



Wexford County

HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

Brian Potter, Chair

NOTICE OF MEETING

The Human Resources / Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, February 28, 2023, beginning at 4:00 p.m. in the Commissioners’ Room, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JANUARY 24, 2023 REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Sheriff’s Monthly Report (*Sheriff/Undersheriff – January 2023*) 4
 - 2. MMR Monthly Update (*January 2023*)
 - 3. Emergency Management Monthly Report (*R. Boike – January 2023*) 8
 - 4. Central Dispatch Monthly Report (*D. Alworden – January 2023*) 9
 - 5. Veterans Services Monthly Report (*K. Cline – January 2023*)..... 10
 - 6. Appointment to Northern Lakes Community Mental Health Authority Board..... 11
- H. CORRESPONDENCE
 - 1. Medical Examiner Report 12
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
Open for any public comment.
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
January 24, 2023

The Human Resources / Public Safety Committee regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Duane Alworden, 911 Director; Jami Bigger, Deputy County Administrator/HR Director; Randy Boike, Emergency Management Coordinator; Alan Deveraux, MMR; Megan Kujawa, Sr. Exec Admin Assistant(West Wing via Zoom); Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director; and Sheriff Trent Taylor.

Extended Meeting Room offered on Ground Floor to accommodate elevator being out of order.

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the December 27, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (December 2022)

Sheriff Taylor was present; a report was provided in the packet. Sheriff Taylor reviewed the report. Sheriff Taylor commented that he is meeting with Kalkaska County to go over the contract for housing their inmates; there will be a change in legal due to a conflict of interest.

The last ordered patrol unit from the 2021 budget is ready to go on the road, there are 5 outstanding vehicles to be delivered that were approved in the 2023 budget.

G.2. MMR Monthly Update (December 2022)

Alan Deveraux, was present, a report was distributed prior to the meeting starting. Mr. Deveraux informed the committee that there will be two, possibly three MMR paramedics transferring to the area. They are fully staffed with EMTs. MMR took over regional education from Munson classes and there will be a paramedic class in April. Response times and numbers are good.

G.3. Emergency Management Monthly Report (December 2022)

Randy Boike, Emergency Management Coordinator, was present; a report was provided in the packet. The report was reviewed. His training is going good, he is thankful for all the help from Mr. Baker and Mr. Alworden.

G.4. Central Dispatch Monthly Report (December 2022)

Duane Alworden, Central Dispatch Director, was present; a report was provided in the packet. He stated that he is fully staffed and currently there are no issues or concerns.

G.5. Veterans Services Monthly Report (December 2022)

Kathy Cline, Veterans Services Director, was not present; a report was provided in the packet. No discussion took place.

G.6. Resolution 23-07 Extending Appreciation for Michael J. Bengelink

A motion was made by Comm. Taylor and supported by Comm. Bush to forward a recommendation to the full board approve Resolution 23-07 Extending Appreciation for Michael J. Bengelink. A vote was called, all in favor. Motion passed 4-0.

Comm. Taylor stated that Mrs. Bengelink will be invited to attend the Board meeting.

CORRESPONDENCE

H.1. Medical Examiner Report

Mid-Michigan Medical Examiner Group – December Report.

ADMINISTRATOR’S COMMENTS

Mr. Porterfield informed the committee that he is waiting on further information from Otis regarding a part/motor for the elevator because the one that was installed is too big for the elevator and moves the elevator too quickly.

Mr. Porterfield stated that when he started writing the resolution for Mr. Bengelink, he thought it would be tough to write nine paragraphs, but he found it difficult to keep it to nine paragraphs due to all the committees and involvement that he had within the community.

Mr. Porterfield informed the committee a meeting was held with MMR Operations Manager, Amy Fairchild this morning, to discuss the current contract, along with expectations. He stated that the meeting went very well. There was discussion of an agreement that the allocated funding for MMR will continue through 2023 for repairs and upgrades to the Wexford County Station 1. Administration and MMR will be working together to provide and amendment to the contract to be presented to the Board. Ms. Fairchild was provided a meeting schedule and she is looking forward to attending meetings in the future.

