

COUNTY OF WEXFORD  
**EXECUTIVE COMMITTEE MEETING**  
MEETING MINUTES  
March 14, 2023

The Executive Committee regular meeting was called to order by Chairman Gary Taylor at 4:00 p.m. in the Commissioners' Room, located on the third floor of the Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Mike Musta, Brian Potter, and Julie Theobald  
Members Absent: None  
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Tom Lutke, IAI Project Manager; Kristi Nottingham, Treasurer

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Theobald and supported by Comm. Musta to approve the agenda. A vote was called, all in favor. Motion passed, 4-0.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Musta and supported by Comm. Theobald to approve the February 14, 2023, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

Ms. Bigger informed the committee there were no updates to provide at this time.

***G.2. Infrastructure Alternatives Inc. Monthly Report***

Tom Lutke, IAI Project Manager, informed the committee that the home where the water line was recently replaced is still experiencing higher-than-usual water usage. IAI has asked that the homeowners check their sinks and toilets to make sure there are no leaks. IAI will continue to investigate for leaks.

Mr. Lutke also informed the committee of six properties with delinquent water bills; two of which were put on a payment plan, but only two payments were made before payments stopped. The committee advised Mr. Lutke to send another notice to all delinquent accounts.

***G.3. Boon Sports Management Agreement Amendment***

**A motion was made by Comm. Potter and supported by Comm. Musta to forward a recommendation to the full board to approve the presented Second Amendment to the Management Agreement with Boon Sports Management. A vote was called, all in favor. Motion passed, 4-0.**

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Ms. Bigger informed the committee the Sheriff's Office is working with the ISD to provide a School Resource Officer. The ISD has obtained a grant to pay for the position. A position description and agreement with the ISD will be coming before the board for approval.

Ms. Bigger also informed the committee a quarterly security meeting was held on Monday where the committee requested Administration to obtain a quote for cameras in each of the elevators. Ms. Bigger has requested the quote from TKS, our current provider.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

Commissioner Theobald encouraged everyone to go to the County's website and complete the recreation survey.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:07 p.m. A vote was called, all in favor. Motion passed, 4-0.**

  
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Gary Taylor, Chair

  
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Jami Bigger, Recording Secretary