP protocols | 0.00 | | 0.00 |
| M/A Recorders | 2 | LD1609 16-Port Analog Recording card | 0.00 | | 0.00 |
| M/A Recorders | 1 | Maintenance Program Includes: -Hardware Updates -EQ Software Updates -Technical Support -Remote Monitoring | 0.00 | | 0.00 |
| Please send payment to the remittance address (P.O. Box) as seen on the invoice. | | | | | |

| | | |
|---|-------|------------|
| To ensure continued coverage, please pay by maintenance start date. If payment is not received by maintenance start date, services will be discontinued. Credit card accepted for payment with an additional 3% surcharge. | Total | \$5,452.70 |
| | | 97 |

November 22, 2023

J.5.

Adam Kerr
Wexford County maintenance
437 E Division St.
Cadillac, MI 49601

Site: Wexford Fairgrounds
1318 N Mitchell St
Cadillac, MI 49601

PROJECT: Wexford Fairgrounds
SUBJECT: Primary transformer replacement.
PROPOSAL: KCB23-163 Wex fair

Dear Adam,

Thank you for considering Windemuller as the preferred contractor to perform the electrical work for the above project. Our budget includes the following:

- Work performed during normal business hours 7:00AM-3:30PM.
- Provide labor and material to replace the 250KVA transformer with a 167KVA 8320-120/240V transformer and connect primary and secondary cables.
- Test system voltages.

Notes:

1. Overtime not included.
2. Removal of old Transformer included.
3. 3 year manufacturing warranty included.
4. Lightning protection not included.
5. Replacement of cables or termination not included.
6. Clean up of any oil or dirt not included.
7. Items not discussed above are not included.
8. Windemuller will repair or replace items deemed to be defective for one year from installation.

Terms:

1. Windemuller Anticipated Billing Milestones.
 - a. Progressive billing.
2. Our proposal is valid for 20 days.

Base Bid Total: \$33,737.00

Thirty Three Thousand Seven Hundred Thirty Seven Dollars and 00/100

Please feel free to call and discuss our proposal in further detail. Please sign, date, and return a copy to me.

Sincerely,



Accepted By _____

Printed Name _____

Purchase Order _____

Date _____

LETTER OF UNDERSTANDING**On-Call Pay for TPOAM Community Corrections Supervisory Employees**

WHEREAS, the 28th Judicial Circuit Court (28th Cir. Court), Wexford County Board of Commissioners (County) and Technical, Professional and Officeworkers Association of Michigan (TPOAM), have agreed to a collective bargaining agreement for the supervisory unit from January 1, 2022, through December 31 2024 (the CBA); and

WHEREAS, the Parties wish to supplement the CBA regarding payment for on-call time for TPOAM Community Corrections Supervisory employees, only; and eliminate the 28th Cir. Court's past-practice granting 4 hours of weekly flex-time to Community Corrections Supervisory employees assigned weekday, weekend and holiday for on-call assignments.

NOW THEREFORE, IT IS AGREED THAT:

1. For the remaining duration of the CBA, TPOAM Community Corrections Supervisory employees shall be paid at the gross rate of twenty dollars (\$20.00) for each assigned (weekday, weekend and/or holiday) on-call day.
2. TPOAM Community Corrections Supervisory employees assigned to on-call must be available to be reached after hours, on weekend, or on holidays and appropriately respond to violations by defendants of pretrial release conditions including, where necessary, availability to return to work on a timely basis.
3. On-call assignments will be set by the 28th Cir. Court and will normally rotate between the TPOAM Community Corrections Supervisory employees. TPOAM Community Corrections Supervisory employees may trade these days with advanced approval of the Circuit Court Judge or his/her designee, which approval shall not be unreasonably withheld.
4. The 28th Cir. Court's prior past practice to provide 4 hours of weekly flextime to Community Corrections Supervisory employees assigned weekday, weekend and holiday for on-call assignments is superseded by this Letter of Understanding and, upon execution of this Letter of Understanding is eliminated.
5. Pay earned for on-call time is included in the regular rate for computation of overtime pay for any work week for which an employee receives both "on-call" and overtime premium compensation; but on-call hours are not considered hours worked for overtime computation purposes. Non- de minimis actual hours worked during on-call periods are required to be recorded and submitted by the Community Corrections Supervisory employees to payroll.
6. On-call scheduling can be suspended or discontinued by the 28th Cir. Court in its discretion.
7. All the other terms and conditions specified in the Parties' CBA shall remain in full force and effect, except as stated above.

County of Wexford

Gary Taylor, Chairperson Board of Commissioners

Date: _____

28th Judicial Circuit Court

Hon. Jason Elmore, Circuit Court Judge
Community Corrections Advisory Board Chairman

Date: _____

84th District Court

Honorable Audrey Van Alst, Chief Judge

Date: _____

TPOAM

Mistine Stark, Local Unit Rep.

Date: _____

TPOAM

Dan Kuhn, TPOAM Business Representative

Date: _____