

WEXFORD COUNTY  
**RECREATION & BUILDING COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
April 06, 2023

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Baughan, Jason Mitchell, and Ben Townsend  
Members Absent: None.  
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Mike Figliomeni, Boon Sports Management; Adam Kerr, Maintenance Director; Megan Kujawa, Sr. Exec. Admin. Assistant; Keith Newell, Wexford County Airport Manager; and Joe Porterfield, County Administrator/Equalization

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Townsend and supported by Comm. Mitchell to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

**APPROVAL OF THE MINUTES**

A motion was made Comm. Baughan and supported by Comm. Townsend to approve the March 02, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Maintenance Report***

Mr. Adam Kerr, Maintenance Director, was present. A report was provided and discussed.

***G.2. Civic Center Report***

Mr. Mike Figliomeni, Boon Sports Management, was present. A report was provided and discussed. Mr. Figliomeni informed the committee on maintenance matters taking place at the Wex. Also, he is looking for funding to get proper facilities for the women's locker rooms and for a referee locker room. Mr. Figliomeni will be submitting a letter to the ARPA committee to request funds.

***G.3. Parks and Recreation Plan Memo***

Chair Theobald, had asked Mr. Newell to be present at today's meeting to share his thoughts and ideas to be added to the recreation plan.

Mr. Newell, Wexford County Airport Manager, informed the committee that he did complete the survey and he highlighted that one of his main goals is to tie the community to the airport and he had suggested a pavilion with an aviation discovery center for schools and groups to do field trips and hold events there at the airport. Also, Mr. Newell mentioned a bike path from the airport to the downtown area.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield informed the committee that on April 18<sup>th</sup> the County will be closing on the two land parcels across from the jail. Mr. Kerr and himself are looking at renewing the custodial contract but only on a yearly basis, along with looking into the landscaping and snow removal contract. Team Elmers is redoing roads near the old jail and had asked if their equipment could be housed at the old jail, they will be sending an agreement to be looked over by legal to be submitted to the Board for liability purposes. Lastly, there will be a new realtor for the sale of the old jail.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

Comm. Townsend thanked Mr. Newell for his insight and suggestions.

**CHAIR COMMENTS**

Chair Theobald thanked Mr. Newell for attending.

**ADJOURN**

**A motion was made by Comm. Baughan and supported by Comm. Mitchell to adjourn the meeting at 4:28 p.m. A vote was called, all in favor. Motion passed 4-0.**

  
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Julie Theobald, Chair

  
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Megan Kujawa, Recording Secretary