



Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, June 15, 2022, beginning at 4:00 p.m. in the Commissioners Room of the Historic Courthouse in Cadillac, Michigan

PUBLIC PARTICIPATION

The meeting can be attended in person or by any one of the following three ways:

- **By Telephone:** Dial toll free 1-646-876-9923, enter Webinar ID 749 610 4141#
- **By Computer:** At the Zoom website (zoom.us) click on “Join a Meeting” using ID 749 610 4141
- **By Smartphone:** Install the Zoom application prior to the call. Launch the Zoom app at the time of the call and join using Meeting ID 749 610 4141

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
- G. PRESENTATION AND REPORTS
- H. PUBLIC COMMENTS
The Board welcomes all public input.
- I. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.
 - 1. Approval of the June 1, 2022 Regular Meeting Minutes 1
- J. AGENDA ITEMS
 - 1. Applied Imaging PrintSmart Agreement (Finance 06/09/2022) 7
 - 2. L-4046 Statement of Taxable Values (Finance 06/09/2022) 19
 - 3. Canteen Services – Jail Meal Services (Finance 06/09/2022)..... 25
 - 4. Letter of Agreement – Juneteenth Day (BOC 06/01/2022) 28
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
- M. PUBLIC COMMENT
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJORN

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, June 1, 2022

Meeting called to order at 4:00 p.m by Chairman Taylor.

Roll Call: Present- Commissioners Mike Musta, Ben Townsend, Michael Bengelink, Michael Bush, Julie Theobald, Jason Baughan, Brian Potter and Gary Taylor.

Absent-Joe Hurlburt.

Pledge of Allegiance.

Additions/Deletions to the Agenda-

Added J11-Juneteenth Holiday

Approval of the Agenda

MOTION by Comm Theobald, seconded by Comm Bengelink to approve the agenda as amended.

All in Favor.

Employee Recognition- *None.*

Presentation and Reports-

Kevin Hughes, District 10 Health Department, handed out the annual report to the Board. He commented that the report looked very similar to the year prior. He highlighted their mobile program, which is geared towards keeping needles out of the county.

A large portion of the report was based on Covid-19 vaccinations and cases. He mentioned that they are still continuing testing 3 days a week at the Health Department, Monday, Wednesday, and Friday.

Mr. Hughes mentioned that they have also been receiving phone calls regarding the formula recalls and shortages. He's noticed that in our area, the shortages come in waves, and the hardest to find formula are the allergen based ones.

Public Comment- *None.*

Consent Agenda

1. Approval of the May 18, 2022 Regular Meeting Minutes

MOTION by Comm Bengelink, seconded by Comm Musta to approve the Consent Agenda.

All in favor.

Agenda Items

1. Fox Motors Contract
MOTION by Comm Theobald, seconded by Comm Musta to approve the Fox Motors Snow Removal and Storage Agreement and authorize the Chair to sign on behalf of the County.

Administrator Porterfield commented that this contract has not been renewed in a few years, but that it was the same.

Roll Call: Motion approved 8-0.

2. Recreation & Building Committee Meeting Date & Time
MOTION by Comm Theobald, seconded by Comm Bengelink to approve the proposed meeting, date, time, and proposed scheduled as it is presented.

Roll Call: Motion passed 8-0.

3. Part-Time Security Officer Pay Scale
MOTION by Comm Bengelink, seconded by Comm Potter to approve the wage scale for the part-time security officers, to start in fiscal year 2023, as it is presented.

Roll Call: Motion passed 8-0.

4. Letter of Understanding-Building Official Agreement
MOTION by Comm Bengelink, seconded by Comm Theobald to approve the Letter of Understanding, as it is presented and authorize the Chair to sign, and Chair of the Human Resources / Public Safety Committee to sign.

Roll Call: Motion passed unanimously.

5. Part-Time Clerk Position
MOTION by Comm Potter, seconded by Comm Musta to approve adding a part-time position to the Clerk's roster at a L4 wage level.

Roll Call: Motion passed 8-0.

6. Bailiff Benefits
MOTION by Comm Bengelink, seconded by Comm Theobald to approve the two Bailiff positions to be classified as regular full-time employees with benefits per County Policy B-5.0.

Roll Call: Motion passed unanimously.

7. Building Department Fee Schedule

MOTION by Comm Musta, seconded by Comm Potter to approve the increase in fees for the Building Department, as it is presented.

Roll Call: Motion passed 8-0.

8. Satisfaction Agreement

MOTION by Comm Theobald, seconded by Comm Bengelink to approve the Accord and Satisfaction Agreement, as it is presented and authorize the Chair to sign on behalf of the County.

Administrator Porterfield explained that the original agreement with Deputies sent to the Police Academy called for paying back 100% of the tuition costs. The current agreement with another employee says the amount to pay back would be prorated.

Roll Call: Motion passed unanimously.

9. Northern District Fair Board Request for Financial Assistance

MOTION by Comm Theobald, seconded by Comm Bengelink to approve no more than \$5,667.00 for assistance in capital improvements of facilities at the Northern District Fair Board.

Roll Call: Motion passed 8-0.

10. Budget Amendments

MOTION by Comm Bengelink, seconded by Comm Theobald to approve the budget amendments dated June 1, 2022.

