



Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, July 06, 2022, beginning at 4:00 p.m. in the Commissioners Room of the Historic Courthouse in Cadillac, Michigan

PUBLIC PARTICIPATION

The meeting can be attended in person or by any one of the following three ways:

- **By Telephone:** Dial toll free 1-646-876-9923, enter Webinar ID 749 610 4141#
- **By Computer:** At the Zoom website (zoom.us) click on “Join a Meeting” using ID 749 610 4141
- **By Smartphone:** Install the Zoom application prior to the call. Launch the Zoom app at the time of the call and join using Meeting ID 749 610 4141

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION 1
 - 1. Kimberly Recca – 25 years (April 2022)
 - 2. Roxanne Snyder – 20 years (May 2022)
 - 3. Trent Taylor – 30 years (May 2022)
 - 4. Kristina Nottingham – 10 years (July 2022)
- G. PRESENTATION AND REPORTS
- H. PUBLIC COMMENTS
The Board welcomes all public input.
- I. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.
 - 1. Approval of the June 15, 2022 Regular Meeting Minutes 2
 - 2. Airport Authority Appointment Application..... 6
- J. AGENDA ITEMS
 - 1. Fiscal Year 2023 Budget Calendar Draft (*Finance 06/22/2022*) 7
 - 2. Resolution 22-17 Recognizing Joe Porterfield (*HR/PS 06/28/2022*) 8
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
- M. PUBLIC COMMENT
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJORN

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator’s office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Human Resources / Public Safety Committee
FOR MEETING DATE: July 6, 2022
SUBJECT: Employee Recognition Certificate(s)

SUMMARY OF ITEM TO BE PRESENTED:

Wexford County would like to recognize employees for their service, per County Policy B.13-0, at 10, 15, 20, 25, 30, and 35 years. The following employees should be recognized at the next Board of Commissioners meeting for their service as follows:

EMPLOYEE NAME	DEPARTMENT	YEARS OF SERVICE
Kimberly Recca	Friend of the Court	25 years
Roxanne Snyder	Register of Deeds	20 years
Trent Taylor	Sheriff's Department	30 years
Kristina Nottingham	Treasurer	10 years

F.1. Kimberly Recca began her employment with Wexford County on April 7, 1997 as an Account Clerk II/Assistant Bookkeeper in the Friend of the Court. In December, 1998 Ms. Recca was promoted to Enforcement Support. Ms. Recca was again promoted on June 14, 2021 to Custody Investigator/Mediator and continues to hold this position.

F.2. Roxanne Snyder began her employment with Wexford County on May 13, 2002 as a Deputy Register of Deeds. On August 26, 2002 Ms. Snyder was appointed to Chief Deputy Register of Deeds. January 1, 2021, Ms. Snyder was elected as the Register of Deeds and continues to serve in that position.

F.3. Trent Taylor began his employment with Wexford County on May 20, 1992 as a Deputy Sheriff. In January 1999, Deputy Taylor was promoted to Detective Sergeant. On August 28, 2011, he was appointed as Undersheriff. Undersheriff Taylor was elected Sheriff and began serving January 1, 2017. He continues to serve in this position.

F.4. Kristina Nottingham began her employment with Wexford County on July 10, 2012 as Deputy Treasurer. In January 2013 Ms. Nottingham was promoted to Chief Deputy Treasurer. On April 01, 2019, she was appointed as Treasurer. She continues to serve this position.

RECOMMENDATION:

The Human Resources / Public Safety Committee recommends the presentation of the Certificates of Appreciation at the Board of Commissioners meeting on July 6, 2022 to Kimberly Recca, Roxanne Snyder, Trent Taylor, and Kristina Nottingham.

WEXFORD COUNTY BOARD OF COMMISSIONERS
Regular Meeting * Wednesday, June 15, 2022

Meeting called to order at 4:00 p.m by Chairman Taylor.

Roll Call: Present- Commissioners Joe Hurlburt, Mike Musta, Ben Townsend, Michael Bengelink, Michael Bush, Julie Theobald, Jason Baughan, Brian Potter and Gary Taylor.

