



Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, November 15, 2023, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
- G. PRESENTATIONS AND REPORTS
- H. PUBLIC COMMENT
- I. CONSENT AGENDA
Designated for topics on the agenda only.
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.
 - 1. Approval of the November 01, 2023 Regular Meeting Minutes 1
- J. AGENDA ITEMS
 - 1. Public Hearing on the 2024 Budget
 - 2. Approval of the Recommended 2024 Budget 7
 - 3. Resolution 23-18 General Appropriations Act
 - 4. Fiscal Year 2023-2024 ORV Grant 8
 - 5. Resolution 23-19 2023 Winter Millage Rate for Fiscal Year 2024 Budget 10
 - 6. Health Insurance for 2024 12
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
- M. PUBLIC COMMENT
Open for any public comments.
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJOURN

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, November 1, 2023

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Michael Musta, Ben Townsend, Kathleen Adams, Michael Bush, Julie Theobald, Jason Baughan, Brian Potter and Gary Taylor.

Absent- Commissioner Jason Mitchell

Pledge of Allegiance.

Additions/Deletions to the Agenda-

J.10 Date for Public Hearing on FY 2024 Budget

Approval of the Agenda

MOTION by Comm Musta, seconded by Comm Bush to approve the agenda, as amended.

All in Favor.

Employee Recognition- None

Presentation and Reports- None

Public Comment-

Molly Whetstone, Haring Township- Thanked the Board of Commissioners for serving the community. She asked the board to please vote no on sending \$100,000 dollars of the ARPA Funds to the Lake Mitchell Sewer Authority. She mentioned that if the County is going to spend ARPA funds to a utility, it should to Mesick. They are and have been struggling. She told the board that if they are going to give the funds to one, then they should give it to all. Four systems were run by the County DPW and all of them were in terrible condition when they were handed over to the local municipalities. Ms. Whetstone is in favor of spending the funds on the wall downstairs.

Consent Agenda

1. Approval of the October 18, 2023 Regular Meeting Minutes
MOTION by Comm Musta, seconded by Comm Townsend to approve the Consent Agenda.

All in favor.

Agenda Items

1. Northern District Fair Board Tractor Agreement
MOTION by Comm Theobald, seconded by Comm Bush to approve the presented Lease and Option to Purchase Agreement for the Tractor, Attachments and

Accessories between the Northern District Fair Association and the County and authorize the Chairman to sign on behalf of the County.

Roll Call: Motion passed 8-0

2. Fiscal Year 2024 Snowmobile Grant Agreement

MOTION by Comm Adams, seconded by Comm Bush to approve the Sheriff's Office Fiscal Year 2024 Snowmobile Grant Agreement and authorize the Chairman to sign on behalf of the County.

Roll Call: Motion passed 8-0.

3. Council on Aging Fiscal Year 2024 Budget

MOTION by Comm Bush, seconded by Comm Theobald to approve the Council on Aging's Fiscal Year 2024 budget.

Roll Call: Motion Passed 8-0.

4. ARPA Funds – WWI Memorial Wall Match Donation

MOTION by Comm Theobald, seconded by Comm Baughan to approve allocating \$12,500 of ARPA funds to complete the WWI Memorial Wall Project.

Roll Call: Motion Passed 8-0.

5. ARPA Funds – Lake Mitchell Sewer Authority

MOTION by Comm Adams, seconded by Comm Musta to approve the Agreement for Subaward of Federal Financial Assistance ARPA, with the Lake Mitchell Sewer Authority in the amount of \$100,000 for their sewer utility improvement project and authorize the Chairman to sign the agreement.

Comm Potter explained that he was two sided regarding this motion. The county has a huge deficit with the county finance and could use the money to balance our budget; however; we have always been in support of the Lake Mitchel Sewer Authority and do not need complete failure of the system. This started with Mike Bengelink before he passed, and he had always said that this is something that we need to support.

Comm Adams state that if there are other situations that need the ARPA funding, then they need to make their request to the county. Lake Mitchell benefits our entire community, not just the homeowners on the lake.

