



Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, August 16, 2023, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
- G. PRESENTATION AND REPORTS
- H. PUBLIC COMMENT
Designated for topics on the agenda only.
- I. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.
 - 1. Approval of the August 02, 2023 Regular Meeting Minutes..... 1
- J. AGENDA ITEMS
 - 1. 2022 Financial Audit Review (*Will Love, Audit Manager Rehmann*)..... 6
 - 2. Public Hearing (*Finance 08/10/2023*)..... 7
 - a. CDBG Program Income for Emergency Repairs Closeout 2021
 - b. CDBG Program Income for Emergency Repairs Opening 2022
 - 3. Interagency Agreement – Justice Diversion (*Executive 08/08/2023*)..... 10
 - 4. Victim’s Rights Grant Agreement (*Finance 08/10/2023*)..... 19
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
- M. PUBLIC COMMENT
Open for any public comments.
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJOURN

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, August 2, 2023

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Jason Mitchell, Michael Musta, Ben Townsend, Kathleen Adams, Michael Bush, Julie Theobald, Jason Baughan, Brian Potter and Gary Taylor.

Absent- *None*.

Pledge of Allegiance.

Additions/Deletions to the Agenda-

ADD: J.9. ARPA Employee Retention Payment Motion Amendment

ADD: J.10. Child Care Fund Grant Amendment

Approval of the Agenda

MOTION by Comm Theobald, seconded by Comm Bush to approve the agenda, as amended.

All in Favor.

Employee Recognition- *None*.

Presentation and Reports-

Heidi Gustine, Executive Director of the Area Agency on Aging of Northwest Michigan, highlighted the fiscal year 2022 for their agency. She noted that approximately 70% of their revenue comes from Medicaid, the other 30% coming from the federal and state government. That money is used for programs in the community like Meals on Wheels. During Covid, they saw an approximate 30% increase to their waitlist. She highlighted what was spent directly in Wexford County for 2022 as well.

Public Comment-*None*

Consent Agenda

1. Approval of the July 19, 2023 Regular Meeting Minutes

MOTION by Comm Adams, seconded by Comm Bush to approve the Consent Agenda.

All in favor.

Agenda Items

1. Resolution 23-14 Opposing State of Michigan Sanitary Code

MOTION by Comm Theobald, seconded by Comm Adams to approve Resolution 23-14 Opposing State of Michigan Sanitary Code.

Roll Call: Motion Passed 9-0.

2. On-Call Non-Attorney Magistrate Compensation
MOTION by Comm Adams, seconded by Comm Theobald to approve the presented change in the District Court's Non-Attorney Magistrate on-call compensation rate from \$50 for holidays and weekends to \$20 per day for off-hours, effective January 1, 2024.

Roll Call: Motion Passed 9-0.

3. On-Call Pay Rate Increase for Juvenile Officers
MOTION by Comm Theobald, seconded by Comm Musta to approve the presented on-call compensation rate increase for Probate Court's Juvenile Officers to \$20 per day for off-hours, effective January 1, 2024.

Roll Call: Motion Passed 9-0.

4. Enhanced Outpatient Programming Proposal
MOTION by Comm Theobald, seconded by Comm Bush to approve the proposal from Catholic Human Services to provide Enhanced Outpatient Services for Community Corrections, with a service term of October 1, 2023 through September 30, 2026.

Roll Call: Motion Passed 9-0.

5. Central Dispatch Vehicle Request
MOTION by Comm Adams, seconded by Comm Bush to approve the purchase of a 2020 GMC Acadia in the amount not to exceed \$30,309 from Betten Baker in Cadillac and to waive the sealed bid process in accordance with Section I.5 of Policy D-1.0 Purchasing, Contracts, and Sales.

Comm Musta pointed out that this vehicle is replacing a current vehicle.

Roll Call: Motion Passed 9-0.

6. My Community Dental Centers Lease Agreement
MOTION by Comm Theobald, seconded by Comm Musta to approve the presented attorney-accepted five-year lease agreement between Wexford County and My Community Dental Centers for dental clinic space at the Health Department and authorize the Chairman to sign.

Roll Call: Motion passed 9-0.

7. MEI Special Consideration Request

MOTION by Comm Bush, seconded by Comm Theobald to approve the special consideration request for the Medical Examiner Investigator in the amount of \$100.

Roll Call: Motion passed 9-0.

8. Community Corrections Substance Abuse Testing Services
MOTION by Comm Theobald, seconded by Comm Baughan to approve Purchase Order 0646-2024-TS20 for Substance Abuse Testing Services for Community Corrections Department and authorize the Chairman to sign.

