



Wexford County

FINANCE & APPROPRIATIONS COMMITTEE

Mike Musta, Chair

NOTICE OF MEETING

The Finance and Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on Wednesday, October 25, 2023, beginning at 4:00 p.m. in the Commissioners’ Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE OCTOBER 12, 2023, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Approval of the Claims *(Clerk’s Office)*
 - 2. Revenue and Expense Reports 3
 - 3. FY 2024 Snowmobile Grant Agreement..... 6
 - 4. Central Dispatch MEVO Anywhere Mobile Kit Purchase 8
 - 5. Council on Aging Fiscal Year 2024 Budget 11
 - 6. ARPA Funds – WWI Memorial Wall Match Donation..... 15
 - 7. ARPA Funds – Lake Mitchell Sewer Authority 16
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
 REGULAR MEETING MINUTES
 October 12, 2023

The regular meeting was called to order by Chair Michael Musta at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Michael Musta, Gary Taylor, Brian Potter and Julie Theobald
 Members Absent: None
 Also Present: Jami Bigger, Deputy County Administrator/HR Director; Megan Kujawa, Senior Executive Administrative Assistant; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director; and Roxanne Snyder, Register of Deeds

ADDITIONS OR DELETIONS TO THE AGENDA

ADDED: *G.5. Revised Fiscal Year 2024 Budget Calendar, G.6. Tigg's Canteen Services Agreement Renewal*

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the Agenda, as amended. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Theobald and supported by Comm. Taylor to approve the September 27, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Potter and supported by Comm. Theobald to approve paying the bills in the amount of \$120,652.64. A vote was called, all in favor. Motion passed, 4-0.

G.2. Prosecuting Attorney's Office New Case Management System

A motion was made by Comm. Theobald and supported by Comm. Taylor to forward a recommendation to the full board to approve the Prosecuting Attorneys Association of Michigan and Wexford County Prosecutor's Office Contract for Prosecutor by Karpel.

Mr. Porterfield, County Administrator, informed the committee that the State is covering the first three years of licensing/software/maintenance, and then the County will be responsible for it after.

A vote was called, all in favor. Motion passed, 4-0.

G.3. Board of Canvassers Per Diem Increase

A motion was made by Comm. Taylor and supported by Comm. Potter to forward a recommendation to the full board to approve the Board of County Canvassers per diem increase to match the rates in Policy A-3.0, effective October 18, 2023. A vote was called, all in favor. Motion passed, 4-0.

G.4. Early Voting Inspectors' Rate

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the presented Early Voting Inspectors' Wage rate be set at \$15.00 per hour. A vote was called, all in favor. Motion passed, 4-0.

G.5. Revised Fiscal Year 2024 Budget Calendar

A motion was made by Comm. Taylor and supported by Comm. Theobald to forward a recommendation to the full board to approve the presented revised Fiscal Year 2024 Budget Calendar. A vote was called, all in favor. Motion passed, 4-0.

G.6. Tigg's Canteen Services Agreement

A motion was made by Comm. Theobald and supported by Comm. Taylor to forward a recommendation to the full board to approve Renewal One of the Food Service Agreement with Tigg's Canteen Services. A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield stated that he is continuing to work on the budget. He has been working closely with Probate Court on their grants. He has been working with the Sheriff's Office regarding vehicles. Mr. Porterfield stated that one of the grants that the Probate Court Office receives is paying for a new vehicle; they have until September of 2024 to use it in specific scenarios, but after that the vehicle is given to them without restrictions. Mr. Porterfield stated that he is waiting on a certificate of insurance from the Fair Board to be able to meet the requirements of the agreement to purchase the tractor.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

Comm. Potter stated that he would like to remind department heads that just because there is money left over in your budget doesn't mean you will lose it and have to use it up on purchasing anything.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn the meeting at 4:10 p.m. A vote was called, all in favor. Motion passed, 4-0.