6/1/2022

Wexford County Board of Commissioners 2022 Budget Amendments

Amendment # of #	Revenue / Expenditure	Account Number	Account Description	Increase	Decrease
Amendment 1 of 3	Revenue	249-000-699.00	Appropriated Fund	\$1,000.00	
	Expenditure	249-000-727.00	Office Supplies	\$1,000.00	

Notes: Building Department Request

Amendment # of #	Revenue / Expenditure	Account Number	Account Description	Increase	Decrease
Amendment 2 of 3	Expenditure	101-301-702.03	Permanent Employee		\$31,805.84
		101-351-702.03	Permanent Employee		\$31,805.84
		101-301-721.00	Health Insurance	\$55,628.30	
		101-301-720.00	Retirement	\$7,983.38	
Notes: Sheriff Department request to cover benefits for full-time bailiff positions					

Amendment # of #	Revenue / Expenditure	Account Number	Account Description	Increase	Decrease
Amendment 3 of 3	Revenue	101-362.539.00	PA 511	\$8,285.00	
	Expenditure	101-362-702.03	Permanent Employees	\$10,785.00	
		101-362-760.00	PA 511 - PBT Expense	\$8,000.00	
		101-362-800.02	PA 511 - Active Tether	\$8,000.00	
		101-362-802.00	Transition House		\$20,000.00
		101-362-851.00	PA 511 - Cell Phone	\$500.00	
		101-362-860.00	PA 511 - Travel/Conf	\$500.00	
		101-362-957.00	PA 511 - Training	\$500.00	
		101-363-727.00	Office Supplies	\$1,000.00	
		101-363-727-.01	Drug Testing	\$7,000.00	
		101-363-760.00	PBT Expenses		\$13,000.00
		101-363-800.02	Active Tether/Elect		\$5,000.00

		101-363-802.00	Transition House	\$10,000.00	
Notes: Community Corrections request to follow recommendation from audit on May 23, 2022					

Roll Call: Motion passed unanimously.

11. Juneteenth

MOTION by Comm Potter, seconded by Comm Musta to approve the closure of the County Buildings and Offices on June 20, 2022 in observance of the new federal holiday Juneteenth, with re-imbursement to employees the same as other observed federal holidays, pending approval from the unions.

Roll Call: Motion passed 8-0.

Administrator’s Report-

Joe Porterfield informed the Board that he would be meeting with Grand Traverse County Administrator regarding Community Mental Health. They will then be meeting with Joanie from Community Mental Health.

Correspondence- None.

Public Comments-

Don Koshmider, Cadillac, Michigan, told the Board we are running out of time as a country. The Chinese general wants to invade the west side of the country. He also commented that there is a great reset and the vaccines are killing people. There is an America 21 Project that works to push back against the government at the local level. The Board is the last line of defense for citizens of Wexford County.

Liaison Reports-

Comm Theobald attended a Health Department Meeting, and she was very excited about the packet they received. She said it was nice to see other counties come together.

Comm Potter attended a Road Commission meeting that was very informative. 75 miles of permits have been pulled for broadband.

Comm Taylor attended the Council on Aging meeting and had a legislative update with MAC.

Board Comments-

Comm Bengelink read a quote from Ronald Reagan.

Chairman’s Comments-

Comm Taylor thanked everyone for coming.

Adjourn

MOTION by Comm Theobald, seconded by Comm Potter to adjourn at 4:21 p.m.

All in favor.

Gary Taylor, Chairperson

Alaina Nyman, County Clerk

DRAFT

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Finance & Appropriations Committee
FOR MEETING DATE: June 15, 2022
SUBJECT: Applied Imaging PrintSmart

SUMMARY OF ITEM TO BE PRESENTED:

Due to the volume of printers within District Court, Applied Imaging was contacted to form an agreement for maintenance and service of these printers to help decrease annual costs.

Attached is the findings of potential savings and the proposed agreement.

RECOMMENDATION:

The Finance and Appropriations Committee forwards a recommendation to the full board to approve the Applied Imaging PrintSmart Agreement.

Wexford County *Administrator & District Court*





Wexford County,

Applied Imaging (AI), Michigan's largest independently owned and managed provider of office technology solutions, has been a recognized leader in Michigan since its inception in 1986. With a track record of 98.6% client retention; our philosophy is simple – "to partner with our clients by providing expertise and innovation tailored to their unique business challenges and processes."

As a locally owned and operated business, head quartered in Michigan, we strive to "Keep it in the Mitt" – for every \$1 brought into AI, \$.78 goes back into Michigan vendors, employee's etc..

- Offices in Ann Arbor, Novi, **Troy**, Grand Rapids, Kalamazoo, Muskegon, Lansing, Traverse City, Petoskey
- Customer Loyalty Center – Live, Local Dispatch
- Over 30 Years in Michigan, and serving nationwide
- Over 13,500 Clients
- Proud recipient of Governors Award, Elite Dealer Award, Michigan's Best and Brightest to Work For Award

We have seen Michigan go through many changes over the years, especially recently, but one thing has remained common, our dedication to serving our clients and going above and beyond the normal vendor/client relationship.

As we consult Purchasing Managers, Information Technology Directors & Marketing Specialists across the state to develop programs that meet our clients' needs, we have been able to implement creative and innovate solutions that result in flexibility, efficiency and the cost reductions that are in need of today. Our long-standing commitment to Michigan Clients goes far beyond click charges and guaranteed response times. We are a company that cares.

Thank you on behalf of the Applied Imaging team, and we welcome the opportunity to provide our excellent services & support to Wexford County .

