



## Position Available – Internal/External Job Title: Deputy Sheriff

- Classification:** 80 hours bi-weekly  
Full-time  
Full Benefits  
POAM Union
- Department:** Sheriff's Department
- Hourly Wage:** \$25.01 – \$29.27
- Benefits Include:** Hybrid Pension – minimum 5% employee contribution  
Health, Dental & Vision Insurance –10% employee contribution  
Paid Vacation, Holiday Pay & Medical Leave  
Life Insurance  
Short-term Disability Insurance
- Qualifications:**
- Applicants must be a United States Citizen & a Michigan resident
  - Applicants cannot have a felony conviction or be a suspect in a case with the reasonable belief the applicant committed the felony
  - A college education is not required, though it is recommended
  - Wexford County may determine in its sole discretion to pay the cost of tuition for an employee's voluntary attendance at the MCOLES Policy Academy subject to certain conditions
  - Applicants must show a pattern of fiscal responsibility
  - Applicants must have good moral character
  - Must pass medical examination, drug screen, psychological evaluation and background check
  - Possession of a valid Michigan Motor Vehicle Operators License
  - High School graduation or equivalent
  - Prior law enforcement, criminal justice, or military experience is not mandatory, however, is preferred
  - Compliance with all state laws pertaining to minimum age requirements
  - Ability to walk, crawl, climb and maneuver where physical mobility is required to complete duties
  - Ability to operate office equipment, including computer, typewriter and calculator
  - Ability to work days, nights, weekends and holidays
  - Skill in the use of firearms
  - Reasonable knowledge of radio/telephone communications preferred
- \*\*This is a partial listing only. A complete position description may be obtained in the County HR Office or online at [www.wexfordcounty.org](http://www.wexfordcounty.org).*
- Supervision:** Administrative Lieutenant
- Application Due:** Position opened until filled. Applications should be submitted to the Wexford County Human Resources Office, Historic Courthouse, 437 E. Division St., Cadillac, MI, 49601.

Benefits  
&  
Offerings:

- **Medical:** The County offers employees a high-deductible plan through Priority Health. To help cover the cost of the deductible, Wexford County will deposit a contribution amount up to \$2,500 into an employee Health Savings Account every year. You may also direct deposit funds into this account every pay period.
- **Vision:** The County offers a vision plan through Beam for employees. Contacts or glasses are covered every 12 months with a \$150 frame allowance.
- **Dental:** Our dental insurance provider is also Beam. You will pay no costs or premium for diagnostic and preventative services.
- **Employee Recognition:** We highly value our employees, which we show by providing our employees awards and recognition throughout employment with the county.
- **Vacation:** Wexford County provides a generous amount of vacation days to benefitted employees so you can spend time with family and friends.
- **Holidays:** The County gives you 15 paid days a year to celebrate holidays. Time and one-half is paid to employees who work on these holidays.
- **Personal Leave:** Employees receive 32 hours annually to use for appointments, take care of family needs and other personal reasons.
- **Sick Leave:** Employees may take up to 48 hours of sick time per year and may be paid out for unused sick time at the end of the year.
- **Retirement:** Wexford County offers a Hybrid Plan through MERS. Employees are fully vested after only 6 years of employment. We also offer a 457 Plan for supplemental savings.
- **Life Insurance:** Life Insurance: Benefitted employees automatically receive life insurance at no cost.
- **Short Term Disability:** The County provides a plan through One America, which pays 70% of your salary or wages up to \$750 weekly for a maximum of 52 weeks.