

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, July 19, 2023

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Jason Mitchell, Michael Musta, Ben Townsend, Kathleen Adams, Michael Bush, Jason Baughan, Brian Potter and Gary Taylor.

Absent- Julie Theobald.

Pledge of Allegiance.

Additions/Deletions to the Agenda-

ADD: J.10. County Child Care Fiscal Year 2024 Budget

Approval of the Agenda

MOTION by Comm Musta, seconded by Comm Bush to approve the agenda, as amended.

All in Favor.

Public Comment-None

Employee Recognition- None.

Presentation and Reports- None.

Consent Agenda

1. Approval of the July 5, 2023 Regular Meeting Minutes
MOTION by Comm Musta, seconded by Comm Bush to approve the Consent Agenda.

All in favor.

Agenda Items

1. Purchase Order Server Replacement Sheriff's Office
MOTION by Comm Adams, seconded by Comm Musta to approve the Sheriff's Office to purchase three replacement servers from our current I.T. vendor, VC3, in an amount not to exceed \$20,422.00.

Roll Call: Motion Passed 8-0.

2. Cadillac Janitorial Contract Extension
MOTION by Comm Baughan, seconded by Comm Bush to approve authorizing the Chairman to sign a letter extending the Janitorial Services Agreement with Cadillac Janitorial for a one-year period, taking the new expiration date to July 31, 2024..

Roll Call: Motion Passed 8-0.

3. Kalkaska County Inmate Housing Agreement
MOTION by Comm Baughan, seconded by Comm Potter to approve the attorney-accepted agreement with Kalkaska County for housing Kalkaska County prisoners through December 31, 2024, and authorize the Chairman to sign the agreement.

Comm Adams asked if this was the same agreement as before. Administrator Porterfield explained that there were a few changes made that were recommended by the attorney.

Roll Call: Motion Passed 8-0.

4. Real Estate Agreement
MOTION by Comm Musta, seconded by Comm Bush to approve the Real Estate Sales Agreement between the County and Thomas and Amy Schmid for the purchase of parcel 10-088-00-024-00 in the amount of \$9,000.00 utilizing ARPA funds and authorize the Chairman to sign the agreement.

Roll Call: Motion Passed 8-0.

5. Fairground Sewer Replacement
MOTION by Comm Baughan, seconded by Comm Bush to approve the estimate from Franke Septic Tank Service, LLC in an amount not to exceed \$25,000 for the replacement of the sewer line at the fairgrounds utilizing ARPA funds and to waive the sealed bid process in accordance with Section I.5. of Policy D-1.0 Purchasing, Contracts and Sales.

Comm Musta pointed out that this was originally put out for bids, and they only received one for over \$1 million. No one else had bid it. Franke will begin work on Tuesday.

Roll Call: Motion Passed 8-0.

6. Prein & Newhoff Environmental Study.
MOTION by Comm Adams, seconded by Comm Musta to approve the Professional Services Agreement in the amount of \$3,900 with Prein & Newhof for an Environmental Study on parcel 10-088-00-024-00 utilizing ARPA funds.

Roll Call: Motion passed 8-0.

7. Register of Deeds Scanning Project
MOTION by Comm Musta, seconded by Comm Baughan to approve the proposal from US Imaging, Inc. and grant the Register of Deeds Office \$20,000 from ARPA funds to be used towards record conversion scanning and to waive the sealed bid process in accordance with Section I.5. of Policy D-1.0 Purchasing, Contracts and Sales.

Roll Call: Motion passed 8-0.

8. Friend of the Court IV-D Reimbursement Application 2024
MOTION by Comm Bush, seconded by Comm Musta to approve the Friend of the Court's IV-D Cooperative Reimbursement Program application for Fiscal Year 2024.

Roll Call: Motion passed 8-0.