Thank You,

*Chris Sack, Account Executive
Applied Imaging*

*Logan Krieger, PrintSmart Specialist
Applied Imaging*



District Court

Make	Model	Serial #	Location
HP	P3015	VNBCB852Q6	District Court-window
Brother	HL-3180cdw	U64163A6J314122	District court- label
HP	M404dw	PHBG308169	District court- kayla
HP	P3015	VNB3R60031	District court-Selena
HP	M401n	PHBGDC58328	District court-Colleen
HP	P3015	VNBCC1LORF	District court-Danielle
Brother	HL-3180cdw	U64163E8J67103	District court- Judge color
Brother	HL-5340D	U62246F9J282114	District court- judge
Lexmark	MS610dn	45147PHH3ZFFN	District court-window
HP	M402n	PHBHF59429	District court- Probation
HP	M401n	VNG3R47933	District court- court room
HP	M254dw	VNB3X24500	Administrator
HP	M604	CNBCH821JW	Admin (Megan/Brandi)

Average Monthly Volume	
Black & White AMV	8,762
Color AMV	523

Cost of Ownership Summary

Total Cost of Ownership

Admin Av. Monthly toner Spend	\$ 62.89
Dis. Court Av. Monthly toner Spend	\$284.62
Monthly Parts & Labor	\$
Monthly I.T. Spend	\$
Other Monthly Spend	\$
Total Monthly Expenditure	\$347.51

Current Spend	\$347.51
Proposed Program	\$308.80
Monthly Savings	\$38.71 (11%)



YOUR BUSINESS RUNS ON INFORMATION. PRINTSMART CAN HELP CONTROL IT.

Managing documents in your organization involves more than just counting pages. Working with the PrintSmart team to develop a comprehensive document strategy is an important first step in the process. Whether you're concerned about operational efficiency, such as managing supplies, service, and hardware purchases, or the strategic growth of your company, such as improving document workflow and security within your organization, Applied Imaging can develop a plan customized specifically for your unique needs. Requirements and goals change over time. The PrintSmart team will work with you to build a strategy to help you get to where you want to be and do so at a pace that makes sense for your business.

Ready to get started?





Current Proposal

Applied Imaging PrintSmart Program will include:

- **8,762** monthly BW impressions @ **\$0.0178** per page.
- **523** monthly Color impressions @ **\$0.1584** per page.
- **2 B&W Flat Rate devices @ \$15.00** each.
- **1 Color Flat Rate device @ \$40.00.**
- *All maintenance, service, parts, labor and toner.*
- *4-hour average response time on service.*
- *Hot swap devices for optimal uptime.*

Agreement will be reviewed quarterly, during business review(s).



Overages will be billed quarterly @
\$0.0178 BW \$0.1584 Color

New Monthly Payment
\$308.80

11% Monthly savings

Taxes Not Included
Pricing secure for 30 days

Take-Aways / Next Steps

Project Timeline & Typical Next Steps...

Initial Meeting & First Walk Through	2/7/2022
Validation and Proposal Meeting	4/5/2022
Execution of Documents	4/15/2022
ID Tagging of Printers	4/19/2022
Live date for added devices	5/3/2022
First Quarterly Business Review	8/2/2022
Quarterly Business Review	Ongoing

Executive Summary

- All single function printers replacement will be covered for printers 7 years or newer.
- Customized billing to simplify charge back departments, and make budgeting easier.
- Complete hands-off management from IT so they can spend more time on projects.
- Toner will be automatically sent to you when needed for networked devices, while some toner will still be onsite in case of emergencies and for the local devices.
- All this added value while saving you 10% per month.



For:

Wexford County



This PrintSmart Agreement with all Attachments, Schedules and Addenda shall be collectively referred to as this "Agreement".

Between

(herein referred to as "Customer")
Wexford County

With its principal place of business at: 437 E Division St, Cadillac, MI 49601-1998

And

Applied Imaging
With its principal place of business at: 5555 Glenwood Hills Pkwy, Grand Rapids, MI 49512

Services

Applied Imaging will provide Customer a Print Management service as described in Attachment A, "Scope of Services" for all equipment and OEM accessories herein referred to as "the Equipment" and locations as listed in Schedule A.

Applied Imaging will provide on-site support, as described in Attachment A.

Additional Services may be added to this agreement with the consent of Customer and Applied Imaging, added by Addendum and signed by both parties.

Print Management Fee

Customer shall pay a monthly Print Management fee to Applied Imaging.

Monthly Base Amount (B&W): \$185.96

Monthly Base Amount (Color): \$122.84

B&W Images Included/Mo: 8,762

Color Images Included/Mo: 523

Cost per Page (CPP) for B&W: \$ 0.0178

Cost Per Page (CPP) for Color: \$ 0.1584

B&W Overage per Page: \$ 0.0178

Color Overage per Page: \$0.1584

Term of Agreement

This Agreement shall have a 36-month term for performance, unless terminated or extended as provided herein.

This Agreement shall commence immediately upon approval of Agreement by both parties at which point, Applied Imaging shall commence the Implementation Procedure as described in Addendum A, "Scope of Services". **This agreement will include 2 Black & White Flat Rate Devices billed at \$15.00 each, and 1 color Flat Rate Device billed at \$40.00.**

Key Contact Information

Name _____

Title: _____

Phone# _____

Email: _____

Terms and Conditions

Both parties agree to the terms and conditions set forth herein. Customer acknowledges that it has read the terms and conditions as set forth under Standard Terms and Conditions. _____ (Initial)

This agreement shall be governed and construed in accordance with the laws of the State of Michigan.

Printed Name: _____

Printed Name: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

Standard Terms and Conditions

1. General Scope of Coverage

This Agreement covers both the labor, parts and supplies for adjustments, repairs and replacement of parts as necessitated by normal use of the equipment except as hereinafter provided. Damage to the equipment or its parts arising out of misuse, abuse, negligence, or causes beyond Applied Imaging's control are not covered. Applied Imaging may terminate this agreement in the event equipment is modified, altered or serviced by personnel other than those employed by Applied Imaging or without consent of Applied Imaging.