Absent-*None*.

Pledge of Allegiance.

Additions/Deletions to the Agenda-

Added J.5-Resolution 22-15

Added J.6-L-4029 Tax Rate Request

Added J.7-Resolution 22-16 2022 Summer Millage Rate

Added J.8-Water Connection Proposal

Approval of the Agenda

MOTION by Comm Theobald, seconded by Comm Potter to approve the agenda as amended.

All in Favor.

Employee Recognition- *None*.

Presentation and Reports- *None*.

Public Comment- *None*.

Consent Agenda

1. Approval of the June 1, 2022 Regular Meeting Minutes

MOTION by Comm Musta, seconded by Comm Theobald to approve the Consent Agenda.

All in favor.

Agenda Items

1. Applied Imaging PrintSmart Agreement

MOTION by Comm Bengelink, seconded by Comm Bush to approve the Applied Imaging PrintSmart Agreement as it is presented, authorize the Chair to sign on behalf of the County.

Roll Call: Motion approved 9-0.

2. L-4046 Statement of Taxable Values

MOTION by Comm Theobald, seconded by Comm Bush to approve the 2022 Taxable Valuations Report, Form L-4046, and authorize the Chair and Equalization Director to sign the valuations.

Roll Call: Motion passed 9-0.

3. Canteen Services-Jail Meal Services

MOTION by Comm Bengelink, seconded by Comm Musta to approve the temporary rate increase for meal services at the jail, and authorize the Chair to sign on behalf of the County and Sheriff's Department.

Roll Call: Motion passed 9-0.

4. Letter Agreement-Juneteenth Day

MOTION by Comm Musta, seconded by Comm Potter to approve the Letter of Agreement that for the year 2022 the County will recognize Juneteenth as a holiday to be celebrated on Monday, June 20, 2022, and authorize the Chair to sign on behalf of the County.

Roll Call: Motion passed unanimously.

5. Resolution 22-15

MOTION by Comm Theobald, seconded by Comm Bush to approve Resolution 22-15 Opposing MI House Bills 4729, 4730, 4731, 4732 and authorize the Chair to sign.

Roll Call: Motion passed 9-0.

6. L-4029 Tax Rate Request

MOTION by Comm Bengelink, seconded by Comm Theobald to approve the 2022 Tax Rate Request, Report L-4029, and authorize the Chairman and County Clerk to sign the report.

Roll Call: Motion passed unanimously.

7. Resolution 22-16 2022 Summer Millage Rate

MOTION by Comm Theobald, seconded by Comm Bush to approve Resolution 22-16 Summer Millage Rate for the Fiscal Year 2022 Budget.

Roll Call: Motion passed 9-0.

8. Water Connection Proposal

MOTION by Comm Bengelink, seconded by Comm Musta to approve the presented proposal from Forbes Construction & Excavation for two water connections in the Cedar Creek RAP area in Manton.

Roll Call: Motion passed unanimously.

Administrator's Report-

Joe Porterfield apologized to the Board for adding the 4029 and summer millage resolution late. He is hoping to have budget calendars prepared and to the Board soon.

Correspondence- *None.*

Public Comments- *None.*

Liaison Reports-

Comm Townsend attended an Airport Authority meeting. They are excited to have a full board. They are getting ready for a Fly in Breakfast and the Wings and Wheels event. The Wings and Wheels event will be August 27th from 10-4, and they are expecting over 2,000 people.

Comm Theobald attended an Area Agency on Aging meeting via zoom.

Comm Potter attended a Clam Lake DDA meeting. There is good progress being made on the Pioneer project.

Board Comments-

Comm Bengelink read a quote from Ronald Reagan.

Comm Theobald announced that she is a grandma again. She apologized in advance for bombarding anyone with photos.

Comm Potter would like to initiate District 8 and make him read all the motions at the next meeting.

Chairman's Comments-

Comm Taylor thanked everyone for coming.

Adjourn

MOTION by Comm Theobald, seconded by Comm Potter to adjourn at 4:11 p.m.

All in favor.

