

COUNTY OF WEXFORD  
**EXECUTIVE COMMITTEE MEETING**  
MEETING MINUTES  
April 11, 2023

The Executive Committee regular meeting was called to order by Chairman Gary Taylor at 4:00 p.m. in the Commissioners' Room, located on the third floor of the Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Mike Musta, Brian Potter, and Julie Theobald  
Members Absent: None  
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Megan Kujawa, Sr. Executive Administrative Assistant; Tom Lutke, IAI Project Manager; Kristi Nottingham, Treasurer; and Joe Porterfield, County Administrator/Equalization Director

**ADDITIONS OR DELETIONS TO THE AGENDA**

**ADDED: G.5.** Team Elmers Property Agreement

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Musta and supported by Comm. Theobald to approve the agenda, as amended. A vote was called, all in favor. Motion passed, 4-0.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Theobald and supported by Comm. Musta to approve the March 14, 2023, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

Mr. Porterfield informed the committee that the suit involving the Treasurer's should have an agreement soon.

***G.2. Infrastructure Alternatives Inc. Monthly Report***

Tom Lutke, IAI Project Manager, reviewed his report with the committee.

***G.3. Northern Lakes Community Mental Health Authority Enabling Agreement***

**A motion was made by Comm. Theobald and supported by Comm. Musta to forward a recommendation to the full board to approve the Northern Lakes Community Mental Health Authority Enabling Agreement. A vote was called, all in favor. Motion passed, 4-0.**

Mr. Porterfield informed the committee of the suggestions that our legal counsel has suggested as revisions to the agreement, and they have been approved by the other Counties.

**G.4. AT&T Completelink Renewal**

**A motion was made by Comm. Theobald and supported by Comm. Musta to forward a recommendation to the full board to approve the two year AT&T Completelink Agreement. A vote was called, all in favor. Motion passed, 4-0.**

Comm. Potter asked for clarification on that he thought the County wasn't using AT&T anymore. Ms. Bigger stated that there are still some services that the County is required to have through AT&T and this is just a renewal of one of those service contracts.

**G.5. Team Elmers Property Agreement**

**A motion was made by Comm. Musta and supported by Comm. Theobald to approve the Team Elmers Property Agreement and authorize the County Administrator to sign. A vote was called, all in favor. Motion passed, 4-0.**

Mr. Porterfield informed the committee that a representative from Team Elmers reached out to him and said that they would be doing some road work and would like to store their equipment at the old jail. He has confirmation in writing that the County is not responsible for anything that happens to the equipment and that if there is any damage Team Elmers will repair it. The project will start sometime next week and be completed by the end of May.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield stated that he has completed the first report for the Opiate funds and finished the second report for ARPA funds. He informed the committee that they are preparing for the audit to start in May.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.


**CHAIR COMMENTS**

Chair Taylor thanked everyone for coming.

**ADJOURN**

**A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:12 p.m. A vote was called, all in favor. Motion passed, 4-0.**

  
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Gary Taylor, Chair

  
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Megan Kujawa, Recording Secretary