Roll Call: Motion passed 9-0.

9. ARPA Employee Retention Payment Motion Amendment
MOTION by Comm Musta, seconded by Comm Potter to amend the motion made on July 7, 2021 for the ARPA Retention Payments to allow for direct deposit by adding “or direct deposit” after “check” in the last sentence of the motion.

Administrator Porterfield explained that the Clerk’s office had ordered checks, but that that order hadn’t been received yet. When the Clerk was preparing to start payroll, it was obvious that they were going to be short on paper checks. The Clerk asked for volunteers for those who wanted to receive this payment via direct deposit.

Roll Call: Motion passed 9-0.

10. County Child Care Fiscal Year 2024 Budget
MOTION by Comm Baughan, seconded by Comm Musta to approve the County Child Care Fiscal Year 2024 Budget Amendment in the amount of \$696,188.68 and authorize the Chairman and Administrator to sign.

Administrator Porterfield explained that there was more money added into the state budget.

Roll Call: Motion passed 9-0.

Administrator’s Report-

Administrator Porterfield informed the Board that longtime Henderson Township Supervisor, Jerry Sours, had passed away. He noted that Mr. Sours always cared about his community even until his last day.

The work at the Fair Grounds was set to be complete the following Tuesday. SRM Concrete donated the materials and an individual with the last name Yager donated the time. Mr. Porterfield also noted that the user fees for JIS would be picked up by the State.

He informed the Board that he would be on vacation the following week, but that he would be available if needed.

Correspondence-

Public Comments-

Caroline Richards addressed the Board as a home owner on Lake Mitchell. She stated the residents are taking on the bills of the sewer because of a mismanagement of the budget by the County. The County gave over the sewer system in 2015 to the townships, who then gave it to those around the lake. She felt the property taxes should have covered those issues. She wanted a risk analysis done by the County. The residents are being fined by EGLE and their taxes and sewer fees are increasing. At the township meeting, they stated the engineering company is doing a great job, and she disagreed. She believed it was a mismanagement of the system.

Jackie Erway also attended the township meeting and nothing was being put out for bid. The current Sewer Board is appointed by the townships, and she felt they do not have the qualities or competency to be on the Board. The fees have been increasing since 2015 and there have been no improvements done. They need help.

Don Koshmider, Haring Township, asked all commissioners to continue to keep following the constitution. He stated that they are trying to kill us all by 2030 in the Great Reset. He asked that everyone not listen to the Cadillac News or 7 & 4 because they are fake news and to only get their information from Info Wars.

Tom Medendorp, Selma Township, spoke in support of Ms. Richards and Ms. Erway. The fees keep increasing and they need help.

Liaison Reports-

Comm Townsend reminded everyone of the Wings and Wheels coming to the Airport on August 26th. 7-18 year olds are able to fly with a pilot, and there will be lots of great food and activities. He also attended a Northern Lakes Community Mental Health meeting where the CEO said it was the best meeting they have had all year.

Comm Adams attended the 911 quarterly meeting where Travis Baker gave a presentation on the new Rapid SOS system.

Comm Theobald emailed her liaison reports.

Board Comments-

Comm Townsend with a happy vacation to Joe, and he noted that Jami can handle anything.

Comm Adams was shocked to hear the new of Jerry Sours. He loved his community greatly. She also attended the Lake Mitchell Sewer Authority meeting where things got

very emotional. She did point out that EGLE has not fined anyone yet, and they are being very patient.

Comm Theobald thanked those that helped out at the fair. She noted that Gary Yager is a friend of her sons. She loved that the work being done was about community and not money.

Comm Potter commented that the department heads have their budgets to begin to enter their requests for 2024. He noted that the finance committee will do their best to sort it out. Mr. Potter was also disappointed that the State was not providing any money to help with the Sewer Authority.

Chairman's Comments-

Chair Taylor thanked everyone for attending.

Adjourn

MOTION by Comm Theobald, seconded by Comm Bush to adjourn at 4:30 p.m.

All in favor.

Gary Taylor, Chairperson

Alaina M. Nyman, County Clerk

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Joe Porterfield, Administrator
FOR MEETING DATE: August 16, 2023
SUBJECT: 2022 Financial Audit Review

SUMMARY OF ITEM TO BE PRESENTED:

The audit by Rehmann of the Financial Statements and Single Audit Act Compliance for the year ended December 31, 2022, will be presented for acceptance.