Comm Townsend-ARPA funds at first were to be designated for water and sewer projects, at which time Comm Townsend approached the Mesick board about available funding and they declined funding from the county. The ARPA committee opened up requests to anyone that would want to apply for funding.

Roll Call: Motion failed 4-4 with Comm Bush, Theobald, Baughan and Taylor voting against the motion.

6. Central Dispatch MEVO Anywhere Mobile Kit Purchase
MOTION by Comm Baughan, seconded by Comm Potter to approve the purchase of MEVO Anywhere Mobile Kit in the amount of \$7,755.37 and a yearly annual service fee of \$2,235.19, and to waive the three-quote requirement in accordance with Section I. of Policy D-1.0 Purchasing, Contracts and Sales

Roll Call: Motion passed 8-0

7. Ottawa County Juvenile Bed Rental Agreement
MOTION by Comm Theobald, seconded by Comm Bush to approve the Ottawa County Juvenile Detention Center Bed Rental Agreement for a three-year term beginning October 01, 2023, through September 30, 2026 and authorize the Chairman to sign.

Roll Call: Motion passed 8-0.

8. 2023 Bulk Paper Purchase
MOTION by Comm Adams, seconded by Comm Theobald to award the 2023 Bulk Paper Bid to Central Michigan Paper Company in the amount of \$14,602.90.

Roll Call: Motion passed 8-0.

9. Fiscal Year 2023 MSP EMPG Grant
MOTION by Comm Theobald, seconded by Comm Baughan to approve the MSP Emergency Management Grant Agreement for Fiscal Year 2023 and authorize the Chairman to sign.

Roll Call: Motion passed 8-0.

10. Date for Public Hearing on FY 2024 Budget
MOTION by Comm Adams, seconded by Comm Musta to hold a Public Hearing on the 2024 budget on Wednesday, November 15, 2023, at 4:00 p.m.

Administrator Porterfield mentioned that he would be emailing the budget to the Board, that he still working with a few department heads and that it would be going to the next finance meeting.

Roll Call: Motion passed 8-0.

Administrator's Report-

Joe and Jami met with Kaitlin Stark, from the Chamber and Nicki Schultz, the new liaison for The Alliance for Economic Success, to discuss the current housing crisis in our county. Joe and Jami also met with Drew and Jim from Weadock regarding the county health insurance for 2024. The increase is expected to be about 2.5 percent. They are working on putting together reports based on our claims from this to see if possibly

switching to an HMO would be beneficial to the county. Former County Commissioner Terry Harvey passed away on Sunday, October 28, 2023. There will be a memorial gathering at Hitesman Holdship Funeral Home on Friday November 3 from 2:30-5:30.

Correspondence- *None*

Public Comments-

Jacqueline Erway, Lake Mitchell Property Owner's Association. She is very disheartened with the no votes regarding the ARPA funds for the Lake Mitchell Sewer Authority. They have had a Sewer Authority for 8 years now and have seen their rates go from \$236.00 a year to \$1600.00 a year. People are paying more for their monthly sewer rate than they are for their property taxes. She is very disappointed that the money wasn't donated in honor of Mike Bengelink, who initially started the request to help The Lake Mitchell Sewer Authority.

Liaison Reports-

Comm Adam explained that Lake Mitchell Improvement Board met this month, and they are hoping to meet Friday to approve their budget.

Comm Potter attended Clam Lake DDA where the Pioneer property would hopefully be up for sale this winter, pending an agreement with a neighbor that has been using a portion of the property for 60 years.

Board Comments-

Comm Townsend stated that sometimes they take notes and vote with their conscience and they vote how their constituents want to, but there are many factors to consider. He wanted the public to know that he respects all of his fellow commissioners and their backgrounds. If a vote does not come out how he would like it to, he would still support what the ruling is. That will always be his stance.

Comm Adams appreciated Comm Townsends comments.

Comm Theobald thanked Joe for bringing up the passing of Terry Harvey. He will be missed. She was very sorry that the board could not come to better understanding on having the money to just give. If they had the money to fix everything, then all would have voted yes. They have to be cautiously careful and represent their districts.

Comm Potter noted that Dianne Hoffman, a local attorney, had also passed away.

Chairman's Comments-

Chair Taylor thanked everyone for attending.

