

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
April 27, 2023

The Human Resources / Public Safety Committee regular meeting was called to order by Chairman Brian Potter at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Travis Baker, Central Dispatch Deputy Director; Randy Boike, Emergency Management Specialist; Lt. Michael DeCastro, Michigan State Police Region 7 District Coordinator; Alan Deveraux, MMR; Noah Knauf, Fire Chief Cherry Grove; Megan Kujawa, Sr. Exec Admin Assistant; Joe Porterfield, County Administrator/Equalization Director; Sheriff Trent Taylor; and Roxanne Snyder, Register of Deeds

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the March 28, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (March 2023)

Sheriff Taylor was present; a report was provided in the packet. Sheriff Taylor reviewed the report. Sheriff Taylor informed the committee that the jail will be retaining the Kalkaska inmates and there will be a contract that will be coming for Board approval. Current Deputy Cadets will be graduating on May 5th and in the upcoming weeks they will start interviews for the next Deputy Cadets to start in August.

G.2. MMR Monthly Update (March 2023)

Alan Deveraux, MMR representative, was present; a report was provided in the packet. Mr. Deveraux informed the committee that staffing is continuing to improve. Construction on the EMS garage doors will be starting soon. There is a new Operations Manager for Wexford and Manistee Counties; his name is Danny Mosholder and he will be attending May's committee meeting.

G.3. Emergency Management Monthly Report (March 2023)

Mr. Randy Boike, Emergency Management Specialist, was present; a report was provided in the packet. Mr. Boike reviewed the report with the committee.

G.3.a. Emergency Management Position Hours Requirement Discussion

Lt. Michael DeCastro, Michigan State Police Region 7 Director, was present and discussed with the committee the importance of having an Emergency Manager full-time. Lt. DeCastro informed the committee that his briefing of the requirements and duties of an Emergency Manager doesn't cover all that is required and the responsibilities. It is a very high responsibility position that is vital to the County and Townships for numerous scenarios and not just in the event of an emergency.

G.4. Central Dispatch Monthly Report (March 2023)

Mr. Travis Baker, Central Dispatch Deputy Director, was present, a report was provided in the packet. There were no questions or concerns with the report.

G.5. Veterans Services Monthly Report (March 2023)

Ms. Kathy Cline, Veterans Services Director, was not present; a report was provided in the packet. There were no questions or concerns with the report.

G.6. Employee Recognition

A motion was made by Comm. Bush and supported by Comm. Adams to forward a recommendation to the full board to present Certificates of Appreciation at the Board of Commissioners meeting on May 03, 2023. A vote was called, all in favor. Motion passed, 4-0.

G.7. Policy D-12.0 Courthouse Security

A motion was made by Comm. Adams and supported by Comm. Bush to forward a recommendation to the full board to approve the amendment to Policy D-12.0 Courthouse Security. A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

H.1. Medical Examiner Report

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield stated that he appreciates the County employees and their dedication to their positions with the County.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Adams to adjourn at 4:35 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chairman



Megan Kujawa, Recording Secretary