



Wexford County

HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

*Brian Potter, Chair*

**NOTICE OF MEETING**

The Human Resources / Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, January 24, 2023, beginning at 4:00 p.m. in the Commissioners’ Room, 437 E. Division St., Cadillac, Michigan.

**TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE DECEMBER 27, 2022 REGULAR MEETING MINUTES ..... 1
- F. PUBLIC COMMENTS  
*Designated for topics on the agenda only.*
- G. AGENDA ITEMS
  - 1. Sheriff’s Monthly Report (*Sheriff/Undersheriff – December 2022*).....4
  - 2. MMR Monthly Update (*December 2022*)
  - 3. Emergency Management Monthly Report (*R. Boike – December 2022*).....9
  - 4. Central Dispatch Monthly Report (*D. Alworden – December 2022*)..... 10
  - 5. Veterans Services Monthly Report (*K. Cline – December 2022*) ..... 11
  - 6. Resolution 23-07 Extending Appreciation for Michael J. Bengelink..... 12
- H. CORRESPONDENCE
  - 1. Medical Examiner Report ..... 14
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS  
*Open for any public comment.*
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD  
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE  
REGULAR MEETING MINUTES  
December 27, 2022

The Human Resources / Public Safety Committee regular meeting was called to order by Chair Brian Potter at 1:00 p.m., in the Commissioners' Room, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Kathy Cline, Veterans Services Director; Harry Hagstrom, Wexford County Road Commission Chair; Megan Kujawa, Sr. Exec Admin Assistant; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/ Equalization Director; and Sheriff Trent Taylor

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Taylor and supported by Comm. Adams to approve the November 22, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Sheriff's Office Monthly Report (November 2022)***

Sheriff Taylor was present; a report was provided in the packet. Sheriff Taylor reviewed the report. Sheriff Taylor commented that the recent graduated cadets are doing well. He stated three new cadets start the academy after the first of the year and will graduate in the spring.

***G.2. MMR Monthly Update (November 2022)***

No representative from MMR was present, a report was provided in the packet. No discussion took place.

Chair Potter asked Administration to contact MMR to have a representative attend the monthly meetings.

***G.3. Emergency Management Monthly Report (November 2022)***

Travis Baker, Emergency Management Coordinator, was not present; a report was provided in the packet. No discussion took place.

***G.4. Central Dispatch Monthly Report (November 2022)***

Duane Alworden, Central Dispatch Director, was not present; a report was provided in the packet. No discussion took place.

**G.5. Veterans Services Monthly Report (November 2022)**

Kathy Cline, Veterans Services Director, was present; a report was provided in the packet. Ms. Cline briefed the committee on the provided report.

**G.6. Employee Recognition**

A motion was made by Comm. Adams and supported by Comm. Taylor to forward a recommendation to the full board to present a Certification of Appreciation to Anthony Vermeulen. A vote was called, all in favor. Motion passed 4-0.

**G.7. Resolution 22-29 Honoring the Cadillac Vikings Volleyball Team**

A motion was made by Comm. Bush and supported by Comm. Taylor to forward a recommendation to the full board to approve Resolution 22-29 Honoring the Cadillac Vikings Volleyball Team. A vote was called, all in favor. Motion passed 4-0.

Chair Potter asked Administration to invite the Volleyball Team to the Board meeting, but if they were unable to attend Comm. Bush will present to them at the school.

**G.8. Road Commission Wage Discussion**

Chair Potter commented that this was an item that he had requested be included on the agenda and asked that the Road Commission Chair be here in attendance to discuss.

Mr. Hagstrom, Wexford County Road Commission Chair, spoke to the committee and discussed that he has been on the Commission Board for several years and noticed that their per diem has never been on a schedule to be increased. He stated that they receive \$50/day for conferences and then \$25/half-day and then reimbursed for their meals. With the times this doesn't have them break even when a lot of their conferences and networking is done out of town. He is seeking the opinion of the Board to see what would put them in line with those of surrounding counties.

Mr. Hagstrom noted that the Road Commission is completely independent in its budget and that the increase wouldn't be funded by the County.

Mr. Porterfield, County Administrator informed the committee that he did reach out to legal counsel and was informed that there is not only an Attorney General but a Statue as well, that requires the Board to vote and approve this. Due to the Road Commission setting their own budget the Board will need to do a resolution. Mr. Porterfield has one ready to be submitted to legal for approval to ensure there are no grey areas.