2. Availability

On-site hours are from 8:00am to 5:00pm Monday through Friday excluding Applied Imaging Holidays

3. Addition of Equipment

Customer is required to immediately notify Applied Imaging upon installation of any additional equipment at Customer's site capable of using Applied Imaging supplied toner cartridges. Upon installation, such equipment shall automatically be covered by this Agreement and shall be considered the Equipment for all purposes under this agreement.

4. Extensions

This Agreement will automatically renew annually unless terminated with written notice as described in paragraph 5.

5. Agreement Termination

This Agreement may be terminated, with or without cause, by Applied Imaging with no less than 30 days prior written notice.

Customer may terminate this Agreement, with or without cause, upon ninety (90) days written notice. However, should Customer terminate this Agreement prior to the end of its term, without cause, Customer shall:

- a) Permit Applied Imaging to remove any Applied Imaging owned supplies covered under this Agreement
- b) Pay all charges due and owing to Applied Imaging through the date of removal of such supplies
- c) Pay Applied Imaging of the sum of remaining payments or as liquidated damages the following charges:
3 Year Agreement: Three (3) times the *base amount

*The Liquidated Damages base amount is three (3) times the Security Deposit as described under **Print Management Fee**

6. Non-Performance

In the event that Applied Imaging does not perform the services to the Customer's satisfaction, Customer shall inform Applied Imaging in writing and Applied Imaging shall have a period of thirty (30) days to correct any deficiencies in performance. Should Applied Imaging still be unable to correct the problem, the Customer shall have the option of terminating this Agreement without incurring any penalty including Liquidated Damages. In the event of termination for non-performance Customer shall:

- a) Permit Applied Imaging to remove any Applied Imaging owned equipment and supplies covered under this Agreement
- b) Pay all charges due and owing to Applied Imaging through the date of removal of such equipment and/ or supplies

7. Confidentiality

Applied Imaging recognizes that it must conduct its activities in a manner designed to protect any information concerning its affiliates or Customers (such information herein referred to collectively as the "Information") from improper use or disclosure. Applied Imaging agrees to treat Customer's Information on a confidential basis. Applied Imaging further agrees that it will not disclose any Customer Information, without Customer's prior written consent, to any person, firm or corporation except (1) to authorized Customer representatives or (2) to employees of Applied Imaging who have to perform the services contemplated hereunder. Applied Imaging agrees upon request to have its employees execute written undertakings to comply with the confidentiality requirements set forth under this paragraph.

8. Insurance

Applied Imaging shall at all times during the term of this Agreement maintain, at its cost, customary levels of the following types of insurance: general liability, workers compensation liability and, if appropriate to the services rendered, automobile liability (including bodily injury and property damage).

9. Indemnification

Customer shall indemnify and hold Applied Imaging harmless from any claim, demand, liability, and cause of action or damage for actual or alleged infringement of any intellectual property rights or copyrights arising from the performance of services under this Agreement. Customer agrees to defend Applied Imaging at Customer's sole expense, against all suits, action or proceedings in which Applied Imaging is made a defendant for actual or alleged infringement of any intellectual property rights.

Other than as provided above, each party agrees to hold harmless, defend and indemnify the other party against any liability, demand, claim or cause of action for personal injury or property damage due to or arising out of the acts of that party, its agents and employees. However, each party shall have no obligation to hold harmless, defend or indemnify the other from or for liability arising from the other's own intentional or negligent acts.

In no event, shall Applied Imaging be liable to Customer for consequential or indirect damages due to Applied Imaging's non-performance, any breach of this Agreement, or any act of Applied Imaging or of its employees or agents.

10. Miscellaneous

This Agreement supersedes all prior discussions or understandings between the parties. This Agreement cannot be changed or terminated orally. No modification of this Agreement shall be binding unless signed by the party against whom it sought to be enforced.

If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall still be construed as valid and enforceable.

Renewal of this agreement is subject to price and provision changes without notification and is subject to annual increases. Supply shipping charges are not included in this agreement.

No waiver shall be deemed to be made by any party of any of its rights hereunder unless, the same shall be in writing signed by the waiving party and any waiver shall be a waiver only with respect to the specific instance involved and shall in no way impair the rights or obligations of any party in any respect at any other time.

11. Assignability

The Customer may not assign its interest in or delegate its duties under this Agreement.

12. Breach or Default

If the Customer does not pay all charges for services as provided hereunder, promptly when due: (1) Applied Imaging may (a) refuse to provide service or supplies for the Equipment or (b) furnish service and supplies on a C.O.D. "Per Call" basis at published rates and (2) the Customer agrees to pay Applied Imaging costs and expenses of collection including the reasonable attorney's fee permitted by law in addition to all other rights and remedies available to Applied Imaging.

13. **Device End of Life**
End of Life is defined as but not limited to total engine life of the device and/or five years past manufacturer discontinue date. Engine life is defined as thirty-six months multiplied by the maximum recommended monthly volume as determined by the manufacturer. If a device exceeds either one of these criteria, Applied Imaging is not responsible for providing service or supply to said device(s). The customer will be notified 30 days prior to the discontinuation of service or supplies.
14. **Coverage**
Applied Imaging allows for coverage of ten percent above manufacturers average allotted coverage for mono and color toners. Should the allowance exceed this, Applied Imaging reserves the right to charge back the difference. Production devices are exempt.
15. **Like for Like Device Swaps**
Applied Imaging defines like for like device swaps as a device in the same segment and with the same functionalities. Applied Imaging will swap out any device that meets this criteria, and replace said devices with HP, Ricoh or Kyocera manufactured devices.

