

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
September 8, 2022

The Finance and Appropriations Committee regular meeting was called to order by Chair Michael Musta at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Michael Musta, Brian Potter, Gary Taylor, and Julie Theobald
Members Absent: None.
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Linda Kimbel, Manton Library; Megan Kujawa, Sr. Exec Admin Assistant; Tracy Logan, Cadillac Wexford Public Library; Alaina Nyman, Clerk; and Joe Porterfield, County Administrator/Equalization Director.

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Theobald to approve the agenda. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Theobald and supported by Comm. Potter to approve the August 24, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Potter and supported by Comm. Taylor to approve paying the bills in the amount of \$149,437.74. A vote was called, all in favor. Motion passed, 4-0.

G.2. 2023 Requested Budget Discussion

A draft report was provided to committee members. Mr. Porterfield, County Administrator, informed the committee that there are some holes that still need to have numbers put in. Ms. Harvey was able to sit down with Mr. Porterfield yesterday and went over the line items and what was done in the past. She informed Mr. Porterfield that she will get a report together that would highlight key points and clarification. Mr. Porterfield will be meeting with the Sheriff to go through his budget. He noted this has been done by past Administrators is also done in surrounding areas.

Comm. Potter inquired if Mr. Porterfield had discussed the budget overage that was reported through the audit with Judge A. Van Alst. He stated he has not met with her yet but inquired with Ms. Harvey who stated certain reporting requirements make it appear as there was an overage, however there was not. This will be further examined in hopes to prevent it from happening next year.

Ms. Bigger, Deputy County Administrator, informed the committee that Mr. Porterfield and herself have included personnel changes that have been discussed, but not yet implemented, to show the financial impact if they were approved. However, all personnel changes will still need to be brought before the proper committee and approved by the full board. She also noted that 8% has been budgeted for health insurance increases as recommended by the county's insurance agents.

Mr. Porterfield went on to state that as the budget sits it is to the positive and they are starting off in a good place. At this time, there are no ARPA funds supplementing the budget.

Chair Musta stated that this budget is looking good and likes to see that we are in the positive starting off. He stated the committee will review it more in depth over the weekend and asked that commissioners go directly to Mr. Porterfield with any questions or concerns.

G.3. Manton Library Agreement

A motion was made by Comm. Potter and supported by Comm. Taylor to forward a recommendation to the full board to approve the Agreement for Subaward of Federal Financial Assistance ARPA, with the Friends of the Manton Public Library in an amount not to exceed \$10,000. A vote was called, all in favor. Motion passed 4-0.

Ms. Kimbel introduced herself to the committee and went on to thank them. She explained the plans that they have for the new public library in Manton. They are working with TrueNorth regarding properties and parcels. The hope is that ground will be broke spring of 2024 and completed by the end of 2024.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield and no further information.

Ms. Bigger informed the committee that the Wexford County Facebook page is up and running, she has been posting available job positions, but the page will be used for general information as well. She said that you search "Wexford County" it is the page with the County's logo.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

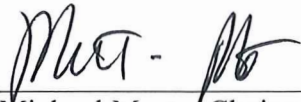
None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn the meeting at 4:23 p.m.



Michael Musta, Chairman



Megan Kujawa, Recording Secretary