Mr. Will Love, Audit Manager, from Rehmann will present the findings. He will answer any questions the BOC may have.

RECOMMENDATION:

Administration recommends the full board accept the 2022 Financial Statement and the Single Audit Act Compliance.

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Finance & Appropriations Committee
FOR MEETING DATE: August 16, 2023
SUBJECT: CBDG Program Year 2021 Closeout and CBDG Proposed
Program Year 2022 Funding

SUMMARY OF ITEM TO BE PRESENTED:

Public hearing for Proposed Program year 2022 Funding and Closeout of Program Year 2021 and MSC-2015-5831-HO (Michigan State Housing Development Authority) CBDG Grants with MEDC (Michigan Economic Development Corporation) Strategic Fund Agency. Also, Closeout Hearing for the last large grant that was applied for through Michigan State Housing Development Authority (MSHDA). A Public hearing is required for the proposed Program Year 2022 and Closeout of Program Year 2021 and MSC-2015-5831-HOA CBDG Grants with MEDC strategic Fund and Closeout Hearing for the last large grant that was applied for through Michigan State Housing Development Authority (MSHDA).

The ad ran in the Cadillac News on Monday, August 7th, 2023, copies of those public hearing notices are included.

RECOMMENDATION:

The Finance Committee forwards a recommendation to the full board to hold a public hearing for the aforementioned purpose at the Board of Commissioners meeting on August 16th, 2023, for the closeout of the CBDG Program Year 2021 and for the CBDG Proposed Program Year 2022.



**Wexford County and the Wexford County Home Repair Program
NOTICE OF 2021 CLOSEOUT PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING
FOR CDBG PROGRAM INCOME EMERGENCY REPAIR**

Wexford County & the Wexford County Home Repair Program will conduct a closeout public hearing on **August 16th, 2023** at **4:00 p.m.** at the **Wexford County Courthouse at 437 E. Division St., Cadillac, MI 49601**. For the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the CDBG Program Income Emergency Repair grant that has been fully expended.

The CDBG grant provided funding to assist with Homeowner Rehabilitation-Emergency Repairs only. These Local dollars were used along with some matching funds provided by Northwest Michigan Community Action Agency and others to benefit county residents who were at or below 80% of the Area Median Income. No persons were displaced as a result of the project. Interested parties are invited to comment on the project in person at the public hearing or in writing through **August 14th, 2023** and address their comments to Kristi Nottingham at knottingham@wexfordcounty.org.



**Wexford County and the Wexford County Home Repair Program
NOTICE OF PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING
FOR 2022 CDBG PROGRAM INCOME EMERGENCY REPAIR**

Wexford County & the Wexford County Home Repair Program will conduct a public hearing on **August 16th, 2023** at **4:00 p.m.** at the **Wexford County Courthouse at 437 E. Division St., Cadillac, MI 49601** for the purpose of affording citizens an opportunity to inquire and submit comments on the available CDBG Program Income funding.

Wexford County proposes to use **\$63,301.77** in CDBG funds for Homeowner Rehabilitation-Emergency Repairs only and to benefit county residents who are at or below 80% of the Area Median Income. No persons will be displaced as a result of the proposed activities.

Further information, including a copy of Wexford County's CDBG Program Guidelines, is available for review. To inspect the document, please contact Leah Moskovitz at lmoskovitz@nmcaa.net or they can be reviewed at the Wexford County Treasurer's office. Comments may be submitted in writing through **August 14, 2023** or made in person at the public hearing. Citizen views and comments on the proposed funding availability are welcome.

**Wexford and Missaukee County Interagency Agreement
Justice Diversion Program**

Between

**Northern Lakes Community Mental Health Authority
Wexford and Missaukee County Sheriff
Wexford and Missaukee County Prosecuting Attorney
28th Wexford and Missaukee County Judicial Circuit Courts
84th Wexford and Missaukee County Judicial District Courts
And the Wexford and Missaukee County Commissions**

