



Wexford County

EXECUTIVE COMMITTEE

Gary Taylor, Chair

NOTICE OF MEETING

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, October 11, 2022, beginning at 4:00 p.m. in the Commissioners’ Room, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE SEPTEMBER 13, 2022 REGUALR MEETING MINUTES 1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Discussion on Current Litigation Matters
 - 2. Infrastructure Alternatives Inc. Monthly Report (*T. Lutke, September 2022*) 4
 - 3. MMR Discussion
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD
EXECUTIVE COMMITTEE MEETING
MEETING MINUTES
September 13, 2022

The Executive Committee regular meeting was called to order by Chairman Gary Taylor at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair, Mike Musta, Brian Potter, and Julie Theobald.
Members Absent: None.
Also Present: Jami Bigger, Deputy County Administrator/ HR Director; Crystal Lake-Johnson, Veterans Serving Veterans; Megan Kujawa, Senior Executive Administrative Assistant;; Tom Lutke, IAI Project Manager; Kristi Nottingham; Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator/Equalization Director; Roxanne Snyder, Register of Deed; Sheriff Trent Taylor; Cathy Wright, Prosecuting Attorney Office Manager.

ADDITIONS OR DELETIONS TO THE AGENDA

ADDED: G.6. Sheriff's Office Rate Increase Request G.7. Victim Rights Grant; G.8. Octagon Building

APPROVAL OF THE AGENDA

A motion was made by Comm. Musta and supported by Comm. Potter to approve the agenda as amended. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Theobald and supported by Comm. Potter to approve the August 9, 2022, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Administrator, Mr. Porterfield, informed the committee that there is no news to report at this time. He is continuing to receive updates periodically, but no new information regarding the trials has come forward.

G.2. Infrastructure Alternatives Inc. (IAI) Monthly Report (August 2022)

Mr. Tom Lutke, IAI Project Manager, was present; a report was provided in the packet, and he discussed the report.

G.3. MOU with Grand Traverse County RE: NLCMH

A motion was made by Comm. Musta and supported by Comm. Potter to forward the attorney approved, Multi-County Memorandum of Understanding concerning Northern Lakes Community Mental Health to the full board with a recommendation to approve.

Administrator, Mr. Porterfield, stated that this is no obligation to Grand Traverse and no financial obligation either.

Comm. Potter asked Mr. Porterfield if he supported the MOU and Mr. Porterfield stated that it would be the County's best interest to move forward with the MOU.

A vote was called, all in favor. Motion passed 4-0.

G.4. Delinquent Water Bill Agreement Discussion

A motion was made by Comm. Theobald and supported by Comm. Potter to advise the Administrator to have legal counsel draft an agreement allowing the owners of property 2309-27-2102 to make repayment of their delinquent water bills in the amount of \$50.00 per month for each connection 1720 and 1722 on N. Mackinaw Trail, totaling \$100.00.

Comm. Musta asked if this was the same overdue bills that they had discussed last month. Mr. Porterfield informed the committee that it was and that the property owners stated that this was the contributions that they were able to afford while paying their current bills.

A vote was called, all in favor. Motion passed 4-0.

G.5. Land Purchases Discussion

A motion was made by Comm. Theobald and supported by Comm. Musta to forward a recommendation to the full board to purchase parcel 10-088-00-029-00 and 10-088-00-034-00 on Lincoln St. in the amount not to exceed \$12,000.00 each with the money coming from ARPA funds. A vote was called, all in favor. Motion passed 4-0.

G.6. Sheriff's Office Rate Increase Request

A motion was made by Comm. Potter and supported by Comm. Theobald to forward a recommendation to the full board to approve the Sheriff's wage rate increase request, in the amount of \$3.00/hour for Deputy Sheriff's and Command Staff; \$2.00/hour for Corrections Officers; and \$1.00 per hour for Animal Control Officers and Administrative Assistants beginning September 22, 2022; and to remove 1.5 Correction Officer positions and 1.5 Deputy Sheriff positions from the Sheriff's Office Employee Roster.

Comm. Potter clarified that Command Staff should be removed from the motion due to the language in the CBA that states they will already receive 2.5% high than the top Sargent.

Comm. Theobald forfeited her support and Comm. Potter amended his motion to state "\$3.00/hour for Deputy Sheriff's; \$2.00/hour for Corrections Officers; and \$1.00/hour for Animal Control Officers and Administrative Assistants", Comm. Theobald supported the amended motion.

A vote was called, all in favor. Motion passed 4-0.

G.7. Victim Rights Grant – Prosecutor's Office

A motion was made by Comm. Musta and supported by Comm. Potter to forward a recommendation to the full board to approve the DHHS agreement through the Prosecutor's Office for Victim Rights for 2023.

Comm. Potter asked Ms. Wright if the monies received from the State ever changes. Ms. Wright clarified that they are unable to ask for an increase and receive only what the State gives them.

A vote was called, all in favor. Motion passed, 4-0.

G.8. Octagon Building

A motion was made by Comm. Theobald and supported by Comm. Musta to forward a recommendation to the full board to approve extending the agreement between the County and Veterans Serving Veterans through the end of the year.

Ms. Johnson, Veterans Serving Veterans, stated that they are continuing to work on taking down the structure and that she will come to the board in October with more information.

A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee that Administration received notice from EGLE-DEQ that the bond amount for the landfill has been lowered.

Mr. Porterfield, Ms. Bigger, Comm. Taylor, Comm. Potter, and Comm. Theobald will all be attending the Michigan Association of Counties Conference next week.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:12 p.m. A vote was called. All in favor, motion passed.

Gary Taylor, Chairman

Megan Kujawa, Recording Secretary



**INFRASTRUCTURE
ALTERNATIVES, INC.**

Monthly Operations & Maintenance Report

October 11, 2022

Report for Month: September 2022
Location: Wexford County
Facilities: Cedar Creek Water Plant & Distribution System
Operator in Charge: Ryan Longstreet, Certified Operator

Emergency Callouts/Customer Complaints

- No call outs or complaints this month.

Significant Events:

- 9/23/22 – Increased Automatic Flushing Hydrant runtime to help maintain or increase chlorine residuals throughout the system.
- No further progress on the flow meter issue.
- Began prepping for the Fall System Flush on October 11 and 12.

Preventive Maintenance:

- Repaired Chlorine feed line in the wellhouse after noticing a slight leak.
- IAI staff continues to regularly check chlorine residuals throughout the water system.

Facilities Data for the Month

Production at Well House	397,270 gallons
Metered Usage	520,616 gallons
Metered Flushing	189,140 gallons
Difference *(% Gain)	*123,346 gallons (31.05%)

