



Wexford County

RECREATION AND BUILDING COMMITTEE

Julie Theobald, Chair

NOTICE OF MEETING

The Recreation and Building Committee of the Wexford County Board of Commissioners will hold a regular meeting on Thursday, March 02, 2023, beginning at 4:00 p.m. in the Commissioners' Room, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE FEBRUARY 02, 2023 REGULAR MEETING MINUTES..... 1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Maintenance Report (*A. Kerr*)
 - 2. Civic Center Report (*M. Figliomeni*)
 - 3. Recreation Plan Discussion (*Mathew Cooke, Networks Northwest*)..... 3
 - 4. Narcan Vending Machines at District Health Department #10 Discussion
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE MEETING
REGULAR MEETING MINUTES
February 02, 2023

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:00p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Baughan, Jason Mitchell, and Ben Townsend
Members Absent: None.
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Mathew Cooke, Networks Northwest; Mike Figliomeni, Boon Sports Management; Adam Kerr, Maintenance Director; Megan Kujawa, Sr. Exec. Admin. Assistant, Joe Porterfield, County Administrator/Equalization; and Catholic Human Services Recovery Coaches

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Townsend and supported by Comm. Baughan to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made Comm. Townsend and supported by Comm. Baughan to approve the December 01, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Maintenance Report

Mr. Adam Kerr, Maintenance Director, was present, a report was provided in the packet.

G.2. Civic Center Report

Mr. Mike Figliomeni, Boon Sports Management, was present. November's profit/loss report was provided in the packet and December's report was distributed at the beginning of the meeting. Mr. Figliomeni discussed key points of the reports with the committee. He had provided a schedule of upcoming events to the committee.

Chair Theobald, asked if the schedule of events could be found by the public, and Mr. Figliomeni stated it is on the Civic Center's website, www.thewex.com.

G.3. Parks and Recreation Plan

Mathew Cooke, Community Planner, Networks Northwest, was present to discuss the provided correspondence in the packet. Mr. Cooke discussed with the committee his timeline and that he is looking for input from the committee/board on what they would like to see in the community survey and what should be included and/or removed.

G.4. Narcan Vending Machines at District Health Department #10

District Health Department #10 is asking the committee and board to approve the placement of a Naloxone(Narcan) Box at the Health Department Building.

Catholic Human Services Representatives provided information from District Health Department #10 at the beginning of the meeting to the committee to clarify that there are two separate programs that the Health Department is running and that this request is strictly for the placement of the Narcan Box at the Health Department building.

The information that was provided from the Catholic Human Services Representatives follows:

“Syringe Service Program

The Syringe Service Program (SSP) will be strictly ran out of District Health Department #10 Offices (excluding Missaukee County). Individuals must access Safe Use Kits via front desk. These kits will not be distributed through any vending machines in the community.

Naloxone Distribution Boxes/Vending Machines

We are working to identify locations within the community that would be interested in placing a Narcan/Naloxone distribution box at their facility in order to make Narcan/Naloxone easily accessible to all. These boxes/vending machines will only contain Narcan/Naloxone, nothing else. So, locations who place a distribution box/vending machine would only be helping to distribute and make Narcan/Naloxone available to the community.”

There were a few concerns by the committee that they asked Administrator Porterfield to follow up with the Health Department regarding the placement, availability, and schedule of being refilled.

The Committee agreed to table the discussion until the next meeting before making a recommendation to the Board.

CORRESPONDENCE

None.

ADMINISTRATOR’S COMMENTS

Mr. Porterfield informed the committee that the elevator is up and running and there are just a few minor adjustments that Otis needs to complete. He is continuing to look at the options for the covering for the employee entrance here at the Courthouse.

Ms. Bigger informed the committee that she moved her office into the other office space in the Administration Office and that her office will be utilized for an additional conference area, because the West Wing Conference room is being utilized more.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

Chair Theobald, thanked everyone for their efforts and for being open for discussion on the agenda topics. She believes more learning is able to take place.

ADJOURN

A motion was made by Comm. Baughan and supported by Comm. Townsend to adjourn the meeting at 4:46 p.m. A vote was called, all in favor. Motion passed 4-0.

February 23, 2023

To: Wexford County Building and Recreation Committee – Board of Commissioners

Fr: Mathew Cooke, Community Planner

Re: Wexford County Parks and Recreation Plan

Survey

Attached for your review is the updated survey with additional activities and separation of the Civic Center and Fairgrounds. We can make additional changes at the upcoming meeting if necessary.

Assuming we are okay on the survey, we will release a flyer with a QR code and an easily typed survey link. I should have a copy of the flyer prepared for the meeting, and will provide a few copies for members and a digital copy for additional printings. A press release will be sent out and a communication to community organizations and local municipalities will be sent out. Networks Northwest will post the survey on their social media which can be shared by others, and we will update the Resource Page to include the survey.

Public Input Sessions

We will look to set a date and location for the Community Open House session. This will likely take place in Cadillac from 4pm to 7pm. I am open to any recommendations on date or location of event, although I do anticipate the event to take place in late summer.

