

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
January 24, 2023

The Human Resources / Public Safety Committee regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Duane Alworden, 911 Director; Jami Bigger, Deputy County Administrator/HR Director; Randy Boike, Emergency Management Coordinator; Alan Deveraux, MMR; Megan Kujawa, Sr. Exec Admin Assistant(West Wing via Zoom); Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director; and Sheriff Trent Taylor.

Extended Meeting Room offered on Ground Floor to accommodate elevator being out of order.

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the December 27, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (December 2022)

Sheriff Taylor was present; a report was provided in the packet. Sheriff Taylor reviewed the report. Sheriff Taylor commented that he is meeting with Kalkaska County to go over the contract for housing their inmates; there will be a change in legal due to a conflict of interest.

The last ordered patrol unit from the 2021 budget is ready to go on the road, there are 5 outstanding vehicles to be delivered that were approved in the 2023 budget.

G.2. MMR Monthly Update (December 2022)

Alan Deveraux, was present, a report was distributed prior to the meeting starting. Mr. Deveraux informed the committee that there will be two, possibly three MMR paramedics transferring to the area. They are fully staffed with EMTs. MMR took over regional education from Munson classes and there will be a paramedic class in April. Response times and numbers are good.

G.3. Emergency Management Monthly Report (December 2022)

Randy Boike, Emergency Management Coordinator, was present; a report was provided in the packet. The report was reviewed. His training is going good, he is thankful for all the help from Mr. Baker and Mr. Alworden.

G.4. Central Dispatch Monthly Report (December 2022)

Duane Alworden, Central Dispatch Director, was present; a report was provided in the packet. He stated that he is fully staffed and currently there are no issues or concerns.

G.5. Veterans Services Monthly Report (December 2022)

Kathy Cline, Veterans Services Director, was not present; a report was provided in the packet. No discussion took place.

G.6. Resolution 23-07 Extending Appreciation for Michael J. Bengelink

A motion was made by Comm. Taylor and supported by Comm. Bush to forward a recommendation to the full board approve Resolution 23-07 Extending Appreciation for Michael J. Bengelink. A vote was called, all in favor. Motion passed 4-0.

Comm. Taylor stated that Mrs. Bengelink will be invited to attend the Board meeting.

CORRESPONDENCE

H.1. Medical Examiner Report

Mid-Michigan Medical Examiner Group – December Report.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee that he is waiting on further information from Otis regarding a part/motor for the elevator because the one that was installed is too big for the elevator and moves the elevator too quickly.

Mr. Porterfield stated that when he started writing the resolution for Mr. Bengelink, he thought it would be tough to write nine paragraphs, but he found it difficult to keep it to nine paragraphs due to all the committees and involvement that he had within the community.

Mr. Porterfield informed the committee a meeting was held with MMR Operations Manager, Amy Fairchild this morning, to discuss the current contract, along with expectations. He stated that the meeting went very well. There was discussion of an agreement that the allocated funding for MMR will continue through 2023 for repairs and upgrades to the Wexford County Station 1. Administration and MMR will be working together to provide an amendment to the contract to be presented to the Board. Ms. Fairchild was provided a meeting schedule and she is looking forward to attending meetings in the future.

Ms. Bigger informed the committee that yesterday she went to the Lake St. building to assist Ms. Fuller, Building Department Manager, with interviews for the irregular part-time position, there were three interviews scheduled and only one showed. They are looking at posting the position again. There are interviews tomorrow for the floating part-time security position.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 04:20 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chairman



Megan Kujawa, Recording Secretary