I. The Purpose of this Interagency Agreement (agreement).

1. The parties agree (pursuant to Act. No 28, Public Acts of 2014, Enrolled Senate Bill No. 558) to collaborate, coordinate, and facilitate activities and services to best serve individuals with serious mental illness who are considered at risk for 1 or more of the following:
 - (a) Entering the criminal justice system.
 - (b) Not receiving needed mental health treatment services during a period of incarceration in a county jail.
 - (c) Not receiving needed mental health treatment services upon release or discharge from incarceration in a county jail.
 - (d) Being committed to the jurisdiction of the department of corrections.
2. Health letter dated October 26, 2010 and with the Subject line: Use of General Fund Dollars for Services to Inmates of County Jails. The parties agree to coordinate efforts to seek a statewide solution that would allow for continued use of General Fund dollars to support the following services within the Wexford County Jail and Missaukee County Jail:
 - (a) Crisis intervention services and preadmission screenings (this would be in addition to jail diversion and community-based emergency services in partnership with law enforcement).
 - (b) Clinical services and psychiatric mental health services to registered consumers consistent with the Individual Plan of Service or as amended, who are currently an inmate or who become jail inmates.
 - (c) Collaboration, coordination, and facilitation of activities and discussions to determine the needed services that best serve individuals with mental health needs incarcerated in the Wexford County Jail and Missaukee County Jail. These discussions will include discovery of present services, discovery and enumeration of critical mental health services and other needed services such as on-site psychiatric care, dispensing of medication, pharmaceutical reviews, and any other activities that the below listed liaisons deem necessary to determine how best to provide mental health services in the jail.

II. Provisions

Whereas the Michigan Mental Health Code requires that each county shall have a written interagency agreement in place for a collaborative program to provide mental health treatment and assistance, if permitted by law and considered appropriate, to persons with serious mental illness who are, or may become, incarcerated in a county jail (MCL 330.1207a).

Whereas, the Parties seek to have a written interagency agreement for a collaborative program that provides the most appropriate treatment options and risk management for persons with serious mental illness and co-occurring mental illness and/or substance use disorders, and who are at risk of the following:

- (a) Entering into the criminal justice system.
- (b) Not receiving needed mental health treatment services during a period of incarceration in the Wexford County Jail and Missaukee County Jail.
- (c) Not receiving needed mental health services upon release or discharge from incarceration in the county jail.
- (d) Being committed to the jurisdiction of the State of Michigan.

III. Agreements

This agreement shall, at a minimum, cover all of the following areas:

- (a) Guidelines for program eligibility - Each party will follow applicable laws, regulations, and their internal policies respectively. Northern Lakes Community Mental Health Authority (NLCMHA) will complete an assessment, including the administering of The Level of Care Utilization System to determine if an individual meets the medical necessity criteria for ongoing mental health services to address serious mental illness.
- (b) Interagency communication and coordination - Law Enforcement, court staff, and jail staff will make a referral to NLCMHA if it reasonably appears that an individual entering into, involved in, or leaving the criminal justice may be experiencing a serious mental illness. All parties agree that coordination and communication can occur through direct communication (in person or via phone) and indirect communication (fax, message, or written documentation).
- (c) Day-To-Day Program Administration - Each party to this agreement will be responsible for internal day-to-day administration and recordkeeping related to their involvement in the program.
- (d) Involvement of service consumers, family members, and other stakeholders -All parties recognize the importance of involving family and other stakeholders whenever possible. NLCMHA agrees to include all natural supports in treatment as the participants chooses or court orders.
- (e) How the program shall work with local courts - When the court is informed that a person under court jurisdiction in a criminal proceeding is in need of mental health services, the person will be referred to NLCMHA for evaluation. A referred individual may voluntarily agree to services or be court ordered to receive services when appropriate and as needed.
- (f) How the program shall address potential participants before and after criminal charges have been filed - All Parties shall make referrals as set forth in Section III (b) above. NLCMHA shall determine eligibility based on medical necessity and, when appropriate, will provide services (including outreach) that involve the participant and natural supports in the course

of treatment.

- (g) Resource sharing between Parties to the Interagency Agreement - The Parties to this agreement shall share resources, including expertise, information, and data gathered by the various program administrators.
- (h) Screening and assessment procedures -All Parties will utilize their practice and procedures for screening and assessing an individual who meets criteria noted in Section I.1. Above.
- (i) Guidelines for case management -All Parties shall follow their established case management procedures.
- (j) How the program will work with county jails - See subsection I.2. Above. Additionally, all Parties agree to continue to work collaboratively with the county jail.
- (k) Criteria for completing the program - Criteria for program completion will be specified in the court order and/or NLCMHA's Individual Plan of Service.
- (l) Mental Health Treatment services - The Parties will make every effort to assure that a complete array of medically necessary mental health and co-occurring substance use disorder services will be provided to those who meet eligibility criteria.
- (m) Procedures for first response to potential cases, including response to crises - Consistent with current laws, regulations, and practice NLCMHA will provide crisis interventions and preadmission screening assessments.
- (n) How administrators of the program will report the program's actions and outcomes to the public - Each Party will share information and data consistent with their current practice, respectively.

