



Wexford County

EXECUTIVE COMMITTEE

Gary Taylor, Chair

NOTICE OF MEETING

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday August 9, 2022, beginning at 4:00 p.m. in the Commissioners’ Room, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JULY 12, 2022 REGUALR MEETING MINUTES 1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Discussion on Current Litigation Matters
 - 2. Infrastructure Alternatives Inc. Monthly Report (*T. Lutke, July 2022*) 4
 - a. Delinquent Water Bill Discussion
 - 3. Airport Authority Discussion (*Karl Holder*)
 - 4. Resolution 22-20 Honoring Michael Bengelink
 - 5. Transition Housing Discussion 5
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD
EXECUTIVE COMMITTEE MEETING
MEETING MINUTES
July 12, 2022

The Executive Committee regular meeting was called to order by Chairman Gary Taylor at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Mike Bengelink, Mike Musta, and Julie Theobald.

Members Absent: None.

Also Present: Jami Bigger, Deputy County Administrator/ HR Director; Megan Kujawa, Senior Executive Administrative Assistant; Tom Lutke, IAI Project Manager; Joe Porterfield, County Administrator/Equalization Director; and Roxanne Snyder, Register of Deeds

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Theobald and supported by Comm. Musta to approve the agenda as amended. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Bengelink and supported by Comm. Musta to approve the June 14, 2022, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Administrator, Mr. Porterfield informed the committee that there is no new news to report at this time. He stated the Opioid monies will need to be put into a separate line item when it does come in and to his knowledge there will be strict limitations for what the monies can be used for. Some examples are mental health and addiction counseling programs.

G.2. Infrastructure Alternatives Inc. (IAI) Monthly Report (June 2022)

Mr. Tom Lutke, IAI Project Manager, was present; a report was provided in the packet and he discussed the following:

- 6/1/22 – Peerless reinstalled Well 1 and flushed for 45 min.
- 6/14/22 – Flushed Well 1 for 45 minutes and put back into service.
- 6/27/22 – Shut off service at 3101 US 131 so customer could fix water leak. Approximately 76,000 gallons of water leaked from a connection underground.
 - A customer would like to know if there is any chance their bill could be reduced due to the water leak.
 - Water was turned back on the same day.
- 6/29/22 – Marked meter pit locations for the two new connections. Connection Fees were calculated, and customers were notified of amount due.
- System usage is still more than the wellhouse measured production. The difference is less than before but not back to normal. IAI will continue to troubleshoot this issue and explore other options.
- 6/29/22 – Customer complained about sediment settling out of tap water. Advised customer to flush the service line to clear out any possible solids. – OK.

Mr. Lutke asked if the committee would consider reducing the customer's bill because the water leak that happened at the location was not due to the customer fault. There was a break in the connection that happened to be on his side of the meter, and the customer had fixed the break himself, the customer is asking if his bill could potentially be reduced. The connection is fairly new and the customer mainly uses the property as a vacation property hook up for his camper and uses roughly 200 gallons a month. IAI was able to inspect the faulty connection and was able to determine this was not due to a hose being left on or carelessness of the property owner.

Commissioners agreed that this was not at fault of the property owner but don't want to make a habit of reducing bills for customers. Comm. Theobald said that she would like to make a motion to reduce the customer's bill since he did fix the connection and IAI was able to determine that it wasn't due to the property owner's negligence.

A motion was made by Comm. Theobald and supported by Comm. Bengelink to forward a recommendation to the full board to decrease the property owner's bill by \$200 due to the break not being the property owner's fault. A vote was called, all in favor. Motion passed, 4-0.

G.3. Resolution 22-19 Amending Cedar Creek Connection & Services, G.3.a. Cedar Creek Water Supply – Water Connection Permit Application

A motion was made by Comm. Bengelink and supported by Comm. Musta to forward a recommendation to the full board to approve Resolution 22-19, Amending the Cedar Creek Connection fee to \$3,000.00, the Service Fee to \$25 per foot, and the Cedar Creek Water Supply Connection Permit Application as it is presented, beginning August 1, 2022, and to continue the 3% cost of living yearly increase. A vote was called, all in favor. Motion passed 4-0.

