

COUNTY OF WEXFORD  
EXECUTIVE COMMITTEE MEETING  
MEETING MINUTES  
October 10, 2023

The regular meeting was called to order by Chair Gary Taylor at 4:00 p.m. in the Commissioners' Room, located on the third floor of the Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Mike Musta, and Brian Potter  
Members Absent: Julie Theobald  
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Megan Kujawa, Sr. Executive Administrative Assistant; Tom Lutke, IAI Project Manager; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director; and Corey Wiggins, Prosecuting Attorney

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Musta and supported by Comm. Potter to approve the agenda. A vote was called, all in favor. Motion passed, 3-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Musta and supported by Comm. Potter to approve the September 12, 2023, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 3-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

Mr. Porterfield informed the committee that he had to give notice to MMRMA about an issue regarding a FOIA request.

***G.2. Infrastructure Alternatives Inc. Monthly Report***

Tom Lutke, IAI Project Manager, reviewed his report with the committee. Mr. Lutke stated that they are still looking into the meter that is reading falsely and are investigating individual meters.

***G.3. Resolution 23-16 Opposing Preempting Local Control for Solar and Wind Developments***

A motion was made by Comm. Potter and supported by Comm. Musta to forward a recommendation to the full board to approve Resolution 23-16 Opposing Preempting Local Control for Solar and Wind Developments. A vote was called, all in favor. Motion passed, 3-0.

***G.4. Resolution 23-17 Operation Green Light***

A motion was made by Comm. Musta and supported by Comm. Potter to forward a recommendation to the full board to approve Resolution 23-17 Supporting Operation Green Light for Veterans. A vote was called, all in favor. Motion passed, 3-0.

***G.5. FOIA Coordinator Designation***

**A motion was made by Comm. Musta and supported by Comm. Potter to forward a recommendation to the full board to approve the Board Chair formally designate the Deputy County Administrator as the FOIA Coordinator and the Senior Executive Assistant as the Assistant FOIA Coordinator.**

Ms. Bigger, Deputy County Administrator, informed the committee that according to County Policy the Board Chairman is the FOIA Coordinator and Administration has always handled FOIA requests but at her recent FOIA training it was recommended to have a formal designation in place.

**A vote was called, all in favor. Motion passed, 3-0.**

***G.6. Prosecuting Attorneys Wage Increase Discussion***

**A motion was made by Comm. Potter and supported by Comm. Musta to forward a recommendation to the full board to set the top annual wage for the Prosecuting Attorney to \$120,000, for the Chief Prosecuting Attorney to \$92,500, and for the Assistant Prosecuting Attorneys to \$75,000 effective October 18, 2023.**

Comm. Potter stated that he has been following the wages and regulations for the Public Defender's Office for a couple of years now and this would help bring the Prosecutor's Office and the Public Defender's Office closer in their search for attorneys.

Mr. Porterfield stated that he has met with Mr. Wiggins to discuss this request. Mr. Wiggins has provided a lot of backup that supports the requested increases. Mr. Wiggins informed the committee that as stated in the provided information, he would like a salary range. Mr. Porterfield informed the committee that at this time his suggestion would be to have the top wage rate as stated in the motion.

Mr. Wiggins informed the committee that he wanted to wait until after the first of the year but there are other counties increasing wages now and his is hoping to attach recent law graduates. He hopes this increase will be incentive to work for Wexford County.

**A vote was called, all in favor. Motion passed, 3-0.**

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield informed the Committee that he is still working on the budget. He has been working with Probate Court for the Childcare Fund Grant because there are some bills heading to the Governor's desk to be signed and those would impact revenues for that grant. At the next Finance Committee meeting there will be an updated budget calendar for the committee.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

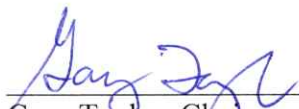
None.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Musta and supported by Comm. Potter to adjourn at 4:09 p.m. A vote was called, all in favor. Motion passed, 3-0.**

  
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Gary Taylor, Chair

  
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Megan Kujawa, Recording Secretary