

WEXFORD COUNTY  
**RECREATION & BUILDING COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
October 05, 2023

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Mitchell, and Ben Townsend  
Members Absent: Jason Baughan  
Also Present: Mathew Cooke, Networks Northwest; Jami Bigger, Deputy Administrator/HR Director; Adam Kerr, Maintenance Director; Megan Kujawa, Sr. Exec. Admin. Assistant; and Joe Porterfield, County Administrator/Equalization Director

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Townsend and supported by Comm. Mitchell to approve the agenda. A vote was called, all in favor. Motion passed, 3-0.

**APPROVAL OF THE MINUTES**

A motion was made Comm. Mitchell and supported by Comm. Townsend to approve the September 07, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 3-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Maintenance Report***

Mr. Adam Kerr, Maintenance Director, was present. A report was provided at the meeting. The report was reviewed. Mr. Kerr has been working with Schepler's Construction on a plan for the sidewalk and masonry work at the entrance of the Courthouse.

***G.2. Civic Center Report***

Mr. Mike Figliomeni, Boon Sports Management, was not present. A report was provided at the meeting. The report noted that they had received a grant from the Non-Profit Association and the Department of Labor in the sum of \$25,000. They are looking at using it to update the restrooms in the auditorium.

***G.3. Recreation Plan Discussion***

Mr. Cooke from Networks Northwest was present. Mr. Cooke provided a draft plan. Mr. Cooke reviewed the timeline for the next few meetings to finalize the plan before submitting it in February 2024. He also discussed some of the obstacles that he has experienced with getting public input.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield stated that the Fair Board will be applying for a grant and he will be drafting a request for bids for the updating of the grandstands at the fairgrounds. He informed the committee that Schepler's informed him that they will be starting work before the snow hits.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

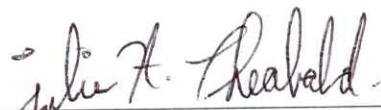
Comm. Townsend thanked Mr. Cooke for his work on the Recreation Plan


**CHAIR COMMENTS**

None.

**ADJOURN**

A motion was made by Comm. Townsend and supported by Comm. Mitchell to adjourn the meeting at 4:32 p.m. A vote was called, all in favor. Motion passed, 3-0.

  
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Julie Theobald, Chair

  
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Megan Kujawa, Recording Secretary