Chair Potter asked if the Road Commission has any subcommittees, and it was discussed that it is a as needed basis for any subcommittees as issues/concerns arise.

Comm. Bush asked how the Road Commission's budget is. Mr. Hagstrom stated that their budget is doing well and can support this increase.

**A motion was made by Comm. Taylor and supported by Comm. Bush to forward a recommendation to the full board to raise the Wexford County Road Commission per diem to \$80 for a full day and \$40 for a half-day; and to increase their wages by 15% for 2023 and 15% for 2024. A vote was called, all in favor. Motion passed, 4-0.**

**CORRESPONDENCE**

**H.1. Medical Examiner Report**

Mid-Michigan Medical Examiner Group – November Report.

**ADMINISTRATOR’S COMMENTS**

Mr. Porterfield informed the committee that Veterans Services received \$4,000 from Consumers Energy for the World War 1 Memorial Wall Project. He was contacted by Lisa Kaspriak, Administrator for Mid-Michigan Medical Examiner group regarding medical examiners being paid to testify. This is a resource/service that the Prosecuting Attorney’s office uses. There is nothing in the contract that states this. He is working with Ms. Kaspriak to get an amendment drawn up to be presented to the Board. Mr. Porterfield extended his gratitude for the County employees. He stated that he is grateful that he has Ms. Bigger’s help with Administration duties.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

Comm. Bush stated that he would like Madam Treasurer Nottingham to thank her staff as well for all that they do.

Comm. Taylor extended his appreciation to Ms. Kujawa for writing and submitting the grant to Consumers Energy on behalf of Veterans Services.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 1:23 p.m. A vote was called, all in favor. Motion passed 4-0.**

---

Brian Potter, Chairman

---

Megan Kujawa, Recording Secretary



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor  
Sheriff

Richard R. Doehring  
Undersheriff

# Wexford County Office of the Sheriff

## Monthly Report

# DECEMBER

# 2022

## **LAW ENFORCEMENT DIVISION**

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 19 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 10 Deputies and 2 Court Bailiff's.

In December, the Law Enforcement Division received 568 calls for service. Of those calls, 183 reports were taken. As a result of those complaints taken, 25 arrests were made, and 51 citations were issued.

### Law Enforcement Statistic Re-Cap:

Total Calls for Service	568
Total Complaints Taken	183
Felony/Misdemeanor Arrests	25
Citations Issued	51

### COURT SECURITY/DEPUTY ARRESTS

Court Arrests	8
---------------	---

### **TNT:**

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports                      No Deputy is currently assigned

Intelligence Reports

Arrests

Assist Other Agencies

### **CIVIL PROCESS:**

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

<b>Total Civil Papers Received</b>	60
<b>Total Civil Papers Completed</b>	38

## **ADDITIONAL SERVICES:**

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

<u>Live Scan Fingerprint:</u>		<u>Pistol Information:</u>	
Michigan School Employment	22	Pistol Permits Issued	3
Concealed Pistol Licensing	18	Denied Permits	0
Other	13	Indiv. Pistols registered	138
Court	0		
Total Prints.....	53		

## **ANIMAL CONTROL DIVISION:**

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has many volunteers that assist in taking care of the animals and advocating for their adoptions. The shelter took in 27 animals, adopting 18 and reuniting 3 with their owner(s).

<u>ACTIVITY:</u>	
Total Calls	32
Total Complaints/Reports	3
Animal Bites	2
Citations Issued	0
Animals Lodged in Pound	27
Animals Adopted Out	18
Animals Transferred to Rescue	0
Animals Claimed by Owners	3
Animals Euthanized	2

## **CORRECTIONS DIVISION:**

The Wexford County Corrections Division is comprised of, 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

Average Daily Inmate Headcount	69
Total number of inmates Booked	76
Total Inmates Booked –Year to date	1034
Total Number of Inmates Released	78
Number Released-Year to date	1002
Transportation Costs/Month	\$0
Transportation Costs/Year	\$0
Jail Overcrowding/State of Emergency	NO

## **TRAININGS/RECOGNITIONS:**

- December 27<sup>th</sup> and December 29<sup>th</sup>- The Wexford County Sheriff's Office and the Michigan State Police participated in the mandated eight hours of MCOLES Response to Active Violence Training. The Sheriff's Office was able to send all but one Deputy to the training over the 2 separate days it was offered. This training was provided through Kirtland Community College, at no cost.