Adjourn

MOTION by Comm Theobald, seconded by Comm Bush to adjourn at 4:25 p.m. All in favor.

Gary Taylor, Chairperson

Karen S. Maury, Chief Deputy Clerk

DRAFT

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Administration
FOR MEETING DATE: November 15, 2023
SUBJECT: Public Hearing on the 2024 Budget

SUMMARY OF ITEM TO BE PRESENTED:

WEXFORD COUNTY
NOTICE TO THE PUBLIC
2024 BUDGET HEARING

The Wexford County Board of Commissioners will hold a public hearing on November 15, 2023, at 4:00 p.m. The purpose of the hearing will be for the public to comment on the proposed budget for the fiscal year ending December 31, 2024. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** The proposed millage rates to be levied are **6.6615** mills for the County’s general operations, **.9825** mills for Older Citizens Services, **1.4246** mills for Road Patrol Services, **.0981** mills for the Department of Veterans Services, **.1964** mills for Animal Control Services and **.1669** for MSUE for a total millage request of **9.5300** mills.

The hearing will be held on Wednesday, November 15, 2023 at 4:00 p.m. on the third floor, Commissioners’ Room of the Wexford County Historic Courthouse at 437 E. Division Street, Cadillac, MI 49601. The proposed budget may be examined Monday through Friday at the above address in the Office of the County Administrator during normal business hours or you may view it on-line at www.wexfordcounty.org under the tab “Accountability.”

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Administration
FOR MEETING DATE: November 15, 2023
SUBJECT: Approval of the Recommended 2024 Budget &
Resolution 23-18 General Appropriations Act

SUMMARY OF ITEM TO BE PRESENTED:

A draft of the proposed fiscal year 2024 budget will be provided on Tuesday, November 14, 2023 to include any changes the Finance Committee will make at the November 13, 2023, special meeting.



Michigan Department of Natural Resources
Law Enforcement Division / Parks and Recreation Division

FY 2023-2024 OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT PROGRAM GRANT AGREEMENT

By authority of Part 811 Off-Road Vehicles, 1994 PA 451, as amended.

This Agreement is between the Department of Natural Resources for, and on behalf of, the State of Michigan (DEPARTMENT) and the Wexford County
Federal Tax Identification Number 38-6007337 (GRANTEE).

- 1. The Agreement period is **October 1, 2023** through **September 30, 2024**.
- 2. The GRANTEE has been approved by the DEPARTMENT to receive Off-Road Vehicle (ORV) Law Enforcement funding for the following scope of work:
 - a. ORV law enforcement and related activities with emphasis on the state-designated ORV trail system and other public land. This funding is not meant to support enforcement of local ordinances enacted pursuant to Section 81131, Part 811 Off-Road Vehicles 1994 PA 451, as amended.
 - b. ORV law enforcement program operating expenses.
 - c. Contractual services, supplies and materials (CSS&M), including purchase of personal gear, such as boots, gloves, goggles, uniforms, and first aid kits; purchase of parts for equipment used in the program and cost of labor for installation or repair work; purchase of electronics and associated items costing \$1,000 or less each.
 - d. Purchase of the following equipment for ORV law enforcement purposes:
None

- 3. The DEPARTMENT agrees as follows:
 - a. To grant to the GRANTEE a sum of money up to 100 percent of the total eligible cost of ORV law enforcement and related activities, operating expenses and CSS&M, but not to exceed Twenty One thousand Dollars **\$ 21000**
 - b. To grant to the GRANTEE a sum of money up to 100 percent of the total eligible cost of equipment purchased for ORV law enforcement purposes and authorized under item 2.d. in this Agreement, but not to exceed None Dollars **\$**

- 4. This Agreement shall be administered on behalf of the DEPARTMENT through Parks and Recreation Division (PRD).
 - a. All reports, documents, or actions required of the GRANTEE are to be submitted to PRD, Department of Natural Resources, P.O. Box 30257, Lansing, MI 48909-7757.
 - b. The GRANTEE'S contact for this grant is:

Name _____ Title _____
 Address _____
 City, State, ZIP _____
 Telephone No. _____ FAX No. _____
 E-mail _____

OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT
GRANT AGREEMENT

5. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
6. To receive reimbursement under this Agreement, the GRANTEE shall submit a completed State Aid Voucher (form PR1988-2) along with required documentation of expenditures and an activity report to the DEPARTMENT by October 6, 2024.
7. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a) the GRANTEE has signed it and returned it, and
 - b) the DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure the terms of the Agreement are fulfilled.