IV. Notice and Communications

1. Contact information for all Parties is as follows:

County Administrator	
Missaukee County Elizabeth Vogel 111 South Canal Street P.O.Box 800 Lake City, MI (231) 839-4967	Wexford County Clifford (Joe) Porterfield 437 E. Division Street Cadillac, MI 49601 (231) 779-9453
84th District Court	
Missaukee County Honorable Melissa Ransom 111 South Canal P.O. Box 800 Lake City, MI 49651 (231) 839-4967	Wexford County Honorable Audrey Van Alst 437 E. Division Cadillac, MI 49601 (231) 779-9515
28th Judicial Circuit Court	
Honorable Jason Elmore Missaukee County Address 111 South Canal P.O.Box 800	Honorable Jason Elmore Wexford County Address 437 E. Division Street Cadillac, MI 49601

Lake City, MI 49651 (231) 839-4967	(231) 779-9490
Prosecuting Attorney	
Missaukee County David DenHouten 129 Main Street P.O. Box 348 Lake City, MI 49651 (231) 839-3111	Wexford County Corey Wiggins 437 E. Division Street Cadillac, MI 49601 (231) 779-9505
County Sheriff's Office	
Missaukee County Will Yancer 110 Pine Street Lake City, MI 49651 (231) 839-4338	Wexford County Trent Taylor 1015 Lincoln Street Cadillac, MI 49601 (231) 779-9216
County Jail Administrator	
Missaukee County Jesse Harwood 110 E. Pine Street Lake City, MI 49651 (231) 839-4338	Wexford County Mike McDaniel 1015 Lincoln Street Cadillac, MI 49601 (231) 779-9216
County Board of Commissioners	
Missaukee County Courthouse 111 S. Canal Street Lake City, MI 49651	Wexford County Courthouse 437 E. Division Street Cadillac, MI 49601

2. This agreement constitutes the entire agreement of the Parties with respect to the interagency agreement required by MCL 330.12074a. This agreement does not supersede or terminate Memoranda of Understanding (MOU) or other agreements existing between the Parties already in existence that may further expound on the various programs provided in this agreement. The Parties may enter into other MOUs or agreements for existing or other programs.
3. The persons signing this agreement, on behalf of the parties, hereto certify, by said signatures, that they are duly authorized to sign this agreement.
4. This agreement shall be effective beginning October 01, 2023 and ending September 30, 2026. Renewal terms shall be for a period of three years unless otherwise agreed by all parties.

In Witness Whereof, the authorized Parties hereto have fully executed this agreement:

Brian Martinus
Interim Chief Executive Officer
Northern Lakes Community Mental Health

Date

Honorable Jason Elmore
Missaukee and Wexford County 28th Judicial
Circuit Court

Date

Elizabeth Vogel
Missaukee County Administrator

Date

Chairperson
Missaukee County Board of Commissioners

Date

Honorable Melissa Ranson
Missaukee County 84th District Court

Date

Will Yancer
Missaukee County Sheriff

Date

Jesse Harwood
Missaukee County Jail Administrator

Date

David DenHouten Missaukee County Prosecuting Attorney	Date
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Honorable Audrey VanAlst Wexford County 84 th District Court	Date
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Clifford Porterfield Wexford County Administrator	Date
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Gary Taylor Chairperson Wexford County Board of Commissioners	Date
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Trent Taylor Wexford County Sheriff	Date
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Mike McDaniel Wexford County Jail Administrator	Date
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Corey Wiggins Wexford County Prosecuting Attorney	Date
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Northern Lakes Community Mental Health Authority

Justice Diversion Guidelines

Wexford and Missaukee Counties

July 31, 2023

Introduction and Overview of program: There is a general consensus that people in need of mental health or substance use treatment who commit crimes are better served by providing effective and humane treatment rather than being incarcerated. This practice guideline reflects a commitment to divert people with mental illness or substance use disorder from detention or incarceration when appropriate. Diversion can occur prior to arrest, pre-booking, post-booking, or post adjudication/conviction and will result in a justice diversion plan.

The Justice Diversion Program may divert individuals with serious mental illness, substance use disorder, developmental disability, or serious emotional disturbance from custody and/or jail if they voluntarily agree or are court ordered to participate in the program. Individuals will be provided linkages to community-based treatment and support services in lieu of spending time in jail. Depending on the point of contact with the justice system at which diversion occurs, the program may be either a pre-booking, post-booking, or post adjudication/conviction diversion plan.

