



Wexford County

EXECUTIVE COMMITTEE

Gary Taylor, Chair

**NOTICE OF MEETING**

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, December 13, 2022, beginning at 4:00 p.m. in the Commissioners’ Room, 437 E. Division St., Cadillac, Michigan.

**TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE NOVEMBER 08, 2022 REGUALR MEETING MINUTES..... 1
- F. PUBLIC COMMENTS  
*Designated for topics on the agenda only.*
- G. AGENDA ITEMS
  - 1. Discussion on Current Litigation Matters
  - 2. Infrastructure Alternatives Inc. Monthly Report (T. Lutke, November 2022)..... 3
  - 3. Community Corrections Part-Time Weekend Tester Discussion
  - 4. Octagon Building Discussion
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD  
EXECUTIVE COMMITTEE MEETING  
MEETING MINUTES  
November 08, 2022

The Executive Committee regular meeting was called to order by Chairman Gary Taylor at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Mike Musta, Brian Potter, and Julie Theobald.  
Members Absent: None.  
Also Present: Jami Bigger, Deputy County Administrator/ HR Director; Adam Kerr, Maintenance Director; Megan Kujawa, Senior Executive Administrative Assistant; Tom Lutke, IAI Project Manager; Kristi Nottingham, Treasurer; and Roxanne Snyder, Register of Deed.

**ADDITIONS OR DELETIONS TO THE AGENDA**

**ADDED:** *G.3. Resolution 22-24 Support for Economic Impact Study Consumers Energy Dams*

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Theobald and supported by Comm. Musta to approve the agenda as amended. A vote was called, all in favor. Motion passed, 4-0.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Musta and supported by Comm. Theobald to approve the October 11, 2022, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

Deputy County Administrator, Ms. Bigger had no updates.

***G.2. Infrastructure Alternatives Inc. (IAI) Monthly Report (October 2022)***

Mr. Tom Lutke, IAI Project Manager, was present; a report was provided in the packet, and he discussed the report. Mr. Lutke informed the committee that the payment plan for the two overdue accounts have been signed and IAI has started receiving payments.

***G.3. Resolution 22-24 Support for Economic Impact Study Consumers Energy Dams***

**A motion was made by Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve Resolution 22-24 Support for the Economic Impact Study regarding the Consumers Energy Dams.**

Chair Taylor asked if any committee members had any questions or comments. Comm. Theobald asked who would be covering the payment of the study. Ms. Bigger stated the resolution requests that Consumers Energy cover costs.

**A vote was called, all in favor. Motion passed 4-0.**

**CORRESPONDENCE**

None.

**ADMINISTRATOR’S COMMENTS**

Ms. Bigger informed the committee that the new metal detector was delivered this afternoon and that Mr. Kerr and Mr. Porterfield will be working together on assembly and then also the transfer of the old one down to the Lake St. building.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

Chair Taylor thanked everyone for coming.

**ADJOURN**

**A motion was made by Comm. Theobald and supported by Comm. Potter to adjourn at 4:04 p.m. A vote was called. All in favor, motion passed.**

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Gary Taylor, Chairman

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Megan Kujawa, Recording Secretary

**DRAFT**



## Monthly Operations & Maintenance Report

December 13, 2022

**Report for Month:** November 2022  
**Location:** Wexford County  
**Facilities:** Cedar Creek Water Plant & Distribution System  
**Operator in Charge:** Ryan Longstreet, Certified Operator

### Emergency Callouts/Customer Complaints

- 11/11/22 – Customer called about discolored water first thing in the morning. We advised that they flush their service line for 30 minutes and let us know if the issue persists. – OK.

### Significant Events:

- 11/9/22 – We believe that the house at 9311 E 22 Rd. has a water leak between there meter and their home. The homeowner states that there is no leak inside the house, so we believe it might be underground on their service line.
- We have reached out to other companies regarding our flow meter issue and are waiting to see if they have any availability.

### Preventive Maintenance:

- IAI staff continues to regularly check chlorine residuals throughout the water system.

### Facilities Data for the Month

Production at Well House	501,201 gallons
Metered Usage	302,877 gallons
Metered Flushing	294,810 gallons
Difference *(% Gain)	*96,486 gallons (19.25%)