Michael Musta, Chair

Megan Kujawa, Recording Secretary

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY
 PERIOD ENDING 09/30/2023
 % Fiscal Year Completed: 74.79

GL #	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR		AVAILABLE	% BDGT USED
			YTD 09/30/23 NORM (ABNORM)	09/30/23 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101	COMMISSIONERS	118,769.00	87,795.31	12,629.85	30,973.69	73.92
131	CIRCUIT COURT	359,679.00	251,175.44	34,255.07	108,503.56	69.83
136	DISTRICT COURT	682,559.00	497,476.95	66,186.60	185,082.05	72.88
141	FRIEND OF THE COURT	1,061,553.00	751,115.69	186,096.04	310,437.31	70.76
147	JURY COMMISSION	5,300.00	3,194.47	0.00	2,105.53	60.27
148	PROBATE COURT	691,948.00	481,409.81	71,222.57	210,538.19	69.57
149	PROBATE COURT	0.00	270.00	0.00	(270.00)	100.00
151	PROBATION AND PAROLE	2,700.00	926.58	287.94	1,773.42	34.32
166	CIRCUIT COURT FAMILY COUNS.	65,055.00	44,733.99	6,916.83	20,321.01	68.76
168	PUBLIC DEFENDER	271,380.00	192,001.21	22,990.52	79,378.79	70.75
172	COUNTY ADMINISTRATION	137,351.00	91,482.91	13,993.82	45,868.09	66.61
191	ELECTIONS	29,550.00	4,259.01	141.41	25,290.99	14.41
215	COUNTY CLERK	380,095.00	250,104.39	37,736.54	129,990.61	65.80
225	EQUALIZATION	560,794.00	380,079.62	50,012.66	180,714.38	67.78
229	PROSECUTING ATTORNEY	774,779.00	460,724.73	67,075.26	314,054.27	59.47
230	PROS ATTNY CO-OP REIMB	73,544.00	51,597.67	9,120.23	21,946.33	70.16
236	REGISTER OF DEEDS	336,178.00	223,761.82	32,597.14	112,416.18	66.56
245	STATE SURVEY & REMONUMENTATION	49,898.00	13,263.50	4,763.50	36,634.50	26.58
253	COUNTY TREASURER	430,002.00	291,673.53	41,608.43	138,328.47	67.83
265	BUILDING AND GROUNDS	491,380.00	299,034.34	38,557.07	192,345.66	60.86
266	HUMAN SERVICES BLDG	130,000.00	86,880.74	8,308.84	43,119.26	66.83

G.2.a.

267	HUMAN RESOURCES DEPARTMENT	87,344.00	65,342.21	9,435.86	22,001.79	74.81
268	DISTRICT HEALTH DEPARTMENT	88,200.00	64,823.72	5,850.73	23,376.28	73.50
270	JAIL - BLDG/GRDS	239,500.00	170,854.83	16,502.54	68,645.17	71.34
271	JAIL - BLDG/GRDS CARMEL ST	3,300.00	3,473.40	545.27	(173.40)	105.25
272	MAINT/STORAGE - BLDG/GRDS	6,770.00	4,846.92	188.02	1,923.08	71.59
275	DRAIN COMMISSION	105,980.00	32,835.57	7,993.84	73,144.43	30.98
282	DEPT OF AGRICULTURE	120,000.00	112,733.15	0.00	7,266.85	93.94
287	ARPA Direct Payment	392,869.00	704,898.39	13,373.43	(312,029.39)	179.42
290	GEN SERVICES ADMINISTRATION	817,800.00	667,874.04	25,476.86	149,925.96	81.67
301	SHERIFF	2,905,753.50	1,979,836.39	320,962.18	925,917.11	68.14
315	SECONDARY ROAD PATROL	129,353.00	46,881.47	10,124.51	82,471.53	36.24
331	MARINE	33,360.00	8,579.36	5,325.29	24,780.64	25.72
333	FEDERAL FOREST	4,000.00	5,271.92	2,531.17	(1,271.92)	131.80
334	SNOWMOBILE	35,703.00	10,695.77	0.00	25,007.23	29.96
335	ORV GRANT	31,271.00	6,833.00	692.87	24,438.00	21.85
351	JAIL	3,235,889.50	2,002,505.34	277,712.33	1,233,384.16	61.88
362	STATE GRANT PA 511	120,000.00	86,210.17	12,620.12	33,789.83	71.84
363	ENHANCEMENT	154,318.00	99,112.68	13,744.18	55,205.32	64.23
426	EMERGENCY MANAGEMENT	96,990.00	58,052.91	8,098.99	38,937.09	59.85
526	SANITARY LANDFILL	66,600.00	45,692.92	10,768.22	20,907.08	68.61
605	CONTAGIOUS DISEASES	500.00	40.12	0.00	459.88	8.02
648	MEDICAL EXAMINER	99,900.00	69,664.97	19,918.69	30,235.03	69.73
681	VETERANS BURIAL	10,000.00	8,100.00	300.00	1,900.00	81.00
861	FRINGE BENEFITS	0.00	16,381.24	11,302.29	(16,381.24)	100.00
965	TRANSFERS	1,101,090.00	759,285.98	17,048.67	341,804.02	68.96
966	APPROPRIATIONS	603,000.00	474,413.54	66,675.08	128,586.46	78.68
TOTAL EXPENDITURES		17,142,005.00	11,968,201.72	1,561,691.46	5,173,803.28	69.82

