

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
September 27, 2022

The Human Resources / Public Safety Committee regular meeting was called to order by Chairman Brian Potter at 4:00 p.m., in the Commissioners' Room, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor
Members Absent: None.
Also Present: Duane Alworden, Central Dispatch Director; Kathy Cline, Veterans Services Director; Brooke Fuller, Building Department Manager; Megan Kujawa, Sr. Exec Admin Assistant; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator/Equalization Director; Charles Schmitt, Veterans Services Officer; Mistine Stark, Community Corrections Manager; and Sheriff Trent Taylor.

ADDITIONS OR DELETIONS TO THE AGENDA

ADDED: G.16. Juneteenth Holiday Discussion and G.17. Deputy Cadet Sponsorship

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda as amended. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the August 23, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (August 2022)

Sheriff Taylor was present; a report was provided in the packet. Sheriff Taylor briefed the committee on the provided report.

Chair Potter asked when the next academy for the Cadets takes place, Sheriff Taylor stated that it starts during the first part of January. Sheriff Taylor asked if it would be possible to have the Board sponsor more cadets. It was unanimously agreed amongst the committee members to forward a recommendation to the full board.

G.17. Deputy Cadet Sponsorship

A motion was made by Comm. Taylor and supported by Comm. Bush to forward a recommendation to the full board to sponsor two deputy cadets to the deputy academy for the upcoming winter academy. A vote was called, all in favor. Motion passed, 4-0.

G.2. MMR Monthly Update (August 2022)

Alan Deveraux, MMR, was not present; a report was not provided in the packet, but one was provided at the meeting. No discussion took place.

G.3. Emergency Management Monthly Report (August 2022)

Travis Baker, Emergency Management Coordinator, was not present; a report was provided in the packet. No discussion took place.

G.4. Central Dispatch Monthly Report (August 2022)

Duane Alworden, Central Dispatch Director, was present; a report was provided in the packet. Mr. Alworden informed the committee that he had nothing to add than what was provided in the report.

G.5. Veterans Services Monthly Report (August 2022)

Kathy Cline, Veterans Services Director, was present; a report was provided in the packet. Ms. Cline briefed the committee on the provided report. Ms. Cline informed the committee that Mr. Schmitt is continuing his training and is well. Mr. Schmitt is now independently seeing cases now in the Manton and Mesick areas.

G.6. Community Corrections (August 2022)

Mistine Stark, Community Corrections Manager, was present; a report was provided at the start of the meeting. Ms. Stark briefed the committee on the report. Ms. Stark informed the committee that today she will be attending a meeting to sell the Transition Houses, they went up for sale last Friday and have had multiple offers and she is looking forward to selling them.

G.7. Public Defender Report (August 2022)

Mr. Champion, Chief Public Defender, was not present; no report was provided.

G.8. Employee Recognition

A motion was made by Comm. Bush and supported by Comm. Adams to forward a recommendation to the full board to present Certificates of Appreciation to Renee Pollington and Kristie Hatinger A vote was called, all in favor. Motion passed 4-0.

G.9. MOU with NLCMHA

A motion was made by Comm. Adams and supported by Comm. Bush to forward to the full board the attorney approved, multi-county memorandum of understanding regarding Northern Lakes Community Mental Health Authority, with a recommendation to approve and authorize the Chairman and Clerk to sign. A vote was called, all in favor. Motion passed 4-0.

Chair Potter commented that this was voted down at the last Board of Commissioners meeting, and that it was requested to be brought back.

G.10. Full-Time Bailiff Wage Scale

A motion was made by Comm. Taylor and supported by Comm. Bush to forward a recommendation to the full board to approve the full-time wage scale for full-time Bailiffs and for it be increased by \$1.00 starting next pay-period to coincide with the Sheriff's increases. A vote was called, all in favor. Motion passed 4-0.

G.11. LOU with POAM RE: 12 Hour Shift

A motion was made by Comm. Adams and supported by Comm. Bush to forward to the full board the Union approved letter of understanding between the POAM and Wexford County, with the recommendation to approve and authorize the Chairman to sign. A vote was called, all in favor. Motion passed 4-0.

G.12. MERS Agreements Addendums

A motion was made by Comm. Taylor and supported by Comm. Bush to forward a recommendation to the full board to approve the presented MERS Agreement Addendums. A vote was called, all in favor. Motion passed 4-0.

Madam Clerk, Ms. Nyman, informed the committee that this is to uniformly match the other union contracts.

G.13. Central Dispatch Director Amended Position Description

A motion was made by Comm. Bush and supported by Comm. Adams to approve the proposed amended position description for Central Dispatch Director. A vote was called, all in favor. Motion passed 4-0.

G.14. Dispatcher Amended Position Description

A motion was made by Comm. Adams and supported by Comm. Bush to approve the proposed amended position description for Dispatch to Emergency Communications Specialist. A vote was called, all in favor. Motion passed 4-0.

G.15. Building Department Assistant Irregular/Part-Time Position Discussion

Comm. Taylor stated that Ms. Fuller, Building Department Manager, is in need of assistance in the office for when she isn't there and for coverage.

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the Building Department Assistant Irregular / Part-Time position description and to forward a recommendation to the full board to approve adding the position to the employee roster at an L6 wage scale effective January 1, 2023. A vote was called, all in favor. Motion passed 4-0.

G.16. Juneteenth Holiday Discussion

Chair Potter asked Administrator, Mr. Porterfield, what other Counties were doing.

Mr. Porterfield informed the committee that some surrounding counties are offering that employees can take it off unpaid or others are also having their Courts close but the remaining offices remain open. Mr. Porterfield continued to state that something as allowing to have the Courts close but other offices remain open would be an issue because Court employees are apart of the same union as some of the other offices in the Courthouse.

Comm. Taylor asked if this was something that needed to be voted on now or later, Mr. Porterfield stated that it needed to be addressed at some point because of the budget and needing to get out the Holiday schedule for 2023.

Chair Potter stated that either way it needs to be uniformed.

A motion was made by Comm. Bush and supported by Comm. Adams to forward a recommendation to the full board to add the Juneteenth Holiday to the County's Holiday Schedule as a paid holiday. A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE

Medical Examiner Report, no discussion.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee that he would like to thank everyone for their patience and assistance in working together to get through the budget. The Michigan Legislative signed a bill that would provide more funding to the Secondary Road Patrol for the Sheriff's department and hopefully that will aide in retaining employees.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

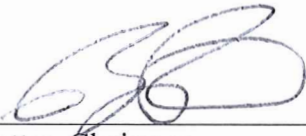
Comm. Bush congratulated Mr. Schmitt in his achievements and training.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Bush and supported by Comm. Adams to adjourn at 4:20 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chairman



Megan Kujawa, Recording Secretary