

WEXFORD COUNTY  
**FINANCE & APPROPRIATIONS COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
August 11, 2022

The Finance and Appropriations Committee regular meeting was called to order by Chairman Michael Musta at 3:30 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Michael Musta, Brian Potter, Gary Taylor, and Julie Theobald  
Members Absent: None.  
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Adam Kerr, Maintenance Director; Megan Kujawa, Sr. Executive Administrative Assistant; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; and Joe Porterfield, County Administrator/Equalization Director.

**ADDITIONS OR DELETIONS TO THE AGENDA**

**ADDED: G.4. Resolution 22-21 Supporting Secondary Road Patrol Grant Application**

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Theobald and supported by Comm. Taylor to approve the agenda as amended. A vote was called, all in favor. Motion passed, 4-0.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Theobald and supported by Comm. Potter to approve the July 26, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Approval of Claims***

**A motion was made by Comm. Potter and supported by Comm. Theobald to approve paying the bills in the amount of \$235,739.93. A vote was called, all in favor. Motion passed, 4-0.**

***G.2. Budget Amendments***

**A motion was made by Comm. Taylor and supported by Comm. Theobald to forward a recommendation to the full board to approve the budget amendment dated August 17, 2022. A vote was called, all in favor. Motion passed, 4-0.**

Chair Musta stated that this was just the ARPA funds for the Clerk's previously approved scanning project.

***G.3. Memorandum of Understanding MSUE***

**A motion was made by Comm. Theobald and supported by Comm. Taylor to forward a recommendation to the full board to approve the agreement with Michigan State University.**

Comm. Taylor questioned some of the language within the agreement and asked if this could be clarified before the board meeting.

Comm. Theobald withdrew her motion and Comm. Taylor withdrew his support and the agenda item was tabled for revision for the next finance meeting.

**G.4. Resolution 22-21 Supporting Road Patrol Grant Application**

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve Resolution 22-21 Supporting Wexford County Secondary Road Patrol and Traffic Accident Prevention Program Grant Application . A vote was called, all in favor. Motion passed, 4-0.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield informed the committee that budgets are now open and is now starting to be able to make projections. It is the full intention that it will be ready to start the review process by the next finance meeting.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

None.

**ADJOURN**

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn the meeting at 4:05 p.m.



Michael Mustá, Chairman



Megan Kujawa, Recording Secretary