Ms. Bigger informed the committee that yesterday she went to the Lake St. building to assist Ms. Fuller, Building Department Manager, with interviews for the irregular part-time position, there was three interviews scheduled and only one showed. They are looking at posting the position again. There are interviews tomorrow for the floating part-time security position.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 04:20 p.m. A vote was called, all in favor. Motion passed 4-0.

Brian Potter, Chairman

Megan Kujawa, Recording Secretary



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Richard R. Doehring
Undersheriff

Wexford County Office of the Sheriff

Monthly Report

JANUARY

2023

LAW ENFORCEMENT DIVISION

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 19 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 10 Deputies and 2 Court Bailiff's.

In January, the Law Enforcement Division received 627 calls for service. Of those calls, 214 reports were taken. As a result of those complaints taken, 38 arrests were made, and 55 citations were issued.

Law Enforcement Statistic Re-Cap:

| | |
|----------------------------|-----|
| Total Calls for Service | 627 |
| Total Complaints Taken | 214 |
| Felony/Misdemeanor Arrests | 38 |
| Citations Issued | 55 |

COURT SECURITY/DEPUTY ARRESTS

| | |
|---------------|---|
| Court Arrests | 8 |
|---------------|---|

TNT:

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports No Deputy is currently assigned

Intelligence Reports

Arrests

Assist Other Agencies

CIVIL PROCESS:

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

| | |
|-------------------------------------|----|
| Total Civil Papers Received | 64 |
| Total Civil Papers Completed | 44 |

ADDITIONAL SERVICES:

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

| <u>Live Scan Fingerprint:</u> | | <u>Pistol Information:</u> | |
|-------------------------------|----|----------------------------|----|
| Michigan School Employment | 47 | Pistol Permits Issued | 11 |
| Concealed Pistol Licensing | 6 | Denied Permits | 0 |
| Other | 20 | Indiv. Pistols registered | 94 |
| Court | 0 | | |
| Total Prints..... | 73 | | |

ANIMAL CONTROL DIVISION:

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has many volunteers that assist in taking care of the animals and advocating for their adoptions. The shelter took in 23 animals, adopting 22 and reuniting 9 with their owner(s).

| <u>ACTIVITY:</u> | |
|-------------------------------|----|
| Total Calls | 40 |
| Total Complaints/Reports | 7 |
| Animal Bites | 3 |
| Citations Issued | 2 |
| Animals Lodged in Pound | 23 |
| Animals Adopted Out | 22 |
| Animals Transferred to Rescue | 0 |
| Animals Claimed by Owners | 9 |
| Animals Euthanized | 0 |

CORRECTIONS DIVISION:

The Wexford County Corrections Division is comprised of, 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

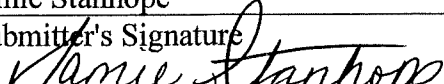
| | |
|--------------------------------------|-----|
| Average Daily Inmate Headcount | 82 |
| Total number of inmates Booked | 97 |
| Total Inmates Booked –Year to date | 97 |
| Total Number of Inmates Released | 87 |
| Number Released-Year to date | 87 |
| Transportation Costs/Month | \$0 |
| Transportation Costs/Year | \$0 |
| Jail Overcrowding/State of Emergency | NO |

| Wexford County Animal Shelter | | | | Reporting Month January 2023 | | | | | |
|--|--|---|--|---|---|--|---|-----------------|-----------------|
| The Wexford Count Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners with 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report -per Act 287. Section9(a) but on a reporting month basis. | | | | | | | | | |
| Type of Companion Animal received into the shelter reporting month | Total number of animals received by the shelter during the reporting month less than 6 months of age | Total number of animals received by shelter during reporting month at 6 months of age & older | Total number of animals by type received into the shelter during reporting month | Total number of animals type adopted during reporting month (at the time of adoption) per ref 1 | Total number of animals by type sold during reporting month per ref 2 | Total number of animals by type transferred to allowable entities during reporting month per ref 3 | Total numbers of animal by type euthanized during reporting month | | |
| | | | | Altered | Not Altered | | | Shelter Animals | Owner Requested |
| Dogs | 1 | 15 | 16 | 5 | 3 | 8 | 0 | 0 | 0 |
| Cats | 6 | 1 | 7 | 5 | 9 | 14 | 0 | 0 | 0 |