Fund 101 - GENERAL FUND:						
TOTAL REVENUES		17,142,005.00	13,686,797.82	5,406,820.11	3,455,207.18	79.84
TOTAL EXPENDITURES		17,142,005.00	11,968,201.72	1,561,691.46	5,173,803.28	69.82

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY
PERIOD ENDING 09/30/2023
% Fiscal Year Completed: 74.79

		2023				
GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD 09/30/23 (ABNORM)	ACTIVITY FOR 09/30/23 INCREASE (DECREASE)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 225 - ANIMAL CONTROL						
	TOTAL REVENUES	335,333.00	244,076.58	839.05	91,256.42	72.79
	TOTAL EXPENDITURES	335,333.00	254,364.76	22,760.43	80,968.24	75.85
Fund 243 - COURT SECURITY FUND:						
	TOTAL REVENUES	137,222.00	92,545.49	10,238.41	44,676.51	67.44
	TOTAL EXPENDITURES	137,222.00	87,694.73	15,390.94	49,527.27	63.91
Fund 249 - BUILDING INSPECTIONS DEPT.:						
	TOTAL REVENUES	267,000.00	230,775.73	29,265.66	36,224.27	86.43
	TOTAL EXPENDITURES	197,340.00	132,479.78	21,430.08	64,860.22	67.13
Fund 259 - INDIGENT DEFENSE FUND:						
	TOTAL REVENUES	1,267,215.00	758,335.78	13.31	508,879.22	59.84
	TOTAL EXPENDITURES	1,267,215.00	816,741.95	112,055.20	450,473.05	64.45
Fund 261 - 911-WIRELESS:						
	TOTAL REVENUES	1,400,000.00	491,382.55	4,512.66	908,617.45	35.10
	TOTAL EXPENDITURES	1,131,705.00	835,713.58	109,765.09	295,991.42	73.85
Fund 292 - CHILD CARE FUND:						
	TOTAL REVENUES	523,000.00	125,046.65	8,290.15	397,953.35	23.91
	TOTAL EXPENDITURES	523,000.00	314,952.33	38,593.60	208,047.67	60.22
	TOTAL REVENUES - ALL FUNDS	3,929,770.00	1,942,162.78	53,159.24	1,987,607.22	49.42
	TOTAL EXPENDITURES - ALL FUNDS	3,591,815.00	2,441,947.13	319,995.34	1,149,867.87	67.99



Michigan Department of Natural Resources
Law Enforcement Division / Parks and Recreation Division

**FY 2024 SNOWMOBILE LAW ENFORCEMENT PROGRAM
GRANT AGREEMENT**

Issued by authority of part 821 Snowmobiles, 1994 PA 451, as amended.

This Agreement is between the Department of Natural Resources for and on behalf of the State of Michigan (DEPARTMENT) and Wexford County
Federal Tax Identification Number 38-6007337 (GRANTEE).