Addendum A
Scope of Services
Print Management Agreement

1. **Management Team**
Applied Imaging will assign a Print Management Team consisting of a Team Leader, Primary Hardware Technician, Primary Network Support Technician and a Primary Billing/Administrative Representative. All correspondence beyond reporting of hardware failures should be directed to Service Dispatch at 877-509-0770.
2. **Implementation**
Upon approval of this Agreement by both parties, Applied Imaging may complete an inspection of the Equipment to be serviced under this Agreement. Following inspection, an Applied Imaging identification tag will be attached to the Equipment.
3. **PrintSmart Services**
PrintSmart Services are inclusive of but not limited to the following:
- a) **Hardware Support Services**
Total Quality Call- Your primary Applied Imaging technician, under the guidelines of the Standard Terms and Conditions, will act proactively as they follow a standard procedure for addressing hardware failures involving resolution of the immediate failure followed by a completion of a multi-point check list replacing high mortality parts as needed.
Preventative Maintenance- Applied Imaging will perform all necessary preventative maintenance including all required maintenance kits on the Equipment as set by the manufacturer's guidelines as well as preventative maintenance deemed necessary by the Applied Imaging Service Department.
Supplies- Supplies excluding paper will be included. All supplies will be OEM compatible unless noted in this agreement. Supplies will be shipped per customer request but limited to a quantity required based on prints generated under this agreement.
Response Time- Applied Imaging will respond to service calls placed to the Customer Support Center (electronic or voice mail) within an average of four (4) hours of call placement. Response times for calls received outside of normal business hours will be measured from the start of business the following day.
Remote Support- Applied Imaging may remotely monitor and support the Equipment for more timely and accurate resolution of problems.
Service Loaners- if we cannot repair your printer in your office we will provide a free loaner (excluding service/supplies) until your printer is repaired.
Replacement Guarantee- if any printer under this agreement is deemed unrepairable we'll replace it on a like for like basis at **no charge to you** provided the unit is less than seven (7) years old from date of introduction. This does not include any devices that are multifunction or have document feeders on them.
- b) **Network Support**
Solution Group- Applied Imaging's Solutions Group will be available to provide support for application specific printing challenges. Following a needs analysis, the Solutions Group, if necessary, will provide a "Scope of Work" estimate for your approval.
- c) **Contract Management**
Quarterly Business Review - Applied Imaging will meet with you as much as once per quarter to review Applied Imaging's performance and Equipment performance.
Asset Management- the Applied Imaging Support Center will maintain an accurate inventory of all Equipment and associated print volumes. Applied Imaging will proactively offer solutions that would improve the conditions of the Agreement including, but not limited to, reallocation of resources for improved performance, cost reduction initiatives and recommendations for any new technology.
4. **Escalation** Applied Imaging uses an operating system designed to automatically monitor and alert your Print Management team when response times, equipment performance and technician performance fall below Applied Imaging's standards. Following such alerts, measures will be taken to correct any deficiencies.

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2022. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May.
(DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)

Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber- Cutover	(Col. 6) Developmenta l	(Col. 7) Total Real
2109 CLAM LAKE TOWNSHIP	6,429,915	14,194,577	0	76,499,886	0	0	97,124,378
2110 CHERRY GROVE TOWNSHIP	1,346,593	2,638,441	6,292	110,995,881	0	0	114,987,207
2111 HENDERSON TWP	636,341	744,430	0	7,281,806	0	0	8,662,577
2112 SOUTH BRANCH TWP	0	2,808,299	12,829	22,617,867	0	0	25,438,995
2209 HARING TWP	467,692	50,712,872	1,925,863	85,296,048	0	0	138,402,475
2210 SELMA TWP	630,955	1,948,806	265,126	83,372,206	0	0	86,217,093
2211 BOON TOWNSHIP	2,193,193	285,783	5,100	18,164,551	0	0	20,648,627
2212 SLAGLE TWP	799,049	290,357	371,887	19,046,671	0	0	20,507,964
2309 CEDAR CREEK TOWNSHIP	1,551,514	959,287	1,006,708	43,570,518	0	0	47,088,027
2310 COLFAX TOWNSHIP	3,343,896	146,732	158,800	29,716,038	0	0	33,365,466
2311 ANTIOCH TOWNSHIP	1,606,378	422,572	0	24,031,425	0	0	26,060,375
2312 SPRINGVILLE TWP	1,445,106	4,230,339	5,284,563	34,145,617	0	0	45,105,625
2409 LIBERTY TWP	2,150,492	276,357	32,941	18,407,730	0	0	20,867,520
2410 GREENWOOD TWP	995,777	0	0	20,969,443	0	0	21,965,220
2411 HANOVER TWP	0	3,127,171	1,168,049	45,389,335	0	0	49,684,555
Totals for County	27,848,071	128,974,347	47,396,304	842,462,158	0	0	1,046,680,880

This form is used to report total Taxable Valuations, broken down by classification, for each township and city within the county. The Taxable Valuations reported here are the final Taxable Valuations as of the fourth Monday in May, NOT the Tentative Taxable Valuations. Final Taxable Valuations may be different from Tentative Taxable Valuations when a township or city receives a county and/or state equalization factor more or less than was used to calculate Tentative Taxable Valuations.