| Financial Results | Cats Altered | Cats Not Altered | | Dogs Altered | Dogs Not Altered | | Total |
|------------------------|---------------------|------------------|--|--------------|------------------|--|--------|
| Adoption Fees | 0.00 | 0.00 | | 75.00 | 45.00 | | 120.00 |
| Sterilization Deposits | 0.00 | 225.00 | | 0.00 | 75.00 | | 300.00 |
| Ordinance Fee Refunds | | | | | | | |
| Reclaim Fees | 9 animals reclaimed | | | | | | 125.00 |
| Donations Received | | | | | | | |

References:

1. MCL 287.338.8a Sec (1)
2. MCL 287.388
3. MCL 287.338.7;MDARD-registered shelters, law enforcement agencies, or service dog organizations

| | |
|---|------------------------------|
| Printed Name of Person Submitting the Report Jamie Stanhope | Date Submitted 02-07-2023 |
| Submitter's Signature  | Phone 231-779-9530 |



Emergency Management Monthly Report

February 2023

- Attended Region 7 Homeland Security meeting with other local EM to discuss training and upcoming grant projects.
- (6) Callouts/ (3) Responses requiring EMD on scene.
 - *Two Structure Fires/ One Industrial Fire
 - *One HAZMAT
 - *One Search and Rescue requiring Drone with Thermal Capability
 - *One Flash Flood/Ice Jam at Sherman Bridge
- EAP for Hodenpyl Dam involving Consumers Energy And First Responders conducted in our EOC
- Cyber Security VTTX Event and Training
- School Active Shooting Swatting/Hoax: High volume of requests from multiple area schools to review and amend their EOP. Multiple requests for Active Shooter Training
- Fusion Liaison Officer Training and Certification thru MSP, in conjunction with DHS,FBI to greatly enhance MIOIC access assistance. (2day)
- *Upcoming: School Superintendent Mtg/ Host Wildfire Refresher Event/
- Active Shooter: Train the Trainer Certification (5day) Mar 20-24

Randy Boike 02/23/2023

**CENTRAL DISPATCH
PUBLIC SAFETY REPORT
JANUARY 2023**

Total LEIN Responses 16,141

CAD GENERATED: INCIDENTS:

| | |
|----------------------------|-----|
| Sheriff Department | 655 |
| Animal Control | 40 |
| Michigan State Police | 424 |
| Cadillac Police Department | 696 |
| Manton Police Department | 0 |
| EMS Calls | 570 |
| Fire Calls | 148 |
| Support Services Calls | 41 |
| Central Dispatch | 64 |
| 911 Hang up/Text Back | 172 |

TOTAL CALLS FOR SERVICE 2926

TELEPHONE CALLS RECEIVED:

| | |
|-----------------------|------|
| 9-1-1 calls | 471 |
| Administrative Calls | 2805 |
| TOTAL CALLS RECEIVED: | 3276 |

Wexford County Veterans Services

401 N. Lake Street, Cadillac, MI 49601

231-775-6654

Kathy Cline, Director

2 February, 2023

Veterans Services Monthly Report

January 2023 Overview

- Veterans in office visits-86
- Logged phone contacts-315
- Veterans who received emergency assistance -3
- Veterans ineligible/denied for emergency assistance - 1
- County Burial benefits and letters have been initiated-3
- County Burial Benefits ineligible-0
-

We saw 86 Veterans/Family during the month. We had 315 phone calls. We have started the planning for the Expo. We sent out applications. They are coming in to us at a steady rate. Charles has been with us 6 months now and is doing a fantastic job. We have started going to different agencies and organizations telling them what we do here and how we can possibly help veterans and their spouses. We also attended a networking session at the Curry House. We met numerous people from different venues. I feel this was a valuable experience as some did not know we had this office and did not realize what we do here.

