



# Wexford County

## BOARD OF COMMISSIONERS

*Gary Taylor, Chair*

### **NOTICE OF MEETING**

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, March 01, 2023, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

### **TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. PUBLIC COMMENT  
*Designated for topics on the agenda only.*
- G. EMPLOYEE RECOGNITION
- H. PRESENTATION AND REPORTS
- I. CONSENT AGENDA  
*The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.*
  - 1. Approval of the February 15, 2023 Regular Meeting Minutes ..... 1
- J. AGENDA ITEMS
  - 1. Truck Bed Mount Unit – Animal Control (*Finance 02/22/2023*) ..... 5
  - 2. Budget Amendment (*Finance 02/22/2023*) ..... 7
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
- M. PUBLIC COMMENT  
*Open for any public comments.*
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJOURN

**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, February 15, 2023

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Jason Mitchell, Mike Musta, Ben Townsend, Kathy Adams, Michael Bush, Julie Theobald, Jason Baughan, Brian Potter and Gary Taylor.

Absent- *None.*

Pledge of Allegiance.

**Additions/Deletions to the Agenda-**

**ADD: J.3.** Letter of Understanding POAM Non 312 and **J.4.** Two Seven Oh Grant – Animal Control

**Approval of the Agenda**

**MOTION** by Comm Theobald, seconded by Comm Potter to approve the agenda, as amended.

**All in Favor.**

**Public Comment-** *None.*

**Employee Recognition-** *None.*

**Presentation and Reports-** *None.*

**Consent Agenda**

- 1. Approval of the February 1, 2023, Regular Meeting Minutes

**MOTION** by Comm Musta, seconded by Comm Theobald to approve the Consent Agenda.

**All in favor.**

**Agenda Items**

- 1. Rehmann Letter of Understanding

**MOTION** by Comm Theobald, seconded by Comm Bush to approve the present Engagement Letter and Letter of Understanding from Rehmann and authorize the Chairman to sign on behalf of the County.

**Roll Call: Motion passed 9-0.**

1. Child Care Fund Grant Agreement

**MOTION by Comm Adams, seconded by Comm Bush to approve the Child Care Fund Grant Agreement amendment and authorize the Chairman to sign on behalf of the County.**

**Roll Call: Motion passed 9-0.**

2. Letter of Understanding POAM Non 312

**MOTION by Comm Baughan, seconded by Comm Potter to approve the presented Letter of Understanding, between the County and the POAM Non 312 Union, Agreement and authorize the Chairman to sign on behalf of the county.**

**Roll Call: Motion passed 9-0.**

3. Two Seven Oh Grant – Animal Control

**MOTION by Comm Musta, seconded by Comm Theobald to approve the Two Seven Oh, Inc reimbursement grant agreement and authorize the Chairman to sign on behalf of the County.**

**Roll Call: Motion passed 9-0.**

**Administrator's Report-**

Joe Porterfield stated that the county closed on property this week at Lakeside Title and should be closing on the next property in the next couple of weeks.

Mr. Porterfield stated that he was informed of a problem with one of the sewer lines at the Fairgrounds, and that it will need to be replaced. Mr. Porterfield reached out to MAC and believes that we may be able to get a grant for repairs, since the property is recreational.

**Correspondence- None.**

**Public Comments-**

Jacqueline Erway, Cadillac, is a resident on Lake Mitchell. Ms. Erway would like to bring attention to a situation happening with the Lake Mitchell sewer system, which used to be a part of the county DPW. She believes that the county did a disservice by dismantling the DPW. The problem with the sewer system was then handed over to three townships, which then passed the burden along to only about 800 residents, the Lake Mitchell property owners. The Lake Mitchell Sewer Association has been fined by EGLE and is currently under an administrative consent order. There are violations dating back to 2017. Homeowners are seeing a huge, gradual increase over the last four years. The bids for repair went from 9.8 million dollars to close to 20 million dollars. Residents' sewer bills will go up to about \$250.00 a month.

Ms. Erway believes that it should be an immediate, environmental concern for the entire County and State. The loss of the lake was a great concern as it benefits more than the residents that live on the lake. Cadillac News, in a 1970's article, stated that the loss of the lake should be a major concern for the entire county. Last month Cadillac News had an article about how Reed City received 26 million dollars in funding to improve their water systems. Those funds came from the State through grants.

Ms. Erway said that the previously discussed donation of \$100k, from ARPA funds, aren't going to go far. Looking at going to sewer board to see about hiring a grant writer.

### **Liaison Reports-**

Comm Musta attended an Alliance on Economic Success meeting. Lisa Miller stepped down last year, effective January 2023. Sherri Holden and Mark Logaway are the current interim directors. They have started a candidate search and are hoping to find someone by May.

Comm Townsend attended the Airport Authority board meeting and met the new director. Everything is going well, and they are on track and could possibly even see a profit in the future.

Comm Adams attended the first Opioid Settlement Fund committee meeting. It was a brainstorming session, and they are looking for more voices from the community that can affect how those funds are used.

Comm Bush attended the CAMA meeting at Lincoln School. It was neat to see the different things they are doing at the schools and how different the population is.

Comm Baughan attended the Wexford County School Safety meeting. There was continued discussion on threat assessments and swatting. Wexford/Missaukee ISD and CTC were awarded a grant to hire a school resource officer. The officer will work with the Wexford County Sheriff's Department.