- 1. The Agreement period is **October 1, 2023** through **April 30, 2024**.
- 2. The GRANTEE has been approved by the DEPARTMENT to receive Snowmobile Law Enforcement funding for the following scope of work:
 - a. Snowmobile law enforcement and related activities with emphasis on the state-designated snowmobile trail system and other public land. This funding is not meant to support enforcement of local ordinances.
 - b. Snowmobile law enforcement program operating expenses.
 - c. Contractual services, supplies and materials (CSS&M), including purchase of personal gear, such as boots, gloves, goggles, uniforms, and first aid kits; purchase of parts for equipment used in the program and cost of labor for installation or repair work; purchase of electronics and associated items costing \$1,000 or less each.
 - d. Purchase of the following equipment for snowmobile law enforcement purposes:

None

- 3. The DEPARTMENT agrees as follows:
 - a. To grant to the GRANTEE a sum of money up to 85 percent of the total eligible cost of snowmobile law enforcement and related activities, operating expenses and CSS&M, but not to exceed Four Thousand Dollars **\$4000**
 - b. To grant to the GRANTEE a sum of money up to 85 percent of the total eligible cost of equipment purchased for snowmobile law enforcement purposes and authorized under item 2.d. in this Agreement, but not to exceed None Dollars **\$0**

- 4. This Agreement shall be administered on behalf of the DEPARTMENT through Parks and Recreation Division (PRD).
 - a. All reports, documents, or actions required of the GRANTEE are to be submitted to PRD, Department of Natural Resources, PO Box 30257, Lansing, MI 48909-7757.
 - b. The GRANTEE'S contact for this grant is:

Name _____ Title _____

Address _____

City, State, ZIP _____

Telephone No. _____ Fax No. _____

E-mail _____

SNOWMOBILE LAW ENFORCEMENT
GRANT AGREEMENT

5. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
6. To receive reimbursement under this Agreement, the GRANTEE shall submit a completed State Aid Voucher (form PR1988-2) along with required documentation of expenditures and an activity report to the DEPARTMENT by **May 31, 2024**.
7. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a) the GRANTEE has signed it and returned it, and
 - b) the DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

Name (Print) _____ Title _____
Signature _____ Date _____

DEPARTMENT OF NATURAL RESOURCES

Name (Print) _____ Title _____
Signature _____ Date _____

Send this completed, signed agreement to:

kennedyr@michigan.gov
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PARKS AND RECREATION DIVISION
PO BOX 30257
LANSING MI 48909-7757



Wexford County

Request for Board of Commissioner Action

Department: Central Dispatch

Submitted by: Travis Baker

Subject: MEVO Anywhere Mobile Kit

Committee: Finance

Committee Meeting Date: 10/25/2023

BOC Meeting Date: 11/1/2023

Action Request (proposed motion for the Board to consider):

Approval to send to the full BOC board for Central Dispatch to purchase the MEVO Anywhere Mobile Kit.

Financial Information (note the total cost, if the cost is budgeted, if there will be any future costs, e.g., maintenance contracts, and any other information that would assist the commissioners with this decision):

Total one-time equipment cost is \$7,755.37 with a yearly annual service fee starting year 2 of \$2,235.19.

Equipment and annual service fee will be coming from Central Dispatch line item 261-000-980.00 Money is there for this purchase.

This is a proprietary system to the State of Michigan 911 network, and we are unable to purchase from anywhere else, or purchase any other type of system.

Summary (explain why the action is necessary and the desired outcome after implementation):

The MEVO Anywhere Mobile Kit is a backup 911 phone system built into a hard portable case. This product is approved by our 911 network provider and will be connected directly into them when in use using the included FirstNet service or can be plugged into any internet connection. There will be two (2) phones in this case, which can be used at large incidents to answer 911 calls when/if a mobile dispatch or secondary dispatch center is set up. These can also be used if we need to abandon our current building for a short or long period of time and continue to answer 911 calls from the public.

Timeline (if request is approved at BOC meeting date noted above):

Once approved, I will contact Indigital and get the order started.

List of Attachments:

MEVO Anywhere Mobile Kit w/2 Phones

Larry Stidham
 VP Sales & Marketing
 (260) 469-2151
lstdham@indigital.net

Wexford County Central Dispatch, MI
 Travis Baker
 (231) 306-2127
tbaker@wexfordcounty.org