At the first point of contact, Northern Lakes Community Mental Health Authority staff will complete a screening. This is an evaluation to determine if the person has a mental illness, co-occurring substance use disorder, developmental disability, or seriously emotionally disturbed in accordance with a standardized assessment tool, Level of Care Utilization System (LOCUS) for adults, or the Child and Adolescent Functioning Assessment Scale (CAFAS) for youth. The screening will assess the benefits of treatment versus detention or incarceration.

Eligibility Criteria: Anyone with a serious mental illness, substance use disorder, developmental disability, or serious emotional disturbance who allegedly commits a misdemeanor or non-violent felony, voluntarily agrees to participate in the program and is approved by NLCMHA, Defense Attorney, Prosecuting Attorney, Parents (youth) and Judge (post-booking) may be eligible for justice diversion. At the first point of contact, Northern Lakes Community Mental Health Authority staff will complete a screening. This is an evaluation to determine if the person has a mental illness, co-occurring substance use disorder, developmental disability, or is seriously emotionally disturbed in accordance with a standardized assessment tool, Level of Care Utilization System (LOCUS) for adults, or the Child and Adolescent Functioning Assessment Scale (CAFAS) for youth. The screening will assess the benefits of treatment versus detention or incarceration.

People with a score of 14 or higher on the LOCUS will be considered for justice diversion services. A youth with a CAFAS score of 40 or higher will be considered for justice diversion. If the diversion screening occurs at the point of the individual's contact with law enforcement before formal charges are instituted a pre-booking diversion may be utilized. This requires

effective interactions between law enforcement and NLCMHA, as well as communication and planning with attorneys, prosecutor and magistrate. NLCMHA will provide training to law enforcement officers on how to identify mental illness and refer to diversion services. Post-booking diversion services occur after the person has been booked and is in the custody of the jail, out on bond, or in court for arraignment. Assessments and diversion activities may occur in jails or court.

A referral form will be created and shared with all parties. NLCMHA will track referrals.

***A person is not in the Jail Diversion Program until the Diversion Agreement form has been signed by all parties.*

Determination of Services Needed (Assessment): NLCMHA will complete a Justice Diversion Intake Assessment to determine need and create a justice diversion treatment plan. The court/community corrections will have a plan template for post convictions and pre-booking diversions that will be completed by NLCMHA on letterhead. This will be provided to the attorney to be submitted to the court. It is essential to understand the important components of an effective assessment and treatment plan. The justice diversion program should:

- Recognize the complex and different needs of the person served and design a treatment program to meet those needs.
- Integrate all services the person needs at the community level, including community corrections, courts, treatment providers, and other social determinants as much as possible.
- Incorporate regular meetings among the key community partners to encourage coordination services and sharing of information from the time of screening through completion of the program.
- NLCMHA will assign staff to work as liaisons between the CMHA and the criminal justice system.
- NLCMHA's Operation's Manager will serve as the leader of this effort and will ensure good communication and maintain a good understanding of all necessary systems involved in the program.
- NLCMHA will coordinate a monthly meeting between service providers, law enforcement, attorneys and court staff to review cases and processes.

Pre-booking Diversion: NLCMHA will provide annual training to law enforcement so we can better identify, in the arrest process, who may benefit from diversion. The prosecuting attorney has the final say on diversion services versus incarceration, based on the incident. This will require discussion between CMH, law enforcement, and prosecutors to occur and be successful.

Pre-adjudication/conviction: NLCMHA will report to community corrections the compliance or non-compliance of the person. Community corrections will report to the prosecutor. If the person has been charged and arraigned, Community Corrections will report to the prosecutor and the court. The Prosecuting Attorney will keep the applications confidential. The court will be made aware of the diagnosis and recommended treatment.

Individuals who have been determined to be Incompetent to stand trial are eligible for justice diversion services as a pre-adjudication individual. The defense attorney will work with probation staff to submit a referral to NLCMHA for justice diversion services. NLCMHA will complete the necessary assessments and collaborate with others to establish services if eligibility criteria are met.

Post-adjudication/conviction: The Defense Attorney or Probation Officer will make a referral to NLCMHA for justice diversion services. NLCMHA will use standardized assessments to determine eligibility and compliance. The length of time a person is on a diversion plan is person-centered and primarily defined by the length of probation time. The court will be made aware of the diagnosis and recommended treatment. NLCMHA will report to probation the status of treatment. When a person completes the program recommendation a status report will be completed on letterhead and submitted to probation. Probation will report to the Judge.

