

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
September 14, 2023

The regular meeting was called to order by Chair Michael Musta at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Michael Musta, Gary Taylor, Brian Potter and Julie Theobald
Members Absent: None
Also Present: Honorable Judge Elmore; Erica Heis, Chief Deputy Register of Deeds; Charles Kennard, MDOC Field Supervisor; Megan Kujawa, Senior Executive Administrative Assistant; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator/Equalization Director; Mistine Stark, Community Corrections Manager; Sheriff Trent Taylor; and Corey Wiggins, Prosecuting Attorney

ADDITIONS OR DELETIONS TO THE AGENDA

ADDED: *G.4. Sheriff's Office Grant Agreement – PBT Supplies Purchase*

APPROVAL OF THE AGENDA

A motion was made by Comm. Theobald and supported by Comm. Taylor to approve the Agenda, as amended. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Theobald to approve the August 23, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Potter and supported by Comm. Theobald to approve paying the bills in the amount of \$383,084.00. A vote was called, all in favor. Motion passed, 4-0.

G.2. MSUE Agreement for Services

A motion was made by Comm. Theobald and supported by Comm. Taylor to forward a recommendation to the full board to approve the Agreement for Extension Services between Wexford County and MSU on behalf of MSUE for a period of January 01, 2024 through December 31, 2024. A vote was called, all in favor. Motion passed, 4-0.

G.3. Community Corrections Budget Discussion

Judge Elmore reviewed with the Committee the services that Community Corrections offers. The services provided are not only important to the Courts of Missaukee and Wexford Counties, but the services are for the safety of the communities as well. Judge Elmore went on to explain that his suggestion as a Circuit Court Judge for Missaukee and Wexford Counties is that at the risks of the Community Corrections budget not balancing between the revenues of the P.A. 511 and Offender Generated Revenues, that the funds from the sale of the Transition Houses be used to balance their budget, along with working with Missaukee County for them to pay their percentage of services used. He suggested asking County Legal Counsel for their recommendation as well.

G.4. Sheriff's Office – PBT Supplies Purchase

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the purchase of PBT Supplies from Lifeloc Technologies in the amount of \$6,424, with funds from the Northern Michigan Regional Entity Public Act 2 grant. A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield stated that the budget is continuing to be worked on and at or before the next Finance meeting the Committee should have a draft of the budget. He would like to thank Judge Elmore for his clarifications. Mr. Porterfield informed the Committee that Administration continues to have ongoing meetings with Missaukee County to hopefully come to an agreement.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn the meeting at 4:14 p.m. A vote was called, all in favor. Motion passed, 4-0.



Michael Musta, Chair



Megan Kujawa, Recording Secretary