

WEXFORD COUNTY BOARD OF COMMISSIONERS
Regular Meeting * Wednesday, January 4, 2023

Meeting called to order at 4:00 p.m by Clerk Nyman.

Roll Call: Present- Commissioners Mike Musta, Ben Townsend, Kathy Adams, Michael Bush, Julie Theobald Gary Taylor, and Jason Baughan.

Absent- Commissioners Jason Mitchell and Brian Potter.

Pledge of Allegiance.

Election of Board Chairperson

Alaina Nyman, County Clerk, began the meeting by explaining that under 46.3a the Commissioners are able to vote by secret ballot, if requested. No one made the request for a secret ballot.

Clerk Nyman opened the floor for nominations.

Comm Bush nominated Comm Taylor. This nomination was supported by Comm Theobald.

No other nominations were made. The floor was then closed to any further nomination.

Roll Call: Commissioner Taylor was elected as Board Chair with a 7-0 vote.

Commissioner Mitchell arrived to the meeting.

Election of Board Vice Chairperson

Chairman Taylor called for nominations for Board Vice Chair.

Comm Theobald nominated Commissioner Bush. This was seconded by Commissioner Baughan.

No other nominations were made. The floor was then closed to any further nomination.

Roll Call: Commissioner Bush was elected with a 8-0 vote.

Additions/Deletions to the Agenda-

Deleted: I12-Resolution 22-29 Honoring the Vikings High School Volleyball Teams

Approval of the Agenda

MOTION by Comm Theobald, seconded by Comm Bush to approve the agenda, as amended.

All in Favor.

Employee Recognition-

Anthony Vermeulen was honored for his 20 years of service. His certificate will be presented to him at a later date.

Presentation and Reports- None.

Public Comment-

John Roth, newly elected State Representative, came to introduce himself to the Board. He covers a small portion of Wexford County. He wanted everyone to know that he is here to help, and they can call at any time.

Consent Agenda

1. Approval of the December 21, 2022 Regular Meeting Minutes

MOTION by Comm Theobald, seconded by Comm Bush to approve the Consent Agenda.

All in favor.

Agenda Items

1. A. Designation of Committee Chairs

Chairman Taylor stated he was going to have Commissioner Musta be the chair of the Finance Committee, Commissioner Potter be the chair of Human Resources/Public Safety, Commissioner Theobald the chair of Recreation and Building, and Commissioner Taylor would be the chair of the Executive Committee.

MOTION by Comm Adams, seconded by Comm Bush to accept the decision of the Board Chairman designating committee chairs to the Finance & Appropriations, Human Resources & Public Safety, and Recreation & Building Committees.

All in favor.

- B. Assignment of Committee Members

Chairman Taylor stated that the Finance Committee would be made up of Commissioners Potter, Theobald, and Taylor; Human Resources/Public Safety would be made up of Commissioners Taylor, Adams, and Bush; Recreation and Building would be made up of Commissioners Townsend, Baughan, and Mitchell; the Executive Committee would be made up of all of the chairs of the Committees-Commissioners Taylor, Musta, Potter, and Theobald.

MOTION by Comm Bush, seconded by Comm Theobald to accept the decision of the Board Chair designating committee members to the Finance & Appropriations, Human Resources & Public Safety, and Recreation & Building Committees.

All in favor.

- C. 2023 Meeting Schedule

MOTION by Comm Theobald, seconded by Comm Adams to approve the 2023 Board and Committee Meeting Schedule.

All in Favor.

D. Board and Liaison Appointments

MOTION by Comm Bush, seconded by Comm Theobald to accept the Chair's 2023 Board and Liaison appointments to other Boards and Committees.

All in favor.

2. Commissioner Code of Ethics

MOTION by Comm Adams, seconded by Comm Townsend to approve the revisions to Policy A-0.0, Code of Ethics and Conduct for Wexford County Commissioners, upon the advice of legal counsel.

Commissioner Townsend commented that this code was amended to remove the Commissioners having to sign the last page. He stated he was proud of this code of ethics.

Roll Call: Motion passed unanimously.

3. Resolution 23-01 Wexford County Depository

MOTION by Comm Theobald, seconded by Comm Bush to approve Resolution 23-01, Wexford County Depository.

Roll Call: Motion approved unanimously.

4. Resolution 23-02 Reaffirming Policy No. E-1.0 Investment Policy

MOTION by Comm Theobald, seconded by Comm Adams to approve Resolution 23-02, Reaffirming Policy No. E-1.0 Investment Policy.

Roll Call: Motion passed 8-0.

5. Resolution 23-03 Civil Rights, ADA, & Family Leave Act

MOTION by Comm Theobald, seconded by Comm Musta to approve Resolution 23-03, Civil Rights, Americans with Disabilities Act, and Family Medical and Family Leave Act.

Roll Call: Motion passed 8-0.

6. Resolution 23-04 Fair Housing

a. Fair Housing Policy Statement

MOTION by Comm Adams, seconded by Comm Theobald to approve Resolution 23-04, Fair Housing.

