

WEXFORD COUNTY  
**RECREATION & BUILDING COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
September 07, 2023

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Baughan, and Ben Townsend  
Members Absent: Jason Mitchell  
Also Present: Mathew Cooke, Networks Northwest; Jami Bigger, Deputy Administrator/HR Director; Mike Figliomeni, Boon Sports Management; and Megan Kujawa, Sr. Exec. Admin. Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Townsend and supported by Comm. Baughan to approve the agenda. A vote was called, all in favor. Motion passed, 3-0.

**APPROVAL OF THE MINUTES**

A motion was made Comm. Baughan and supported by Comm. Townsend to approve the August 03, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 3-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Maintenance Report***

Mr. Adam Kerr, Maintenance Director, was unavailable to attend. A report was provided at the meeting. The report was reviewed and there were no concerns.

***G.2. Civic Center Report***

Mr. Mike Figliomeni, Boon Sports Management, was present. A report was provided at the meeting. He also provided photos of the upgraded kitchen. BSM is working on attracting more users of the auditorium.

***G.3. Recreation Plan Discussion***

Mr. Cooke from Networks Northwest was present. Mr. Cooke provided a draft report that was included in the packet. He stated that he will be attending the Senior Expo from 10am to 2pm on September 28<sup>th</sup>, then will be at the library that evening for the Open House from 3pm to 6pm. The final analysis and components will be completed, and a draft will be provided at the October committee meeting. Mr. Cooke reviewed the timeline. He stated the public comment period will be opened November 06 through December 06. Then the plan will go before the Recreation and Building committee on December 07. A public hearing will be held at the Board of Commissioners meeting on December 20. After that the Board of Commissioners can approve the plan to be submitted.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

None.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

Comm. Townsend thanked Mr. Cooke for the timeline for the Recreation Plan.

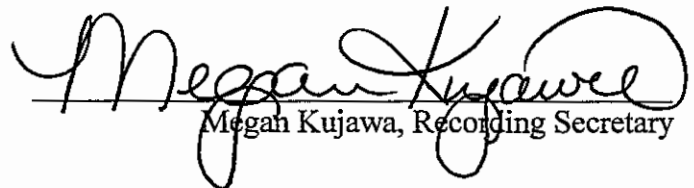
**CHAIR COMMENTS**

Chair Theobald thanked Mr. Cooke for working with them and the timeline for the Recreation Plan.

**ADJOURN**

**A motion was made by Comm. Baughan and supported by Comm. Townsend to adjourn the meeting at 4:45 p.m. A vote was called, all in favor. Motion passed, 3-0.**

  
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Julie Theobald, Chair

  
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Megan Kujawa, Recording Secretary