

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE MEETING
REGULAR MEETING MINUTES
October 6, 2022

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:05 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Jason Baughan, Joe Hurlburt, and Julie Theobald
Members Absent: Ben Townsend
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Mike Figliomeni, Boon Sports Management; Adam Kerr, Maintenance Director; Megan Kujawa, Sr. Exec. Admin. Assistant; and Joe Porterfield, County Administrator/Equalization Director.

ADDITIONS OR DELETIONS TO THE AGENDA

ADDED: G.4. Outside Flower Discussion

APPROVAL OF THE AGENDA

A motion was made by Comm. Baughan and supported by Comm. Hurlburt to approve the agenda as amended. A vote was called, all in favor. Motion passed 3-0.

APPROVAL OF THE MINUTES

A motion was made Comm. Hurlburt and supported by Comm. Baughan to approve the August 4, 2022 Regular Meeting Minutes and the August 23, 2022 Special Meeting Minutes. A vote was called, all in favor. Motion passed 3-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Maintenance Report

Mr. Adam Kerr, Maintenance Director, was present and discussed the report provided in the packet. Comm. Hurlburt asked for an update on the pews. Mr. Kerr stated that he reached out to a few church groups who didn't show any interest in the pews. Ms. Bigger, Deputy County Administrator, stated that could put them up on the Facebook Page. Mr. Kerr stated that it would be ideal to get rid of them before snowfall because of how heavy they are.

A motion was made by Comm. Hurlburt and supported by Comm. Baughan to place the pews for sale on the County's Facebook and Website to be sold per minimum sealed bid of \$250.00. A vote was called, all in favor. Motion passed 3-0.

G.2. Civic Center Report

Mr. Mike Figliomeni, Boon Sports Management, distributed a profit/loss report at the beginning of the meeting, along with a list of updates/projects that were done at the Civic Center.

- Locker Room Renovations
- New Kitchen Equipment
- New Phones/IT System
- New Dehumidifier
- Painted Concessions, Laundry Room, Table Room, Lobby and Ice Arena floor
- Ice Arena Heaters Upgraded
- New Locks
- Repaired Toilets

- Zamboni Repairs

Mr. Figliomeni also provided a list of activities that will be taking place at the Civic Center October through December. Mr. Kerr asked that Mr. Figliomeni provide inventory asset tag numbers to the Administration Office if items are disposed.

G.3. Recreation & Building Committee September 1, 2022 Discussion Minutes

No Discussion.

G.4. Outside Flower Discussion

Chair Theobald stated that there have been a few that have asked her about if the flower arrangements that were previously placed around the Courthouse will be coming back. Chair Theobald stated that she has reached out to several different groups including the gardening club and the Agricultural Group at CTC and neither had any interest in volunteering to plant nor maintain the flowers. Comm. Hurlburt stated that he feels it would not be the most effective use of County employee time to try to plant and maintain flowers. It was unanimously agreed that the outside flowers would not be placed unless a group wanted to come forward and volunteer to plant and maintain them.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield, Administrator, stated that there is an upcoming Security Meeting to discuss expectations and options. The Sheriff is looking into the options that we may have. Mr. Porterfield and Ms. Bigger were invited to go to the groundbreaking ceremony on Monday with Charter internet for the Rural expansion project it is expected to be completed by fall 2024.

Mr. Bigger, Deputy Administrator, stated that the part-time maintenance worker is starting on Monday.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Hurlburt and supported by Comm. Baughan to adjourn the meeting at 4:35 p.m. A vote was called, all in favor. Motion passed 3-0.


Julie Theobald, Chair


Megan Kujawa, Recording Secretary