9. Budget Amendment
MOTION by Comm Musta, seconded by Comm Bush to approve the budget amendments dated July 19, 2023.

**Wexford County Board of Commissioners
 Amendments to the 2023 Budget Log**

BOC Meeting Date	Acct	Acct Description	Revenue	Expense
	101-301-			(\$10,211.00
2023-07-19	702.03	Permanent Employees)
	101-301-			\$
	802.00	Computer Services		10,211.00
	101-351-			(\$10,211.00
	702.03	Permanent Employees)
	101-351-			\$
	802.00	Computer Services		10,211.00
Comment/Reasoning: Server equipment purchase at the Sheriff's Office				
	295-000-			\$
2023-07-19	800.00	Contracted Services		1,984.56
	295-000-			\$
	932.00	Vehicle Maintenance and Operations		1,984.56
Comment/Reasoning: Purchase of new RICOH Printer for Veterans Services				

Roll Call: Motion passed 8-0.

10. County Child Care Fiscal Year 2024 Budget
MOTION by Comm Baughan, seconded by Comm Musta to approve the County Child Care Fiscal Year 2024 Budget in the amount of \$695,872.68 and authorize the Chairman to sign.

Comm Potter asked if this had to do with the change from 50 to 75. Administrator Porterfield explained that this is an application that needs to be completed by August 1st.

Roll Call: Motion passed 8-0.

Administrator's Report-

Administrator Porterfield explained that they are starting the budget process. He met with Corinna today regarding the changes for the chart of accounts. He has a meeting scheduled with the Emergency Manager and legislatures regarding the bridges collapsing. There is also a meeting scheduled with the Fairgrounds to discuss a new tractor purchase.

Correspondence-

Public Comments-

Jason Grames is interested in getting a property that used to be used for summer camps cleaned up. He looked online, and it appears as if it is owned by the City of Cadillac. It is a beautiful piece of property, but there is lots of garbage that needs to be cleaned up. He is hoping to get some support or grant funding to clean it up and possibly turn it into a recreation area.

Jami Bigger wanted to let the Board know that there was a previous issue with the payments to employees using ARPA funds that required the payments to be completed in April when the pandemic was declared over. There were agreements drafted for the Unions so that the payments could go on as continued, and with the previous motion made by the Board, a new motion was not needed.

Jackie Erway informed the Board the sewer bill was not approved in Lansing. Governor Whitmer is utilizing funding to low income and more diverse areas. The Lake Mitchell Sewer Board has asked for replacement appointments to be made from Cherry Grove Township. They are also concerned about the lake levels falling and no preventative measures being taken.

Liaison Reports-

Comm Townsend attended the library meeting in Manton. The location of the new library has been moved to the VFW Hall and should begin soon. He reminded everyone that Wings and Wheels is coming back to the airport where the new manager has been doing a great job of getting 35 booths of aviation set up.

Comm Potter is still liaison to the morgue board, but that board is still pretty dead.

Comm Taylor reminded everyone of the Veteran's Expo coming up on August 5th. He also attended a Council on Aging meeting where they are in the process of buying a lot for an adult daycare.

Board Comments-

Comm Adams would like to see a resolution regarding the sanitary code come before the Board. She would also like to see the ARPA funds go to the LMSA. She noted that Cherry Grove Township has put hundreds of thousands of dollars into that authority, and she reminded everyone that former Commissioner Bengelink had even began to prepare an agreement to give them \$100,000. She would like that to carry on in his memory.

Comm Baughan attended the memorial for Deputy Brad Denike and wanted to thank the honor guard, Wexford County Sheriff's Department and Michigan State Police for being a part of that.

Comm Potter commented that he thought the \$100,000 that was previously discussed for the Lake Mitchell Sewer Authority was part of a loan match. He noted that he had spoken with Senator Hoyt regarding the bad news regarding the sewer funding, but he did receive some good news from her about possible reimbursement for other things.

Comm Musta thanks all of those that are involved in the accounting for the county. He noted that it is always evolving, but we keep getting clean audits.

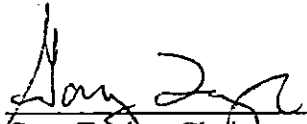
Chairman's Comments-

Chair Taylor thanked everyone for attending.

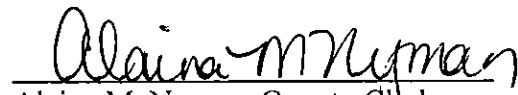
Adjourn

MOTION by Comm Bush, seconded by Comm Baughan to adjourn at 4:24 p.m.

All in favor.



Gary Taylor, Chairperson



Alaina M. Nyman, County Clerk