

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
November 10, 2022

The Finance and Appropriations Committee regular meeting was called to order by Chair Michael Musta at 4:00 p.m., in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Michael Musta, Chair; Brian Potter, Gary Taylor, and Julie Theobald
Members Absent: None.
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Judge Jason Elmore, Circuit Court Judge; Adam Kerr, Maintenance Director; Megan Kujawa, Sr. Exec Admin Assistant; Alaina Nyman, Clerk; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director; Roxanne Snyder, Register of Deeds; and Mistine Stark, Community Corrections Manager.

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Theobald and supported by Comm. Taylor to approve the agenda. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Theobald to approve the October 26, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Potter and supported by Comm. Theobald to approve paying the bills in the amount of \$185,098.75. A vote was called, all in favor. Motion passed, 4-0.

G.2. Fiscal Year 2023 Recommended Budget

A motion was made by Comm. Theobald and supported by Comm. Potter to forward to the full board for approval the proposed Fiscal Year 2023 budget incorporating all changes approved by the Finance Committee on November 10, 2022.

Administrator, Mr. Porterfield informed the Committee that he has been working with Ms. Hervey on finalizing the budget. The budget is balance with using roughly \$38,000 from the general fund and \$500,000 of ARPA funds.

Mr. Porterfield stated that the County did receive the grant that himself and Madame Nottingham had worked together on. The County will receive \$178,000 in December and another \$178,000 in January. There are very few restrictions on the how to use funds from the grant.

After the final sale of the remaining Transition House, the monies from both will be put in a reserve fund.

Mr. Porterfield stated that originally it was recommended that Ms. Bigger should budget for a health insurance rate increase of 8%, but she was able to get it below 5%.

The Sheriff's Department is re-negotiating the contract with Kalkaska for the housing of inmates and potential to house more and that will create a little extra revenue. There was an increase in funding from the State for the Secondary Road Patrol.

Comm. Potter asked if the Community Corrections budget was balanced. Mr. Porterfield stated that he worked with Ms. Stark and that she agreed to decrease her employee roster and was able to balance her budget as asked.

Judge Elmore spoke to the Committee regarding his need for the pre-trial services that Community Corrections provides. He stated that Community Corrections provides after hours and weekend services for both Wexford and Missaukee County, he believes that there needs to be a meeting with Missaukee County because he also serves as a Judge in Missaukee County and roughly a third of his cases are that of Missaukee County. Judge Elmore stated that Missaukee County should be paying a type of Administrative Fee for the use of Community Corrections. Judge Elmore stated that he would be able to get a projection and generate a report to see what Missaukee County should be charged.

Chair Musta stated that he would like to see the budget for Community Corrections left how it is and then have the Administration Office and Judge Elmore work with Missaukee County on getting an agreement made to present back to the Committee and to the Board.

Comm. Theobald asked if the funding for the 2-1-1 is necessary. The Committee unanimously agreed that it should be removed.

Comm. Taylor asked why the budget for MMR has been in the last few years increased to \$26250 when the contract is for \$25,000. The Committee unanimously agreed to have the line for MMR be reduced back to the \$25,000.

A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Ms. Bigger stated that the budgetary changes recommended today will be incorporated and the updated budget and the budget resolution will be sent out on Monday. Mr. Porterfield thanked Madame Nottingham for her assistance with the grant.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

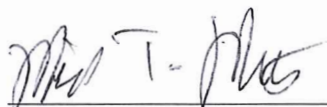
None.

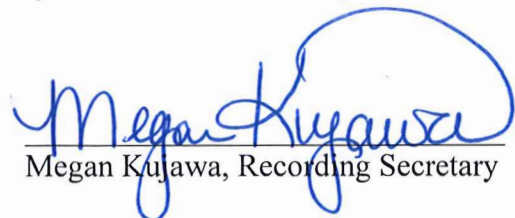
CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn the meeting at 4:33 p.m.


Michael Musta, Chairman


Megan Kujawa, Recording Secretary