

COUNTY OF WEXFORD  
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE  
REGULAR MEETING MINUTES  
June 27, 2023

The regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Duane Alworden, Central Dispatch Director; Travis Baker, Central Dispatch Deputy Director; Kathy Cline, Veterans Services Director; Randy Boike, Emergency Management Specialist; Megan Kujawa, Sr. Exec Admin Assistant; Daniel Mosholder, MMR Operations Manager; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator/Equalization Director; and Sheriff Trent Taylor.

**ADDITIONS OR DELETIONS TO THE AGENDA**

**ADDED:** *G.7. Removal of D-9.1 Wrecker Policy*

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda, as amended. A vote was called, all in favor. Motion passed 4-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the May 23, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Sheriff's Office Monthly Report (May 2023)***

Sheriff Taylor was present; a report was provided in the packet. Sheriff Taylor reviewed the report. There are five new corrections officers graduating from their program. They recently had a FBI firearms audit that went very well and they passed.

***G.2. MMR Monthly Update (May 2023)***

Mr. Mosholder, Operations Manager, was present; a report was provided in the packet. Mr. Mosholder introduced himself to the committee. He informed the committee that staffing is continuing to improve. There will be five new EMTs and one new part-time paramedic. Renovations on the Cobb Street location are to begin and has the outlook to be finished by September. They recently held a listening session; one of the main concerns was coverage in Manton and they are moving forward to address this.

Chair Potter questioned overtime issues at the City. Mr. Mosholder stated that he was just made aware of this right before coming to the meeting and that it will be addressed.

Comm. Adams asked what townships he has been able to get to. Mr. Mosholder commented that he has been to Cherry Grove and Buckley townships but is working on getting to the others to make contact and introductions.

***G.3. Emergency Management Monthly Report (May 2023)***

Mr. Randy Boike, Emergency Management Specialist, was present; a report was provided before the meeting. Mr. Boike reviewed the report with the committee, there were no concerns regarding his report.

**G.4. Central Dispatch Monthly Report (May 2023)**

Mr. Duane Alworden, Central Dispatch Director, was present, a report was provided in the packet. The report was reviewed with the committee. Mr. Alworden mentioned that the number regarding the call/hangups isn't correct and he is looking at getting it fixed. He mentioned that Intrado is partnering with ADT for the text services.

**G.5. Veterans Services Monthly Report (May 2023)**

Ms. Kathy Cline, Veterans Services Director, was present; a report was not provided in the packet. Ms. Cline gave a verbal report and highlighted that Mr. Schmitt and herself went to a leadership conference in Wisconsin. They were apart of the Memorial Day parade and will be apart of the 4<sup>th</sup> of July parade as well.

Chair Potter asked for clarification on how Veterans know how to contact them. Ms. Cline stated that when they go to the VA Clinic or any of the agencies in town, they are usually referred to Veterans Services. The VA clinic is strictly medical services.

**G.6. Central Dispatch Request for Additional Dispatcher**

**A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to approve adding a tenth dispatcher position to Central Dispatch's employee roster.**

Chair Potter stated that he would like this to go to the Finance Committee tomorrow then go to the board.

**A vote was called, all in favor. Motion passed, 4-0.**

**G.7. Removal of D-9.1 Wrecker Policy**

**A motion was made by Comm. Bush and supported by Comm. Adams to forward a recommendation to the full board to remove D-9.1 Wrecker Policy from the County Policy Manual per recommendation from County legal counsel. A vote was called, all in favor. Motion passed, 4-0.**

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield stated the audit is finishing up. He extended his appreciation to our first responders for the control of some recent fires.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 4:15 p.m. A vote was called, all in favor. Motion passed 4-0.**



Brian Potter, Chair



Megan Kujawa, Recording Secretary