8/2/23

Line	Part #	Description	Qty	Item	Extended
MEVO Anywhere					
1	IN460182	Mobile Command Travel Case (1-2 phones)	1	\$638.89	\$638.89
2		Neutrik Power Connectors + Cover(Case External Power Port)	1	\$18.37	\$18.37
3		Xtreme Power Conversion J60-350 Lithium Ion UPS 350VA/200W 120	1	\$480.35	\$480.35
4	IN460130	Mitel 6873i SIP Phone (MEVO V1.2)	2	\$532.00	\$1,064.00
5		Cradlepoint Netcloud Essentials + IBR600C+accessories	1	\$839.65	\$839.65
6		NetGear GS803EP 8-port PoE Managed Switch	1	\$132.00	\$132.00
7		Peripherals and Cables	1	\$226.92	\$226.92
8		Subtotal			\$3,400.18
MEVO Service					
9	IN460339	MEVO Kit Backup Service Fee (1YR)**	2	\$480.00	\$960.00
10	IN460521	INdigital Support & Maintenance (1YR)**	1	\$315.19	\$315.19
11		FirstNet Band 14 Service Fee (1YR)**	1	\$960.00	\$960.00
12		Subtotal			\$2,235.19
Configuration & Training					
13	IN460336	NGCS Core Setup & Configuration	1	\$870.00	\$870.00
14		FirstNet initialization	1	\$700.00	\$700.00
15	IN460337	MEVO Operation & Deployment Training	1	\$350.00	\$350.00
16		Shipping	1	\$200.00	\$200.00
17		Subtotal			\$2,120.00
18				Total Investment	\$7,755.37
19					
Annual Service Fee Beginning Year Two					
20	IN460339	**Annual Service Fee	2	\$480.00	\$960.00
21	IN460521	**INdigital Support & Maintenance	1	\$315.19	\$315.19
22		FirstNet Service Network	1	\$960.00	\$960.00
23		Annual Investment			\$2,235.19

NOTE: Quote good for 90 days

**Wexford County Council on Aging
Proposed Budget for 2024
For Year Ending December 2024**

	2023 Approved Budget	2024 Proposed Budget
Local Revenues		
Millage	1,120,000	1,204,000
Personal Property Reimbursement	0	0
Contributions	20,000	9,000
Private Pay	82,884	97,391
Senior Expo/Gala	13,100	13,100
Cost Share	227,594	199,951
Veteran's Home Care	2,500	0
MMA/P/MIPPA	25,000	20,088
Veteran's Admin.	0	0
Advertisement	5,520	6,925
Interest	5,000	10,000
Clinic Foot Care	15,000	16,200
Other Local Revenues	1,000	0
Total Local Revenues	1,517,598	1,576,655
State Revenues		
AAA Medicaid Waiver	30,000	39,884
NHC Medicaid Waiver	18,144	15,876
AAA Care Management	70,632	71,897
DHHS	55,422	31,036
NLCMH ADC Grant	0	0
AAA ADC Grant	30,000	30,000
MOW Srvs Assmnts	7,392	8,106
Other State Revenue	100	100
Total State Revenue	211,690	196,899
Transfer from Depr. Reserve	55,048	
Transfer from Fund Balance	187,567	255,041
1x Transfer Special Project Monies		15,164
Total Revenues	1,971,903	2,043,759

**Wexford County Council on Aging
Proposed Budget for 2024
For Year Ending December 2024**

Expenditures	2023 Approved Budget	2024 Proposed Budget
Program Wages & Salaries	1,064,182	1,114,316
Executive Wages	73,000	80,000
Performance Raise 1% HHA & 2% Office	11,216	6,198
DWPP Pay \$2.35/hr 2023 NOW \$3.20 in 2024 Non Reimbursed by Funding Agencies	71,471	101,977
Social Security Tax	70,565	75,843
Medicare Tax	16,503	17,738
Unemployment Tax	9,690	9,690
Employee Benefits		
Health Insurance	112,486	64,860
HRA	5,000	8,000
Retirement Employer 2%	20,105	24,565
Cell Phone	5,760	8,100
Worker's Compensation Ins.	29,346	16,667
Contracted Srvs (Sn Plowing)	55,000	55,000
Contracted Srvs (Lawn Care)	0	0
Contracted Srvs (MOW DB)	0	0
		120,000
RFP		
Contracted Srvs (Sr. Companion)	5,000	
Contracted Srvs (MOW)	25,000	
Contracted Srvs. (Manton Sr)	31,000	
Contracted Srvs (Cadillac Sr)	31,000	
COA Client Emergency Fund	5,852	5,000
Feeding America	2,000	1,000
Professional Fees		
Tasc Claim Fees & Admin	900	1,000
CIC Benefit Fees	1,560	1,900
Occupational Injury Claims	500	500
BCB Audit	8,500	9,800
Prof Fees COA	0	2,000
Prof Fees DB	0	200