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2022. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May. (DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)						
Township or City name	Col. 8) Ag. Personal	Col. 9) Com. Personal	Col. 10) Ind. Personal	Col. 11) Res. Personal	Col. 12) Util. Personal	(Col. 13) Total Personal
2109 CLAM LAKE TOWNSHIP	0	2,729,700	0	0	5,581,500	8,311,200
2110 CHERRY GROVE TOWNSHIP	0	258,500	0	0	2,038,500	2,297,000
2111 HENDERSON TWP	0	63,000	0	0	480,000	543,000
2112 SOUTH BRANCH TWP	0	1,403,000	0	0	1,159,500	2,562,500
2209 HARING TWP	0	9,342,600	76,000	0	6,018,800	15,437,400
2210 SELMA TWP	0	224,000	35,400	0	2,461,500	2,720,900
2211 BOON TOWNSHIP	0	0	0	0	2,098,300	2,098,300
2212 SLAGLE TWP	0	196,900	12,200	0	1,381,100	1,590,200
2309 CEDAR CREEK TOWNSHIP	0	1,239,600	0	0	2,473,200	3,712,800
2310 COLFAX TOWNSHIP	0	0	0	0	1,321,800	1,321,800
2311 ANTIOCH TOWNSHIP	0	425,700	0	0	917,200	1,342,900
2312 SPRINGVILLE TWP	0	115,900	191,700	0	5,502,300	5,809,900
2409 LIBERTY TWP	0	5,000	0	0	666,700	671,700
2410 GREENWOOD TWP	0	0	0	0	1,681,500	1,681,500
2411 HANOVER TWP	0	197,200	378,300	0	1,535,700	2,111,200
Totals for County	0	25,810,200	13,123,800	0	55,606,600	94,540,600

Print or Type Name of County Equalization Director	Signature	Date
Print or Type Name of County Board of Commissioners Chairperson	Signature	Date

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2022. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May. (DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)					
Township or City name	(Col. 14) Real & Pers. Taxable Values	(Col. 15) PRE/Qual Forest & Ag Taxable Values	(Col. 16) Commercial Pers. Prop. Taxable Values	(Col. 17) Industrial Pers. Prop. Taxable Values	(Col. 18) ~PRE, Ag/FR PP excl C&I PP Taxable Values
2109 CLAM LAKE TOWNSHIP	105,435,578	71,760,164	2,729,700	0	30,945,714
2110 CHERRY GROVE TOWNSHIP	117,284,207	79,657,006	258,500	0	37,368,701
2111 HENDERSON TWP	9,205,577	4,722,120	63,000	0	4,420,457
2112 SOUTH BRANCH TWP	28,001,495	9,166,928	1,403,000	0	17,431,567
2209 HARING TWP	153,839,875	73,279,575	9,342,600	76,000	71,141,700
2210 SELMA TWP	88,937,993	55,259,407	224,000	35,400	33,419,186
2211 BOON TOWNSHIP	22,746,927	14,373,205	0	0	8,373,722
2212 SLAGLE TWP	22,098,164	11,331,321	196,900	12,200	10,557,743
2309 CEDAR CREEK TOWNSHIP	50,800,827	34,799,297	1,239,600	0	14,761,930
2310 COLFAX TOWNSHIP	34,687,266	23,645,292	0	0	11,041,974
2311 ANTIOCH TOWNSHIP	27,403,275	18,049,040	425,700	0	8,928,535
2312 SPRINGVILLE TWP	50,915,525	22,720,245	115,900	191,700	27,887,680
2409 LIBERTY TWP	21,539,220	16,239,190	5,000	0	5,295,030
2410 GREENWOOD TWP	23,646,720	14,795,619	0	0	8,851,101
2411 HANOVER TWP	51,795,755	33,550,907	197,200	378,300	17,669,348
Totals for County	1,141,221,480	640,434,228	25,810,200	13,123,800	461,853,252

Print or Type Name of County Equalization Director	Signature	Date
Print or Type Name of County Board of Commissioners Chairperson	Signature	Date

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2022. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May.
 (DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)

Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real
2412 WEXFORD TWP	4,251,170	871,639	0	31,542,463	0	0	36,665,272
10 CITY OF CADILLAC	0	41,857,885	36,572,209	157,029,548	0	0	235,459,642
MN CITY OF MANTON	0	3,458,800	585,937	14,385,125	0	0	18,429,862
2211V VILLAGE OF HARRIETTA-1	0	53,145	5,100	2,123,232	0	0	2,181,477
2212V VILLAGE OF HARRIETTA-1	0	76,800	0	520,143	0	0	596,943
2311M VILLAGE OF MESICK- AN	0	155,285	0	0	0	0	155,285
2312M VILLAGE OF MESICK-SPR	0	2,996,128	23,468	4,683,994	0	0	7,703,590
2411B VILLAGE OF BUCKLEY	0	2,258,954	113,549	15,315,320	0	0	17,687,823
Totals for County	27,848,071	128,974,347	47,396,304	842,462,158	0	0	1,046,680,880

This form is used to report total Taxable Valuations, broken down by classification, for each township and city within the county. The Taxable Valuations reported here are the final Taxable Valuations as of the fourth Monday in May, NOT the Tentative Taxable Valuations. Final Taxable Valuations may be different from Tentative Taxable Valuations when a township or city receives a county and/or state equalization factor more or less than was used to calculate Tentative Taxable Valuations.

