

COUNTY OF WEXFORD
EXECUTIVE COMMITTEE MEETING
MEETING MINUTES
August 9, 2022

The Executive Committee regular meeting was called to order by Chairman Gary Taylor at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair, Mike Musta, Brian Potter, and Julie Theobald.
Members Absent: None.
Also Present: Jami Bigger, Deputy County Administrator/ HR Director; Honorable Judge Jason Elmore; Chuck Kennard, Probation & Parole Supervisor; Megan Kujawa, Senior Executive Administrative Assistant; Alaina Nyman, Clerk; Tom Lutke, IAI Project Manager; Joe Porterfield, County Administrator/Equalization Director; and Mistine Stark, Community Corrections Manager.

ADDITIONS OR DELETIONS TO THE AGENDA

ADDED: *G.6. Figura Law Agreement, G.7. Zoom Discussion*

DELETED: *G.3. Airport Authority Discussion – Karl Holder*

APPROVAL OF THE AGENDA

A motion was made by **Comm. Theobald** and supported by **Comm. Musta** to approve the agenda as amended. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by **Comm. Musta** and supported by **Comm. Potter** to approve the July 12, 2022, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Administrator, Joe Porterfield, informed the committee that there is no new news to report at this time. Mr. Porterfield did mention that the Administration Office received correspondence that was sent to MMRMA and later forwarded to the Road Commission regarding a pending case.

G.2. Infrastructure Alternatives Inc. (IAI) Monthly Report (July 2022)

Mr. Tom Lutke, IAI Project Manager, was present; a report was provided in the packet, and he discussed the following:

- 07/18/22 – Cummins Service out to replace block heater on the generator
- 07/29/22 – Reduced flow on automatic flushing hydrants to see if the meter at the well house is unable to accurately record flows higher than 220gpm. If that is the case, then this might be the cause of the discrepancy between the Wellhouse production and actual usage.
- Pressure washed well house exterior.
- Flushed bladder tanks and completed annual pressure checks.
- Customer called about delinquent water bill. They wanted to confirm the delinquent amount was correct and asked about a payment plan.

Mr. Lutke asked if the committee would consider allowing the customer to enter into an approved payment plan. This delinquency came after the property was sold and there was confusion as to who was responsible for payments.

Comm. Musta asked how much the bill was, and Mr. Lutke stated that it was nearly \$13,000.

Chairman Taylor asked Administrator Mr. Porterfield to work with Mr. Lutke, Legal, and the customer to bring an approved agreement to the Board.

G.3. Airport Authority Discussion – Karl Holder

Deleted.

G.4. Resolution 22-20 Honoring Michael Benegelink

A motion was made by Comm. Musta and supported by Comm. Potter to forward a recommendation to the full board to approve a resolution honoring the late Vice Chairman, Commissioner Michael Benegelink. A vote was called, all in favor. Motion passed 4-0.

G.5. Transition House Discussion

A motion was made by Comm. Theobald to forward a recommendation to the full board to accept the recommendation of the Wexford Missaukee Community Corrections Advisory Board and place both transition houses up for sale with proceeds going to Community Corrections.

The motion was dropped due to lack of support.

Comm. Potter questioned why the proceeds would go to Community Corrections. He also questioned whether the funds should be placed into a reserve fund to help fund the Community Corrections budget when needed.

Ms. Stark stated that the houses were bought with funds from Community Corrections and that the provided letter states that the funds would be put into a fund reserve.

Comm. Musta inquired about the values of the two houses. Ms. Stark was not aware of their current value, but stated both houses needed quite of bit of work and clean-up.

Comm. Potter expressed concern about funding Community Corrections from the general fund because there is nothing in PA 511 that states the County must supplement Community Corrections.

Honorable Judge Elmore stated that there are constant changes and increases and fluctuations that you cannot plan for that affect the budget. Judge Elmore continued to speak to the importance of Community Corrections for him to utilize and, as laws continue to change, he predicted he will continue to need and utilize Community Corrections.

Chair Taylor asked Mr. Porterfield to look into the best way to sell the properties and get them appraised.

A motion was made by Comm. Musta and supported by Comm. Potter to forward a recommendation to the full board to accept the recommendation of the Wexford Missaukee Community Corrections Advisory Board and place both transition houses up for sale with proceeds going into a fund reserved for the continuation of Community Corrections. A vote was called, all in favor. Motion passed, 4-0.

G.6. Figura Law Agreement

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve and sign the presented agreement from Figura Law. A vote was called, all in favor. Motion passed, 4-0.

Comm. Potter clarified that outside counsel will be needed due to a conflict of interest with county legal. Mr. Porterfield agreed, and stated Figura Law will be utilized to provide guidance regarding the Memorandum of Understanding the other five counties regarding the Northern Lakes Community Mental Health agreement. Mr. Porterfield stated that paragraph seven will be removed and that the updated agreement will be provided to the Board.

G.7. Zoom Discussion

Commissioners discussed having the Board meetings via Zoom and felt it is not needed anymore. There is very little attendance via Zoom. They agreed that Zoom is very distracting during the meetings and interrupts the concentration of the Commissioners and the flow of the meetings.

A motion was made by Comm. Potter and supported by Comm. Theobald to forward a recommendation to the full board to discontinue the use of Zoom during Board meetings until further notice and effective immediately. A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee that budgets are open and that they are due on August 17 and that will keep everything on track with the budget calendar. They will be provided at the last finance meeting of this month. Mr. Porterfield stated that he continues to work with the other counties regarding Northern Lakes Community Mental Health. He also stated NMRE CEO has stated it is in the best interest of the six counties to stay together.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:27 p.m. A vote was called. All in favor, motion passed.



Gary Taylor, Chairman



Megan Kujawa, Recording Secretary