Comm Potter attended the Wexford County Road Commission meeting. Everything is going fine there. They are budgeted and ready to get to summer. Mr. Potter also attended the Clam Lake DDA meeting. Pioneer Apartments are going to be bulldozed this spring. It looks like they are going to receive a blight grant. There is an upcoming MAC judicial meeting where they will hopefully discuss that the public defender attorneys are set to get an increase in wage from the state. It raises the issue that the attorneys will be making a higher wage than the Prosecutor and prosecuting attorneys, and that burden could then fall back on the county.

Comm Taylor stated that the fairboard is busy planning for the summer fair and other activities. The conservation district is setting up their tree sale.

### **Board Comments-**

Comm Musta attended the first Opioid Meeting and he looks forward to going to the next one and hearing from people in the community. There will be a new bike shop coming to town, Einstein Cycle.

Comm Townsend would like to congratulate Rick on his 20<sup>th</sup> anniversary at the Cadillac News.

Comm Adams would like to thank Jackie for explaining the situation at the lake and she hopes that a creative solution can be found.

Comm Theobald stated that her thoughts and prayers are going out the students and families at MSU.

Comm Potter stated that he would like to thank the ladies for coming and discussing the sewer problem at Lake Mitchell. He would like to correct that the public defender's offices new wages will be more comparable to the Attorney General's offices wages.

**Chairman's Comments-**

Comm Taylor would like to thank everyone for coming.

**Adjourn**

**MOTION by Comm Theobald, seconded by Comm Bush to adjourn at 4:17 p.m.**

**All in favor.**

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Gary Taylor, Chairperson

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Ashley Hackert, Deputy County Clerk



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor  
Sheriff

Richard R. Doehring  
Undersheriff

February 10, 2023

Administrator Office,  
Wexford County Administrator's Office  
437 E. Division St  
Cadillac, MI 49601

RE: **Purchase Order**

Attached is a quote for the purchase of a Transport unit/Box for the new Animal Control Vehicle(Truck).

Jackson Creek Manufacturing is a dedicated company for this specific type a box for the Animal Control industry, which is a very limited/specialty type of industry to received other quotes. It is also the closest manufacturing to our location.

Jackson Creek is also the manufacturing company we have used in the past and is the current product on our most recent ACO vehicle, which allows for compatibility, and knowledge of this product for our officers.

This quote covers installations and delivery costs.

Total cost for the Diamond Deluxe BM96L unit with installation and delivery is:

**\$23,405.00**

Line item will be 225-00-962.06

I will send a budget amendment up to transfer funds from the Donated funds to be used for this purchase.

Thank you

Lt. Richard Denison

Jackson Creek Manufacturing Inc.

# Quote

P.O. Box 37  
 318 Klopman Mill Rd.  
 Denton, NC 27239-7795

Date	Quote #
1/30/2023	13928

Name / Address
Wexford County Sheriff's Office Animal Control 1015 Lincoln St Cadillac MI 49601

Ship To

Terms	Rep	Project
Net 30	WB	

Item	Description	Qty	Cost	Total
BM96L	DIAMOND DELUXE Bed-Mount Unit, Totally Enclosed Unit for Full Size, Long Bed Truck (8') Mounting on 2023 Ford F250 Long Bed	1	12,400.00	12,400.00T
SafetyDoor	Safety Door (two rear compartments only)	2	255.00	510.00T
PetStep	#222 PetStep Folding Ramp	1	205.00	205.00T
FlrGrl	Floor Grilles	6	140.00	840.00T
AC/Heat	AC/Heat Unit (ties into vehicle factory system) **Requires R134A system**	1	3,410.00	3,410.00T
Misc. Custom Sales	Additional charge for R1234YA tie-in	1	700.00	700.00T
IntLights	Interior Lights (all animal and storage compartments)	7	110.00	770.00T
Install	Installation of BM Unit	1	620.00	620.00T
Shipping	Shipping Charges to pick up truck in Cadillac, MI and then return completed Truck/Body	1	3,950.00	3,950.00T
***Quote is Valid for 30 (Thirty) Days*** ***Estimated Completion 120 - 150 (One Hundred Twenty- One Hundred Fifty) Days ARO*** ***If truck is not received within 60 days of completion of body, payment of one half will be required, remainder due when truck is completed and delivered*** Jackson Creek Mfg., Inc. P.O. Box 37 Denton, NC 27239 PH# 888.221.7823 Contact: Warren Brown, wbrown@jacksoncreekmfg.com *****Jackson Creek Mfg., Inc. is a NATM certified trailer manufacturer***** *****All Truck Body Installations Meet FMVSS 111 Requirements*****				
	Out-of-state sale, exempt from sales tax		0.00%	0.00
<b>Total</b>				\$23,405.00

**Wexford County Board of Commissioners  
Amendments to the 2023 Budget Log**

BOC Meeting Date	Acct	Acct Description	Revenue	Expense
2023-03-01	225-000-390.04	Restricted Donation	\$ 23,405.00	
	225-000-962.06	G.Phelps Pets Expenditures	\$ 23,405.00	
<b>Comment/Reasoning:</b> Animal Control Truck Box				