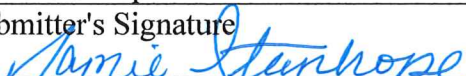


Wexford County Animal Shelter				Reporting Month December 2022					
The Wexford County Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section 3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners with 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report -per Act 287. Section 9(a) but on a reporting month basis.									
Type of Companion Animal received into the shelter reporting month	Total number of animals received by the shelter during the reporting month less than 6 months of age	Total number of animals received by shelter during reporting month at 6 months of age & older	Total number of animals by type received into the shelter during reporting month	Total number of animals type adopted during reporting month (at the time of adoption) per ref 1	Altered	Not Altered	Total number of animals by type sold during reporting month per ref 2	Total number of animals by type transferred to allowable entities during reporting month per ref 3	Total numbers of animal by type euthanized during reporting month
Dogs	0	14	14	6	1	7	0	2	0
Cats	1	12	13	5	6	11	0	0	0

Financial Results	Cats Altered	Cats Not Altered		Dogs Altered	Dogs Not Altered		Total
Adoption Fees	0.00	0.00		90.00	15.00		105.00
Sterilization Deposits	0.00	150.00		0.00	25.00		175.00
Ordinance Fee Refunds							
Reclaim Fees	3 animals reclaimed						30.00
Donations Received							

References:

1. MCL 287.338.8a Sec (1)
2. MCL 287.388
3. MCL 287.338.7; MDARD-registered shelters, law enforcement agencies, or service dog organizations

Printed Name of Person Submitting the Report Jamie Stanhope	Date Submitted 01-04-2023
Submitter's Signature 	Phone 231-779-9530



## Emergency Management Monthly Report

*January 2023*

- Attended Region 7 Homeland Security meeting with other local EM to discuss training and upcoming grant projects.
  - (2) Callout/Responses for HAZMAT that were Priority One. First was a natural gas main rupture/leak. Second was a fuel spill/contamination by a semi-truck that required Fire and Environmental response.
  - Full scale active shooter training event, (School). Also participated as EM in the new Active Violence Training/ Force on Force that is required by MCOLES and P.A.552.
  - LPT Qtrly meeting: Hazard Mitigation Plan update and strategies.
  - CERT/VRT training conducted in Gaylord for R7 EM's.
- \*Upcoming: School Superintendent safety mtg/ Cyber VTTX Event training/ MICIMS Certification/ Assist WCSO with an investigation that Requires the EM Drone.

Randy Boike 01/19/2023

**WEXFORD COUNTY  
CENTRAL DISPATCH  
PUBLIC SAFETY REPORT  
DECEMBER 2022**

Total LEIN Responses 13,278

CAD GENERATED: INCIDENTS:

Sheriff Department	559
Animal Control	33
Michigan State Police	411
Cadillac Police Department	659
Manton Police Department	0
EMS Calls	536
Fire Calls	159
Support Services Calls	47
Central Dispatch	80
911 Hang up/Text Back	186

TOTAL CALLS FOR SERVICE 2267

TELEPHONE CALLS RECEIVED:

9-1-1 calls	459
Administrative Calls	2783
TOTAL CALLS RECEIVED:	3242

# Wexford County Veterans Services

401 N. Lake Street, Cadillac, MI 49601

231-775-6654

---

Kathy Cline, Director

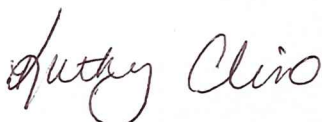
3 January, 2023

## Veterans Services Monthly Report

### December 2022 Overview

- Veterans in office visits-58
- Logged phone contacts-222
- Veterans who received emergency assistance -0
- Veterans ineligible/denied for emergency assistance - 0
- County Burial benefits and letters have been initiated-2
- County Burial Benefits ineligible-0
- 

We saw 58 Veterans/Family during the month We had 222 phone calls. It was a bit slower because of the holidays. Our counselor, Mike Coonan, is having great success with his group meetings. He usually has around 13 Veterans in group. Work is continuing on the WWI wall. We discussed fund raisers for this project.