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2022. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May. (DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)						
Township or City name	Col. 8) Ag. Personal	Col. 9) Com. Personal	Col. 10) Ind. Personal	Col. 11) Res. Personal	Col. 12) Util. Personal	(Col. 13) Total Personal
2412 WEXFORD TWP	0	327,900	0	0	5,124,400	5,452,300
10 CITY OF CADILLAC	0	9,045,200	12,430,200	0	14,360,100	35,835,500
MN CITY OF MANTON	0	236,000	0	0	804,500	1,040,500
2211V VILLAGE OF HARRIETTA-	0	0	0	0	310,000	310,000
2212V VILLAGE OF HARRIETTA-	0	0	0	0	31,200	31,200
2311M VILLAGE OF MESICK- AN	0	159,400	0	0	1,000	160,400
2312M VILLAGE OF MESICK-SPR	0	113,600	0	0	383,900	497,500
2411B VILLAGE OF BUCKLEY	0	111,900	0	0	649,200	761,100
Totals for County	0	25,810,200	13,123,800	0	55,606,600	94,540,600

Print or Type Name of County Equalization Director	Signature	Date
Print or Type Name of County Board of Commissioners Chairperson	Signature	Date

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2022. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May. (DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)					
Township or City name	(Col. 14) Real & Pers. Taxable Values	(Col. 15) PRE/Qual Forest & Ag Taxable Values	(Col. 16) Commercial Pers. Prop. Taxable Values	(Col. 17) Industrial Pers. Prop. Taxable Values	(Col. 18) ~PRE, Ag/FR PP excl C&I PP Taxable Values
2412 WEXFORD TWP	42,117,572	26,979,351	327,900	0	14,810,321
10 CITY OF CADILLAC	271,295,142	118,935,677	9,045,200	12,430,200	130,884,065
MN CITY OF MANTON	19,470,362	11,169,884	236,000	0	8,064,478
2211V VILLAGE OF HARRIETTA-	2,491,477	1,621,440	0	0	870,037
2212V VILLAGE OF HARRIETTA-	628,143	231,075	0	0	397,068
2311M VILLAGE OF MESICK- AN	315,685	0	159,400	0	156,285
2312M VILLAGE OF MESICK-SPR	8,201,090	3,295,914	113,600	0	4,791,576
2411B VILLAGE OF BUCKLEY	18,448,923	12,381,694	111,900	0	5,955,329
Totals for County	1,141,221,480	640,434,228	25,810,200	13,123,800	461,853,252

Print or Type Name of County Equalization Director	Signature	Date
Print or Type Name of County Board of Commissioners Chairperson	Signature	Date

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Finance & Appropriations Committee
FOR MEETING DATE: June 15, 2022
SUBJECT: Canteen Services – Jail Meal Services

SUMMARY OF ITEM TO BE PRESENTED:

On Thursday, June 2, 2022, Michael Stump, Vice President of Commissary and Business for Tigg’s Canteen Services notified the Sheriff’s Department that there will be a temporary rate increase for the Wexford County Jail meal services. Attached is the introductory letter and agreement for temporary rate increase signature page presented by Vice President Stump on behalf of Tigg’s Canteen Services President Jeff Tiggleman.

Currently, the jail meal cost is based on the ADP of the jail (Average Daily Population) at the following rates:

<u>CURRENT</u>		<u>PROPOSED</u>	
0-55	Inmates per meal \$3.21	0-55	Inmate per meal \$3.53
56-75	Inmates per meal \$2.46	56-75	Inmates per meal \$2.78
76-95	Inmates per meal \$2.08	76-95	Inmates per meal \$2.40
96-115	Inmates per meal \$1.83	96-115	Inmates per meal \$2.15
116 +	Inmates per meal \$1.70	116 +	Inmates per meal \$2.02
Kosher/Halal	Inmates per meal \$6.50	Kosher/Halal	Inmates per meal \$6.82
Medical Snacks	Inmates per meal \$1.25	Medical Snacks	Inmates per meal \$1.57

As of the last week ends billing (5/15/2022 – 5/21/2022) from Tigg’s Canteen Services, the jails ADP was as follows:

Based on a population of:

56-75 (1173 meals) - \$2.46 per meal for \$2885.58
76-95 (228 meals) - \$2.08 per meal for \$474.24
Medical Snacks (7) - \$1.25 per meal for \$8.75
Total \$3368.57

The weekly billings based on current Jail population from January 1, 2022 – May 21, 2022 have averaged between \$3000.00 - \$3800.00 per week, at \$3500.00 per week is approximately \$14000.00 monthly. With the current weekly figures the proposed meal increase would cost an approximate additional \$300.00 - \$500.00 per weekly billing and is currently available in the kitchen line item budget for 2022.

RECOMMENDATION:

The Finance and Appropriations Committee forwards a recommendation to the full board to approve of the temporary rate increase for meal services at the jail.



353 S. Michigan Ave., Coldwater, MI 49036 Ph. 877-922-6833 Fax 517-279-9650

June 2, 2022

Dear Lt. McDaniel,

Thank you for your partnership with Tigg's Canteen Services for your inmate food services. We know that you are aware of rising prices and inflation that we've seen over the past year. Tigg's Canteen has done everything possible to ensure that we are controlling cost as best we can, however, we have continued to experience unprecedented and higher than anticipated increases from our suppliers.

As we begin the start of second quarter of 2022, we continue to see challenges with escalating food and fuel commodity increases. This combined with the current supply chain and employee shortages has significantly increased our operational costs. The current economic condition has forced us to re-evaluate per meal pricing for all our clients.

Tigg's Canteen Services finds it necessary to temporarily increase our per meal pricing by \$0.32 per meal. We will need to implement this increase on June 12, 2022 and it would remain in effect for a 6-month period. After the initial 6-month period, Tigg's Canteen will re-evaluate the economic climate to determine if we need to extend the increase for an additional 6- months and/or if we can reduce the amount of the increased price.

Tigg's Canteen will be providing a simple price increase notification letter for your signature of acknowledgement.

