

COUNTY OF WEXFORD  
**EXECUTIVE COMMITTEE MEETING**  
MEETING MINUTES  
June 14, 2022

The Executive Committee regular meeting was called to order by Chairman Gary Taylor at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Mike Bengelink, Mike Musta, and Julie Theobald.  
Members Absent: None.  
Also Present: Jami Bigger, Deputy County Administrator/ HR Director; Megan Kujawa, Senior Executive Administrative Assistant; Tom Lutke, Infrastructure Alternatives Inc.; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director (via Zoom); and Sheriff Trent Taylor.

**ADDITIONS OR DELETIONS TO THE AGENDA**

**ADDED:** *G.5. L-4029 Tax Rate Request, G.6. Resolution 22-16 2022 Summer Millage Rate*

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Bengelink and supported by Comm. Theobald to approve the agenda as amended. A vote was called, all in favor. Motion passed, 4-0.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Bengelink and supported by Comm. Musta to approve the May 10, 2022, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

Administrator, Mr. Porterfield informed the committee that there is still expected monies to come in just unsure of when. It is being discussed to use some of the funds for mental health services in the jail.

***G.2.a. Cedar Creek Water System***

**Infrastructure Alternatives Inc. (IAI) Monthly O&M Report for April 2022. Mr. Tom Lutke reported the following:**

- 05/02/2022 – Call out for a customer complaint about the tap water causing residue on her houseplants. Checked chlorine residual and it was good.
- 05/19/2022 – Complete Metals and Nitrate samples were collected.
- 05/23/2022 – Instrument Tech was out to troubleshoot flow meter issues.
  - Flow meter was reprogrammed to calculate the reverse flow and to give a net total of flow. Should be reading correctly now.
- Replaced Chlorine discharge line in wellhouse.
- Annual spring flush of the water system took place on May 17 & 18. No issues or complaints.

Mr. Lutke informed the committee that he has obtained two proposals/quotes from contractors in the area to install water connection at two locations in the Cedar Creek area. One from Forbes Construction & Excavation for \$7,500.00 per service site, a total of \$15,000.00. The other from Salisbury Excavating for \$25,800.00. It was discussed that there is a connection fee and a lead service fee that is charged by the foot. Currently the connection fee is \$1631.00, and the service lead fee is \$19.57 per foot.

Committee discussed that due to rising costs that the current fee schedule is not applicable.

**A motion was made by Comm. Bengelink and support by Comm. Theobald to increase the connection fee to \$3,000.00 and the service lead fee to \$25.00 per foot, effective August 1, 2022. A vote was called, all in favor. Motion passed 4-0.**

**A motion was made by Comm. Bengelink and supported by Comm. Musta to forward a recommendation to the full board to approve the Forbes Construction & Excavating Cedar Creek Water Service Connections in the amount of \$15,000.00. A vote was called, all in favor. Motion passed 4-0.**

***G.3./G.3.a Resolution 22-14 and Letter of Understanding***

**A motion was made by Comm. Theobald and supported by Comm. Bengelink to forward a recommendation to the full board for approval of Resolution 22-14 and the coinciding Letter of Understanding. A vote was called, all in favor. Motion passed 4-0.**

Administrator, Mr. Porterfield asked the committee on how they would like the payment to take place and which party would be responsible for payment. Comm. Bengelink stated that he would like to move forward with however MERS would like to proceed, committee agreed.

***G.4. Resolution 22-15***

**A motion was made by Comm. Bengelink and supported by Comm. Musta to forward a recommendation to the full board for approval of Resolution 22-15, opposing Michigan House Bills 4729, 4730, 4731, 4732. A vote was called, all in favor. Motion passed 4-0.**

***G.5. L-4029 Tax Rate Request***

**A motion was made by Comm. Theobald and supported by Comm. Bengelink to forward to the full board for approval the 2022-L4029 Summer Tax Millage Tax Rate Request. A vote was called, all in favor. Motion passed 4-0.**

Equalization Director, Mr. Porterfield apologized to the committee for the short notice on the request.

***G.6. Resolution 22-16 2022 Summer Millage Rate***

**A motion was made by Comm. Bengelink and supported by Comm. Musta to forward to the full board a recommendation to approve Resolution 22-16 Summer Millage Rate for Fiscal Year 2022 budget to the full board. A vote was called, all in favor. Motion passed 4-0.**

**CORRESPONDENCE**

Alliance for Economic Success June 2022 Overview and The Community Infrastructure Center Support Program. No discussion took place.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield stated that he is continuing to work with Community Mental Health and the other counties that are participating regarding mental health services throughout the counties of Wexford, Missaukee, Roscommon, Crawford, and Grand Traverse. There was a quote for a new metal detector and it was lower than anticipated. Mr. Porterfield has reached out to Mr. Steve Peacock to give review on the Wexford County 2021 Financial Audit.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:19 p.m. A vote was called. All in favor, motion passed.**



---

Gary Taylor, Chair



---

Megan Kujawa, Recording Secretary