Kathy Cline, Director

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan, on the first day of February 2023 at 4:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**RESOLUTION NO. 23-07  
EXTENDING APPRECIATION FOR  
MICHAEL J. BENGELINK**

**WHEREAS**, the Wexford County Board of Commissioners would like to honor the late Michael J. Bengelink for his commitment to Wexford County. For nearly 50 years Michael worked with dedication and pride to meet the needs of Wexford County; and

**WHEREAS**, Michael began his career with Wexford County as an Auxiliary Deputy for the Wexford County Sheriff’s Department in the 1970’s; and

**WHEREAS**, Michael was appointed as Wexford County Commissioner for District 6 in 1980 and he was elected to the District 6 seat in 1981 and served until 1982; and

**WHEREAS**, after moving his family to Cherry Grove Township, Michael was elected as District 4 County Commissioner in 1994 and served until 1998, when he then did not seek re-election, but instead ran for State Representative; and

**WHEREAS**, in 2017, Michael again ran and was elected to serve as District 4 Commissioner, a position he held until his untimely death in 2022; and

**WHEREAS**, over the years Michael served as Vice Chairman of the Board from 2019 through 2022 and he served on the Human Resources/Public Safety Committee from 2017 through 2022, chairing the committee from 2019 through 2022; and

**WHEREAS**, Michael also served on the Executive Committee from 2019 through 2022 and he served on the Finance Committee in 2019 through 2022, along with serving as a liaison to many other committees and board over the years; and

**WHEREAS**, in addition to his duties serving as a Wexford County Commissioner, Michael also served as an Auxiliary Officer for the City of Cadillac. And he was a strong supporter of the Wexford County Civic Center and the Veterans Service Office for Wexford County.

**THEREFORE BE IT RESOLVED**, that the Wexford County Board of Commissioners wishes to honor the late Michael J. Bengelink for his dedication and service to the residents of Wexford County for over the past nearly 50 years.

**A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:**

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
Gary Taylor, Chairman, Wexford County Board of Commissioners

\_\_\_\_\_  
Alaina M. Nyman, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF WEXFORD    )

I hereby certify that the foregoing is a true and complete copy of Resolution 23-07 adopted by the Board of Commissioners of Wexford County at a regular meeting held on February 01, 2023, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Alaina M. Nyman, County Clerk

Monthly Report  
**Wexford County**



**H.1.**

Medical Examiner's Office

As Of **December 31, 2022**

		Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	FY 2022	% +/- from prev.	FY 2021	FY 2020	FY 2019	FY 2018
<b># Cases Investigated by MMMEG</b>		13	10	12	15	11	14	15	11	10	7	10	14	<b>142</b>	-1%	143	145	99	78
	Scene Investigations	9	7	7	11	8	11	9	10	6	4	5	8	<b>95</b>	-3%	98	99		
	Cremation Permits	31	26	33	26	31	30	23	24	22	29	26	22	<b>323</b>	-14%	374	292	217	241
<b>Manner of Death</b>																			
	Homicide	0	1	0	0	0	0	0	0	0	0	0	0	<b>1</b>	0%	1	2	0	0
	Suicide	0	4	0	0	1	0	0	1	0	0	0	0	<b>6</b>	100%	3	6	7	9
	Accident	4	1	2	2	1	2	3	2	3	0	1	3	<b>24</b>	-8%	26	26	30	16
	Natural	9	4	9	13	9	12	12	8	7	7	9	7	<b>106</b>	-4%	110	109	61	53
	Pending	0	0	0	0	0	0	0	0	0	0	0	4	<b>4</b>		1			
	Indeterminate	0	0	1	0	0	0	0	0	0	0	0	0	<b>1</b>	-50%	2	1	0	0
<b>COVID-19</b>																			
	COVID Cases Reviewed	2	1	0	0	0	0	0	1	0	0	0	0	<b>4</b>	-60%	10	3		
	Cases M.E. Tested in Field	0	0	0	0	0	0	0	1	0	0	0	0	<b>1</b>	-50%	2	1		
<b>Special Cases</b>																			
	UnClaimed Bodies	0	0	1	0	0	0	0	0	0	0	0	0	<b>1</b>	-80%	5	3	1	1
	Unidentified Bodies	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>		0	0	0	0
	Exhumations	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>		0	0	0	0
<b>Ordered</b>																			
	Toxicology	2	5	1	0	2	1	3	4	1	0	3	3	<b>25</b>	14%	22	20	21	14
	Autopsy	1	0	2	0	1	0	0	0	2	0	0	2	<b>8</b>	14%	7	9	5	6
<b>Donations</b>																			
	Whole Body Accepted	1	1	0	0	0	0	1	0	0	0	0	0	<b>3</b>		1	2	2	3
	Eyes/Cornea Accepted	1	0	1	0	0	0	1	0	0	0	0	0	<b>3</b>	200%	1	2	2	1