Roll call: Motion passed 8-0.

7. Resolution 23-05 Public Act 152 Health Care Requirements

MOTION by Comm Theobald, seconded by Comm Adams to approve Resolution 23-05, Public Act 152, Health Care Requirements.

Roll call: Motion passed 8-0.

8. Meyer Veterinarian Services Agreement

MOTION by Comm Adams, seconded by Comm Baughan to approve the presented Meyer Veterinarian Services Agreement and authorize the Chair to sign.

Roll call: Motion passed 8-0.

9. Monumentation Surveyor Agreement

MOTION by Comm Bush, seconded by Comm Theobald to approve the presented Monumentation Surveyor Agreements and authorize the Chair to sign.

Roll call: Motion passed unanimously.

10. Peer Review Surveyor Agreement

MOTION by Comm Baughan, seconded by Comm Adams to approve the presented Peer Review Surveyor Agreements and authorize the Chair to sign.

Roll call: Motion passed unanimously.

11. Sheriff Department Canteen Services

MOTION by Comm Musta, seconded by Comm Bush to approve the rate increase extension for meal services at the jail and authorize the Chair to sign.

Roll call: Motion passed 8-0.

12. Resolution 22-29 Honoring the Vikings High School Volleyball Teams-*Deleted*

13. Resolution 23-06 Supporting Road Commission Wage Increase

MOTION by Comm Theobald, seconded by Comm Bush to approve Resolution 23-06, Supporting the Establishment of Compensation for the Road Commission Wage Increase.

Commissioner Adams asked if this was a requirement for the Road Commission to receive an increase. It was explained that this increase brings them consistent with other

counties, and is required to be passed by the County Board, even though the Road Commission has their own Board.

Roll Call: Motion passed 8-0.

14. HSA Contribution for 2023

MOTION by Comm Adams, seconded by Comm Bush to approve the contribution for Heath Savings Accounts in the amount of \$1250 for a single policy and \$2500 for a double or family policy for the 2023 plan year, to be paid in accordance with Policy B-14.3.

Roll Call: Motion passed unanimously.

15. County Administrator Review/Contract

MOTION by Comm Theobald, seconded by Comm Bush to enter into the attorney approved contractual agreement as it is presented with Mr. Clifford (Joe) Porterfield and authorize the Chair to sign on behalf of the County.

Several Commissioners stated that Mr. Porterfield was doing a great job.

Roll Call: Motion passed 8-0.

16. Deputy County Administrator Review/Contract

MOTION by Comm Theobald, seconded by Comm Bush to enter into the attorney approved contractual agreement as it is presented with Ms. Jami Bigger and authorize the Chair to sign on behalf of the County.

Roll Call: Motion passed unanimously.

Administrator's Report-

Administrator Porterfield welcomed Commissioner Mitchell. He thanked the Board for trusting him and Jami. He also thanked the department heads for their support.

Mr. Porterfield noted that the elevator repair is ahead of schedule, but they are currently waiting on the fire suppression company. He noted that he does have upcoming meetings with Consumers Energy and one for Northern Lakes Community Mental Health.

Deputy Administrator Bigger thanked the Board for the continued support.

Correspondence- None.

Public Comments- None.

Liaison Reports-

Comm Townsend noted that there was a great article in the Cadillac News about the new airport manager.

Board Comments-

Comm Bush welcomed and congratulated Commissioner Mitchell. He stated that Resolution honoring the volleyball team was moved to the 18th so that the team could attend.

Comm Theobald stated she was looking forward to a new year and working with Commissioner Mitchell. She congratulated Joe and Jami on their positions, and expressed her satisfaction with their work.

Comm Baughan welcomed the Board back and congratulated Commissioner Mitchell.

Comm Musta stated he was looking forward to the New Year and welcomed Commissioner Mitchell.

Comm Townsend sent continued prayers to Commissioner Potter and wished him to get well soon. He stated he was thankful for our Administrators. He also thanked Mr. Roth for representing us and for coming to the meeting.

Comm Adams welcomed Commissioner Mitchell and thanked Joe and Jami for their work. She also noted how pleased she was with the code of ethics.

Comm Townsend interjected that the library and airport have also started using similar code of ethics.

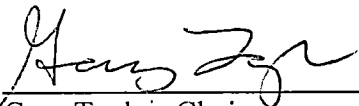
Chairman's Comments-

Comm Taylor congratulated Joe and Jami. He welcomed Commissioner Mitchell to the Board and thanked everyone for attending.

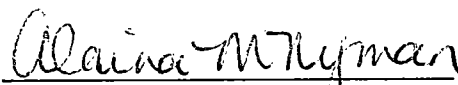
Adjourn

MOTION by Comm Theobald, seconded by Comm Bush to adjourn at 4:23 p.m.

All in favor.



Gary Taylor, Chairperson



Alaina Nyman, County Clerk