Kathy Cline, Director

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

COMMITTEE: HR/Public Safety Committee
FROM: Administration
FOR MEETING DATE: February 28, 2023
SUBJECT: Northern Lakes Community Mental Health Authority Board

SUMMARY OF ITEM TO BE PRESENTED:

A term on the Northern Lakes Community Mental Health Authority Board is set to expire on March 31, 2023. The member, Ms. Rosanne Denny, has shown interest in reappointment. Ms. Carol Blake has also submitted an application. Ms. Blake's application has been shared with the committee for consideration.

RECOMMENDATION:

Administration recommends the HR/Public Safety Committee review the applicants and forward a committee recommendation to the full board.

Monthly Report
Wexford County



Medical Examiner's Office
 As Of **January 31, 2023**

| | | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | Jun 2023 | Jul 2023 | Aug 2023 | Sept 2023 | Oct 2023 | Nov 2023 | Dec 2023 | FY 2023 | % +/- from prev. | FY 2022 | FY 2021 | FY 2020 | FY 2019 |
|--------------------------------------|----------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|---------|------------------|---------|----------------|---------|---------|
| # Cases Investigated by MMMEG | | 15 | | | | | | | | | | | | 15 | 27% | 142 | 143 | 145 | 99 |
| | Scene Investigations | 10 | | | | | | | | | | | | 10 | 26% | 95 | 98 | 99 | |
| | Cremation Permits | 37 | | | | | | | | | | | | 37 | 37% | 323 | 374 | 292 | 217 |
| Manner of Death | | | | | | | | | | | | | | | | | | | |
| | Homicide | 0 | | | | | | | | | | | | 0 | -100% | 1 | 1 | 2 | 0 |
| | Suicide | 0 | | | | | | | | | | | | 0 | -100% | 6 | 3 | 6 | 7 |
| | Accident | 3 | | | | | | | | | | | | 3 | 50% | 24 | 26 | 26 | 30 |
| | Natural | 10 | | | | | | | | | | | | 10 | 13% | 106 | 110 | 109 | 61 |
| | Pending | 2 | | | | | | | | | | | | 2 | 500% | 4 | 1 | | |
| | Indeterminate | 0 | | | | | | | | | | | | 0 | -100% | 1 | 2 | 1 | 0 |
| Confirmed Drug Related Death | | | | | | | | | | | | | | | | | | | |
| | Age <40yrs | 0 | | | | | | | | | | | | 0 | | 8 | | | |
| | Age >40yrs | 0 | | | | | | | | | | | | 0 | | 3 | | | |
| Special Cases | | | | | | | | | | | | | | | | | | | |
| | UnClaimed Bodies | 0 | | | | | | | | | | | | 0 | -100% | 1 | 5 | 3 | 1 |
| | Unidentified Bodies | 0 | | | | | | | | | | | | 0 | | 0 | 0 | 0 | 0 |
| | Exhumations | 0 | | | | | | | | | | | | 0 | | 0 | 0 | 0 | 0 |
| Ordered | | | | | | | | | | | | | | | | | | | |
| | Toxicology | 3 | | | | | | | | | | | | 3 | 44% | 25 | 22 | 20 | 21 |
| | Autopsy | 0 | | | | | | | | | | | | 0 | -100% | 8 | 7 | 9 | 5 |
| Donations | | | | | | | | | | | | | | | | | | | |
| | Whole Body Accepted | 0 | | | | | | | | | | | | 0 | -100% | 3 | 1 | 2 | 2 |
| | Eyes/Cornea Accepted | 0 | | | | | | | | | | | | 0 | -100% | 3 | 1 ² | 2 | 2 |

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