Gary Taylor, Chairperson

Alaina Nyman, County Clerk

DRAFT

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

FROM: Human Resources / Public Safety Committee
FOR MEETING DATE: July 6, 2022
SUBJECT: Airport Authority Appointment

SUMMARY OF ITEM TO BE PRESENTED:

Carol Dehnbostel has submitted an application to be appointed as a member of the Airport Authority, filling a current vacancy.

RECOMMENDATION:

The Human Resources / Public Safety Committee forwards a recommendation to the full board to approve Carol Dehnbostel's appointment to the Airport Authority with a term expiring December 31, 2023

**WEXFORD COUNTY
FISCAL YEAR 2023 BUDGET CALENDAR**

J.1.

Finance Committee: Musta (Chair), Bengelink, Potter, Taylor

<u>Date</u>	<u>Time</u>	
June 22, 2022	4:00 PM	Finance Committee reviews draft Budget Calendar.
July 6, 2022	4:00 PM	Finance Committee presents Budget Calendar for discussion and approval at regular Board of Commissioners meeting.
July 11, 2022	N/A	Administrator to open 2022 budgeting to Departments/Elected Offices.
August 1, 2022	N/A	Deadline for Departments/Elected Offices to submit completed budget requests in BS&A.
August 1 through August 19, 2022	N/A	Administrator works with Departments/Elected Offices regarding budget requests; updates Finance Committee during the process.
August 19, 2021	3:00 PM	Proposed budgets provided to Finance Committee for discussion and review at their next meeting.
August 24, 2022	4:00 PM	Finance reviews the budgets, determines which dept. heads they'd like to have present at a subsequent meeting; provides direction to the Administrator.
September 8, 2022	4:00 PM	Finance hears from selected department heads; provides instructions to the Administrator.
September 28, 2022	4:00 PM	Finance hears from selected department heads; reviews the revised budget, reaches a consensus regarding any additional revisions; recommends budget for consideration by the full Board.
October 5, 2022	4:00 PM	Administrator presents budget to Board. Budget revisions desired by the Board are communicated to the Administrator.
October 7, 2022	N/A	Public Hearing Notice in <i>Cadillac News</i> .
October 19, 2022	4:00 PM	Public Hearing, consideration of approval of the budget by BOC, and adoption of the General Appropriations Act.

Other meeting dates may be added as needed to review budget strategies

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the sixth day of July 2022 at 4:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

**RESOLUTION NO. 22-17
RECOGNIZING CLIFFORD “JOE” PORTERFIELD FOR BEING HONORED AS THE 2021-2022 PRESIDENT OF THE MICHIGAN ASSOCIATION OF EQUALIZATION DIRECTORS**

WHEREAS, Joe Porterfield began his career in Assessment Administration in 2022; and

WHEREAS, Joe has been a dedicated employee of Wexford County for nearly thirteen years; and

WHEREAS, Joe began his employment with Wexford County on November 9, 2009 as the Director of Equalization; and

WHEREAS, on July 24, 2018, Joe was presented with the “Michigan Association Equalization Director of the Year” award at the Michigan Association of Equalization Director’s Annual Conference.

WHEREAS, in 2020 under Joe’s leadership, the Michigan Assessors Association presented the Property Tax Achievement Award to the Wexford County Assessing Jurisdictions, Joe was instrumental in getting PA 206 of 2020 passed adding the Veterans exemption to the list of qualified errors under MCL 211.53b.

WHEREAS, Joe has served as president of the Michigan Association of Equalization Directors for 2021 through 2022; and

NOW THEREFORE BE IT RESOLVED, that the Wexford County Board of Commissioners wishes to congratulate Joe Porterfield for being honored as serving as the president of the Michigan Association of Equalization Directors for 2021-2022 and expresses deep appreciation to him for nearly thirteen years of dedicated service to the citizens of Wexford County.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Gary Taylor, Chairman, Wexford County Board of Commissioners

Alaina M. Nyman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 22-17 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on July 6, 2022, and I further certify that public notice of such meeting was given as provided by law.

Alaina M. Nyman, County Clerk