- a. Success is defined as:
 - i. Compliant with treatment plan, including medications
 - ii. Lower LOCUS Score
 - iii. Lower standardized assessment score

Post-Booking Diversion: The Wexford County Correction Officers complete a Booking Assessment when a person is incarcerated. The assessment includes questions relating to mental illness, substance use disorder, or developmental disability. It inquires about any mental health history as well as self-harm questions, as well as the risk for self-harm questions, lastly, it asks about active mental health services. To help identify inmates for the program, the jail will send the daily booking sheet to designated staff at NLCMHA. NLMCHA staff will review and determine if the person is open to CMH for active services or any recent crisis contacts, and care will be coordinated accordingly.

Training: NLCMHA will provide Crisis Intervention Training, annually to Wexford County Road Patrol and Jail Officers. NLCMHA, Wexford County, or Missaukee County may invite law enforcement officers from Cadillac City Police and/or Michigan State police to the trainings. This training includes information on mental illness diagnoses and de-escalation techniques.

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Finance & Appropriations Committee
FOR MEETING DATE: August 16, 2023
SUBJECT: Victim's Rights Grant Agreement

SUMMARY OF ITEM TO BE PRESENTED:

The grant agreement is between Michigan Department of Health and Human Services and Wexford County. This agreement is for the period of October 1, 2023 through September 30, 2024 in the amount of \$55,634 and is attached for consideration and approval.

The focus of the program is to establish procedures and develop budgetary and training criteria to implement the requirements of the Crime Victim Rights Act, PA 87 of 1985.

RECOMMENDATION:

The Finance and Appropriations Committee forwards a recommendation to the full board to approve the presented grant agreement.

Michigan.gov

Date : Jun-22-23

Close

① ②

Show instructions

Narrative:

Totals :	12,337.00	12,337.00
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EGRAMS Application



Michigan.gov

Budget Detail

Timeout : 20 mins

Date : Jun-22-23

Agency : Wexford County of Prosecutor

Program : Victim Rights Prosecutor-2024

Application : Victim Rights Prosecutor-2024

Show Documents

Facsheet Certifications Narrative Work Plan Budget Miscellaneous Index

Save Save Validate Errors Done PDF Copy

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Show Instructions

12. Budget Detail

Category :

Program Expenses - Employee Travel and Training

Type : Expenditure

Classification Seq. :

1 Level : Line Item Category

Sub Type : Direct

Narrative :

Attachment :

Browse

Description

☒ Mileage

Employee Travel and Training

Total

Amount

Notes

File

200.00

200.00

Browse

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Totals :

200.00

200.00

Comment Line:

User Name: clwright [C Wright] , Agency: Wexford County of Prosecutor

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Budget Detail

Timeout : 20 mins

Date : Jun-22-23

Agency : Wexford County of Prosecutor

Program : Victim Rights Prosecutor-2024

Application : Victim Rights Prosecutor-2024

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12. Budget Detail

Category :

Program Expenses - Supplies & Materials

Type :

Expenditure

Classification Seq. :

1

Level :

Line Item Category

Sub Type :

Direct

Narrative :

Attachment :

Browse

Description	Total	Amount	Notes	File
<input checked="" type="checkbox"/> Office Supplies	1,000.00	1,000.00		
<input checked="" type="checkbox"/> Postage	500.00	500.00		
<input checked="" type="checkbox"/> Computer	1,200.00	1,200.00		
<input checked="" type="checkbox"/>				
<input checked="" type="checkbox"/>				
<input checked="" type="checkbox"/>				
<input checked="" type="checkbox"/>				
<input checked="" type="checkbox"/>				
<input checked="" type="checkbox"/>				
Totals :	2,700.00	2,700.00		

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Date: Jun-22-23

Program : Victim Rights Prosecutor-2024

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















Show instructions

Expenditure	Type :

Sub Type : Direct

Narrative:

Browse

Description		Total	Amount	Notes	File
<input type="checkbox"/>	Other		2,469.00		
<input checked="" type="checkbox"/>	5% DVN Allocation				
<input type="checkbox"/>					
<input checked="" type="checkbox"/>					
<input type="checkbox"/>					
<input checked="" type="checkbox"/>					
<input type="checkbox"/>					
<input checked="" type="checkbox"/>					
<input type="checkbox"/>					
Totals :			2,469.00		

User Name: clwright [C Wright] , **Agency:** Wexford County of Prosecutor



EGRAMS Application



Michigan.gov

Budget Summary

Timeout : 20 mins

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Application : Victim Rights Prosecutor-2024