Tigg's Canteen Services strives to provide the best-in-class service to all our clients, and we are fortunate that you've placed your trust with us. Tigg's Canteen will continue to work with all our partners to ensure the quality of our services consistently remains as you have come to expect.

Please don't hesitate to reach out to Michael Stump, Vice President of Commissary and Business Development at 616-450-5495 or mstump@canteenservices.com with any additional questions.

On behalf of the Tigg's Canteen Services, we Thank You for your continued partnership!

Very Sincerely,

Jeff Tiggelman

Jeff Tiggelman

President

Tigg's Canteen Services



353 S. Michigan Ave., P. O. Box 160, Coldwater, MI 49036 ~ Phone (877) 922-6833 ~ Fax (517) 279-9650

June 2, 2022

Lt. Mike McDaniel
Wexford County Sheriff's Office
1015 Lincoln St.
Cadillac, MI 49601

RE: Inmate Food Service price change

Dear Lt. McDaniel,

As a follow-up to our recent communication regarding our Food Service program; effective with the breakfast meal Sunday, June 12, 2022, Canteen Services, Inc. will implement a temporary \$0.32 (thirty-two cent) per meal increase.

Our primary objective is to fulfill our commitment to serve nutritious, healthy, and appetizing meals to the inmates in your facility.

Tigg's Canteen Services appreciates your understanding and support of this increase during these trying economic times. In six (6) months we will review the financial situation as it relates to our market, the stability and availability of food items and staffing resources, to determine the need to continue or adjust this amount for an additional six (6) months.

We greatly value our partnership and sincerely hope you understand this difficult decision was made of necessity to continue providing the service you expect.

Please acknowledge receipt and acceptance of this price change notification in the box below and return to me as soon as possible.

Sincerely,

Michael Stump

Michael Stump
V.P. of Commissary and Business Development

*I acknowledge & accept the \$0.32/per meal
price change stated above to be effective
June 12, 2022.*

Signature

*Wexford County Sheriff's Office
authorized representative*

Date _____

**LETTER OF AGREEMENT
BETWEEN**

**THE COUNTY OF WEXFORD ("County")
THE 28TH CIRCUIT AND 84TH DISTRICT COURTS ("Courts")
(Collectively "Employers")**

AND

**THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN ("COAM")
THE POLICE OFFICERS ASSOCIATION OF MICHIGAN ("POAM")
TECHNICAL, PROFESSIONAL AND OFFICERS ASSOCIATION OF MICHIGAN ("TPOAM")
(Collectively "Unions")**

WHEREAS, Employers are parties to various collective bargaining agreements ("CBAs") with the undersigned Unions representing the bargaining-unit employees employed by the County, bargaining unit employees employed by the Courts, or in some instances, mixed units containing County and Court bargaining unit employees; and

WHEREAS, among other terms and conditions of employ, the various CBAs define and delineate those bargained-for holidays recognized as paid holidays by the Employers and the Unions as to bargaining unit employees employed by the Courts and County; and

WHEREAS, on June 18, 2021, the President of The United States of America signed a proclamation recognizing June 19th (or "Juneteenth") as a federal holiday in recognition of the day on which the Union General Gordon Granger arrived in Galveston, Texas and announced that the president had issued a proclamation freeing them from bondage; and

WHEREAS, on June 1, 2022, the Michigan Supreme Court entered an order amending Rule 8.110 of the Michigan Court Rules and **adding Juneteenth** as an official court holiday. As a result of this order, certain employees of the Court would be eligible for an additional paid holiday subject to the bargaining obligations imposed by law as to certain bargaining unit Court employees; and

WHEREAS, neither the President's Proclamation nor the Supreme Court's Order apply to or are binding upon non-Court employees employed by the County. As such, there is no present legal or contractual obligation upon the County in this matter; and

WHEREAS, given the timing of the Supreme Court's order amending Rule 8.110 in relation to Juneteenth holiday date, the Wexford County Board of Commissioners has authorized Wexford County to approve and authorize Juneteenth be recognized as a holiday for non-union County employees to be celebrated on Monday June 20, 2022, and conditionally authorized, subject to the terms of this Letter of Agreement, Juneteenth be recognized as a holiday for bargaining unit County employees to be celebrated on Monday June 20, 2022.

NOW THEREFORE, the undersigned Unions and the Employers agree as follows:

- A. For the year 2022, the County will recognize Juneteenth as a holiday to be celebrated on Monday June 20, 2022, under each of the CBAs as to and applicable to bargaining-unit employees employed by the County. This addition of Juneteenth as a holiday is only applicable to 2022 calendar year and shall not be deemed to amend the applicable CBA Holiday provisions as to future years. As to CBAs recognizing bargaining unit employees employed by the County, this Letter of Agreement is not precedential and shall not be used, nor admissible in any preceding, including but not limited for the purposes of seeking to establish a past practice. The County and applicable Unions may in their discretion agree – in the future – to bargaining on the issue of

recognized holidays in the context of either a future letter agreement and/or in the context of bargaining the next successor agreement.

- B. As to Court employees, the Court will recognize Juneteenth as under each of the CBAs as to and applicable to bargaining-unit employees employed by the Court to the extent required by Rule 8.110 of the Michigan Court Rules. Such recognition shall remain in effect until the next successor CBA is opened and/or unless amended by Rule 8.110.

IN WITNESS WHEREOF, the parties have executed this Letter of Agreement.

FOR THE EMPLOYERS

FOR THE COAM, TPOAM:

Gary Taylor, BOC Chair Date

Dan Kuhn, Business Agent Date



Audrey Van Alst, Chief Judge Date

FOR THE POAM:

James Cross, Business Agent Date