**Wexford County Council on Aging
Proposed Budget for 2024
For Year Ending December 2024**

	2023 Approved Budget	2024 Proposed Budget
Recruit/Emp Fees	3,000	1,000
Office Supplies - COA	7,500	8,500
Office Supplies - DayBreak	1,000	500
Food Supplies COA	0	500
Food Supplies DayBreak	2,056	2,850
Janitorial/Operating Supplies COA	7,500	4,457
Janitorial/Operating Supplies DB	3,860	1,000
Sr. Expo	8,500	8,500
Sr. Gala	0	2,000
Liability Insurance & Bonds COA	12,361	8,985
Liability Insurance DB	4,322	6,367
Automobile Insurance	0	3,170
Shuttle Bus Insurance	0	2,500
Telephone & Internet Srv Fees COA	7,201	6,000
Telephone & Internet Srv Fees DB	2,970	3,000
Postage COA	7,500	7,500
Postage DB	500	500
Software Srv Fees	3,500	37,000
COA Utilities - Electric	4,579	6,000
COA Utilities - Haring Water	240	250
COA Utilities - Natural Gas	3,800	3,800
COA Utilities - Trash Removal	986	1,140
DB Utilities - Electric	1,173	1,400
DB Utilities - Water & Sewer	300	376
DB Utilities - Natural Gas	1,030	1,060
DB Utilities - Trash Srv	425	500
COA Shuttle Bus Fuel	0	5,000
COA Shuttle Bus Maintenance	0	2,000
Day Break Automobile Fuel	0	1,400
Lease Expense	7,500	6,000
DB Repairs & Maint.	36,600	10,150
Computer/Office Equip Repairs & Maint.	39,500	20,000
Indoor Cleaning & Maint	4,500	5,700
Outdoor Maint.	6,000	6,600
Dues & Subscriptions COA	500	1,320
Dues & Subscriptions DB	379	380

**Wexford County Council on Aging
Proposed Budget for 2024
For Year Ending December 2024**

	2023 Approved Budget	2024 Proposed Budget
Marketing & Publicity COA	9,500	14,000
Marketing & Publicity DB	1,000	1,000
Bad Debt Expense	500	500
Mileage - Homecare & Admin	50,000	50,000
Community Outreach (Meals & Conf.)	500	1,500
Continuing Education	2,500	2,500
Staff Training & Recognition	500	500
Depreciation/Equipment	17,385	19,500
Special Projects		
Volunteer Transport (CWTA)	20,000	20,000
P.E.R.S. & Med Box	4,000	0
Sign Project	100	0
Feeding American 1x	1,000	
SNAG (Sr. Apprec Not Budgeted item IN/O	0	0
Miscellaneous Expense	5,000	7,500
Cash Reserve Account	25,000	25,000
Total Expenditures	1,971,904	2,043,759
Increase (Decrease) in Net Assets	0	0

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Finance Committee
FROM: Administration
FOR MEETING DATE: October 25, 2023
SUBJECT: ARPA Funds – WWI Memorial Wall Match Donation

SUMMARY OF ITEM TO BE PRESENTED:

The Rotary Club has graciously donated \$12,500 toward the World War I Memorial Wall project. The ARPA Committee is requesting the County match that donation. This donation would provide enough funds to complete the project.

RECOMMENDATION:

The ARPA Committee recommends the Finance Committee forward a recommendation to the full board to approve donating \$12,500 of ARPA funds to complete the WWI Memorial Wall project.

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Finance Committee
FROM: Administration
FOR MEETING DATE: October 25, 2023
SUBJECT: ARPA Funds – Lake Mitchell Sewer Authority

SUMMARY OF ITEM TO BE PRESENTED:

The Lake Mitchell Sewer Authority requested the County donate ARPA funds towards the LMSA sewer utility improvement project. The ARPA Committee is recommending the County award the LMSA \$100,000 to be utilized for this project.

RECOMMENDATION:

The ARPA Committee recommends the Finance Committee forward a recommendation to the full board to approve awarding the LMSA \$100,000 of ARPA funds for their sewer utility improvement project.