

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, August 16, 2023

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Jason Mitchell, Michael Musta, Ben Townsend, Kathleen Adams, Michael Bush, Julie Theobald, Jason Baughan, Brian Potter and Gary Taylor.

Absent- *None*.

Pledge of Allegiance.

Additions/Deletions to the Agenda-

ADD: J.5. Maintenance Department Truck Purchase

ADD J.6. Arts and Craft Show Vendor Application and Hold Harmless

Approval of the Agenda

MOTION by Comm Theobald, seconded by Comm Bush to approve the agenda, as amended.

All in Favor.

Employee Recognition- *None*.

Presentation and Reports-

Will Love, Audit Manager for Rehmann, presented the Board with the unmodified, clean opinion for the audit of the 2022 financial year. He highlighted that this is a fly over view of the County as a whole, and that there is always the risk of something slipping through the cracks.

Mr. Love pointed out a few areas of the report and again noted that it was a clean opinion. There were two areas that were labeled as significant deficiencies when it came to ARPA funds. The first was the vendors used were not checked to see if they were ineligible for receiving federal funds. The other area was some of the reporting did not reconcile, which appeared to be a difference in fiscal year calendars.

Mr. Love was excited to say everything went very smoothly, and the letter was very clean.

MOTION by Comm Adams, seconded by Comm Musta to approve Wexford County's December 31, 2022 Financial Statements and Independent Audit.

Roll Call: Motion passed unanimously.

Public Comment-*None*

Consent Agenda

1. Approval of the August 2, 2023 Regular Meeting Minutes
MOTION by Comm Theobald, seconded by Comm Bush to approve the Consent Agenda.

All in favor.

Agenda Items

1. 2022 Financial Audit Review
MOTION by Comm Adams, seconded by Comm Musta to approve Wexford County's December 31, 2022 Financial Statements and Independent Audit.

Roll Call: Motion passed unanimously.

2. Public Hearing
MOTION by Comm Adams, seconded by Comm Bush to open the public hearing.

All in Favor.

The hearing was opened at 4:27. No comment from the public.

MOTION by Comm Theobald, seconded by Comm Musta to close the public hearing.

All in Favor.

3. Interagency Agreement Justice Diversion
MOTION by Comm Bush, seconded by Comm Theobald to approve the Wexford Missaukee Interagency Agreement for the Justice Diversion Program along with the updated Jail Diversion guidelines, as presented, and authorize the Chairman to sign on behalf of the County.

Roll Call: Motion Passed 9-0.

4. Victim's Rights Grant Agreement
MOTION by Comm Theobald, seconded by Comm Musta to approve the Victim's Rights Grant Agreement between Michigan Department of Health and Human Services and the County, in the amount of \$55,634, and authorize the Chairman to electronically sign on behalf of the County.

Roll Call: Motion Passed 9-0.

Administrator Porterfield made the request that the Board go back to the CBDG Program for a Motion to close 2021 and open 2022.

MOTION by Comm Potter, seconded by Comm Bush to closeout the 2021 CBDG Program.

Roll Call: Motion passed unanimously.

MOTION by Comm Potter, seconded by Comm Adams to open the 2022 CBDG program.

Roll Call: Motion passed 9-0.

5. Maintenance Department Truck Purchase

MOTION by Comm Baughan, seconded by Comm Musta to approve the purchase of a 2024 Chevy Silverado 2500 LT Crew Cab 4Wheel Drive Pickup with snowplow prep package from Berger Chevrolet in the amount of \$54,575.00 with \$45,000 coming from budget line 245-905-970.19, with the remaining \$9575.00 coming from fund balance and to waive the sealed bid process in accordance with Section 1.5 of Policy D-1.0 Purchasing, Contracts, and Sales.

Comm Adams questioned if this was a truck being replaced. Maintenance Supervisor, Adam Kerr, explained that when the full time employee was added, they were unable to order a vehicle because GMC was not taking orders. They were finally able to order this in April.

Roll Call: Motion Passed 9-0.

6. Arts and Craft Show Vendor Application and Hold Harmless

MOTION by Comm Theobald, seconded by Comm Baughan to approve the presented Arts and Craft Show Vendor Application and Hold Harmless document to be used by the Northern District Fair Board to allow craft show vendors to operate on the County fairgrounds removing liability for loss and damages from the Fair Board and Wexford County.

Roll Call: Motion passed 9-0.

Administrator's Report:

Administrator Porterfield thanked Will for presenting to the Board. He explained that the issues with ARPA were his fault because he didn't know it needed to be done. He did note that some other counties were having vendors sign agreements stating they aren't barred from receiving. He promised it would be fixed going forward.

Budget work has begun, and he and Jami have been busy meeting with department heads. They went to the Sheriff's Department to go line by line over their budget.

He noted that he and Jami will both be attending the MAC conference in October. There are too many meetings for one person to attend by themselves. He felt they would miss out on a lot of information if they didn't both attend.

Mr. Porterfield stated Grand Traverse County would be hosting a meeting for Northern Lakes Community Mental Health to discuss a regional use for the opiate funds being received.

Correspondence-

Public Comments-

Liaison Reports-

Comm Townsend reminded everyone of the Wings and Wheels coming to the Airport on August 26th.

Comm Baughan attended the Wexford County School Safety meeting where everyone is getting ready for the school year. There were a few updates on grant funding for cameras in the schools. They also discussed doing a full scale exercise for something like an active shooter or bus accident to get everyone on the same page for handling.

Board Comments-

Comm Adams thanked Joe and Kristi for a clean audit.

Comm Theobald thanked all employees involved in the audit for a clean audit.

Comm Potter highlighted that almost \$1million in the budget came from vacancies in departments. He reminded everyone that things need to be tightened.


Chairman's Comments-

Chair Taylor thanked everyone for attending.

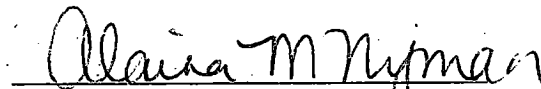
Adjourn

MOTION by Comm Theobald, seconded by Comm Bush to adjourn at 4:39 p.m.

All in favor.



Gary Taylor, Chairperson



Alaina M. Nyman, County Clerk