I have received some ideas for the 3 pop up sessions so please feel free to share any.

Intro

Are you a permanent resident of Wexford County?

- I am a permanent resident within Wexford County
- I am a seasonal resident in Wexford County
- I am not a Wexford County resident

Please select the City, Village, or Township you reside in.

- City of Cadillac
- City of Manton
- Village of Buckley
- Village of Harrietta
- Village of Mesick
- Antioch Township
- Boon Township
- Cedar Creek Township
- Cherry Grove Township
- Clam Lake Township
- Colfax Township
- Greenwood Township
- Hanover Township
- Haring Township
- Henderson Township
- Liberty Township
- Selma Township
- Slagle Township
- South Branch Township
- Springville Township
- Wexford Township

When I am not in Wexford County, I reside in

If you are not a Wexford County resident, please specify your community of residence.

Please identify your age group.

- 11 years old and under
- 12 years old to 18
- 19 years old to 30
- 31 years old to 40
- 41 years old to 50
- 51 years old to 60
- 61 years old to 70
- 71 years old to 80
- 81 years old and up

Recreational Activities

What recreational activities does your household enjoy? Select all that apply.

- Walking
- Hiking
- Running
- Biking
- Fishing
- Canoeing
- Kayaking
- Paddle Boarding
- Playground
- Picnicking
- Basketball
- Baseball
- Softball
- Soccer
- Volleyball
- Pickleball

- Tennis
- Skateboarding
- Disc Golf
- Snowshoeing
- Winter Skiing
- Snowmobiling
- Concerts
- Car Shows
- Festivals
- Nature/Wildlife Viewing
- Camping
- Hunting
- Birdwatching
- Golfing
- ATV/ORV/UTV
- Others (Please specify below)

How often do you participate in recreational activity each week?

- Daily
- 4-6 times a week
- 2-3 times a week
- Once a week
- Occasionally
- Rarely

What is the primary reason for your recreational activity?

- Physical Health
- Mental Health
- Socialization

- Nature
- Athletic Competition
- Other (please specify)

Are there barriers that prevent you from participating or using Wexford County parks or recreational assets?

- No, there are no barriers for me to use or participate
- Yes, there are barriers that prevent me from using or participating

If yes, please specify the barriers. As a reminder, this survey does not and will not have identifying information to responses.

What new or expanded recreational opportunities are needed in Wexford County? Please select your top 3.

- Walking
- Hiking
- Running
- Biking
- Fishing
- Canoeing
- Kayaking
- Paddle Boarding
- Playground
- Picnicking
- Basketball
- Baseball
- Softball
- Soccer
- Volleyball
- Pickleball
- Tennis
- Skateboarding

- Disc Golf
- Snowshoeing
- Winter Skiing
- Snowmobiling
- Concerts
- Car Shows
- Festivals
- Nature/Wildlife Viewing
- Camping
- Hunting
- Birdwatching
- Golfing
- ATV/ORV/UTV
- Others (Please specify below)

What type of facilities do you think the County could have more of?

- Natural Areas
- Facilities for winter activities
- Facilities for waterfront activities
- Trails (off-road, unimproved)
- Trails (hard surface, paved)
- Facilities for 5-12 year old's
- Facilities for 12-19 year old's
- Facilities for 60 plus year old's

Wexford County Facilities and Parks

How often do you use the following County recreation facilities?

	Often	Occasionally	Rarely	Never
The Wexford Civic Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Northern District Fairgrounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pinoco County Park (in Boon Township)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Which facilities do you or members of your household use at the Wexford Civic Center?

- Ice Arena
- Civic Auditorium
- Fair Grounds
- Not Applicable
- Other (Please specify)

Where would you like to see improvements to Wexford County parks?

- The Wexford Civic Center
- Northern District Fairgrounds
- Pinoco County Park
- No improvements are needed at this time
- Other (please specify)

What improvements would you like to see at The Wexford Civic Center?

What improvements would you like to see at the Northern District Fairgrounds?

What improvements would you like to see at Pinoco County Park?

Where do you believe a park could be added to Wexford County? (Heat Map)



Goals and Objectives, Action Plan

Please select the goals that you support.

- Provide recreation facilities that are available to residents of all ages and abilities, and that are operated on a year-round basis.
- Maintain and improve existing County parks and recreation facilities
- Support and promote Wexford County as a trail destination with an interconnected trail system
- Other Goals to Consider (Please specify)

What ways can the County achieve the goal of providing recreation facilities that are available to residents of all ages and abilities, and that are operated on a year-round basis?

What ways can the County maintain and improve existing County parks and recreation facilities?

What ways can the County support and promote Wexford County as a trail destination with an interconnected trail system?

Are there any specific recreation projects you would like the County to consider?

Please provide general comments below on Wexford County Parks and Recreation system, specific facilities, or your ideas on how to improve recreational opportunities.

Please provide your email if you would like a digital copy of the draft Wexford County Parks and Recreation Plan when it is available.

