

WEXFORD COUNTY  
**RECREATION & BUILDING COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
August 4, 2022

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Baughan, Joe Hurlburt, and Ben Townsend  
Members Absent: None.  
Also Present: Jami Bigger, Deputy County Administrator/ HR Director; Mike Figliomeni, Boon Sports Management; and Megan Kujawa, Senior Executive Administrator Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Hurlburt and supported by Comm. Townsend to approve the agenda. A vote was called, all in favor. Motion passed.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Townsend and supported by Comm. Baughan to approve the July 7, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Civic Center Report***

Mr. Mike Figliomeni, Boon Sports Management, provided a profit/loss report, which was distributed at the beginning of the meeting. Mr. Figliomeni informed the committee that this time of the year is a slow time for the Civic Center and the financials are as expected. There was a breaker that was blown on one of the poles that the Civic Center is responsible for, and Shoreline Electric worked with Consumers Energy to get everything back and running. The dehumidifier is in place, and they are looking to run it through the summer as suggested by the contractor. Nearly all replacements have been made in the kitchen, working on getting the floors redone. Unfortunately, at this time the cabinets can't be replaced due to cost, but they are looking into fixing the ones that are there. There is a portion of the fencing at the corner that they are looking to get repainted. Roughly 90-95 skates have been ordered and should be here by October/November if all goes well.

Comm. Townsend suggested that if there is funding assistance that Mr. Figliomeni needs, he should form a proposal and bring it to a Recreation and Building Committee or Finance Committee to be forwarded to the ARPA committee.

Chair Theobald questioned if there has been any issues with parking since the Octagon Building restoration has taken place. It was confirmed that there have not been any issues.

Comm. Hurlburt commented that Mr. Figliomeni and his board are doing a great job and the County is lucky to have them.

**G.2. Maintenance Report**

Mr. Adam Kerr, Maintenance Director, was not present, a report was provided at the meeting. In July, maintenance painted a conference room for the Veterans Department, replaced a broken sink drain on the third floor of the Courthouse, and completed normal work requests from departments. Upcoming is working with Otis Elevator for the update, working on the budget for 2023, and overseeing the roof repairs at the Health Department and sidewalk repairs at the Health Department and Courthouse.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Ms. Bigger, Deputy County Administrator, stated that Mr. Reedy, part-time maintenance, put in his resignation and his last day will be August 5, 2022. His position has been posted.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

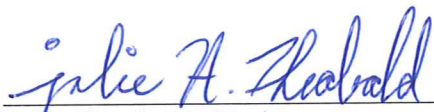
Comm. Townsend apologized for missing last month's meeting.

**CHAIR COMMENTS**


Chair. Theobald thanked the Committee for attending and that she has received contact information for the Garden Club and will be reaching out to them to have them attend a meeting to hopefully tend to the flowers at the front of the Courthouse and maybe do some minor gardening of flowers like there used to be.

**ADJOURN**

**A motion was made by Comm. Baughan and supported by Comm. Hurlburt to adjourn the meeting at 4:12 p.m.**



Julie Theobald, Chair



Megan Kujawa, Recording Secretary