G.4. MERS Addendum Agreements

A motion was made by Comm. Theobald and supported by Comm. Bengelink to forward a recommendation to the full board to approve the MERS Addendum Agreements as they are presented. A vote was called, all in favor. Motion passed 4-0.

Comm. Theobald asked why it was only excluding the Sheriff. Comm. Bengelink stated that this is just moving the Sheriff position from one retirement benefit package to another. Originally when the Sheriff took the position, he was moved out of the retirement division that he was in and into this one. This is moving him back to the retirement division that he had before and will allow other deputy participants elected to Sheriff to remain in their division if elected Sheriff.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield stated that earlier today there was no water and was able to get in contact with the City to get the water back on. There were also some computer and phone issues that have been resolved. Ms. Bigger will be out of the office next week so to reach out to Ms. Kujawa or himself regarding any concerns. Mr. Porterfield is hoping later this week he will be opening the 2023 Budget in BS&A for Department heads to start working on their budgets.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

Comm. Theobald wanted to thank the committee and appreciate the committee for their working relationship and abilities to discuss openly to find solutions.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:11 p.m. A vote was called. All in favor, motion passed.

Gary Taylor, Chairman

Megan Kujawa, Recording Secretary

DRAFT



**INFRASTRUCTURE
ALTERNATIVES, INC.**

G.2.

Monthly Operations & Maintenance Report

August 9, 2022

Report for Month: July 2022
Location: Wexford County
Facilities: Cedar Creek Water Plant & Distribution System
Operator in Charge: Ryan Longstreet, Certified Operator

Emergency Callouts/Customer Complaints

- ❑ Customer called about delinquent water bill for 1720 and 1722 N. Mackinaw Trail. They wanted to confirm the delinquent amount was correct and asked about a payment plan.

Significant Events:

- ❑ 7/18/22 – Cummins Service out to replace block heater on the generator.
- ❑ 7/29/22 – Reduced flow on automatic flushing hydrants to see if the meter at the well house is unable to accurately record flows higher than 220gpm. If that is the case, then this might be the cause of the discrepancy between the Wellhouse production and actual usage.

Preventive Maintenance:

- ❑ Pressure washed Well house exterior.
- ❑ Flushed bladder tanks and completed annual pressure checks.
- ❑ IAI staff continues to regularly check chlorine residuals throughout the water system.

Facilities Data for the Month

Production at Well House	465,050 gallons
Metered Usage	585,585 gallons
Metered Flushing	162,310 gallons
Difference *(% Gain)	*120,535 gallons (25.92%)



STATE OF MICHIGAN



84TH DISTRICT COURT

AUDREY D. VAN ALST
DISTRICT COURT JUDGE
CHIEF JUDGE

DANIELLE DECATOR
COURT ADMINISTRATOR
MAGISTRATE

COUNTIES OF WEXFORD AND MISSAUKEE

HEATHER M. HELSEL
ATTORNEY MAGISTRATE

437 EAST DIVISION ST.
CADILLAC, MICHIGAN 49601
231-779-9515
FAX 231-779-5396

SELENA GOLNICK
CHIEF DEPUTY CLERK
MAGISTRATE

August 5, 2022

To: Wexford County Board of Commissioners:

Re: Community Corrections Transition Houses

On July 28, 2022, the Wexford-Missaukee Community Corrections Advisory Board voted to recommend to the Wexford County Board of Commissioners that, without further delay, the county sell both Community Corrections Transition Houses and place the sale proceeds in a fund reserved for Community Corrections to assist in continuation of valuable services provided.

I believe that reserving the sale proceeds for Community Corrections was previously agreed to by the Board of Commissioners as the homes were originally purchased with Community Corrections funds, with no funding coming from the County.

Thank you for your attention to this matter.

Respectfully,

Audrey D. Van Alst

Audrey D. Van Alst
Community Corrections Advisory Board Chairperson

cc: Mistine Stark, Wexford-Missaukee Community Corrections Director
Joe Porterfield, Wexford County Administrator