

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
February 28, 2023

The Human Resources / Public Safety Committee regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Duane Alworden, 911 Director; Randy Boike, Emergency Management Coordinator; Kathy Cline, Veterans Services Director; Alan Deveraux, MMR; Amy Fairchild, MMR Operations Manager Northwest; Megan Kujawa, Sr. Exec Admin Assistant; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director; and Sheriff Trent Taylor.

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the January 24, 2023 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (January 2023)

Sheriff Taylor was present; a report was provided in the packet. Sheriff Taylor reviewed the report. Sheriff Taylor commented that he is continuing to work with Kalkaska County to go over the contract for housing their inmates.

Sheriff Taylor discussed with the committee his employee roster and stated that he is allotted 25.5 deputies; there are currently 21 with one retiring later this year. He is asking the committee to consider allowing him to recruit and send more deputy cadets to the academy in August.

Comm. Taylor clarified that the tuition will be funded via a grant; Sheriff confirmed this.

A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to sponsor five deputy cadets to the academy in August with tuition funded from grants through the State. A vote was called, all in favor. Motion passed, 4-0.

G.2. MMR Monthly Update (January 2023)

Amy Fairchild, Operations Manager was present, a report was distributed prior to the meeting. Ms. Fairchild introduced herself to the committee. Ms. Fairchild stated that she is new to this position and has been learning about the relationship between Wexford County and MMR. Ms. Fairchild informed the committee the response and call out report times and stated staffing is making positive improvements. There is a paramedics class that is available to EMTs in the area with 30 openings and 22 of them are taken, the class takes place in April.

G.3. Emergency Management Monthly Report (January 2023)

Randy Boike, Emergency Management Coordinator, was present; a report was provided in the packet. The report was reviewed. He asked the committee if they would like him to attend an active shooter training later in March, it is five days long. This training would be to certify him to be an instructor.

Chair Potter stated that since this is a part time position and no outlook of becoming a full-time position that his suggestion is to work with the Sheriff on how to balance and equal his time between his two positions, making sure that he is keeping to the part-time hours.

G.4. Central Dispatch Monthly Report (January 2023)

Duane Alworden, Central Dispatch Director, was present; a report was provided in the packet. He stated that he is fully staffed and currently there are no issues or concerns.

G.5. Veterans Services Monthly Report (January 2023)

Kathy Cline, Veterans Services Director, was present; a report was provided in the packet. The report was reviewed. Mr. Schmitt and herself have been networking within the community.

G.6. Appointment to Northern Lakes Community Mental Health Authority Board

A motion was made by Comm. Adams and supported by Comm. Taylor to forward a recommendation to the full board to appoint Ms. Carol Blake to the Northern Lakes Community Mental Health Authority.

Chair Potter discussed that this position was previously filled by Ms. Rose Denny and she has served for several years and her appointment expires at the end of March. Ms. Blake had showed interest and her application was fitting for the position it is recommended to appoint Ms. Blake.

A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE

H.1. Medical Examiner Report

Mid-Michigan Medical Examiner Group – January Report.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee that Comm. Taylor and himself purchased one of the three previously approved lots. He is waiting on the Church to be able to close on the others. The Health Department is paid off and there are a few clerical tasks in process that need to be taken care of concerning the deed.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 04:20 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chairman



Megan Kujawa, Recording Secretary