

**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, May 3, 2023

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Jason Mitchell, Michael Musta, Ben Townsend, Kathy Adams, Michael Bush, Julie Theobald, Jason Baughan, and Gary Taylor.

Absent- Brian Potter

Pledge of Allegiance.

**Additions/Deletions to the Agenda-**

*ADD: J.7. Lumen Master Service Agreement and J.8. CARES Grant Withdraw*

**Approval of the Agenda**

**MOTION** by Comm. Theobald, seconded by Comm. Bush to approve the agenda, as amended.

**All in Favor.**

**Public Comment-None**

**Employee Recognition-**

- Stephanie Dupuis – 25 Years
- Catherine Wright – 25 Years
- Eric Garland – 25 Years
- Christopher Piskor – 25 Years
- Kevin Kovach – 25 Years
- Adam Kerr – 10 Years
- Lori Nix – 10 Years

**Presentation and Reports-**

District Health Department #10's Chelsea Rossow M.P.H. presented the 2022 Communicable Disease Report. The report outlined what communicable diseases are, how they are transmitted, and the amounts of disease recorded within the counties that DHD #10 services.

**Consent Agenda**

1. Approval of the April 19, 2023 Regular Meeting Minutes.....

**MOTION** by Comm. Bush, seconded by Comm. Theobald to approve the Consent Agenda.

**All in favor.**

**Agenda Items**

1. Slagle Township Assessing Contract  
**MOTION by Comm. Theobald, seconded by Comm. Townsend to approve the presented Assessors Service Contract with Slagle Township and to authorize the Chairman and Equalization Director to sign on behalf of the County.**

**All in favor.**

Equalization Director Porterfield stated that this is an annual contract.

2. Community Correction Fiscal Year 2024 Plan and Application

**MOTION by Comm. Theobald, seconded by Comm. Bush to approve the Fiscal Year 2024 Community Corrections Grant Application and the supporting Resolution 23-11.**

**Roll Call: Motion Passed 8-0.**

3. Northern District Fair Board Grant Matching Funds

**MOTION by Comm. Musta, seconded by Comm. Theobald to approve no more than \$5,667.00 for a portion of the grant matching funds for assistance in capital improvements of facilities at the Northern District Fair Board.**

**Roll Call: Motion Passed 8-0.**

4. District Health Department #10 Opiate Recovery Funds Proposal

**MOTION by Comm. Adams, seconded by Comm. Theobald to approve the presented proposal from District Health Department #10 for the use of funds for advertising and authorize the Chairman to sign the attorney approved agreement.**

**Roll Call: Motion Passed 8-0.**

5. USDA Forest Service Grant Modification

**MOTION by Comm. Bush, seconded by Comm. Baughan to approve the presented USDA Forest Service Modification and authorize the Sheriff to sign.**

**Roll Call: Motion Passed 8-0.**

6. Policy D-12.0 Courthouse Security

**MOTION by Comm. Theobald, seconded by Comm. Bush to approve the presented amendment to policy D-12.0 Courthouse Security.**

**Roll Call: Motion Passed 8-0.**

7. Lumen Master Service Agreement

**MOTION by Comm. Adams, seconded by Comm. Baughan to approve the presented Lumen Master Service Agreement and authorize the Chairman to sign.**

**Roll Call: Motion Passed 8-0.**

Commissioner Musta asked what was still on the AT&T plan. Administrator Porterfield answered that the elevators and fire suppression systems, both in the courthouse and at the jail, due to being required use copper lines.

8. CARES Grant Withdrawal

**MOTION by Comm. Theobald, seconded by Comm. Bush to approve the Administrator to move forward with formally withdrawing from the CARES Grant.**

**Roll Call: Motion Passed 8-0.**

**Administrator's Report-**

Admin. Porterfield stated that himself, Admin. Jami and Chairman Taylor, as well as a couple other commissioners were able to attend the MAC conference last week. He would like to offer congratulations to Comm. Theobald and Comm. Townsend, as they both received their certification as Certified County Commissioners. All who attended were able to participate in many classes, some of which were juvenile justice reform, opiate reform, and mental health.

Admin. Porterfield learned today that all 6 counties have now passed the NLCMH enabling agreement.

Congratulations to the recognized employees. We have a great staff and it is great to see this many staying 10 and 25 years. It is a pleasure to work with them.

The county is getting ready to start the 2022 audit while watching the state budget process.

**Correspondence-**

1. Cash/Investment Report handed out to the Commissioners by Treasurer Nottingham

**Public Comments-** *None*

**Liaison Reports-**

Comm. Townsend stated that he is the new Chairman of the Northern Lakes Community Mental Health Board. They have 5 new board members and there are going to be changes to the committee structure making it much more evenly divided between all 6 counties. Comm. Townsend stated that all 6 counties will be working together.

Comm. Adams attended the 911 meeting last week. It was business as usual. Travis is doing a great job as they worked through some paperwork snafus.

**Board Comments-**

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Comm Townsend-Congratulation to our employees who received awards tonight. He stated it is a great group of incredible people. The commissioners are honored and privileged to be here.

Comm Bush-Congratulations to all the employees on their years. Thank you to the DHD #10 for their report. Congrats to Comm. Theobald and Comm. Townsend.

Comm Theobald-Thank you to all of the employees who received recognition. She appreciates that some were able to make it to the meeting. Good job to the DHD #10 on their report, they always do such a good job for us.

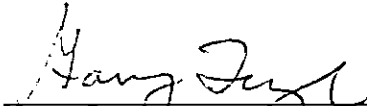
**Chairman's Comments-**

Chair Taylor thanked everyone for attending.

**Adjourn**

**MOTION** by Comm. Theobald, seconded by Comm. Bush to adjourn at 4:45 p.m.

**All in favor.**

  
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Gary Taylor, Chairperson

  
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Ashley Hackert, Deputy Clerk