GRANTEE

Name (Print) _____ Title _____

Signature _____ Date _____

DEPARTMENT OF NATURAL RESOURCES

Name (Print) _____ Title _____

Signature _____ Date _____

Send this completed, signed agreement to:

kennedyr@michigan.gov
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PARKS AND RECREATION DIVISION
P.O. BOX 30257
LANSING MI 48909-7757

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the fifteenth day of November 2023 at 4:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

**RESOLUTION NO. 23-19
2023 WINTER MILLAGE RATE FOR FISCAL YEAR 2024 BUDGET**

WHEREAS, the voters of Wexford County did approve, on August 7, 2018 an additional millage allocation of 1.45 Mills for Public Safety.

WHEREAS, the voters of Wexford County did approve, on August 4, 2020, an additional millage allocation of 1.00 Mills for Senior Services,

WHEREAS, the voters of Wexford County did approve, on August 7, 2018, an additional millage allocation of .10 Mills for Department of Veterans Services.

WHEREAS, the voters of Wexford County did approve, on August 4, 2020, an additional millage allocation of .20 Mills for Animal Control Services.

WHEREAS, the voters of Wexford County did approve, on August 4, 2020, an additional millage allocation of .17 Mills for Michigan State University Extension Services.

BE IT FURTHER RESOLVED, that the Wexford County Board of Commissions will levy a total of 1.4246 Mills in Ad Valorem Property Taxation in 2023 for operation of the Wexford County Public Safety Fund #205, and

BE IT FURTHER RESOLVED, That the Wexford County Board of Commissioners will levy .9825 Mills in Ad Valorem Property Taxation in 2023 for operation of the Senior Citizens Services Fund #296, and

BE IT FURTHER RESOLVED, That the Wexford County Board of Commissioners will levy 0.0981 Mills in Ad Valorem Property Taxation in 2023 for operation of the Department of Veterans services Fund #295, and

BE IT FURTHER RESOLVED, That the Wexford County Board of Commissioners will levy 0.1964 Mills in Ad Valorem Property Taxation in 2023 for operation of the Animal Control services #225, and

BE IT FURTHER RESOLVED, That the Wexford County Board of Commissioners will levy 0.1669 Mills in Ad Valorem Property Taxation in 2023 for operation of the Michigan State University Extension services #274, and

BE IT FURTHER RESOLVED, that the Wexford County Board of Commissioners will receive all revenues generated by the Tri County Convention Facility Tax and the Health & Safety Fund Tax into the General Fund #101 and distribute them according to the guidelines developed by the State of Michigan.

BE IT FURTHER RESOLVED, that the Wexford County Board of Commissioners will comply with Section 16 of the Uniform Budgeting and Accounting Act during Budget Hearings for the 2024 Budget.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Gary Taylor, Chairman, Wexford County Board of Commissioners

Alaina Nyman, Deputy County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 23-19 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on November 15, 2023, and I further certify that public notice of such meeting was given as provided by law.

Alaina M. Nyman, County Clerk

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Administration
FOR MEETING DATE: November 15, 2023
SUBJECT: Health Insurance for 2024

SUMMARY OF ITEM TO BE PRESENTED:

Drew Polak, Weadock & Associates, met with Administration to discuss benefit plan renewal options and rate increases. Straight renewal with no changes will be a 2.35% increase from 2023 rates.

Administration asks for the continuation of HSA contributions in the amount of \$1,250 for a single policy and \$2,500 for a double or family policy for the 2024 plan year, to be paid in accordance with Policy B-14.3.

RECOMMENDATION:

Administration recommends approving renewal of the current health insurance plans with a 2.35% increase and to continue HSA contributions in the amount of \$1,250 for a single policy and \$2,500 for a double or family policy for the 2024 plan year.