

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE MEETING
REGULAR MEETING MINUTES
February 02, 2023

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:00p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Baughan, Jason Mitchell, and Ben Townsend
Members Absent: None.
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Mathew Cooke, Networks Northwest; Mike Figliomeni, Boon Sports Management; Adam Kerr, Maintenance Director; Megan Kujawa, Sr. Exec. Admin. Assistant, Joe Porterfield, County Administrator/Equalization; and Catholic Human Services Recovery Coaches

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Townsend and supported by Comm. Baughan to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made Comm. Townsend and supported by Comm. Baughan to approve the December 01, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Maintenance Report

Mr. Adam Kerr, Maintenance Director, was present, a report was provided in the packet.

G.2. Civic Center Report

Mr. Mike Figliomeni, Boon Sports Management, was present. November's profit/loss report was provided in the packet and December's report was distributed at the beginning of the meeting. Mr. Figliomeni discussed key points of the reports with the committee. He had provided a schedule of upcoming events to the committee.

Chair Theobald, asked if the schedule of events could be found by the public, and Mr. Figliomeni stated it is on the Civic Center's website, www.thewex.com.

G.3. Parks and Recreation Plan

Mathew Cooke, Community Planner, Networks Northwest, was present to discuss the provided correspondence in the packet. Mr. Cooke discussed with the committee his timeline and that he is looking for input from the committee/board on what they would like to see in the community survey and what should be included and/or removed.

G.4. Narcan Vending Machines at District Health Department #10

District Health Department #10 is asking the committee and board to approve the placement of a Naloxone(Narcan) Box at the Health Department Building.

Catholic Human Services Representatives provided information from District Health Department #10 at the beginning of the meeting to the committee to clarify that there are two separate programs that the Health Department is running and that this request is strictly for the placement of the Narcan Box at the Health Department building.

The information that was provided from the Catholic Human Services Representatives follows:

"Syringe Service Program

The Syringe Service Program (SSP) will be strictly ran out of District Health Department #10 Offices (excluding Missaukee County). Individuals must access Safe Use Kits via front desk. These kits will not be distributed through any vending machines in the community.

Naloxone Distribution Boxes/Vending Machines

We are working to identify locations within the community that would be interested in placing a Narcan/Naloxone distribution box at their facility in order to make Narcan/Naloxone easily accessible to all. These boxes/vending machines will only contain Narcan/Naloxone, nothing else. So, locations who place a distribution box/vending machine would only be helping to distribute and make Narcan/Naloxone available to the community."

There were a few concerns by the committee that they asked Administrator Porterfield to follow up with the Health Department regarding the placement, availability, and schedule of being refilled.

The Committee agreed to table the discussion until the next meeting before making a recommendation to the Board.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee that the elevator is up and running and there are just a few minor adjustments that Otis needs to complete. He is continuing to look at the options for the covering for the employee entrance here at the Courthouse.

Ms. Bigger informed the committee that she moved her office into the other office space in the Administration Office and that her office will be utilized for an additional conference area, because the West Wing Conference room is being utilized more.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS


None.

CHAIR COMMENTS

Chair Theobald, thanked everyone for their efforts and for being open for discussion on the agenda topics. She believes more learning is able to take place.

ADJOURN

A motion was made by Comm. Baughan and supported by Comm. Townsend to adjourn the meeting at 4:46 p.m. A vote was called, all in favor. Motion passed 4-0.



Julie Theobald, Chair

Megan Kujawa, Recording Secretary