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13. Budget Summary

Description	Total	Amount	Narr.
DIRECT EXPENSES			
Program Expenses			
Salary & Wages	37,928.00	37,928.00	
Fringe Benefits	12,337.00	12,337.00	
Employee Travel and Training	200.00	200.00	
Supplies & Materials	2,700.00	2,700.00	
Subawards – Subrecipient Services			
Contractual - Professional Services			

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Source of Funds ⓘ

Timeout : 20 mins

Date : Jun-22-23

Agency : Wexford County of Prosecutor

Program : Victim Rights Prosecutor-2024

Application : Victim Rights Prosecutor-2024

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14. Source of Funds

TOTAL EXPENDITURES	55,634.00	55,634.00	0.00	0.00
---------------------------	-----------	-----------	------	------

Del. Description

Total

Amount

Cash

Inkind

Narr.

<input checked="" type="checkbox"/> Source of Funds				
<input checked="" type="checkbox"/> MDHHS State Agreement ⓘ	55,634.00	55,634.00	0.00	0.00
<input checked="" type="checkbox"/> Fees and Collections - 1st and 2nd Party ⓘ	0.00	0.00	0.00	0.00
<input checked="" type="checkbox"/> Fees and Collections - 3rd Party ⓘ	0.00	0.00	0.00	0.00
<input checked="" type="checkbox"/> Local ⓘ	0.00	0.00	0.00	0.00
<input checked="" type="checkbox"/> Non-MDHHS State Agreements ⓘ	0.00	0.00	0.00	0.00
<input checked="" type="checkbox"/> Federal ⓘ	0.00	0.00	0.00	0.00
Totals	55,634.00	55,634.00	0.00	0.00

Comment Line:

User Name: cwright [C Wright] , Agency: Wexford County of Prosecutor

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Date : Jun-22-23

Program : Victim Rights Prosecutor-2024

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TOTAL EXPENDITURES	55,634.00	55,634.00	0.00	0.00
--------------------	-----------	-----------	------	------

Del.	Description	Total	Amount	Cash	Inkind	Narr.
	Source of Funds					
X	MDHHS State Agreement	55,634.00	55,634.00	0.00	0.00	
X	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
X	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
X	Local	0.00	0.00	0.00	0.00	
X	Non-MDHHS State Agreements	0.00	0.00	0.00	0.00	
X	Federal	0.00	0.00	0.00	0.00	

User Name: clwright [C Wright], **Agency:** Wexford County of Prosecution



EGRAMS Application



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Source of Funds ⓘ

Timeout : 20 mins

Date : Jun-22-23

Agency Wexford County of Prosecutor

Program : Victim Rights Prosecutor-2024

Application : Victim Rights Prosecutor-2024

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14. Source of Funds

Del. Description	Total	Amount	Cash	Inkind	Narr.
TOTAL EXPENDITURES	55,634.00	55,634.00	0.00	0.00	
Source of Funds					
X MDHHS State Agreement ⓘ	55,634.00	55,634.00	0.00	0.00	
X Fees and Collections - 1st and 2nd Party ⓘ	0.00	0.00	0.00	0.00	
X Fees and Collections - 3rd Party ⓘ	0.00	0.00	0.00	0.00	
X Local ⓘ	0.00	0.00	0.00	0.00	
X Non-MDHHS State Agreements ⓘ	0.00	0.00	0.00	0.00	
X Federal ⓘ	0.00	0.00	0.00	0.00	
Totals	55,634.00	55,634.00	0.00	0.00	

Comment Line:

User Name: clwright [C Wright] , Agency: Wexford County of Prosecutor

Active Registration Statistics By Delivery Method
01-01-2022 to 12-31-2022

Agency	Month	Email	TTY	SMS	Phone	InApp	Letter	Total
Wexford County Prosecuting Attorney's	January 2022	96	0	148	5	14	0	263
	February 2022	98	0	149	5	15	0	267
	March 2022	98	0	152	5	18	0	273
	April 2022	97	0	167	5	20	0	289
	May 2022	94	0	171	4	21	0	290
	June 2022	94	0	173	5	20	0	292
	July 2022	94	0	184	6	18	0	302
	August 2022	91	0	182	10	17	0	300
	September 2022	92	0	184	11	17	0	304
	October 2022	93	0	183	12	17	0	305
	November 2022	92	0	188	12	16	0	308
	December 2022	96	0	194	11	14	0	315
	AGENCY TOTALS	156	0	297	14	25	0	492
OVERALL TOTALS		156	0	297	14	25	0	492