

COUNTY OF WEXFORD  
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE  
REGULAR MEETING MINUTES  
December 27, 2022

The Human Resources / Public Safety Committee regular meeting was called to order by Chair Brian Potter at 1:00 p.m., in the Commissioners' Room, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Kathy Cline, Veterans Services Director; Harry Hagstrom, Wexford County Road Commission Chair; Megan Kujawa, Sr. Exec Admin Assistant; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/ Equalization Director; and Sheriff Trent Taylor

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Taylor and supported by Comm. Adams to approve the November 22, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Sheriff's Office Monthly Report (November 2022)***

Sheriff Taylor was present; a report was provided in the packet. Sheriff Taylor reviewed the report. Sheriff Taylor commented that the recent graduated cadets are doing well. He stated three new cadets start the academy after the first of the year and will graduate in the spring.

***G.2. MMR Monthly Update (November 2022)***

No representative from MMR was present, a report was provided in the packet. No discussion took place.

Chair Potter asked Administration to contact MMR to have a representative attend the monthly meetings.

***G.3. Emergency Management Monthly Report (November 2022)***

Travis Baker, Emergency Management Coordinator, was not present; a report was provided in the packet. No discussion took place.

***G.4. Central Dispatch Monthly Report (November 2022)***

Duane Alworden, Central Dispatch Director, was not present; a report was provided in the packet. No discussion took place.

**G.5. Veterans Services Monthly Report (November 2022)**

Kathy Cline, Veterans Services Director, was present; a report was provided in the packet. Ms. Cline briefed the committee on the provided report.

**G.6. Employee Recognition**

A motion was made by Comm. Adams and supported by Comm. Taylor to forward a recommendation to the full board to present a Certification of Appreciation to Anthony Vermeulen. A vote was called, all in favor. Motion passed 4-0.

**G.7. Resolution 22-29 Honoring the Cadillac Vikings Volleyball Team**

A motion was made by Comm. Bush and supported by Comm. Taylor to forward a recommendation to the full board to approve Resolution 22-29 Honoring the Cadillac Vikings Volleyball Team. A vote was called, all in favor. Motion passed 4-0.

Chair Potter asked Administration to invite the Volleyball Team to the Board meeting, but if they were unable to attend Comm. Bush will present to them at the school.

**G.8. Road Commission Wage Discussion**

Chair Potter commented that this was an item that he had requested be included on the agenda and asked that the Road Commission Chair be here in attendance to discuss.

Mr. Hagstrom, Wexford County Road Commission Chair, spoke to the committee and discussed that he has been on the Commission Board for several years and noticed that their per diem has never been on a schedule to be increased. He stated that they receive \$50/day for conferences and then \$25/half-day and then reimbursed for their meals. With the times this doesn't have them break even when a lot of their conferences and networking is done out of town. He is seeking the opinion of the Board to see what would put them in line with those of surrounding counties.

Mr. Hagstrom noted that the Road Commission is completely independent in its budget and that the increase wouldn't be funded by the County.

Mr. Porterfield, County Administrator informed the committee that he did reach out to legal counsel and was informed that there is not only an Attorney General but a Statue as well, that requires the Board to vote and approve this. Due to the Road Commission setting their own budget the Board will need to do a resolution. Mr. Porterfield has one ready to be submitted to legal for approval to ensure there are no grey areas.

Chair Potter asked if the Road Commission has any subcommittees, and it was discussed that it is a as needed basis for any subcommittees as issues/concerns arise.

Comm. Bush asked how the Road Commission's budget is. Mr. Hagstrom stated that their budget is doing well and can support this increase.

**A motion was made by Comm. Taylor and supported by Comm. Bush to forward a recommendation to the full board to raise the Wexford County Road Commission per diem to \$80 for a full day and \$40 for a half-day; and to increase their wages by 15% for 2023 and 15% for 2024. A vote was called, all in favor. Motion passed, 4-0.**

**CORRESPONDENCE**

**H.1. Medical Examiner Report**

Mid-Michigan Medical Examiner Group – November Report.

**ADMINISTRATOR’S COMMENTS**

Mr. Porterfield informed the committee that Veterans Services received \$4,000 from Consumers Energy for the World War 1 Memorial Wall Project. He was contacted by Lisa Kaspriak, Administrator for Mid-Michigan Medical Examiner group regarding medical examiners being paid to testify. This is a resource/service that the Prosecuting Attorney’s office uses. There is nothing in the contract that states this. He is working with Ms. Kaspriak to get an amendment drawn up to be presented to the Board. Mr. Porterfield extended his gratitude for the County employees. He stated that he is grateful that he has Ms. Bigger’s help with Administration duties.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

Comm. Bush stated that he would like Madam Treasurer Nottingham to thank her staff as well for all that they do.

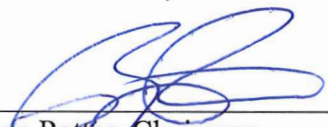
Comm. Taylor extended his appreciation to Ms. Kujawa for writing and submitting the grant to Consumers Energy on behalf of Veterans Services.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 1:23 p.m. A vote was called, all in favor. Motion passed 4-0.**



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Brian Potter, Chairman



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Megan Kujawa, Recording Secretary