



Wexford County

RECREATION AND BUILDING COMMITTEE

Julie Theobald, Chair

NOTICE OF MEETING

The Recreation and Building Committee of the Wexford County Board of Commissioners will hold a regular meeting on Thursday, December 1, 2022, beginning at 4:00 p.m. in the Commissioners' Room, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE NOVEMBER 03, 2022 REGULAR MEETING MINUTES..... 1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Maintenance Report (*A. Kerr*) 3
 - 2. Civic Center Report (*M. Figliomeni*)
 - 3. Door Overhang Discussion
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE MEETING
REGULAR MEETING MINUTES
November 03, 2022

The Recreation and Building Committee regular meeting was called to order by Chair Julie Theobald at 4:05 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Jason Baughan, Joe Hurlburt, Julie Theobald, and Ben Townsend
Members Absent: None.
Also Present: Figliomeni, Boon Sports Management; Adam Kerr, Maintenance Director; Megan Kujawa, Sr. Exec. Admin. Assistant; and Joe Porterfield, County Administrator/Equalization Director.

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Townsend and supported by Comm. Hurlburt to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made Comm. Townsend and supported by Comm. Baughan to approve the October 6, 2022 Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Maintenance Report

Mr. Adam Kerr, Maintenance Director, was present, no report was provided in packet. Mr. Kerr stated that his new employee has started and at the first of the year he will become full-time. There were no bids placed on the pews.

A motion was made by Comm. Hurlburt and supported by Comm. Townsend to dispose of the pews by any means necessary. A roll call vote was called. Motion passed unanimously.

G.2. Civic Center Report

Mr. Mike Figliomeni, Boon Sports Management, distributed a profit/loss report at the beginning of the meeting. The Civic Center is getting into its busy season with youth hockey tournaments taking place frequently. They are looking at replacing the sound system, but are working with the groups that use the equipment to pool resources together.

G.3. BIN Vending Machine Business Discussion

County Administrator, Mr. Porterfield stated that he was approached by the owners of BIN Vending Machine as to placing a snack machine and a pop machine here at the Courthouse. The Courthouse doesn't keep any funds or charge for the placement of the machines, there hasn't been a contract in the past. Comm. Hurlburt would like to see a better supply of pop in the Courthouse and to have the snack machine return as well.

A motion was made by Comm. Hurlburt and supported by Comm. Baughan to have Mr. Porterfield form a contract with BIN Vending Machine. A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield, Administrator, stated that he attended a meeting with Consumers Energy regarding them removing the dams in the area. The dams are costing more money and not creating a revenue to keep them going however, Consumers Energy is reaching out to see how the area effected by the dams would like to proceed. It was suggested by MAC that the County do a resolution to send to Consumers Energy to support that Consumers Energy pay to cover the costs of doing a economic study and an environmental study.

The new metal detector should be arriving any day, the current one will be moved to the Lake St. building. The Sheriff was able to hire a Deputy to be in place at the front door of the Courthouse full-time.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Hurlburt and supported by Comm. Baughan to adjourn the meeting at 4:30 p.m. A vote was called, all in favor. Motion passed 4-0.

Julie Theobald, Chair

Megan Kujawa, Recording Secretary

Maintenance Report

11-22-22

Recap

1. Installed parking lot signs and repainted parking spot lines for the building dept.
2. Installed 8 no loitering signs around the back half of lake street per FOC request. [people sleeping on the back sidewalk and scaring staff in the morning}
3. Assisted with the bulk paper delivery to Court house/jail/lake St./public Defenders.
4. Completed multiple work orders at the jail
5. Installed new metal detector at the Court house and move the old unit to Lake Street and add a power outlet over the metal detector.
6. Unjammed the sewage grinder at the jail.
7. Cleaned all office heater filters at the Health dept.
8. Installed pick proof lock covers on 4 doors at the Health dept
9. Power washed the outside of the Maintenance office.
10. Repaired cement at the Shelter and ordered 10 new dog doors

Goals

1. Remove Handicap ramp in Maton for the veterans dept.
2. Install new spare sewage grinder at the jail
3. Install new dog doors at the shelter
4. Assist with elevator update