



Position Available – Internal/External Posting  
**Job Title: Deputy Juvenile Officer/Probation Officer**

Department: Wexford County Probate/Family Division Court

Classification: M2 (non-union)  
Full-time (75 hours bi-weekly)  
Full Benefits  
Non-exempt from overtime

Benefits Include: Hybrid Pension – 5% employee contribution  
Health, Dental & Vision Insurance – 10% employee contribution  
Paid Holidays, Vacation & Medical Leave  
Life Insurance  
Short-term Disability Insurance

Hourly Wage: \$19.67 - \$25.69

Qualifications: All of the following functions, qualification, and duties are essential. An employee in this class, upon appointment, should have the equivalent of the following:

- Required education and training include a Bachelor's Degree in Criminal Justice, Social Work, or Psychology and a minimum of two years of related experience.
- Considerable knowledge of the principles and practices of juvenile law and the Michigan court system.
- Ability to work effectively with the public and fellow employees.
- Will successfully complete required juvenile court staff Certification through Michigan Judicial Institute training within two years of employment.
- Qualifications and/or training in de-escalation.
- A valid Michigan driver's license

Supervision: Honorable Edward D. Van Alst, Judge of Probate Court and Presiding Judge, Family Division of the 28<sup>th</sup> Circuit Court, the Juvenile Officer, or the Court Administrator

Application Due: Application deadline is 4:00 p.m. on Thursday, August 4, 2022. Submit application, cover letter, resume and writing sample to the Wexford County Probate Court Office, 437 E. Division Street, Cadillac, MI 49601. Job applications and complete job description available at [wexfordcounty.org](http://wexfordcounty.org). Applications can also be e-mailed to [bstoll@wexfordcounty.org](mailto:bstoll@wexfordcounty.org).

*Posted: Monday, July 25, 2022*